



Rancho Santiago Community College District District Council Meeting

MINUTES

February 1, 2022

Members:	Marvin Martinez	Present
	Enrique Perez	Present
	Iris Ingram	Present
	Cheng Yu Hou	Present
	Annebelle Nery	Present
	Pamela Ralston	Present
	Jesse Gonzalez	Present
	Jim Isbell	Present
	Craig Rutan	Present
	Monica Zarske	Present
	Michael Taylor	Present
	Scott James	Present
	Sheryl Martin	Present
	Ambar Nakagami	Present
	Zina Edwards	Present
	Avinash Ramaswamy for Julio Luna	Present
	Elisabeth Neely	Absent
Guests:	Nga Pham	

1. Call to Order/Update

- a. Chancellor Marvin Martinez convened the meeting via Zoom Conference at 1:02 p.m.
- b. Mr. Martinez reported that the February 14 and February 28, 2022 board of trustees meetings will be held via Zoom. In person board and board committee meetings will begin in March 2022.
- c. Mr. Martinez provided an update on his recent attendance at the CCLC Legislative Conference and meeting with legislators. He also shared what was known about the state budget at this time and the requests made of the state legislators.
- d. While enrollment throughout the state is down, our district's enrollment has increased and the Chancellor applauded the job the colleges did to make this happen.

2. Approval of Minutes

- a. It was moved by Ms. Martin, seconded by Mr. Isbell and, by roll call vote, carried unanimously with abstentions by Mr. James and Mr. Ramaswamy to approve the minutes of the December 6, 2021 meeting.

3. SRP Savings Reconciliation – Quarterly Update

- a. Vice Chancellor Iris Ingram provided an update on the projected savings from the two SRPs conducted last year. She reported that the district was on track to achieve its savings goal of \$6 million/year.
- b. Cabinet Members provided updates on how staffing is being addressed relative to the vacancies created by the SRPs.
- c. The next quarterly update will be provided in May 2022.

4. Approval of Human Resources Items

- a. Job Description – Principal People & Culture Business Partner: it was moved by Mr. Rutan, seconded by Dr. Nery, by roll call vote, the motion carried unanimously to approve the job description.
- b. Reorg #1268 – DO/ITS: it was moved by Mr. Rutan, seconded by Mr. Perez and, by roll call vote, carried unanimously to approve the reorg.
- c. Reorg #1269 – DO/HR: it was moved by Dr. Nery and seconded by Mr. Isbell to approve Reorg #1269. After discussion, it was determined that this reorg needed to go through the integrated planning process. Because of the urgency related to the reorg, the Chancellor directed that hiring of adjunct faculty would be the priority for HR until such time that special meetings of the Planning and Organizational Committee and District Council are convened to address the reorg.

5. Committee Reports

- a. Planning and Organizational Effectiveness Committee (POEC)
Mr. Perez reported on the December 17, 2021 meeting.
- b. Human Resources Committee (HRC)
Mr. Hou reported the current efforts of HRC.
- c. Fiscal Resources Committee (FRC)
Ms. Ingram reported on the January 19, 2022 meeting. The next meeting will be held on February 16, 2022.
- d. Physical Resources Committee (PRC)
Ms. Ingram reported that the February 2, 2022 would take place via email and the next meeting to held via Zoom is scheduled for March 2, 2022.
- e. Technology Advisory Group (TAG)
Mr. Gonzalez reported that the next meeting will be held on February 3, 2022.

6. Constituent Representative Reports

- a. Academic Senate/SAC: Mr. Isbell announced the AS retreat would be held on February 2, 2022
- b. Academic Senate/SCC: Mr. Rutan announced the AS retreat would be held on February 2, 2022
- c. CSEA: Ms. Martin provided an update on CSEA activities.
- d. Student Government/SAC: Mr. Ramaswamy reported that he would be assuming the duties of ASC President and be the representative on District Council for the spring semester.
- e. Student Government/SCC: There was no representative from SCC at the meeting.

Next Meeting: The next meeting will be held on Monday, March 7, 2022.

Meeting Adjourned: 2:14 p.m.

Approved: March 7, 2022