



# Rancho Santiago Community College District District Council Meeting

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## MINUTES

October 3, 2022

Members:	Marvin Martinez	Present
	Alex Davis	Present
	Iris Ingram	Present
	Cheng Yu Hou	Present
	Annebelle Nery	Present
	Enrique Perez	Present
	Jesse Gonzalez	Present
	Jim Isbell	Present
	Craig Rutan	Present
	William Nguyen	Present
	Michael Taylor	Present
	Tara Kubicka-Miller	Present
	Sheryl Martin	Present
	Jonae Varela	Present
	Zina Edwards	Present
	Melani Fernandez	Present
	Michael Green	Present
Guest:	Mikaila Brown	

1. Call to Order/Update
  - a. Chancellor Martinez convened the meeting via Zoom Conference at 1:30 p.m. followed by a roll call of members.
2. Approval of Minutes
  - a. August 29, 2022 Meeting - It was moved by Ms. Martin, seconded by Mr. Isbell and, by roll call vote, carried with a minor correction to approve the minutes of the August 29, 2022 meeting.
3. SRP Update
  - a. Vice Chancellor Ingram presented a summary of the SRP positions and those that were replaced. Discussion ensued. Additional information was requested about positions hired and lost by Ms. Martin. Ms. Martin will send an email request with the specific information requested so that a response can be prepared for the November 7, 2022 meeting.

4. People & Culture

- a. Approval of Job Description – Management Fellow: Vice Chancellor Hou presented the proposed job description which was created for a pilot program People & Culture will be funding for one year and that can be expanded district-wide. Discussion ensued. It was moved by Mr. Isbell, seconded by Mr. Perez and carried with an abstention by Mr. Hou to approve the Management Fellow job description.
- b. Approval of Reorg #1300 – DO/Ed Services/Safety & Security: Ms. Ingram presented the reorg which moves the Safety & Security department under the Business Services Division. It was moved by Ms. Ingram, seconded by Mr. Nguyen and carried unanimously to approve Reorg #1300.

5. Diversity Report

- a. Vice Chancellor Hou introduced Dr. Mikaila Brown, Assistant Vice Chancellor – Chief Diversity and Social Impact Officer who was attending the meeting as a guest. Mr. Hou then presented the diversity report he gave to the board of trustees at the recent Board Retreat. District Council members received clarification on the information presented.

6. Committee Reports

- a. Planning and Organizational Effectiveness Committee (POEC)  
Dr. Davis reported that the September meeting was cancelled. The next meeting will be held on October 26, 2022.
- b. Human Resources Committee (HRC)  
Mr. Hou reported on September 14, 2022 meeting. The next meeting will be held on October 12, 2022.
- c. Fiscal Resources Committee (FRC)  
Ms. Ingram reported on the September 21, 2022 meeting. The next meeting will be held on October 19, 2022.
- d. Physical Resources Committee (PRC)  
Ms. Ingram reported on the September 7, 2022 meeting. The next meeting will be held via email on October 5, 2022.
- e. Technology Advisory Group (TAG)  
Mr. Gonzalez reported on the September 1, 2022 meeting. The next meeting will be held on October 6, 2022.

7. Constituent Representative Reports

- a. Academic Senate/SAC: Mr. Isbell reported on the activities of the SAC Academic Senate.
- b. Academic Senate/SCC: Mr. Rutan reported on the activities of the SCC Academic Senate.
- c. CSEA: Ms. Edwards advised there was no report.
- d. Student Government/SAC: Melanie Fernandez reported on the SAC ASG activities.
- e. Student Government/SCC: Michael Green reported on the SCC ASG activities.

Next Meeting: The next meeting will be held on Monday, November 7, 2022.

Meeting Adjourned: 2:50 p.m.

Approved: November 7, 2022