



## Rancho Santiago Community College District District Council Meeting

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### MINUTES

August 10, 2015

Members:	Raúl Rodríguez	Present
	John Didion	Present
	Peter Hardash	Present
	Erlinda Martinez	Present
	John Weispfenning	Present
	Elliott Jones	Present
	Corinna Evett	Present
	Sarah Salas for Tom Andrews	Present
	Oscar Cortes	Present
	Troy Gagnon for Kevin Pham	Present
	Lee Krichmar	Present
	Bonnie Jaros	Absent
	Ray Hicks	Absent
	Jim Granitto	Absent
	Victoria Williams	Present

1. Approval of Minutes of June 1, 2015

It was moved by Ms. Evett, seconded by Dr. Weispfenning and carried unanimously, with abstention by Mr. Gagnon, to approve the minutes of the June 1, 2015 meeting.

2. Adopted Budget Assumptions

Vice Chancellor Hardash presented the budget assumptions to be used for the 2015-2016 Adopted Budget. The assumptions have been revised from those used for the 2015-2016 Tentative Budget to include actual figures released by the state. The budget assumptions are recommended by the Fiscal Resources Committee for approval by District Council.

Discussion ensued. It was moved by Mr. Didion, seconded by Ms. Williams and carried unanimously, with abstention by Dr. Rodríguez and Mr. Gagnon, to approve the 2015-2016 budget assumptions as presented.

3. Budget Model Allocation Change

Mr. Hardash reported the Fiscal Resources Committee had conducted an annual review of the budget allocation model and is recommending changes in two areas:

- Institutional Costs – relating to the handling of election expenses
- Budget Center Reserves and Deficits – relating to the handling of the district reserves

Discussion ensued. It was moved by Ms. Evett and seconded by Dr. Weispfenning to approve the recommended changes to the Budget Allocation Model. The motion failed with a vote of: 3 – yea; 7 – no and abstention by Dr. Rodríguez and Mr. Gagnon.

Discussion ensued. It was moved by Dr. Weispfenning and seconded by Ms. Salas to bring the recommended changes back for consideration. It was moved by Dr. Martinez and seconded by Mr. Didion to approve the revision to Institutional Costs and not approve the revision to Budget Center Reserves and Deficits. The motion carried unanimously, with abstention by Dr. Rodríguez and Mr. Gagnon.

4. Administrative Regulations

Executive Vice Chancellor Didion presented the following administrative regulations:

- AR 2510-Participation in Local Decision Making: the AR is brought for a first reading to allow for college input and will be brought for a second reading at the August 31, 2015 District Council meeting. Comments regarding the AR should be forwarded to Mr. Didion.
- AR 3515-Reporting of Crimes: revised with appropriate titles and to be complaint with Ed Code.
- AR 3540 Sexual and Other Assaults on Campus: revised with appropriate titles and to be compliant with Ed Code.
- AR 3560-Alcoholic Beverages: revised as recommended by CCLC.
- AR 6530-District Vehicles: revised to reflect current procedures.
- AR 7120.2-Classified Employees: revised as recommended by the Human Resources Committee, working with CSEA.
- AR 7150-Employee Evaluation: revised to reflect current procedures.
- AR 4020-Curriculum: renumbered from AR 6117 to reflect appropriate section.
- AR 4410-Educational Research: renumber from AR 4410 to reflect appropriate section.
- AR 6131-Evaluation of Instructional Programs: deleted.
- AR 4260-Course Prerequisites, Corequisites and Advisories: renumbered and merged from AR 6132 and AR 6133 to reflect appropriate section.
- AR 4021-Program Discontinuance: renumbered from AR 4021 to reflect appropriate section.
- AR 6150-Media Systems: deleted.
- Various administrative regulations and board policies were also revised to correct typos, changes in citations, etc. in accordance with the new accreditation standards.

It was moved by Mr. Hardash, seconded by Ms. Williams and carried unanimously, with abstention by Mr. Gagnon, to approve the revised Administrative Regulations as presented.

5. Committee Reports

A. Planning and Organizational Effectiveness Committee (POE)

Executive Vice Chancellor Didion reported the next meeting of POE is scheduled for August 26. Work on the planning portfolio for District Services will begin in fall 2015.

B. Human Resources Committee (HRC)

Mr. Didion reported the next meeting of HRC is scheduled for September 9 at which time work will begin on the management hiring administrative regulations.

C. Fiscal Resources Committee (FRC)

Vice Chancellor Hardash reported the next meeting of FRC will be conducted via email the week of August 24 to review the adopted budget. The next scheduled meeting is September 23, at which time work will begin on the annual review of the budget allocation model.

D. Physical Resources Committee (PRC)

Mr. Hardash reported PRC will now be meeting every other month and the next meeting is scheduled for October 7. The decision to meet more infrequently is based on the fact that regular meetings are held on each campus on a regular basis. Mr. Hardash noted that all project updates are posted on the PRC or college facilities department webpages.

E. Technology Advisory Group (TAG)

Assistant Vice Chancellor Krichmar reported the next meeting of TAG is scheduled for September 3. Further, Ms. Krichmar recommended that the make-up of TAG be expanded to include one student representative from each college.

It was moved by Dr. Martinez, seconded by Ms. Evett and carried unanimously, with abstention by Mr. Gagnon, to approve the addition of two student representatives to TAG.

6. Constituent Representative Reports

- a. Academic Senate/SAC: No report.
- b. Academic Senate/SCC: Academic Senate President Evett provided an update on senate activities.
- c. CSEA: Sarah Salas, on behalf of CSEA President Tom Andrews provided an update on CSEA activities. Ms. Salas also announced that CSEA Chapter 579 had adopted a mission statement: *“The mission of this Chapter is to improve partnership with students, faculty, administration and staff; and to advocate for fair wages and better working conditions for our members.”*
- d. Student Government/SAC: ASG President Oscar Cortes reported on the ASG activities at SAC.
- e. Student Government/SCC: ASG Representative Troy Gagnon reported on the ASG activities at SAC.

7. Other

Chancellor Rodríguez announced that, to augment our current resources to insure safety at all district facilities, the district is contracting to have access to an app for mobile devices called SafeTrek which students, faculty and staff can download.

President Martinez announced two events to kick off SAC's centennial year and encouraged all to attend:

August 19 – family photo

September 19 – birthday party

8. Next Meeting: The next District Council meeting will be held on Monday, August 31, 2015 in the Executive Conference Room (#114).

Meeting Adjournment: 4:28 p.m.

Approved: August 31, 2015