



Rancho Santiago Community College District District Council Meeting

MINUTES

August 21, 2017

Members:	Raúl Rodríguez	Present
	Adam O'Connor for Peter Hardash	Present
	Enrique Perez	Present
	Judy Chitlik	Present
	Linda Rose	Present
	John Hernandez	Present
	Lee Krichmar	Present
	Monica Zarske	Present
	Michael DeCarbo	Present
	Roxana Pleitez	Absent
	Amber Stapleton	Absent
	Juan Esqueda	Present
	Joseph Lanning for Edward Hou	Present
	Mary Mettler	Present
	Diane Hill	Absent
	George Sweeney	Absent

Chancellor Raúl Rodríguez convened the meeting at 3:07 p.m.

1. Approval of Minutes of August 7, 2017

It was moved by Ms. Chitlik, seconded by Mr. Perez and carried, with abstentions from Dr. Mettler and Mr. DeCarbo, to approve the minutes of the August 7, 2017 meeting.

2. Adopted Budget Recommendation from Fiscal Resources Committee

Dr. Mettler asked Assistant Vice Chancellor O'Connor to provide highlights to the 2017-2018 Adopted Budget that is being recommended by the Fiscal Resources Committee. Mr. O'Connor provided highlights and noted that the district, because of declining FTES, went into stabilization in 2016-2017. In order to avoid a permanent reduction to the district's funding level, the district will have to restore FTES to the 2015-2016 level in 2017-2018. Discussion ensued. It was moved by Dr. Mettler, seconded by Dr. Hernandez and carried unanimously to approve the FRC recommendation to the Chancellor to approve the 2017-2018 Adopted Budget.

3. Reorganizations

Vice Chancellor Chitlik presented a reorganization in the District Office/Fiscal Services area. It was moved by Mr. Perez, seconded by Dr. Rose and carried unanimously to approve Reorg #1038.

The Chancellor reported that, due to an increase in Title IX and other compliance related matters, the district administration will be recommending a new staff position be added to handle and oversee these matters. The position will be added as outlined in the process outlined in the Planning Manual.

4. Board Policies and Administrative Regulations

Vice Chancellor Perez presented the following revised board policy and administrative regulations:

- a. BP/AR 3310 – Records Retention and Destruction
- b. AR 6307 – Debt Issuance and Management
- c. BP/AR 6330 – Purchasing
- d. BP/AR 6332 – Competitive Bidding, Quotations and Contracts
- e. BP 6340 – Contracts
- f. BP/AR 6503 – Inventory Control
- g. BP/AR 6504 – Moveable Inventory Control Responsibilities
- h. BP/AR 6505 – Inventory Order Quantity and Storage Controls
- i. BP/AR 6550 – Disposal of Property
- j. BP/AR 6603 – Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act
- k. BP/AR 6750 – Vehicle Operation and Parking
- l. BP/AR 6752 – Donation of Vehicles
- m. BP 7500 - Volunteers

It was moved by Ms. Chitlik, seconded by Dr. Rose and carried unanimously to approve the administrative regulations and recommend approval of the board policies to the Board Policy Committee.

5. Committee Reports

a. Planning and Organizational Effectiveness Committee (POEC)

Mr. Perez reported that the Governance Committee Workshop is being rescheduled and a new date will be set. He further reported that the IEPI PRT visits to review the district's budget allocation model are tentatively scheduled for October 20 and December 6. Confirmation will be communicated as soon as it is received.

b. Human Resources Committee (HRC)

Ms. Chitlik reported that the next meeting is scheduled for September 13, 2017.

c. Fiscal Resources Committee (FRC)

Mr. O'Connor reported that the next meeting is scheduled for September 27, 2017.

d. Physical Resources Committee (PRC)

Mr. O'Connor reported that the next meeting would be held via email on September 6, 2017.

e. Technology Advisory Group (TAG)

Ms. Krichmar reported that the next meeting is scheduled for September 7, 2017.

6. Constituent Representative Reports

- a. Academic Senate/SAC: Ms. Zarske reported that the Academic Senate will be holding a retreat on August 23.
- b. Academic Senate/SCC: Mr. DeCarbo reported that the SCC Academic Senate will be holding a retreat on August 23 and will be followed by a campus-wide discussion on Guided Pathways.
- c. CSEA: No report.
- d. Student Government/SAC: Mr. Esqueda reported the SAC ASG retreat will be held August 25-27 and a Welcome Back event for students will be held August 30 and 31.
- e. Student Government/SCC: Mr. Lanning reported the SCC ASG retreat will be held August 18 and Welcome Back event for students will be held August 30 and 31. ASG is also working on expanded library hours and a pilot bus program for students.

7. Other

8. Next Meeting: The next District Council meeting will be held on Monday, September 18, 2017 in the Executive Conference Room (#114).

Meeting Adjourned: 3:35 p.m.

Approved: September 18, 2017