



Rancho Santiago Community College District Sustainable RSCCD Committee

Meeting Notes

May 20, 2015

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|-----------------|--------------------------|---------|
| Members: | Raúl Rodríguez | Present |
| | Peter Hardash | Absent |
| | Carri Matsumoto | Present |
| | Michael Collins | Absent |
| | Arleen Satele | Absent |
| | Jim Kennedy | Present |
| | Jose Vargas | Present |
| | Kimo Morris | Present |
| | Lisa McKowan-Bourguignon | Present |
| | Doug Deaver | Absent |
| | SCC Faculty | Vacant |
| | Delmis Alvarado | Absent |
| | Kelsey Bains | Present |
| | Laurene Lugo | Absent |
| | Student – SCC | Vacant |
| | Kyle Murphy – SAC | Absent |
| Also Attending: | Judy Iannaccone | |

Chancellor Raúl Rodríguez convened the meeting and self-introductions were made.

1. Sustainability Plan – Review of Implementation Programs and Checklist

Assistant Vice Chancellor Carri Matsumoto presented the revised Implementation Programs and Checklist which was organized to more easily review and update the work done in each area. She encouraged members to forward input as appropriate and she would update checklist. Discussion ensued. All agreed that this was a good document and it was adopted as a way to track progress on elements of the sustainability plan.

To finalize the checklist Ms. Matsumoto will send a copy to all responsible parties mentioned in the document seeking input. The checklist will also be placed on the agenda for the Facilities Workgroup meetings.

1. Sustainability Plan – Review of Implementation Programs and Checklist (continued)

The committee then discussed approaches on how to make the most progress on the elements of the Sustainability Plan. While it is assumed those involved will work on many elements of the plan, it was agreed to focus on one area/topic during each fiscal year. **For the 2015-2016 academic year the focus will be on Recycling.** Since more success in the area will be achieved as a part of a waste management program, Ms. Matsumoto will invite Purchasing Director Tracey Conner to the September 16, 2015 meeting to discuss recycling as it relates to the district's waste management vendor.

2. Updates on Sustainability Events at SAC and SCC

Dr. Kimo Morris and Ms. Lisa McKowan-Bourguignon reported on the sustainability event at SAC. Mr. Jose Vargas reported on the sustainability event at SCC. Discussion took place regarding the possibility of ongoing fund to support these events. It was suggested that a resource allocation request be submitted to each college requesting funds. It was also suggested that sponsorships be sought for the event.

3. CHESC Conference – July 2015

Dr. Morris discussed the importance of having someone attend this conference each year to support the district's sustainability efforts. Funding is an issue, but a commitment was made to seek funding to send someone to the July 2016 conference. Some possible funding areas are STEM grant funds, Academic Senate travel funds or ongoing district funds.

4. 2015-2016 Meeting Dates

The committee approved the 2015-2016 meeting scheduled as presented.

5. Next Meeting

The next meeting will be held on Wednesday, September 16, 2015, at 3 p.m. in the Decision Room #350 at the District Office.

Meeting Adjournment: 4:15 p.m.