



## Rancho Santiago Community College District District Council Meeting

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### MINUTES

August 29, 2022

Members:	Marvin Martinez	Absent
	Alex Davis	Present
	Iris Ingram	Present
	Cheng Yu Hou	Present
	Annebelle Nery	Present
	Enrique Perez	Present
	Jesse Gonzalez	Present
	Jim Isbell	Present
	Craig Rutan	Present
	William Nguyen	Present
	Michael Taylor	Present
	Tara Kubicka-Miller	Present
	Sheryl Martin	Present
	Jonae Varela	Present
	Zina Edwards	Present
	Melani Fernandez	Present
	Michael Green	Present

1. Call to Order/Update
  - a. Vice Chancellor Hou convened the meeting via Zoom Conference at 1:32 p.m.
2. Approval of Minutes
  - a. July 18, 2022 Meeting - It was moved by Mr. Rutan, seconded by Dr. Nery and, by roll call vote, carried with an abstention by Dr. Davis to approve the minutes of the July 18, 2022 meeting.
3. Approval of 2022-2023 Adopted Budget
  - a. Vice Chancellor Ingram presented the budget assumptions and highlights of the 2022-2023 Adopted Budget. Discussion ensued. It was noted that the SRP Reconciliation will be sent to District Council members prior to the October 3, 2022 meeting. It was moved by Mr. Perez, seconded by Ms. Edwards and, by roll call vote, carried unanimously to approve the 2022-2023 Adopted Budget.

4. Approval of Job Description – Manager, People & Culture/Strategy, Analytics & Equity
  - a. Vice Chancellor Hou presented the proposed job description. Discussion ensued. It was moved by Ms. Kubicka-Miller, seconded by Dr. Nery and carried with abstentions by Mr. Hou, Ms. Martin, and Mr. Green and a nay vote by Ms. Edwards to approve the Manager, P&C, Strategy, Analytics & Equity job description.
  
5. Multi-Factor Authentication
  - a. Asst. Vice Chancellor Gonzalez provided background to the implementation of multi-factor authentication. He shared current information and stated that additional information will be provided as it is developed. District Council members received clarification on the information presented.
  
6. Committee Reports
  - a. Planning and Organizational Effectiveness Committee (POEC)

Dr. Davis reported on the August 24, 2022 meeting. The next meeting will be held on September 21, 2022.
  - b. Human Resources Committee (HRC)

Mr. Hou reported on the activities of the HRC. The next meeting will be held on September 14, 2022.
  - c. Fiscal Resources Committee (FRC)

Ms. Ingram reported on the July 17, 2022 meeting. The next meeting will be held on September 21, 2022.
  - d. Physical Resources Committee (PRC)

Ms. Ingram reported that the committee will next meet on September 7, 2022.
  - e. Technology Advisory Group (TAG)

Mr. Gonzalez reported the next meeting will be held September 1, 2022 and shared agenda items for the meeting.
  
7. Constituent Representative Reports
  - a. Academic Senate/SAC: Mr. Isbell reported on the SAC Academic Senate retreat held before the start of the 2022-2023 academic year.
  - b. Academic Senate/SCC: Mr. Rutan reported on the SCC Academic Senate retreat held before the start of the 2022-2023 academic year.
  - c. CSEA: Ms. Martin provided a report on classified staff activities.
  - d. Student Government/SAC: Melanie Fernandez reported on the SAC ASG activities.
  - e. Student Government/SCC: Michael Green reported on the SCC ASG activities.

Next Meeting: The next meeting will be held on Monday, October 3, 2022.

Meeting Adjourned: 2:25 p.m.

Approved: October 3, 2022