

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, August 20, 2012

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:35 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Arianna Barrios, Dr. David Chapel, Mr. John Hanna, Mr. Larry Labrado, Mr. Mark McLoughlin, and Mr. Ryan Ahari.

Administrators present during the regular meeting were Mr. John Didion, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Mr. Peter Hardash arrived at the time noted. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Jeff Foreman, Student Vice President, Santiago Canyon College (SCC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Labrado, seconded by Mr. Ahari, and carried unanimously to approve an addendum for Item 3.1 (Management/Academic Personnel) and Item 3.2 (Classified Personnel), and a revised page for Item 5.34 (Award for Informal Bid #1198 – SCC Storm Water Pollution Prevention Plan Best Management Practices).

1.4 Public Comment

Ms. Rachel Bulosan spoke regarding Item 6.5 (Resolution No. 12-48 in Support of Middle Class Scholarship Act 2012).

Mr. Morrie Barembaum spoke regarding the proposed 2012-2013 Adopted Budget.

It was moved by Mr. Ahari, seconded by Dr. Chapel, and carried unanimously to suspend the rules and consider Item 6.5 (Resolution No. 12-48 in Support of Middle Class Scholarship Act 2012) at this time.

6.5 Approval of Resolution No. 12-48 in Support of Middle Class Scholarship Act 2012

It was moved by Mr. McLoughlin and seconded by Mr. Labrado to adopt Resolution No. 12-48 in support of the Middle Class Scholarship Act 2012 (AB 1500 - Corporation Taxes: Apportionment: Single Sales Factor: Middle Class Scholarship Fund and AB 1501 - Student Financial Aid: Middle Class Scholarship Program). Discussion ensued. The motion carried with one nay vote from Mr. Yarbrough.

1.5 Approval of Minutes

It was moved by Mr. Labrado, seconded by Mr. Ahari, and carried unanimously to approve the minutes of the regular meeting held July 23, 2012, with the following revision read into the record by Mr. McLoughlin:

3.5 Authorization for Board Travel/Conferences

It was moved by Mr. McLoughlin and seconded by Mr. Labrado to approve the submitted conference and travel by ~~a board member~~ *Student Trustee Ryan Ahari*. Discussion ensued. The motion carried with one nay vote from Dr. Chapel.

1.6 Approval of Consent Calendar

It was moved by Mr. Labrado, seconded by Mr. Ahari, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar (as indicated by an asterisk on the agenda):

4.1 Approval of Amendment #3 to CJA Agreement – County of Orange Sheriff’s Department, Coroner’s Office and Probation Department

The board approved the amendment with the County of Orange in Santa Ana, California.

4.2 Approval of CJA Agreement Renewal – County of Orange

The board approved the amendment with the County of Orange in Santa Ana, California.

4.3 Approval of Renewal of Nursing Program Agreement – California State University, Fullerton

The board approved the clinical affiliation agreement renewal with California State University, Fullerton.

4.4 Approval of Renewal of Nursing, Health Sciences, Occupational Therapy, Speech Language Pathology, and Pharmacy Technician Programs Agreement – Western Medical Center Santa Ana

The board approved the clinical affiliation agreement renewal with Western Medical Center Santa Ana.

1.6 Approval of Consent Calendar – (cont.)

4.5 Approval of Nursing Program Agreement – Oasis Senior Care

The board approved the clinical affiliation agreement renewal with Oasis Senior Center.

4.6 Approval of OTA Agreement Renewal – Healthsouth Corporation

The board approved the agreement with Healthsouth Corporation in Birmingham, Alabama.

4.7 Approval of New Pharmacy Technology Agreement – Los Alamitos Medical Center, Inc.

The board approved the contract with Los Alamitos Medical Center, Inc., in Los Alamitos, California.

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.2 Approval of Conflict of Interest Code

The board approved the Appendix A-1 of the Conflict of Interest Code as presented.

5.3 Approval of Investment Banking and Underwriting Services Agreement with Kinsell, Newcomb & De Dios, Inc., and E.J. De La Rosa & Co.

The board approved the agreement with Kinsell, Newcomb & De Dios, Inc., and E.J. De La Rosa & Co. to provide investment banking and underwriting services as presented.

5.4 Approval of Public Hearing for 2012-2013 Proposed Adopted Budget

The board approved holding a public hearing on the 2012-2013 proposed Adopted Budget at the September 10, 2012, Board of Trustees meeting.

5.5 Approval of 2012-2013 Adopted Budget Assumptions

The board approved the Adopted Budget Assumptions for the 2012-2013 fiscal year as presented.

5.6 Approval of Contract Renewal – Chancellor’s Office Tax Offset Program (COTOP)

The board approved the renewal of the COTOP contract with the Chancellor’s Office as presented.

