



## Rancho Santiago Community College District District Council Meeting

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### MINUTES

May 7, 2018

Members:	Raúl Rodríguez	Absent
	Peter Hardash	Present
	Enrique Perez	Present
	Judy Chitlik	Absent
	Linda Rose	Absent
	John Hernandez	Present
	Lee Krichmar	Present
	Monica Zarske	Present
	Michael DeCarbo	Present
	Leanna Nolan	Present
	Amber Stapleton	Present
	Juan Esqueda	Present
	Edward Hou	Present
	Mary Mettler	Present
	Diane Hill	Present
	Michael Taylor	Present

Vice Chancellor Peter Hardash convened the meeting at 3:09 p.m.

1. Approval of Minutes of March 5, 2018 Meeting

It was moved by Ms. Krichmar, seconded by Ms. Stapleton and carried unanimously to approve the minutes of the March 5, 2018 meeting.

2. May 14, 2018 Board of Trustees Meeting

Mr. Hardash shared highlights of the agenda for the May 14, 2018 Board of Trustees Meeting.

3. Chapter 4 – Academic Affairs Board Policies

It was moved by Ms. Nolan and seconded by Mr. Perez to forward to the Board Policy Committee the following board policies, with a typographical correction to BP 4100. The motion carried unanimously.

- a. BP 4010 – Academic Calendar
- b. BP 4020 – Program, Curriculum, and Course Development
- c. BP 4022 – Course Approval
- d. BP 4023 – Hours and Units

3. Chapter 4 – Academic Affairs Board Policies (continued)
  - e. BP 4025B – Baccalaureate Degree Programs
  - f. BP 4070 – Course Auditing and Auditing Fees
  - g. BP 4100 – Graduation Requirements for Degrees and Certificates
  - h. BP 4106 – Nursing Programs
  - i. BP 4231 – Grade Changes
  - j. BP 4300 – Field Trips and Excursions
  - k. BP 4410 – Educational Research

It was reported that the following board policies were reviewed by the administrative team with no changes:

- a. BP 4025 – Philosophy and Criteria for Associate Degree & General Education
  - b. BP 4030 – Academic Freedom
  - c. BP 4040 – Library and Learning Support Services
  - d. BP 4050 – Articulation
  - e. BP 4060 – Delineation of Functions Agreements
  - f. BP 4110 – Honorary Degrees
  - g. BP 4220 – Standards of Scholarship
  - h. BP 4225 – Course Repetition
  - i. BP 4226 – Multiple and Overlapping Enrollments
  - j. BP 4230 – Grading and Academic Record Symbols
  - k. BP 4235 – Credit by Examination
  - l. BP 4240 – Academic Renewal
  - m. BP 4250 – Probation, Dismissal and Readmission
  - n. BP 4260 – Prerequisites and Corequisites
  - o. BP 4400 – Community Services Programs
4. Administrative Regulations
    - a. AR 3440 – Animals on Campus Grounds: This AR was pulled for further review. It was noted that the district ADA Transition Team had found conflicts with board policy in the AR.

It was moved by Ms. Stapleton, seconded by Mr. Perez and carried unanimously to approve the following administrative regulations:

- b. AR 3900 – Speech: Time, Place and Manner
- c. AR 5010 – Admissions
- d. AR 5011 – Admission and Concurrent Enrollment
- e. AR 5012 – International Students
- f. AR 5015 – Residence Determination
- g. AR 5020 – Nonresident Tuition
- h. AR 5030 – Fees
- i. AR 5040 – Confidentiality, Disclosure and Review of Student Records
- j. AR 5045 – Student Records – Challenging Content and Access Log
- k. AR 5055 – Enrollment Priorities
- l. AR 5201 – Standards of Student Conduct/Mental Health Clearance
- m. AR 5530 – Grievance Procedures for Students

5. BP/AR 6601 – Facility Modification and New Construction

Mr. Hardash reported that BP 6601 had been reviewed and a new AR 6601 created to address the process for facility modifications. It was moved by Dr. Hernandez, seconded by Ms. Nolan and carried unanimously to approve AR 6601 as presented.

Ms. Monica Zarske arrived at this time.

6. Reorgs

- a. Reorg #1073 – Ed Services/Research was presented for approval. Discussion ensued. It was requested that future reorgs involving the hire of personnel in connection with decisions made by the LA/OC Regional Consortium include minutes that would support the hire. It was moved by Dr. Hernandez, seconded by Ms. Stapleton and carried unanimously to approve reorg #1073.
- b. Reorg #1075 – Ed Services/Resource Development was presented for approval. It was moved by Mr. DeCarbo, seconded by Dr. Hernandez and carried unanimously to approve reorg #1075.

7. Committee Reports

- a. Planning and Organizational Effectiveness Committee (POEC)  
Mr. Perez reported that the strategic plan update was moved to October 2019 and the next meeting is scheduled for May 23, 2018.
- b. Human Resources Committee (HRC)  
Ms. Stapleton reported on the work of the HRC and announced that the next meeting is scheduled for May 9, 2018.
- c. Fiscal Resources Committee (FRC)  
Mr. Hardash reported that the May revise of the state budget is scheduled for release on May 14 and provided an update on the new funding formula. It was also announced that the next meeting is scheduled for May 24, 2018.
- d. Physical Resources Committee (PRC)  
Mr. Hardash reported that the next meeting is scheduled for September 5, 2018 and reminded committee members that project updates are available on the PRC webpage.
- e. Technology Advisory Group (TAG)  
Ms. Krichmar reported on the meeting held May 3, 2018.

Mr. Edward Hou arrived at this time.

8. Constituent Representative Reports

- a. Academic Senate/SAC: Ms. Zarske reported on the activities of the SAC Academic Senate.
- b. Academic Senate/SCC: Mr. DeCarbo reported on the activities of the SCC Academic Senate.
- c. CSEA: Ms. Nolan reported on the activities of CSEA.
- d. Student Government/SAC: Mr. Esqueda reported on the activities of the SAC ASG and announced that the 2018-2019 student trustee is Elizabeth Weber the incoming SAC ASG President is Brianna Ceja.
- e. Student Government/SCC: Mr. Hou reported on the activities of the SCC ASG and announced that the incoming SCC ASG President is Evan Ostrow.

9. 2018-2019 District Council Calendar

Mr. Hardash asked that members review the proposed calendar for 2018-2019 District Council meetings. The format for meetings remains the same – one meeting per month the week before a board meeting. It was noted that the spring 2019 dates could change as a result of the 2019 board meeting calendar that is approved at the December 2018 board meeting. The 2018-2019 meeting calendar will be placed on the June 4, 2018 agenda for approval.

10. Next Meeting: The next District Council meeting is scheduled for Monday, June 4, 2018 in the Executive Conference Room (#114).

Meeting Adjourned: 4:10 p.m.

Approved: June 4, 2018