

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Tuesday, May 26, 2009**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Dr. David Chapel. Other members present were Mr. Brian Conley, Mr. Paul Garcia, Mr. John Hanna, Mr. Larry Labrado, Mr. Mark McLoughlin, Mr. Phillip Yarbrough, and Ms. Lisa Woolery.

Administrators present during the regular meeting were Ms. Judyanne Chitlik (in Mr. John Didion's absence), Mr. Peter Hardash, Dr. Edward Hernandez, Jr., Dr. Erlinda Martinez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Chitlik, RSCCD Assistant Vice Chancellor, Human Resources.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes – Regular meeting of May 11, 2009

It was moved by Mr. Labrado, seconded by Mr. Yarbrough, and carried unanimously to approve the minutes of the meeting held May 11, 2009, with the following correction (underlined) read into the record by Mr. John Hanna:

It was moved by Mr. Hanna and seconded by Mr. Labrado to amend the resolution to amend Section 5(d)(1)(D)(i) of S. 729 and H.R. 1751 to include “and has performed at least one year (910 hours) of volunteer community service” so that section (i) would now read "The alien has acquired either a degree from an institution of higher education in the United States or has completed at least 2 years in good standing in a program for a bachelor's degree or higher degree in the United States and further has performed at least one year (910 hours) of volunteer community service."

### 1.5 Approval of Consent Calendar

It was moved by Mr. Labrado, seconded by Mr. Conley, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar, with the exception of Item 5.5 (Approval of Purchase Orders), removed from the Consent Calendar by Mr. Hanna:

4.1 Application for New Adult High School Diploma Program at Santiago Canyon College, Division of Continuing Education

The board reviewed and approved the high school diploma program as listed on Form CCC-459: Application for Approval of a New Adult High School Diploma Program for submission to the State Chancellor's Office of the California Community Colleges.

4.2 Application for New Adult High School Diploma Program at Santa Ana College, School of Continuing Education

The board reviewed and approved the Adult High School Diploma Program as listed on Form CCC0459: Application for Approval of a New Adult High School Diploma Program for submission to the State Chancellor's Office of the California Community Colleges.

4.3 New Noncredit Course for Santiago Canyon College, Division of Continuing Education

The board approved the list of new noncredit courses for submission to the State Chancellor's Office and addition of the courses to Santiago Canyon College's Noncredit Course Inventory.

4.4 New Noncredit Course for Santa Ana College, School of Continuing Education

The board approved the list of new noncredit courses for submission to the State Chancellor's Office and addition of courses to Santa Ana College's Noncredit Course Inventory.

4.5 Memorandum of Understanding (MOU) for Paraprofessional Teacher Training Program (2009-2010) with the Orange County Department of Education

The board approved the Memorandum of Understanding between RSCCD on behalf of Santa Ana College and the Orange County Department of Education.

4.6 New OTA Agreement – Oxnard Family Circle ADHC

The board approved the contract with Oxnard Family Circle ADHC in Oxnard, California.

1.5 Approval of Consent Calendar – (cont.)

- 4.7 New OTA Agreement – 5nex & Company, Inc.  
The board approved the contract with 5nex & Company, Inc., in Walnut, California.
- 4.8 Santa Ana Unified School District (SAUSD) Multiple Pathways/CTE Subcontract  
The board approved the agreement between Santa Ana Unified School District and Santa Ana College which will cover the project from the date of approval through June 30, 2011.
- 4.9 Renewal of Nursing Program Agreement – La Amidstad Family Health Center Without Instructor  
The board approved the clinical affiliation agreement renewal with St. Joseph Hospital in Orange, California, which operates La Amidstad Family Health Center.
- 4.10 Renewal of Occupational Therapy, Emergency Medical Technician, Nursing, Health Sciences, Hemodialysis Technician, and Pharmacy Technician Programs Agreement – St. Joseph Hospital Without Instructor  
The board approved the clinical affiliation agreement renewal with St. Joseph Hospital in Orange, California.
- 4.11 Renewal of Occupational Therapy, Emergency Medical Technician, Nursing, Health Sciences, Hemodialysis Technician, and Pharmacy Technician Programs Agreement – St. Joseph Hospital With Instructor  
The board approved the clinical affiliation agreement renewal with St. Joseph Hospital in Orange, California.
- 4.12 Agreement with Chapman University and Santa Ana College Upward Bound Summer Residential Program for 2009  
The board approved the agreement with Chapman University and Santa Ana College Upward Bound Summer Residential Program for 2009.
- 5.1 Payment of Bills  
The board approved payment of bills as submitted.
- 5.2 2009-2010 Tentative Budget  
The board scheduled a public hearing on the 2009-2010 Tentative Budget on June 22, 2008.
- 5.3 Budget Transfers and Budget Increases/Decreases  
The board approved budget transfers, increases, and decreases during the month of April 2009.