5.7 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended June 30, 2012

The board approved the CCFS-311Q for the period ending June 30, 2012, as presented.

1.6 Approval of Consent Calendar – (cont.)

5.9 Approval of Five Year Construction Plan (2014-2018) and Initial Project Proposals (IPPs) for the following projects: Santa Ana College (SAC): Russell Hall Replacement and Fine and Performing Arts Complex; Santiago Canyon College (SCC)– Student Services Building and Building D Renovation

The board approved the Five Year Construction Plan (2014-2018) and Initial Project Proposals for the following projects: SAC: Russell Hall Replacement and Fine and Performing Arts Complex Replacement; SCC: Student Services building and Building D renovation as presented.

5.10 Approval of Lease Agreement with Application Cartography

The board approved the lease agreement with Application Cartography and authorized the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.

5.11 Approval of Lease Agreement with Exarray, Inc.

The board approved the lease agreement with Exarray, Inc. and authorized the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.

5.12 Approval of Lease Agreement with Melrok, LLC

The board approved the lease agreement with Melrok, LLC, and authorized the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.

5.13 Approval of Lease Agreement with Reazon Systems

The board approved the lease agreement with Reazon Systems and authorized the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.

5.14 Approval of Lease Agreement with Upward Synergy

The board approved the lease agreement with Upward Synergy and authorized the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.

5.15 Approval of Westberg+White Proposal for Traffic Signalization Modification at Main Entry of College Avenue and 17th Street at Santa Ana College

The board approved the architect services agreement with Westberg+White for \$6,700 plus reimbursable expenses not to exceed \$1,000 for the traffic signalization modification work at SAC as presented.

5.16 Approval of Change Order #4 for Bid #1179 – Road Alignment/Cul-De-Sac and Parking Lot Expansion at Santa Ana College

The board approved change order #4 for Bid #1179 for Los Angeles Engineering, Inc., for road alignment/cul-de-sac and parking lot expansion at SAC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.17 Approval of Award of Contract to provide Utility Investigation and Mapping for Santa Ana College

The board approved awarding the contract to C-Below for surveying, utility investigation, and mapping services.

5.18 Ratification of Award of Informal Bid #1196 – Santa Ana College Concrete Landing Repair

The board ratified the award of Bid #1196 to Contech Services in compliance with Board Policy 3311.

5.19 Adoption of Resolution No. 12-43 – Authorizing the Dedication of Easements to the City of Orange

The board adopted Resolution No. 12-43 to execute deeds of dedication or conveyance for the four (4) easements to the City of Orange as presented.

5.20 Adoption of Resolution No. 12-44 – Electricity for Loop Road Extension Project at Santiago Canyon College

The board adopted Resolution No. 12-44 for Dynalectric for Bid #1139 for electricity for the Loop Road Extension Project at SCC as presented.

5.21 Adoption of Resolution No. 12-45 – Concrete for Athletic/Aquatic Complex at Santiago Canyon College

The board adopted Resolution No. 12-45 for Guy Yocom Construction, Inc., for Bid #1136 for concrete for the Athletic/Aquatic complex at SCC as presented.

5.22 Adoption of Resolution No. 12-46 – Plumbing for Loop Road Extension at Santiago Canyon College

The board adopted Resolution No. 12-46 for Interpipe Construction, Inc., for Bid #1140 for plumbing for the Loop Road Extension at SCC as presented.

5.23 Approval of Change Order #5, Bid #1136 – Concrete for Humanities Building at Santiago Canyon College

The board approved change order #5 for Bid #1136 for Guy Yocom Construction, Inc., for concrete for the Humanities building at SCC as presented.

5.24 Approval of Change Order #6, Bid #1138 – Structural Steel for Humanities Building at Santiago Canyon College

The board approved change order #6 for Bid #1138 for Blazing Industrial Steel, Inc., for structural steel for the Humanities building at SCC as presented.

5.25 Approval of Change Order #7, Bid #1139 – Electricity for Humanities Building at Santiago Canyon College

The board approved change order #7 for Bid #1139 for Dynalectric for electricity for the Humanities building at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.26 Approval of Change Order #5, Bid #1140 – Plumbing for Humanities Building at Santiago Canyon College

The board approved change order #5 for Bid #1140 for Interpipe Contracting, Inc., for plumbing for the Humanities building at SCC as presented.

5.27 Approval of Change Order #5, Bid #1141 – HVAC for Humanities Building at Santiago Canyon College

The board approved change order #5 for Bid #1141 for West Tech Mechanical for HVAC for the Humanities building at SCC as presented.

