

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, July 27, 2009**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes - Regular meeting of June 22, 2009  
- Special meeting of July 13, 2009

**Action**

1.5 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Report from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
- 2.5 Reports from Academic Senate Presidents
- 2.6 Informational Presentation on IPP/FPP/Five Year Construction Plan
  - HMC Architects
- 2.7 Informational Presentation on the Budget

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public.(RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

- 1. Public Employment (pursuant to Section 54957[b][1])
  - a. Chancellor
  - b. Educational Administrators
  - c. Classified Administrators
  - d. Temporary Full-time Faculty
  - e. Management Appointments
    - (1) Assistant Vice Chancellor
    - (2) Associate Dean
    - (3) Director
- 2. Public Employee Discipline/Dismissal/Release (pursuant to Section 54957[b][1])
- 3. Conference with Labor Negotiator (pursuant to Section 54957.6)
  - Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
  - Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
Continuing Education Faculty Association  
Child Development Centers Teachers Association

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

### Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

**Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

## **3.0 HUMAN RESOURCES**

### 3.1 Management/Academic Personnel

Action

- Approval of Appointments
- Approval of Interim to Permanent Positions
- Approval of Employment Agreements
- Approval of Extensions of Interim Assignments
- Approval of Salary Placements
- Ratification of Resignations/Retirements
- Approval of Contract Extension Days for 2009-2010
- Approval of Stipends
- Approval of Temporary Non-tenure Track Employees
- Approval of Changes of Assignments
- Approval of Voluntary Workload Reduction Requests
- Approval of Adjustments to Part-time/Hourly CEFA Rates
- Approval of Part-time/Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record

### 3.2 Classified Personnel

Action

- Approval of Voluntary Furloughs
- Approval of Out of Class Assignments
- Approval of Return to Regular Assignments
- Approval of Changes in Salary Placement
- Approval of Leaves of Absence
- Approval of Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Corrections in Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters/Stipends
- Approval of Volunteers
- Approval of Student Assistants

- 3.3 Agreement with Liebert Cassidy Whitmore for Management Training and Legal Services Action  
The administration recommends authorization be given to the chancellor to renew this agreement for the 2009-2010 fiscal year.

- 3.4 Authorization for Board Travel/Conferences Action

#### **4.0 INSTRUCTION**

- \*4.1 Approval of OTA Agreement Amendment: InterHealth Corp., Presbyterian Intercommunity Hospital Action  
The administration recommends approval of this agreement amendment with InterHealth Corp., Presbyterian Intercommunity Hospital in Whittier, California.
- \*4.2 Approval of Renewal of OTA Agreement – Coastal Communities Hospital Action  
The administration recommends approval of this agreement with Coastal Communities Hospital in Santa Ana, California.
- \*4.3 Approval of Memorandum of Understanding with First Presbyterian Church Action  
The administration recommends approval of this memorandum of understanding with First Presbyterian Church in Santa Ana, California.
- \*4.4 Approval of Memorandum of Understanding with El Sol Academy Action  
The administration recommends approval of this memorandum of understanding with El Sol Academy in Santa Ana, California.
- \*4.5 Approval of Memorandum of Understanding with Santa Ana Public Library Action  
The administration recommends approval of this memorandum of understanding with Santa Ana Public Library in Santa Ana, California.
- \*4.6 Approval of Memorandum of Understanding with First United Methodist Church Action  
The administration recommends approval of this memorandum of understanding with First United Methodist Church in Santa Ana, California.

\*Item is included on the Consent Calendar, Item 1.5.

- \*4.7 Approval of Memorandum of Understanding with Salvation Army Action  
The administration recommends approval of this memorandum of understanding with Salvation Army in Santa Ana, California.
- \*4.8 Approval of New OTA Agreement – Murrieta Valley Unified School District Action  
The administration recommends approval of this agreement with Murrieta Valley Unified School District in Murrieta, California
- \*4.9 Approval of New OTA Agreement – Santa Ana Unified School District Action  
The administration recommends approval of this agreement with Santa Ana Unified School District in Santa Ana, California.
- \*4.10 Approval of New OTA Agreement – County of San Bernardino - Arrowhead Regional Medical Center Action  
The administration recommends approval of this agreement with County of San Bernardino – Arrowhead Regional Medical Center in Colton, California.
- \*4.11 Approval of New Human Development Agreement – Garden Grove Unified School District Action  
The administration recommends approval of this agreement with Garden Grove Unified School District in Garden Grove, California.
- \*4.12 Approval of New OTA Agreement – Santa Barbara Cottage Hospital Action  
The administration recommends approval of this agreement with Santa Barbara Cottage Hospital in Santa Barbara, California.
- \*4.13 Approval of Renewal of Pharmacy Technology Agreement – HealthSouth Corporation Action  
The administration recommends approval of this agreement with HealthSouth Corporation in Birmingham, Alabama.
- \*4.14 Approval of New OTA Agreement – Children’s Therapy Network Action  
The administration recommends approval of this agreement with Children’s Therapy Network in Ventura, California.
- \*4.15 Approval of New Pharmacy Technology Agreement – First Street Medical Plaza Pharmacy Action  
The administration recommends approval of this agreement with First Street Medical Plaza Pharmacy in Santa Ana, California

