



Rancho Santiago Community College District District Council Meeting

MINUTES

November 16, 2020

Members:	Marvin Martinez	Present
	Enrique Perez	Present
	Tracie Green	Present
	Adam O'Connor	Present
	Marilyn Flores	Present
	Jose Vargas	Present
	Jesse Gonzalez	Present
	Roy Shahbazian	Present
	Craig Rutan	Present
	Monica Zarske	Present
	Michael Taylor	Present
	Susan Hoang	Absent
	Sheryl Martin	Present
	Zina Edwards	Present
	Monica Renteria	Present
	Henry Gardner	Present
Guests:		
	Nga Pham	
	Kennethia Vega	
	Alistair Winter	

Chancellor Marvin Martinez convened the meeting via Zoom Conference at 3:00 p.m.

1. Chancellor's Update

- a. Chancellor Martinez reported that it was announced Orange County had moved back to the purple tier and it was likely it would stay in that tier for the next six weeks. He stated that there would be a communication from the Chancellor sent out today about what it means to the district. Mr. Martinez also provided an update on the vaccine for COVID-19 and shared information that there is a possibility that community colleges may become involved in the distribution of the vaccine in some manner.

2. Approval of Minutes

- a. It was moved by Ms. Edwards, seconded by Ms. Zarske and, by roll call vote with an abstention by Mr. O'Connor, carried to approve the minutes of the September 28, 2020 meeting with a minor correction.

3. Enrollment Updates

- a. Vice Chancellor Perez reported that the district was supporting the colleges by providing enrollment reports. He further reported that a recent survey of students was conducted which indicated that students were becoming more comfortable with the online environment. Student concerns about their own safety and their personal commitments contributed to declining enrollment. Mr. Perez reported that increased communication about how the district/colleges are safe would be conducted to address student concerns.
- b. Santa Ana College President Dr. Marilyn Flores reported on SAC enrollment and the increasing number of online, hybrid and face-to-face courses being offered in spring 2021.
- c. Santiago Canyon College President Jose Vargas reported on SCC enrollment and the increased number of face-to-face courses being offered in spring 2021.

4. Reorgs

- a. It was moved by Dr. Flores, seconded by Ms. Green and, by roll call vote, carried unanimously to approve Reorg #1207.

5. District Council

- a. It was moved by Mr. Perez and seconded by Ms. Zarske to approve the Purpose/Responsibilities/Membership of District Council. Executive Director of Research, Planning and Institutional Effectiveness Nga Pham provided background on this document. Discussion ensued. Mr. Perez will verify that the Design Planning Manual allows for "designees" on all committees. It was suggested that the second bullet under responsibilities delete the word "five" when describing the participatory governance committees and the last bullet referring to the review of the board meeting agenda be deleted. It was moved by Mr. Perez, and seconded by Mr. Craig Rutan to approve the Purpose/Responsibilities/Membership of District Council as amended. The motion carried unanimously by roll call vote.
- b. Discussion took place on 2019-2020 accomplishments. It was agreed that since District Council set no goals, it was difficult to determine accomplishments.
- c. Discussion ensued about 2020-2021 goals. It was agreed that Mr. Perez would bring proposed goals for discussion and approval at the December 7, 2020 District Council meeting.

6. Administrative Regulations

- a. It was moved by Dr. Flores and seconded by Mr. Perez to approve the adoption of AR 7131 – Salary Placement for Management Personnel and Classified Bargaining Unit Employees. Discussion ensued. Chancellor Martinez had to leave during discussion of this item to attend the Special Board of Trustees Meeting and requested that this item not be tabled, but that it be voted upon and sent to him for consideration. After further discussion and a roll call vote, the motion passed to approve adoption of AR 7131 with "no" votes from Mr. Gonzalez, Mr. Shahbazian, Ms. Martin and Ms. Edwards.

7. Committee Reports

- a. Planning and Organizational Effectiveness Committee (POEC)
Vice Chancellor Perez reported on the October 28, 2020 meeting and noted that the next meeting will be held on November 18, 2020.
- b. Human Resources Committee (HRC)
Assistant Vice Chancellor Alistair Winter reported on the October 14, 2020 meeting and noted that the next meeting will be held on December 9, 2020.
- c. Fiscal Resources Committee (FRC)
Vice Chancellor O'Connor reported on the October 21, 2020 meeting and noted that the next meeting will be held on November 18, 2020.
- d. Physical Resources Committee (PRC)
Mr. O'Connor reported on the November 4, 2020 meeting and noted that the next meeting will be held on February 3, 2021.
- e. Technology Advisory Group (TAG)
Assistant Vice Chancellor Jesse Gonzalez reported on the November 5, 2020 meeting and noted that the next meeting will be held on December 3, 2020.

8. Constituent Representative Reports

- a. Academic Senate/SAC: Mr. Roy Shahbazian reported on the activities of the Academic Senate.
- b. Academic Senate/SCC: Mr. Rutan reported on the activities of the Academic Senate and work being done on the BP/AR 4235 - Credit for Prior Learning.
- c. CSEA: Ms. Martin reported on the progress made on the commitments made in the joint statement.
- d. Student Government/SAC: Ms. Monica Renteria reported on the activities of the SAC ASG.
- e. Student Government/SCC: Ms. Henry Gardner reported on the activities of the SCC ASG.

9. Other

Mr. Shahbazian asked that the minutes reflect appreciation to Ms. Nga Pham in assisting in the understanding and discussion of item #5 – District Council.

10. Next Meeting: The next meeting will be held on Monday, December 7, 2020.

Meeting Adjourned: 4:29 p.m.

Approved: December 7, 2020