5.28 Approval of Change Order #3, Bid #1143 – Glass and Glazing for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #3 for Bid #1143 for Glazcon Industries for glass and glazing for the Athletic/Aquatic complex at SCC as presented.

5.29 Approval of Change Order #4, Bid #1144 – Roofing for Humanities Building at Santiago Canyon College

The board approved change order #4 for Bid #1144 for Troyer Contracting Company for roofing on the Humanities building at SCC as presented.

5.30 Approval of Change Order #3, Bid #1146 – Framing and Elevators for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #3 for Bid #1146 for Inland Building Construction for framing and elevators for the Athletic/Aquatic complex at SCC as presented.

5.31 Approval of Change Order #6, Bid #1146 – Framing and Elevators for Humanities Building at Santiago Canyon College

The board approved change order #6 for Bid #1146 for Inland Building Construction Company for framing and elevators for the Humanities building at SCC as presented.

5.32 Approval of Change Order #8, Bid #1147 – Interiors for Humanities Building at Santiago Canyon College

The board approved change order #8 for Bid #1147 for Inland Empire Architectural Specialties for interiors for the Humanities building at SCC as presented.

5.33 Approval of Change Order #1, Bid #1151 – Earthwork for Chapman Avenue Entry Road and Learning Resource Center (LRC) Parking at Santiago Canyon College

The board approved change order #1 for Bid #1151 for Southern California Grading for earthwork for the Chapman Avenue Entry Road and LRC parking at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.34 Ratification of Award for Informal Bid #1198 – Santiago Canyon College Storm Water Pollution Prevention Plan Best Management Practices (SWPPP BMP)

The board ratified the award of Bid #1198 to Marina Landscape, Inc., in compliance with Board Policy 3311 as presented.

5.35 Approval of Contract with EMC Corporation for Data Storage Equipment

The board approved the contract with EMC Corporation and its approved resellers pursuant to the Master Price Agreement, contract number B-27161, awarded by the State of Minnesota on behalf of the National Association of State Procurement Officials/Western States Contracting Alliance (NASPO/WSCA) and approved for usage by the State of California pursuant to California Participating Addendums, for the purchase of computer equipment, software, peripherals and related services, and any future renewals, extensions and addendums as presented.

5.36 Approval of Disposal of Surplus Vehicles

The board declared the listed vehicles as surplus property and authorized utilizing Ken Porter Auctions to conduct an auction as presented.

5.37 Approval of Independent Contractor

The board approved the employment of Ms. Jennifer Walsvick, LCSW, to perform consulting services to provide supervision and field instruction to Master of Social Work Student Interns assigned to RSCCD Child Development Services at the rate of \$40 per hour. Dates of Service: August 21, 2012, through June 30, 2013. The fee is estimated at \$28,800.

5.38 Approval to correct Amendment to Retention Agreement

The board approved the correction to the Amendment to Retention Agreement with The Wright Group.

5.39 Approval of Comira Testing Center Agreement

The board approved the Comira Agreement for RSCCD to provide the facility and service of a testing center already established at the district office's ACT Center in Suite 315, for additional program income to the Corporate Training Institute as presented.

5.40 Approval of Eligible Training Providers List (ETPL) Agreement – City of Santa Ana

The board approved the ETPL agreement for increased contract education projects to the RSCCD Corporate Training Institute as presented.

5.41 Approval of Purchase Orders

The board approved the purchase order listing for the period June 29, 2012, through July 31, 2012.

1.6 Approval of Consent Calendar – (cont.)

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- College Assistance Migrant Program (CAMP) – Year 1 (SCC)	\$425,000
- Early Head Start Expansion (District) – <i>Augmentation</i>	\$455,816
- NSF TEST:UP – Year 5 (SAC)	\$131,887
- Paraprofessional Teacher Training Program (SAC/SCC)	\$ 30,000
- Seeds to Trees – Digital Media Training (District)	\$ 88,830
- Talent Search – Year 4 (SAC)	\$320,832
- Upward Bound – Year 1 (SAC)	\$291,663
- Youth STEM – Santa Ana WIB (District)	\$ 27,032

6.2 Approval of Sub-Agreement between RSCCD and Academic Project Solutions

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the agreement on behalf of the district.

6.3 Approval of Second Amendment to Subcontract Agreement between RSCCD and CHOC/Help Me Grow for Early Head Start

The board approved the amendment and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the agreement on behalf of the district.

6.4 Approval of Sub-Agreement between RSCCD and Palo Alto Software

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the agreement on behalf of the district.

1.7 Public Hearing – Notice of Intent to Dedicate Easements to City of Orange

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College
Mr. Juan Vázquez, President, Santiago Canyon College

2.3 Report from Student Trustee

Mr. Ryan Ahari provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Ms. Rachel Bulosan, Student President, Santiago Canyon College
Ms. Edna Tobias, Student President, Santa Ana College

Mr. Hardash arrived during Ms. Tobias' report.

