



Rancho Santiago Community College District District Council Meeting

MINUTES

May 4, 2020

Members:	Marvin Martinez	Present
	Peter Hardash	Present
	Enrique Perez	Present
	Tracie Green	Present
	Linda Rose	Present
	John Hernandez	Present
	Jesse Gonzalez	Present
	Roy Shahbazian	Present
	Michael DeCarbo	Present
	Monica Zarske	Present
	Michael Taylor	Present
	Sheryl Martin	Present
	Zina Edwards	Present
	Mary Mettler	Present
	Mariano Cuellar	Absent
	Jio Gallardy	Absent
Guests:		
	Alistair Winter	Jose Vargas
	Annie Knight	Kennethia Vega
	Bart Hoffman	Marilyn Flores
	Brin Wall	Narges Rabii Rakin
	Christina Romero	Paula Kincaid
	James Kennedy	Susan Hoang
	Janice Love	Teresa Mercado-Cota
	Jeff Lamb	Vaniethia Hubbard
	John Steffens	William Nguyen

Chancellor Marvin Martinez convened the meeting via Zoom Conference at 3:05 p.m. and took roll call of District Council members in attendance.

1. Chancellor's Update

- a. Chancellor Martinez shared comments about the concern of the economy and high unemployment. He also reported that the Governor has created a workgroup to advise him on reopening. Membership includes representatives from community colleges. What California has done is working and the Governor wants to do it right when we reopen.

2. Fall 2020 Instruction

- a. The Chancellor reported that several meetings have taken place to discuss the delivery of instruction for fall 2020 and there appeared to be consensus that online instruction should extend through fall 2020. This allows time for training in the summer. There may some face-to-face courses offered, but consideration for social distancing, enough personal protective equipment (PPE) and sanitizing/cleaning procedures still need to be worked out. Comments were solicited from attendees. Comments included:
 - i. Online instruction should be for entire semester as this is better for students.
 - ii. A suggestion to have a plan to return to face-to-face instruction depending upon the phase of reopening should be considered.
 - iii. The sooner we can communicate a decision to students is preferred, since fall enrollment has begun and it would allow students to fully understand the classes in which they are enrolling.
 - iv. Whatever is done to return to face-to-face instruction will be done in accordance with State and local advisories.
 - v. Discussion has taken place in curriculum committees at the colleges about technologies and it was suggested that instruction modalities be commonly named across the district to assist a student's understanding.
 - vi. It is important that faculty be a part of the discussion and decision.
 - vii. It was suggested that consideration be given to provide allowances to faculty for training.
 - viii. The possibility of late start classes being face-to-face was suggested and it was noted it could be a workplace issue for faculty, but could be a consideration.
 - ix. The important thing is to offer a class that the student knows the student will finish.
 - x. Getting the campus ready for face-to-face instruction will be a challenge and new protocols would have to be put in place.
- b. The Chancellor also shared the purpose of the Ad Hoc Board Committee for Discussion and Timing of Reentry Plans According to the Governor's Guidelines that will be held on Wednesday, May 7. He stated that the trustees wanted to understand the planning that has taken place to inform a decision about reopening our campuses. It is important that the trustees be reassured we have considered all aspects. They will also want to know what other districts are doing.
- c. A discussion of CARES Act funding took place. Vice Chancellor Hardash explained that reimbursement for some expenses would be requested from FEMA and if not funded then through CARES funding.

3. Approval of Minutes

- a. It was moved by Mr. DeCarbo, seconded by Ms. Edwards and carried unanimously to approve the minutes of the March 30 meeting with a minor correction.

4. Reorganizations

- a. **#1200/DO – Safety and Security** – It was moved by Mr. DeCarbo and seconded by Ms. Zarske to approve Reorg #1200. Discussion ensued about the reorg and questions from District Council members were addressed. One correction was noted on page 3 of the reorg – Clarke should be replaced with Miranda. The motion carried unanimously to approve the reorg with the minor correction.
- b. **#1201/DO/Ed Services/LAOCRC** – It was moved by Ms. Green and seconded by Mr. Perez to approve Reorg #1201. Discussion ensued about the reorg and questions from District Council members were addressed. The motion carried unanimously to approve the reorg.

5. Board Policies and Administrative Regulations

- a. **AR 7131** – It was moved by Ms. Zarske and seconded by Mr. Perez to approve AR 7131 – Salary Placement for Management Personnel and Classified Bargaining Unit Employees (NEW). Discussion ensued. The motion failed with a vote of 10 nays, one yea and two abstentions. It was agreed that more discussion was needed about the AR. District Council members were asked to send questions and concerns to Vice Chancellor Green so they can be addressed.
- b. **AR 7150.2** – It was moved by Mr. Perez and seconded by Ms. Zarske to approve revisions to AR 7150.2 – Management Evaluation Procedures. Discussion ensued and revised language proposed in 3.A. The motion carried unanimously with the revised language. The AR will be posted to the district website.
- c. **AR7150.3** – It was moved by Ms. Zarske and seconded by Dr. Hernandez to consider AR 7150.3 – Executive Management Evaluation Procedure for Vice Chancellors and College Presidents and Senior Management Evaluation Procedure for Assistant Vice Chancellors and Vice Presidents (NEW). Discussion ensued. There were a number of concerns and questions. The Chancellor did not call for a vote and tabled consideration of approval of the AR. District Council members were asked to send questions and concerns to Vice Chancellor Green so they can be addressed.

6. Committee Reports

- a. Planning and Organizational Effectiveness Committee (POEC)
Vice Chancellor Perez reported on the April 22, 2020 meeting.
- b. Human Resources Committee (HRC)
Vice Chancellor Green reported on the March 11, 2020 meeting. The next meeting will be held on May 13, 2020.
- c. Fiscal Resources Committee (FRC)
Vice Chancellor Hardash on the April 15, 2020 meeting. The next meeting will be held on May 21, 2020.
- d. Physical Resources Committee (PRC)
Mr. Hardash reported that the next meeting will be held May 6, 2020.
- e. Technology Advisory Group (TAG)
Assistant Vice Chancellor Gonzalez reported on the April 2, 2020 meeting. The next meeting will be held on May 7, 2020. Mr. Gonzalez also advised all participatory governance committees who post meeting agendas on the website with Zoom information to enable password protection for the meetings.

7. Constituent Representative Reports

- a. Academic Senate/SAC: Mr. Shahbazian reported on the activities of the SAC Academic Senate.
- b. Academic Senate/SCC: Mr. DeCarbo reported on the activities of the SCC Academic Senate.
- c. CSEA: Ms. Martin reported that the next meeting of Chapter 579 is scheduled for May 5, 2020.
- d. Student Government/SAC: No report
- e. Student Government/SCC: No report.

8. Proposed 2020-2021 Meeting Schedule

- a. District Council members were asked to review the proposed meeting schedule for 2020-2021 and provide feedback at the June 1, 2020 meeting.

9. Next Meeting: The next meeting will be held on Monday, June 1, 2020.

Meeting Adjourned: 5:05 p.m.

Approved: June 1, 2020