



## Rancho Santiago Community College District Sustainable RSCCD Committee

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### Meeting Notes

October 21, 2015

Members:	Raúl Rodríguez	Absent
	Peter Hardash	Absent
	Carri Matsumoto	Present
	Michael Collins	Present
	Arleen Satele	Present
	Jim Kennedy	Present
	Jose Vargas	Present
	Kimo Morris	Absent
	Lisa McKowan-Bourguignon	Present
	Doug Deaver	Absent
	Jim Isbell	Present
	Delmis Alvarado	Absent
	Kelsey Bains	Absent
	Vacant	Vacant
	Mathew Carter – SCC	Absent
	Student – SAC	Vacant
Also Attending:	Judy Iannaccone	
	Tracey Conner	
	Michelle Leonard – SCS Engineers	

Assistant Vice Chancellor Matsumoto convened the meeting and self-introductions were made.

#### 1. Recycling Efforts

Purchasing Director Tracey Conner provided an update on her report from the last meeting and introduced Michelle Leonard, a consultant who will be working with the district to assist in the new waste management contract to take effect July 1, 2016. Ms. Leonard presented an analysis of the district's current and potential needs which should be considered in the development of the RFP and selection of the waste management provider. This information was based on her site visits and discussion with facilities personnel. Discussion ensued. A copy of the presentation will be distributed with the meeting notes to all SRC members. ***It was agreed that an update on this effort would be provided to the committee at its meeting on February 17, 2015.***

2. Review of AR 6012 – Sustainable Practices

Asst. Vice Chancellor Matsumoto stated that she had some revisions and will forward comments to the Chancellor/Executive Vice Chancellor for inclusion in the revised AR prior to the AR being presented to District Council. ***Committee members were asked to forward all comments and feedback on the AR to Ms. Matsumoto by October 30 so those can be included with her comments.***

3. Sustainability Plan Update

Asst. Vice Chancellor Matsumoto stated that the Sustainability Plan Implementation Summary Tool will be distributed to SRC members with the meeting notes. ***Committee members were asked to provide Ms. Matsumoto information for 2014-2015 and 2015-2016 to be included in the update to be provided to the SRC in spring 2016.***

4. Next Meeting

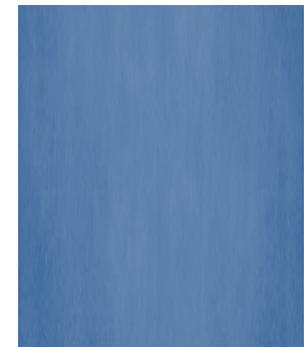
***The next meeting will be held on Wednesday, February 17, 2015, at 3 p.m. in the Decision Room #340 at the District Office.***

Meeting Adjournment: 4:10 p.m.



**SCS ENGINEERS**

**Waste and Recycling Services RFP Project  
Presentation to Sustainability Committee  
October 21, 2015**



# SCS Engineers

800 Person Consulting Engineering Firm

Founded in 1970, Headquartered in Long Beach, CA

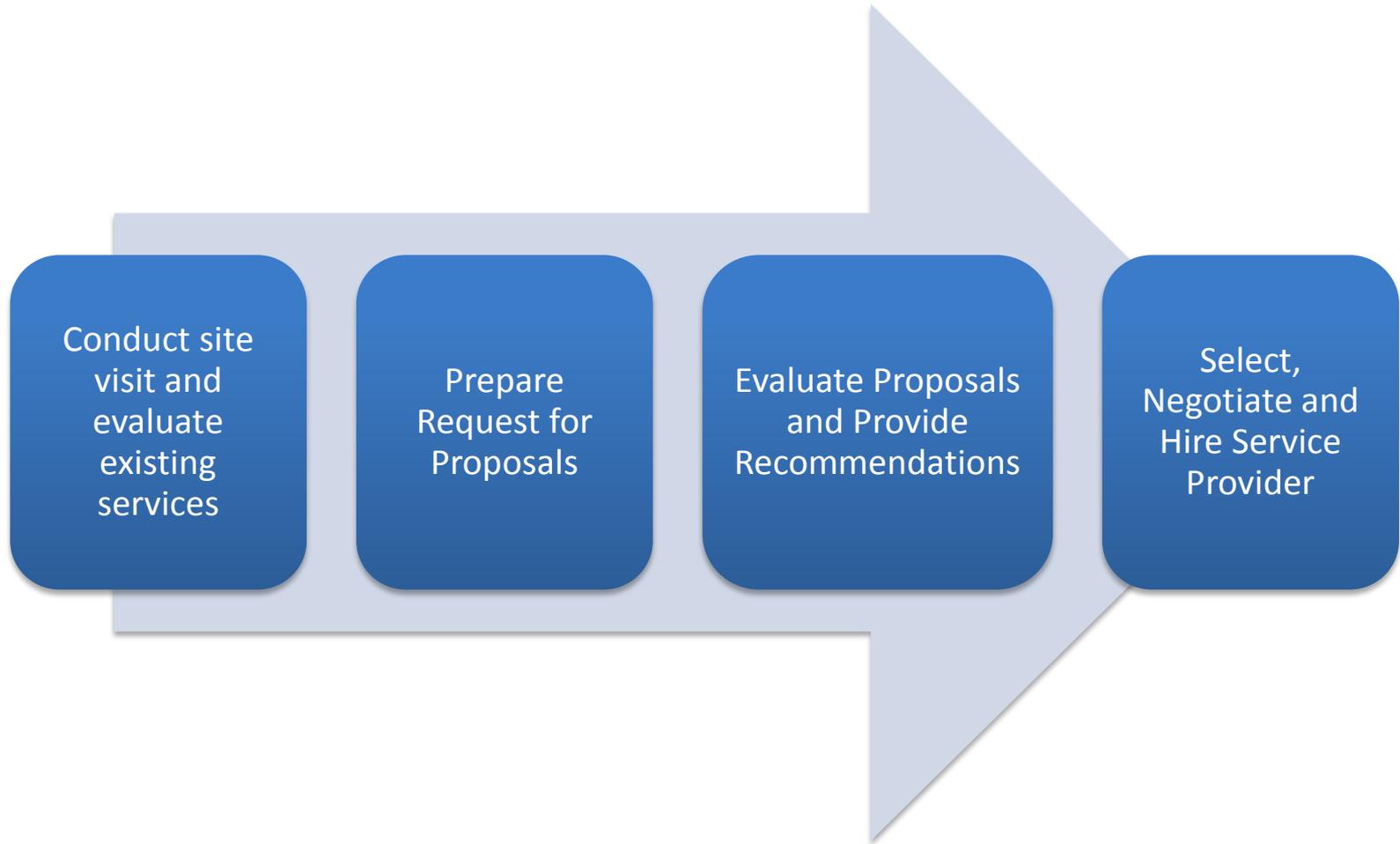
Premiere solid waste consulting firm in US