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Mr. Raymond Hicks, Academic Senate President-elect, Santa Ana College

RECESS TO CLOSED SESSION

The board convened into closed session at 5:33 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts
2. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

RECONVENE

The board reconvened at 6:25 p.m.

Closed Session Report

Ms. Barrios reported the board discussed the aforementioned items, and no action was taken during closed session.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. McLoughlin, seconded by Mr. Ahari, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Permission to Accept Outside Assignments
- Approve Change of Titles/Assignments
- Ratify Resignations/Retirements
- Approve 2012-2013 FARSCCD 175 Day Faculty Coordinator Assignments/ Stipends
- Approve Voluntary Reduced Workloads
- Approve Leaves of Absence
- Approve Adjusted Leaves of Absence
- Approve Stipends
- Approve Part-time Hourly Hires/Rehires
- Approve Non-paid Intern Services

3.2 Classified Personnel

It was moved by Mr. McLoughlin, seconded by Mr. Ahari, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Appointments
- Approve Out of Class Assignments
- Approve Hourly On Going to Contract Assignments
- Approve Changes in Positions
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary to Hourly On Going Assignments
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

3.3 Adoption of Resolution No. 12-47 regarding Reduction in Force in Educational Services

It was moved by Mr. McLoughlin, seconded by Mr. Ahari, and carried unanimously to adopt Resolution No. 12-47.

4.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1 through 5.7 and 5.9 through 5.41 were approved as part of Item 1.6 (Consent Calendar).

5.8 Quarterly Investment Report as of June 30, 2012

The quarterly investment report as of June 30, 2012, was presented as information.

6.0 GENERAL

Items 6.1 through 6.4 were approved as part of Item 1.6 (Consent Calendar). Item 6.5 was considered after Item 1 (Public Comments).

6.6 Reports from Board Committees

Mr. Labrado and Mr. Hanna provided a report on the August 16, 2012, Board Facilities Committee meeting.

6.7 Board Member Comments

Ms. Barrios commended the board for its recent action on redistricting since RSCCD has served as an example in relation to the City of Anaheim's efforts toward redistricting.

Since Ms. Barrios does not have an opposing candidate for an election for Trustee Area 7 in November, she stated she is pleased to serve as a trustee for the district for the next four years. Several board members congratulated Ms. Barrios on her continued service to the district.

Mr. Ahari introduced the SCC students who attended the board meeting in support of the Middle Class Scholarship Act 2012. Mr. Ahari stated that he recently attended the SCC Associated Student Government meeting when discussions were being held on the Middle Class Scholarship Act 2012.

Dr. Chapel indicated he is looking forward to the beginning of a new academic year.

6.7 Board Member Comments – (cont.)

Mr. McLoughlin indicated he is looking forward to more activity on SAC's upcoming bond campaign and is pleased with the community's support of it.

Mr. Hanna commended Mr. Yarbrough for his willingness as board president to put aside his lone vote of opposition and assist the board in supporting the Middle Class Scholarship Act 2012 since the board voted in favor of it.

Mr. Hanna also commended Mr. Yarbrough for his assistance in suppressing opposition to the SAC bond campaign.

Mr. Hanna reported earlier that his foundation raised \$5,000 towards restoring the Model United Nations program at SCC. Mr. Hanna indicated he plans to meet with Dr. Martinez to discuss a fundraiser in support of restoring SAC classes.

Mr. Hanna thanked the Academic Senate for reaching out to students by offering their classrooms for photo registration.

Mr. Hanna expressed appreciation to Mr. Barembaum for sharing his thoughts on the proposed adopted budget during public comments. Mr. Hanna indicated the upcoming election may have been taken into consideration when the district proposed the budget's ending balance.

Since Assemblyman Jose Solorio does not have an opposing candidate for an election in November in Trustee Area 1, Mr. Hanna congratulated him on his upcoming service to the district.

Mr. Hanna commended the board on the August 2011 appointment of Ms. Barrios to fill the vacancy on the board. He asked staff to contact the Registrar of Voters' office to research the amount of money the district is saving by not holding an election for Trustee Area 1 (Solorio), Trustee Area 7 (Barrios), and a bond election for the SCC area. Once the information is attained, Mr. Hanna asks that the information be communicated to board members, the Academic Senate, and classified staff.

Mr. Yarbrough reported that he congratulated Assemblyman Solorio and plans to meet with him soon.

Mr. Yarbrough asked for an updated report on the district's medical liability expenses.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on September 10, 2012.

There being no further business, Mr. Yarbrough declared this meeting adjourned at 6:38 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: September 10, 2012