\*Item is included on the Consent Calendar, Item 1.5.

- \*4.16 Approval of Santa Ana College Community Services Program Fall 2009 Action  
The administration recommends approval of the attached proposed Community Services Program for Fall 2009.
- \*4.17 Approval of Santiago Canyon College Community Services Program Fall 2009 Action  
The administration recommends approval of the attached proposed Community Services Program for Fall 2009.
- \*4.18 Approval of Operating Engineers Training Trust Master Cost Agreement Action  
The administration recommends approval of this agreement with the Operating Engineers Training Trust for 2009-2010 as presented.

## **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*5.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- 5.2 Acceptance of the Bond Oversight Committee Annual Report of Activities Action  
The administration recommends acceptance of the Bond Oversight Committee's Annual Report for 2008 as presented.
- 5.3 Approval of Five Year Construction Plan (2011-2015) Action  
The administration recommends approval of the Five Year Construction Plan (2011-2015) as presented.
- 5.4 Approval to Submit Final Project Proposal (FPP) for Russell Hall Renovation at Santa Ana College and the Student Services Center at Santiago Canyon College Action  
The administration recommends approval of submittal of the Final Project Proposal (FPP) for Russell Hall Renovations at Santa Ana College and the Student Services Center at Santiago Canyon College as presented.
- 5.5 Approval of Additional Construction Management Services for the M & O Building and Parking Lot at Santiago Canyon College Action  
The administration recommends approval of additional construction management services for Seville Construction Services in the amount of \$222,356 as presented.

\*Item is included on the Consent Calendar, Item 1.5.

- 5.6 Approval of Additional Construction Management Services: Science Building at Santiago Canyon College Action  
The administration recommends approval of additional construction management services for Seville Construction Services in the amount of \$132,133 at the hourly rate schedule as presented.
- 5.7 Approval of Additional DSA Inspection Services: M & O Building at Santiago Canyon College Action  
The administration recommends approval of the extension of services for Universal Laboratories to provide DSA mandated inspection services at SCC as presented.
- 5.8 Approval for Additional Testing Services for the Science Building at Santiago Canyon College Action  
The administration recommends approval of the agreement to increase compensation to Twining Laboratories as presented.
- 5.9 Ratification of Change Order #1: Bid #1090 – Fire Alarm Replacement Project at Santa Ana College Action  
The administration recommends ratification of Change Order #1: Bid #1090 - SAC fire alarm replacement project.
- 5.10 Ratification of Change Order #3: Bid #1078 – M & O Building and Parking Lot at Santiago Canyon College Action  
The administration recommends ratification of Change Order #3: Bid #1078 – SCC M & O building and parking lot.
- 5.11 Approval of Change Order #20: Bid #1051 – Classroom Building at Santa Ana College Action  
The administration recommends approval of Change Order #20, EMAE International, Inc. for Bid #1051, construction of SAC's classroom and M & O buildings as presented.
- 5.12 Approval of Change Order #21: Bid #1051 – M & O Building at Santa Ana College Action  
The administration recommends approval of Change Order #21, EMAE International, Inc. for Bid #1051, construction of SAC's classroom and M & O buildings as presented.
- 5.13 Approval of Notice of Completion: Bid #1115 – Data Closets Remediation Project Action  
The administration recommends approval of the Notice of Completion for Data Closets – Remediation Project as presented.