Provide services to public and private sectors

Michelle Leonard, Vice President

- Project Manager
- 12 years with firm
- International President, SWANA

# Project Scope of Work



# Project Background

Existing contract with CR&R expires June 30, 2016

Contract provides refuse and green waste collection

New contract to incorporate Sustainability Plan waste reduction and management goals: 75% by 2020

Potential new services:

- On-campus recycling
- Organics management

Additional Provisions:

- Raise awareness of waste reduction opportunities
- Promotional activities
- Monitoring and Reporting

# Existing Services and Costs

Facility	CY/Week		Monthly Cost	\$/cy/mo
	Refuse	Green Waste		
Santa Ana College	170	80	\$ 2,171.50	\$ 8.69
OC Sheriff's Regional Training Academy	15	20	\$ 304.01	\$ 8.69
Centennial Education Center	40	0	\$ 347.44	\$ 8.69
RSCCD District Office	15	0	\$ 130.29	\$ 8.69
Santiago Cyn College	60	0	\$ 521.16	\$ 8.69
Orange Education Center	18	0	\$ 169.68	\$ 9.43
Digital Media Center	9	0	\$ 84.84	\$ 9.43
<b>Total</b>	<b>327</b>	<b>100</b>	<b>\$ 3,728.92</b>	
<b>ANNUAL TOTALS</b>	<b>17,004</b>	<b>5,200</b>	<b>\$ 44,747.04</b>	

# Existing Recycling

Santa Ana College	<ul style="list-style-type: none"><li>• Office Paper</li><li>• Metals</li><li>• Containers, Cardboard (scavengers)</li></ul>
Sheriff's Facility	<ul style="list-style-type: none"><li>• None</li></ul>
CEC	<ul style="list-style-type: none"><li>• Mixed Paper</li></ul>
District Office	<ul style="list-style-type: none"><li>• Mixed Paper</li></ul>
Santiago Canyon College	<ul style="list-style-type: none"><li>• Office Paper</li><li>• Cardboard</li></ul>
OEC	<ul style="list-style-type: none"><li>• No formal program</li><li>• Surplus property auctions</li></ul>
DMC	<ul style="list-style-type: none"><li>• Informal program for containers</li></ul>

# Opportunities for service changes

## Service levels :

- SAC: Fix service inconsistency; add Child Development Center organics; scavenging
- Sheriff's Training: Reduce frequency of GW collection
- CEC: Unknown
- District office: Reduce frequency of collection
- SCC : Reduce number of bins; add compactor
- OEC: Reduce frequency of collection; add flexibility for new construction
- DMC: Reduce frequency of collection

Commingled recycling for containers and mixed paper

Compliance with mandatory commercial and organics recycling

Flexibility for new requirements

Outreach and promotion

Regular reporting

Scheduled audits; right-sizing

Construction and Demolition debris recycling

# Next Steps

- Complete evaluation of existing services and opportunities
- Prepare Draft RFP
- District review and comment on Draft RFP
- Prepare Final RFP
- Release RFP
- Evaluate responses and prepare recommendations