



Rancho Santiago Community College District District Council Meeting

MINUTES

November 1, 2021

Members:	Marvin Martinez	Present
	Enrique Perez	Absent
	Iris Ingram	Present
	Cheng Yu Hou	Present
	Marilyn Flores	Present
	Pamela Ralston	Present
	Jesse Gonzalez	Absent
	Jim Isbell	Present
	Craig Rutan	Present
	Monica Zarske	Present
	Michael Taylor	Present
	Scott James	Present
	Sheryl Martin	Absent
	Ambar Nakagami	Present
	Zina Edwards	Present
	Julio Luna	Present
	Elisabeth Neely	Present
Guests:	Adam O'Connor	

1. Call to Order
 - a. Chancellor Marvin Martinez convened the meeting via Zoom Conference at 1:32 p.m.
2. Approval of Minutes
 - a. It was moved by Dr. Flores, seconded by Ms. Edwards and, by roll call vote, carried unanimously with an abstention by Mr. James to approve the minutes of the October 4, 2021 meeting. Vice Chancellor Ingram was not present at the vote.
3. Approval of Human Resources Items
 - a. Job Description – Manager of People & Culture – Human Resources – Operations, Talent and Project Management: it was moved by Mr. Isbell, seconded by Dr. Flores, by roll call vote, the motion carried unanimously to approve the job description.
 - b. Reorg #1246 – DO/Human Resources: it was moved by Ms. Zarske, seconded by Dr. Ralston and, by roll call vote, carried unanimously to approve Reorg #1246.

4. Administrative Regulations

- a. AR 3310 Records Retention and Destruction – it was moved by Mr. Rutan, seconded by Ms. Zarske and, by roll call vote, carried unanimously to approve revisions to AR 3310 as presented.
- b. AR 6010 Equitable Opportunities for Business Enterprises – it was moved by Ms. Zarske, seconded by Mr. Isbell and, by roll call vote, carried unanimously to approve revisions to AR 6010 as presented.
- c. AR 6012 Sustainable Practices – it was moved by Ms. Edwards, seconded by Ms. Zarske and, by roll call vote, carried unanimously to approve revisions to AR 6012 as presented.
- d. AR 7400 Travel – it was moved by Mr. Isbell, seconded by Dr. Flores and, by roll call vote, carried unanimously to approve revisions to AR 7400 as presented.
- e. AR 7325 COVID-19 Vaccination & Immunization Program – it was moved by Mr. Hou, seconded by Mr. Rutan and, by roll call vote, carried unanimously to approve revisions to AR 7325 as presented.

5. Committee Reports

- a. Planning and Organizational Effectiveness Committee (POEC)
Mr. Isbell reported on the October 27 2021 meeting.
- b. Human Resources Committee (HRC)
Mr. Hou reported on the October 13, 2021 meeting. The next meeting will be held on November 10, 2021.
- c. Fiscal Resources Committee (FRC)
Ms. Ingram reported on the October 20, 2021 meeting.
- d. Physical Resources Committee (PRC)
Ms. Ingram reported on the October 6, 2021 meeting conducted via email.
- e. Technology Advisory Group (TAG)
Mr. James reported on the October 7, 2021 meeting. The next meeting will be held on November 4, 2021.

5. Constituent Representative Reports

- a. Academic Senate/SAC: Mr. Isbell reported on the activities of the SAC Academic Senate.
- b. Academic Senate/SCC: Mr. Rutan reported on the activities of the SCC Academic Senate.
- c. CSEA: Ms. Edwards provided an update on CSEA activities.
- d. Student Government/SAC: Mr. Luna reported on the activities of the SAC ASG.
- e. Student Government/SCC: Ms. Neely reported on the activities of the SCC ASG.

6. Other

- a. Chancellor Martinez reported that the district submitted an application for a grant established by SB169 to provide student housing.
- b. Chancellor Martinez reported that most all districts have had a decrease in enrollment and RSCCD had a 2% increase, which makes RSCCD an outlier. He congratulated all those who worked to turn our declining enrollment around and encouraged that these efforts continue.
- c. Chancellor Martinez announced that we will be hiring faculty for the 2022-2023 academic year.
- d. Mr. Martinez provided an update on the work of the Ad Hoc Board Committee on Redistricting which is guiding the redistricting effort based on the 2020 census to ensure compliance with the federal Voting Rights Act of 1965 and the California Voting Rights Act.
- e. Mr. Rutan requested that a chart on the results of the right sizing done throughout the district be placed on the December 6 District Council meeting agenda.

Next Meeting: The next meeting will be held on Monday, December 6, 2021.

Meeting Adjourned: 2:21 p.m.

Approved: December 6, 2021