

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

2323 North Broadway, Room #107

Santa Ana, California 92706

**Monday, March 9, 2009**

**MINUTES OF REGULAR MEETING**

**BOARD OF TRUSTEES**

The meeting was called to order at 4:30 p.m. by Dr. David Chapel. Other members present were Mr. Brian Conley, Mr. Paul Garcia, Mr. Larry Labrado, Mr. Mark McLoughlin, Ms. Lisa Woolery, and Mr. Phillip Yarbrough.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Eddie Hernandez, Jr., Dr. Erlinda Martinez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Paul Garcia, Student Trustee, Rancho Santiago Community College District.

**PUBLIC PRESENTATIONS**

There were no public presentations.

**APPROVAL OF MINUTES**

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the minutes of February 23, 2009.

Mr. Hanna arrived at this time.

**CONSIDERATION OF THE CONSENT CALENDAR**

It was moved by Mr. Conley, seconded by Mr. Yarbrough, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar:

Payment of Bills

The board approved the payment of bills as submitted.

Resource Development Items for Approval

The board approved the budgets and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district:

- Career Technical Education (CTE) Community Collaborative II - \$100,000  
Supplemental (District/SAC/SCC)

**CONSIDERATION OF THE CONSENT CALENDAR** (cont.)

Resource Development Items for Approval (cont.)

- Career Technical Education (CTE) Community Collaborative II - Workforce Innovation Partnership (District)	\$250,000
- Career Technical Education (CTE) Multiple Pathways (SAC)	\$ 25,000
- Child Development Infant Toddler Resource (District)	\$ 4,015
- Child Development School-Age Resource (District)	\$ 2,000
- Faculty Collaborations for Course Transformations in Developmental Mathematics (FACCTS) (SCC)	\$ 8,000
- Faculty Inquiry Network (SAC)	\$ 17,500

Resolution #09-04 – Emergency Closure of SAC Child Development Center

The board approved Resolution #09-04 that certifies the Child Development Center was closed due to an emergency for one half day.

**INFORMATIVE REPORTS**

Report from the Chancellor

Dr. Hernandez provided a report to the board.

Report from Student Trustee

Mr. Garcia provided a report to the board.

Report from President of Santa Ana College

Dr. Martinez provided a report to the board.

Report from President of Santiago Canyon College

Mr. Vázquez provided a report to the board.

Reports from Student Presidents

Mr. Alejandro Flores, Student President, Santa Ana College, provided a report to the board. There was no representation from Santiago Canyon College.

Reports from Academic Senate Presidents

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College, provided a report to the board.

Mr. Raymond Hicks, Academic Senate President, Santa Ana College, provided a report to the board.

### **CLOSED SESSION**

The board convened into closed session at 5:28 p.m. to consider the following items: employees as listed on the Human Resources dockets and potential litigation.

### **RECONVENE**

The board reconvened at 7:05 p.m.

Mr. Conley announced the board discussed employees as listed on the Human Resources dockets and potential litigation during closed session.

### **PUBLIC PRESENTATIONS**

There were no public presentations.

### **APPROVAL OF ACADEMIC PERSONNEL**

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the academic personnel docket.

### **APPROVAL OF CLASSIFIED PERSONNEL**

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the classified personnel docket with the attached addendum.

### **NEW AND REVISED BOARD POLICIES**

The following new and revised board policies were presented as information to the board. Discussion ensued.

- BP 1350 Community Services Activities (revise)
- BP 3101 Conflict of Interest (revise)
- BP 4101 General Personnel Policy Statement (revise)
- BP 4102 Recruitment and Selection of Employees (revise)
- BP 4104 Employee Appointment and Transfer (eliminate)
- BP 4104 Equal Employment Opportunity (new)
- BP 4105 Employment Contracts (eliminate)
- BP 4107 Insurance (eliminate)
- BP 4110 Personnel Files (revise)
- BP 4112 One Day Change of Assignment (eliminate)
- BP 4113 Short-Term Excused Absence Without Loss of Pay (eliminate)
- BP 4115 Military Leave (revise)

New and revised board policies presented as information to the board. Discussion ensued. (cont.):