1.5 Approval of Consent Calendar – (cont.)

5.6 Vendor Name Change

The board approved the vendor Getronics name change to CompuCom Systems, Inc. as presented.

6.1 Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into a related contractual agreement on behalf of the district for the following:

- Job Development, Training, and Placement Program for                 \$1,083,621  
The Disabled – Workability III (SAC)

6.2 Resolution 09-11 – California Department of Education (CRPM-6088)

The board approved the resolution agreement with the California Department of Education and authorized the chancellor or his designee(s) to sign the contract documents for the 2008-2009 fiscal year.

6.3 Resolution #09-12 – Job Development, Training, and Placement Program for The Disabled (Workability III)

The board adopted the resolution and authorized the chancellor or his designee(s) to sign the grant contract, associated amendments and clauses.

6.4 Subcontract Agreement with Central County Regional Occupational Program (CCROP) for the Career Technical Education (CTE) Community Collaborative Grant

The board approved the subcontract agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the subcontract agreement.

1.6 Presentation to 2008-2009 Student Trustee

On behalf of the board, Dr. Chapel presented outgoing student trustee Garcia with a plaque and thanked him for his service to the students of the Rancho Santiago Community College District.

1.7 Presentation of Board President's Awards

Mr. McLoughlin recognized Ms. Esmeralda Marquez, a student at Santa Ana College, with the Board President's award.

Mr. Conley acknowledged Mr. Miguel Santamaria, a student at Santiago Canyon College, with the Board President's Award.

1.8 Public Hearing – Continuing Education Faculty Association (CEFA) Initial

Bargaining Proposal to the Rancho Santiago Community College District

There were no public comments.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

Dr. Edward Hernandez, Jr. provided a report to the board.

Mr. Yarbrough asked to suspend the rules and consider Item 2.7 (Informational Presentation on the Budget) at this time. There were no objections.

2.7 Informational Presentation on the Budget

Mr. Hardash provided an update on the budget.

Due to another commitment, Mr. Yarbrough left the meeting at this time.

2.2 Report from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College (SAC)  
Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

2.3 Report from Student Trustee

Mr. Paul Garcia provided a report to the board.

2.4 Reports from Student President

Ms. Tina Lam, Student President, Santiago Canyon College provided a report to the board.

There was no representation from Santa Ana College.

2.5 Reports from Academic Senate President

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College, provided a report to the board.

There was no representation from Santa Ana College.

2.6 Informational Presentation on Accreditation

Dr. Hernandez indicated there was no new information on accreditation to report at this time.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 5:47 p.m. to consider the following items:

1. Public Employment (pursuant to Section 54957[b][1])
  - a. Part-time faculty
  - b. Classified temporary/substitute assignments
  
2. Conference with Labor Negotiator (pursuant to Section 54957.6)  
Agency Negotiator: Ms. Judyanne Chitlik, Assistant Vice Chancellor,  
Human Resources (in Mr. John Didion's absence)  
Employee Organizations: Faculty Association of Rancho Santiago Community  
College District  
California School Employees Association, Chapter 579  
Continuing Education Faculty Association  
Child Development Centers Teachers Association
  
3. Conference with Legal Counsel: Existing Litigation (pursuant to Section 54956.9[a])  
*FEI Enterprises, Inc. v. Rancho Santiago Community College District et al,*  
*Orange County Superior Court Case No. 30-2009-00123206*

**RECONVENE**

The board reconvened at 7:05 p.m.; Mr. Hanna was not present.

Closed Session Report

Mr. Conley reported the board discussed the aforementioned items, and there was no action taken during closed session.

Public Comment

There were no public comments.

