



Rancho Santiago Community College District District Council Meeting

MINUTES

December 2, 2013

Members:	Raúl Rodríguez	Present
	John Didion	Present
	Peter Hardash	Present
	Michael Collins for Erlinda Martinez	Present
	Aracely Mora for Juan Vázquez	Present
	John Zarske	Present
	Corinna Evett	Absent
	Sean Small	Absent
	Sylvia LeTourneau	Present
	Jorge Sandoval	Present
	Kevin Pham	Present
	Michael DeCarbo	Present
	Victoria Williams	Present
	Bonnie Jaros	Present
	George Sweeney	Present

1. Approval of Minutes of November 4, 2013

It was moved by Dr. DeCarbo, seconded by Mr. Hardash and carried unanimously to approve the minutes of the November 4, 2013 meeting with one correction.

2. Committee Reports

A. Planning and Organizational Effectiveness Committee (POE)

Dr. Jaros reported that the committee is working on the functional map and plan to have it ready in spring 2014. In addition, a draft of the recommendation on the process to be used for budget augmentation outside the normal planning and budgeting cycle will be presented at the next District Council meeting. Mr. Didion reported that the district office survey was distributed on Monday, December 2.

B. Human Resources Committee (HRC)

Mr. Didion reported that Administrative Regulations revised to accompany the recently adopted revised Board Policies will be placed on the next District Council meeting agenda.

2. Committee Reports (continued)

B. Human Resources Committee (HRC) (continued)

Mr. Didion presented the following reorganizations:

- Addition of full-time Business Services Coordinator and part-time Administrative Clerk– Deputy Sector Navigator Communication and Digital Media Center
- Change of Administrative Secretary position to a Facilities Planning Specialist – Facilities
- Transfer of Sr. Accountant from Fiscal Services to Facilities - Facilities
- Addition of 19 hour Administrative Clerk – Facilities
- Addition of two Facility Project Managers – Facilities
- Addition of three part-time custodial staff – District Office

Discuss ensued. It was moved by Mr. Hardash, seconded by Mr. Sweeney and carried unanimously to approve the reorganizations.

C. Fiscal Resources Committee (FRC)

Mr. Hardash reported on the November 20, 2013 meeting. The next meeting will be held on January 22, 2014.

D. Physical Resources Committee (PRC)

Mr. Hardash reported that the next meeting will be held on January 8, 2014. At that time a presentation of the allocation of Measure E funds and sequencing of Measure Q projects will be presented to the PRC.

E. Technology Advisory Group (TAG)

Ms. LeTourneau reported that a virtual desktop demonstration was provided at the last meeting and it was agreed that the district will experiment internally with this new technology. Chancellor Rodríguez asked that TAG research any obstacles which prevent the implementation of open education resources. Mr. Sweeney reported that SAC TAC will be looking at this issue and will report back to District Council.

3. Constituent Representative Reports

- A. Academic Senate/SAC: Academic Senate President Zarske reported on the activities of the Academic Senate. He stated that the Senate was involved in discussions about the student evaluation of faculty. Discussion ensued.
- B. Academic Senate/SCC: On behalf of Academic Senate President Evett, Dr. DeCarbo reported on the activities of the SCC Academic Senate.
- C. CSEA: On behalf of CSEA President Small, Ms. Williams reported on the work of the CSEA and expressed appreciation to District Administration for the progress on recent negotiations.
- D. Student Government – SAC: ASG President Jorge Sandoval reported on the ASG activities at SAC.
- E. Student Government – SCC: Director-at-Large Kevin Pham reported on the ASG activities at SCC.

4. Other

Chancellor Rodríguez suggested that the district would benefit with the development of a Participatory Governance Handbook which clearly delineates the planning processes and responsibilities of the shared governance committees. A sample handbook was circulated at the meeting. A subcommittee was formed to work on this project:

Dr. DeCarbo

Mr. Sweeney

Dr. Jaros

The subcommittee will meet to put this together with a target completion date of spring 2014.

Dr. Rodríguez also reported that the Economic Development Department is responding to an RFP to assist Saudi Arabia in developing technical colleges (curriculum, faculty development, etc.). This effort is in line with the District Foundation focus on developing new partnerships and income streams.

5. Next Meeting: The next meeting of the District Council will be held on Monday, February 3, 2014 in the Executive Conference Room (#114).

Meeting Adjournment: 4:10 p.m.

Approved: February 10, 2013