- BP 4118 Employment of Relatives/Nepotism (revise)
- BP 4119 Unlawful Discrimination and Sexual Harassment (revise)
- BP 4120 Copyright and Patents (eliminate)
- BP 4126 Acceptance of Outside Obligations (revise)
- BP 4127 Salary Deductions (revise)
- BP 4128 Employee Evaluation (revise)
- BP 4129 Resignation (revise)
- BP 4130 Medical Examinations (revise)
- BP 4131 Diversity and Equal Employment Opportunity (eliminate)
- BP 4133 Organizations Right of Access (revise)
- BP 4135 Solicitation of Political Contributions and Political Activities by Employees (revise)
- BP 4136 International Travel (eliminate)
- BP 4140 Whistleblower Protection (revise)
- BP 4301 CLASSIFIED PERSONNEL-Definition Classified Service (revise)
- BP 4203 Faculty Multiple Site Assignment (eliminate)
- BP 4206 Faculty Dismissal and/or Discharge (revise)
- BP 4207 Faculty Retirement (Workload Reduction) (revise)
- BP 4208 Faculty Retirement (eliminate)
- BP 4302 Classified Salary Payments (revise)
- BP 4303 Classified Retirement System (eliminate)
- BP 4402 Management Medical/Dental Insurance Benefits (revise)
- BP 4404 Bereavement Leave Management (revise)
- BP 4416 Duties – Management Interns (eliminate)
- BP 4419 Administrative Leave (revise)
- BP 4420 Retirement Administrative (eliminate)
- BP 4503 Salary Payments Administrative (eliminate)
- BP 4519 Educational Management Employee Retroactive Pay Administrative (revise)
- BP 4520 Administrative Retreat Rights (revise)
- BP 4602 Claims and Actions Against the District (revise)
- BP 4603 District Property & Liability Protection (revise)
- BP 4604 Bonding of Personnel (revise)
- BP 5009 Open Enrollment (revise)
- BP 5121 Military Withdrawals (revise)
- BP 5201 Standards of Student Conduct (revise)
- BP 5555 Withholding of Student Records (new)
- BP 6120 Credit/No Credit Courses (Grading and Academic Record Symbols) (revise)
- BP 6121 Credit by Examination (revise)
- BP 9009 Committee Structure (revise)
- BP 9016 Quorum and Voting (revise)
- BP 9020 Meetings – Special (revise)
- BP 9027 Board of Trustees Political Activities and Solicitation of Political Contributions (revise)

## **ACCREDITATION**

The board reviewed materials provided so it may have the background necessary to make decisions recommended by the task force to meet the October 15, 2009, deadline established by the Accrediting Commission. Materials discussed included documents given to the board by Dr. Hernandez and a PowerPoint presentation by Dr. Bonnie Jaros.

### **PRESENTATION BY DR. BARBARA BENO, ACCREDITING COMMISSION FOR COMMUNITY AND JUNIOR COLLEGES (ACCJC), TO THE BOARD OF TRUSTEES REGARDING RECOMMENDATIONS SET FORTH BY THE ACCREDITATION TEAMS RELATED TO THE BOARD OF TRUSTEES**

It was moved by Mr. Yarbrough and seconded by Mr. Conley to authorize the chancellor to reimburse ACCJC for travel expenses for this presentation.

It was moved by Mr. Hanna and seconded by Mr. Labrado to remove “related to the board of trustees” from the recommendation. Discussion ensued.

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to make a friendly amendment to Mr. Yarbrough’s original motion to authorize the chancellor to reimburse ACCJC for travel expenses for this presentation and add “and the district” at the end of the recommendation. Therefore, the amended recommendation would read “Presentation by Dr. Barbara Beno, ACCJC, to the board of trustees regarding recommendations set forth by the accreditation teams related to the board of trustees and the district.”

The motion carried unanimously.

## **BP 9022 – EVALUATION OF THE TRUSTEES**

Dr. Chapel declared this item out of order due to it being listed as an action item instead of an informational item, and asked that it be placed on the next board meeting’s agenda.

## **BUDGET UPDATE**

Mr. Hardash provided an update on the budget as information.

## **BOARD TRAVEL BUDGET**

It was moved by Dr. Chapel and seconded by Mr. Labrado to approve reallocating unspent funds related to the board’s travel budget. Discussion ensued.

The motion carried unanimously.

**STATE AND FEDERAL ADVOCACY REPORT**

Ms. Weidner provided a state and federal advocacy report as information.

**INSTITUTIONAL MEMBERSHIPS**

A list of RSCCD institutional memberships was provided as information.

**BOARD MEMBER COMMENTS**

Board members provided individual comments.

**NEXT MEETING**

The next regular meeting of the Board of Trustees will be held on Monday, March 23, 2009, at the District Office, 2323 N. Broadway, Santa Ana, California.

**ADJOURNMENT**

There being no further business, Dr. Chapel declared this meeting adjourned at 10:25 p.m.

Respectfully submitted,

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Eddie Hernandez, Jr., Ed.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes Approved: March 23, 2009