### **3.0 HUMAN RESOURCES**

#### **3.1 Management/Academic Personnel**

It was moved by Mr. Conley, seconded by Mr. Labrado, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Interim Assignments
- Ratify Resignations/Retirements
- Approve Stipends
- Approve Part-time Faculty Appointments

#### **3.2 Classified Personnel**

It was moved by Mr. Conley, seconded by Mr. Labrado, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Appointments
- Approve Out of Class Assignments
- Approve Voluntary Furloughs
- Approve Temporary Assignments
- Approve Instructional Associates/Associate Assistants
- Approve Community Services Presenters
- Approve Volunteers

#### **3.3 Child Development Centers Teachers Association (CDCTA) Initial Proposal to the Rancho Santiago Community College District**

It was moved by Mr. Conley, seconded by Mr. Labrado, and carried unanimously to schedule a public hearing for June 8, 2009.

#### **3.4 Accreditation Recommendation Regarding Planning/Budget Allocation Processes**

It was moved by Mr. Conley, seconded by Mr. Labrado, and carried unanimously to approve the revised planning and budgeting processes and timelines.

Mr. Hanna returned to the meeting at this time.

### **4.0 INSTRUCTION**

All items listed under instruction were approved as part of Item 1.5: Consent Calendar.

## **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 5.1, 5.2, 5.3, and 5.6 were approved as part of Item 1.5: Consent Calendar.

### **5.4 Award of Bid #1117/Obstacle Course Lighting/Sheriff's Training Academy**

It was moved by Mr. Conley and seconded by Mr. Labrado to award Bid #1117 for Obstacle Course Lighting at the Orange County Sherriff's Regional Training Academy to RMF Contracting in the amount of \$86,756. Discussion ensued. The motion carried unanimously.

### **5.5 Approval of Purchase Orders**

It was moved by Mr. Conley and seconded by Mr. Labrado to approve the purchase order listing for the period April 12, 2009, through May 9, 2009. Discussion ensued. The motion carried unanimously.

## **6.0 GENERAL**

Items 6.1, 6.2, 6.3, and 6.4 were approved as part of Item 1.5: Consent Calendar.

### **6.5 Board Legislative Committee Report**

It was moved by Mr. Conley and seconded by Mr. Labrado to approve the supporting/opposing list of current legislative bills as reported by Board Legislative Committee Chairperson John Hanna. Discussion ensued. The motion carried unanimously.

### **6.6 Adoption of Resolution for Reduction in Trustee Compensation**

It was moved by Mr. Labrado and seconded by Mr. Conley to adopt Resolution #09-13 in support of reduction in trustee compensation by 10%.

Dr. Chapel called the motion out of order indicating it should go through the policy change process. Mr. Hanna appealed Dr. Chapel's ruling. Discussion ensued. The vote carried to sustain the original motion with the following vote:

Aye – Mr. Conley, Mr. Hanna, Mr. Labrado, Mr. McLoughlin, and Ms. Woolery;  
Nay – Dr. Chapel.

Discussion ensued. The 10% reduction in trustee compensation was clarified as a reduction of \$75 each month from the trustees' stipend of \$750, resulting in a stipend of \$675 per month for a period of two years beginning June 2009. The motion carried unanimously.

6.7 Board Member Comments

Mr. McLoughlin reported he recently attended the National Hispanic Business Women Association award ceremony and participated in a tour of SCC Orange Education Center and SAC Fire Academy.

Mr. Hanna stated the district is saving approximately one half million dollars per year in lease payments due to its investment in providing the community with the Sheriff's Training Academy facility.

Mr. Labrado reported Senator Lou Correa has offered to carry a bill for the district relating to the suspension of the 50% law.

Mr. Conley asked for clarification of use of district travel budgets.

Dr. Chapel reported he recently attended the Orange County School Boards Association dinner meeting.

7.0 ADJOURNMENT

A special meeting of the Board of Trustees is scheduled on Monday, June 8, 2009, for the purpose of meeting accreditation timelines relating to the board's self-evaluation process.

The next regular meeting of the Board of Trustees will be held on Monday, June 22, 2009.

There being no further business, Dr. Chapel declared this meeting adjourned at 7:39 p.m.

Respectfully submitted,

---

Eddie Hernandez, Jr., Ed.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes Approved: June 22, 2009