



Rancho Santiago Community College District District Council Meeting

MINUTES December 2, 2024

Members:	Marvin Martinez	Present
	Enrique Perez	Present
	Adam O'Connor for Iris Ingram	Present
	Kristin Olson	Present
	Jeffrey Lamb for Annebelle Nery	Present
	Christopher Sweeten for Jeannie Kim	Present
	Jesse Gonzalez	Present
	Claire Coyne	Present
	Tara Kubicka-Miller	Present
	Monica Zarske	Present
	Corinna Evett	Present
	Jason Sim	Present
	Sarah Salas	Present
	Omelina Garcia	Present
	Bridgette Hernandez	Present
	Jessica Velez	Present
	Flo Cudal	Present

Guests:	Sarah Santoyo	Chi Chung Keung
	Nga Pham	Patricia Duenez

1. Call to Order/Update
 - a. Chancellor Martinez convened the meeting via Zoom Conference at 1:40 p.m.
2. Approval of Minutes
 - a. It was moved by Ms. Coyne, seconded by Ms. Kubicka-Miller and carried with abstentions by Mr. O'Connor and Mr. Sweeten to approve the minutes of the November 4, 2024 meeting.

3. District Council Roles & Responsibilities – Development of 2024-2026 Goals
 - a. Chancellor Martinez opened discussion on the development of 2024-2026 District Council goals by reviewing the 2020-2022 goals. Discussion ensued. It was moved by Mr. Perez and seconded by Ms. Salas to reaffirm the 2020-2022 goals as District Council goals for 2024-2026, with minor revision to goal #6 to more clearly describe the intent of sharing information between District Council and the other district governance committees. The motion passed unanimously.
4. Job Descriptions
 - a. Director, Institute for Workforce Development – it was moved by Ms. Coyne and seconded by Mr. Sweeten to approve the job description. Discussion ensued. The motion passed unanimously.
 - b. Executive Director for Orange County Regional Consortium – it was moved by Ms. Coyne and seconded by Ms. Salas to approve the job description. Discussion ensued. The motion passed unanimously.
 - c. Director, Orange County Regional Consortium Workforce and Employer Engagement – it was moved by Ms. Coyne and seconded by Ms. Kubicka-Miller to approve the job description. Discussion ensued. The motion passed unanimously.
5. Committee Reports
 - a. Planning and Organizational Effectiveness Committee (POEC)
Mr. Perez reported on the November 13, 2024 meeting.
 - b. Human Resources Committee (HRC)
Ms. Olson reported on the November 13, 2024 meeting.
 - c. Fiscal Resources Committee (FRC)
Asst. Vice Chancellor O'Connor reported on the November 20, 2024 meeting. The next meeting will be held on January 15, 2025.
 - d. Physical Resources Committee (PRC)
Asst. Vice Chancellor O'Connor reported on the November 13, 2024 meeting. The next meeting will be held via email on February 5, 2025.
 - e. Technology Advisory Group (TAG)
Mr. Gonzalez reported on the November 7, 2024 meeting. The next meeting will be held on December 5, 2024.
6. Constituent Representative Reports
 - a. Academic Senate/SAC: Ms. Coyne reported on the SAC Academic Senate activities.
 - b. Academic Senate/SCC: Ms. Kubicka-Miller reported on the SCC Academic Senate activities.
 - c. CSEA: Ms. Salas provided a report on CSEA activities.
 - d. Student Government/SAC: Ms. Jessica Velez reported on SAC ASG activities.
 - e. Student Government/SCC: Ms. Flo Cudal reported on SCC ASG activities.

7. Revised Schedule – 2024-2025 District Council Meetings

- a. Chancellor Martinez announced that the January 27, 2025 meeting has been moved to February 3, 2025 because of a conflict with the CCLC Legislative Conference.

Next Meeting:	The next meeting will be held on Monday, February 3, 2025
Meeting Adjourned:	2:32 p.m.
Approved:	February 3, 2025