



# Rancho Santiago Community College District District Council Meeting

## MINUTES

August 2, 2021

Members:	Marvin Martinez	Present
	Enrique Perez	Present
	Iris Ingram	Present
	Cheng Yu Hou	Present
	Marilyn Flores	Present
	Pamela Ralston	Present
	Jesse Gonzalez	Present
	Jim Isbell	Present
	Craig Rutan	Present
	Monica Zarske	Absent
	Michael Taylor	Present
	Susan Hoang	Present
	Sheryl Martin	Present
	Ambar Nakagami	Present
	Zina Edwards	Absent
	Julio Luna	Present
	Elisabeth Neely	Present
Guest:	Alistair Winter	

Chancellor Marvin Martinez convened the meeting via Zoom Conference at 1:35 p.m.

1. Chancellor's Update

- a. Chancellor Martinez welcomed Dr. Pamela Ralston, the new SCC President to District Council.
- b. Chancellor Martinez shared concern about the increase in COVID-19 cases and stressed the importance of vaccination in curbing the spread of the disease.

2. Approval of Minutes
  - a. It was moved by Mr. Perez, seconded by Ms. Neely and, by roll call vote, carried unanimously to approve the minutes of the July 19, 2021 meeting.
  
3. Approval of Human Resources Items
  - a. Reorg 1230 – DO/Ed Svcs/Communications-Marketing-Public Relations – it was moved by Mr. Hou, seconded by Ms. Ingram and, by roll call vote, carried unanimously to approve Reorg 1230.
  - b. Director of People and Culture/Human Resources Job Description – it was moved by Mr. Isbell, seconded by Dr. Flores and, by roll call vote, carried unanimously to approve the job description.
  
4. Committee Reports
  - a. Planning and Organizational Effectiveness Committee (POEC)  
Mr. Perez reported on the July 28, 2021 meeting.
  - b. Human Resources Committee (HRC)  
Mr. Hou reported that the June 2021 meeting was cancelled and the next meeting will be held on September 15, 2021.
  - c. Fiscal Resources Committee (FRC)  
Ms. Ingram reported that the next meeting will be held on August 18, 2021.
  - d. Physical Resources Committee (PRC)  
Ms. Ingram reported that the next meeting will be held on September 1, 2021.
  - e. Technology Advisory Group (TAG)  
Assistant Vice Chancellor Jesse Gonzalez reported that the next meeting will be held September 3, 2021.
  
7. Constituent Representative Reports
  - a. Academic Senate/SAC: Mr. Jim Isbell reported the Academic Senate Retreat will be held on August 18, 2021.
  - b. Academic Senate/SCC: Mr. Rutan reported the Academic Senate Retreat will be held on August 18, 2021.
  - c. CSEA: Ms. Martin reported they are working with staff on their return to work.
  - d. Student Government/SAC: Mr. Luna reported on the activities of the SAC ASG.
  - e. Student Government/SCC: Ms. Neely reported on the activities of the SCC ASG.
  
8. Other
  - a. Chancellor Martinez congratulated Dr. Flores on the Johnson Student Center Opening held last week. It was a successful event and the building will be a valuable addition to the campus in support of students.
  - b. Chancellor Martinez announced that a welcome reception will be held on August 19 for Dr. Ralston.
  - c. Dr. Flores reported that the open houses held last week after the Johnson Student Center opening resulted in an increase in enrollment, which is encouraging.
  - d. Mr. Rutan asked about the status of the letter from legal counsel about Brown Act meetings. Chancellor Martinez reported that an email will be sent out soon with the information requested.

9. Next Meeting: The next meeting will be held on Monday, August 30, 2021.

Meeting Adjourned: 2:10 p.m.

Approved: August 30, 2021