- 5.14 Approval of Payment – Castlerock Environmental, Inc. Action  
The administration recommends approval of payment of \$89,990 to Castlerock Environmental, Inc. for special and professional services related to the installation of the Santa Ana College fire alarm.
- 5.15 Award of Bids: Bid #1121 – Structural Steel, Bid #1122 – Glass and Glazing, Bid #1123 – Ceramic Tile, and Bid #1124 – HVAC for the Child Development Center at Santa Ana College Action  
The administration recommends awarding the four (4) multiple prime bids to the lowest cost responsible bidders as listed below for the SAC Child Development Center:  
Bid #1121 — Structural Steel — \$685,088  
Bid #1122 — Glass, Glazing — \$410,585  
Bid #1123 — Ceramic Tile — \$ 67,745  
Bid #1124 — HVAC — \$563,000  
Total cost for the four (4) bids is \$1,726,418.00
- 5.16 Award of Bid #1127: 12-inch Fire Water Line at Santa Ana College Action  
The administration recommends awarding Bid #1127 for the 12-inch fire water line at Santa Ana College to Dominguez General Engineering as presented.
- 5.17 Award of Bid #1129: Child Development Center Electrical at Santa Ana College Action  
The administration recommends awarding Bid #1129 for the Child Development Center at Santa Ana College to EMAE International, Inc. as presented.
- 5.18 Approval of Construction Management Services for 12-inch Fire Water Line at Santa Ana College Action  
The administration recommends approval of an agreement for construction management services for the 12-inch fire water line at Santa Ana College with Bernards Construction Management Services as presented.
- 5.19 Award of Bid #1126: Fire Alarm Replacement Project, Phase II at Santa Ana College Action  
The administration recommends awarding Bid #1126 for the fire alarm replacement project, phase II, at Santa Ana College to Minako America (dba Minco) as presented.
- \*5.20 Approval of Outsource Technical Services Action  
The administration recommends approval of hiring Outsource Technical Services programmers for the 2009-2010 fiscal year as presented.

\*Item is included on the Consent Calendar, Item 1.5.

- \*5.21 Approval of Bid #1118: Coach, Mini-Coach, and School Bus Transportation Services Action  
The administration recommends acceptance of the bids and approval of awarding the bids to Gold Coast Tours and Lux America for Bid #1118: coach, mini-coach, and school bus transportation services as presented.
- \*5.22 Independent Contractor Action  
The administration recommends approval of the employment of Facility Planning & Program Services Inc. to perform investigative/research services of various projects that are in DSA for processing, and to assist in tracking and closing existing projects that need to be closed through DSA and secure certifications.
- \*5.23 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period June 7, 2009, through July 11, 2009.

## **6.0 GENERAL**

- \*6.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization of the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- Allied Health Program Expansion – Pharmacy Technology Program (SAC) \$400,000
  - California Mathematics Diagnostic Testing Project (MDTP) (SAC) \$ 25,036
  - Enrollment Growth for Nursing ADN Programs – Year 2 (SAC) \$186,800
  - Taller San Jose – Medical Careers Academy (SAC) \$ 4,000
  - WIA Center for Nursing (SAC) \$425,717
- \*6.2 Adoption of Resolution No. 09-19 – California Department of Education (CCTR-9191) Action  
The administration recommends approval of the resolution agreement with the California Department of Education and authorization be given to the chancellor or his designees to sign the contract documents for the 2009-2010 fiscal year.

\*Item is included on the Consent Calendar, Item 1.5.

- \*6.3 Adoption of Resolution No. 09-20 – California Department of Education (CSPP-9368) Action  
The administration recommends approval of the resolution agreement with the California Department of Education and authorization be given to the chancellor or his designees to sign the contract documents for the 2009-2010 fiscal year.
- 6.4 Adoption of Board Policy 5201.5 (New) Student Athlete Code of Conduct Action  
The Board Policy Committee recommends adoption of Board Policy 5201.5.
- 6.5 Board Policy 9031 (New) Board Member Compensation Information  
It is recommended that the board accept Board Policy 9031 for a first reading and refer the draft policy to the Board Policy Committee for further review.
- 6.6 Adoption of Goal #9 for Board of Trustees' Annual Goals Action  
It is recommended the board adopt Goal #9 *“Maximize college and community use of athletic fields when fiscally neutral.”*
- 6.7 Receive and Review the RSCCD Board of Trustees Evaluation Survey Results Action  
It is recommended that the board receive and review the board’s evaluation survey results.
- 6.8 Board Member Comments Information

**7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on August 24, 2009.

\*Item is included on the Consent Calendar, Item 1.5.