

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, August 23, 2010
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

5:00 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes – Regular meeting of July 26, 2010

Action

1.5 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.6 Public Hearing – Continuing Education Faculty Association (CEFA)
Initial Bargaining Proposal to the Rancho Santiago Community College
District.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
2.2 Reports from College Presidents
- Student recognition
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
2.4 Reports from Student Presidents
- Student activities
- 2.5 Reports from Academic Senate Presidents
- Senate meetings
- 2.6 Facilities Master Plan Update

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957.b.1)
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government code Section 54956.9[b]-[c])) – 3 cases
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Exec Vice Chancellor, Human Resources and Educational Services
Employee Organizations: Continuing Education Faculty Association
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

Action

- Approval of Extensions of Interim Assignments
- Approval of Adjusted Effective Date for Appointment
- Approval of 2010-2011 Coordinator Assignments/Stipends for 175 Faculty
- Approval of 2010-2011 Coordinator Assignments/Stipends for 192 Day Faculty
- Approval of Appointments
- Approval of Hiring of Long-term Substitute Temporary Employee per Ed. Code 87482
- Approval of Interim Assignments
- Approval of Stipends
- Approval of Part-time/Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Service

3.2 Classified Personnel

Action

- Approval of 2010-2011 CSEA Salary Schedule
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Positions
- Approval of Change in Salary Placement
- Ratification of Resignations/Retirements
- Approval of New Assignments
- Approval of Changes in Locations
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments

- 3.2 Classified Personnel – (cont.)
- Approval of Miscellaneous Positions
 - Approval of Instructional Associates/Associate Assistants
 - Approval of Community Service Presenters
 - Approval of Volunteers
 - Approval of Student Assistants
- 3.3 Rejection of Claim #10-0706DC
The administration recommends the board authorize the chancellor or his designee to reject claim #10-0706DC. Action
- 3.4 Rejection of Claim #10-0712RH
The administration recommends the board authorize the chancellor or his designee to reject claim #10-0712RH. Action
- 3.5 Authorization for Board Travel/Conferences Action
The administration recommends approval of travel by board members as presented.

4.0 INSTRUCTION

- *4.1 Approval of Adoption of Cooperative Work Experience Education Plan Action
The administration recommends approval of the Cooperative Work Experience Education Plan and its submission to the state chancellor's office.
- *4.2 Approval of Apprenticeship-Barbering Lease Agreement Action
The administration recommends approval of the contract with Creation Salon for 2010-2011 as presented.
- *4.3 Approval of Santiago Canyon College Community Services Program for Fall 2010 Action
The administration recommends approval of the proposed Fall 2010 Community Services Program for Santiago Canyon College.
- *4.4 Approval of Santa Ana College Community Services Program for Fall 2010 Action
The administration recommends approval of the proposed Fall 2010 Community Services Program for Santa Ana College.

* Item is included on the Consent Calendar, Item 1.5.

- *4.5 Approval of New OTA Agreement – InJOY Life Resources, Inc. Action
The administration recommends approval of this contract with InJOY Life Resources, Inc. in Bellflower, California.
- *4.6 Approval of Renewal of Emergency Medical Technician Agreement with Schaefer Ambulance Action
The administration recommends approval of this clinical affiliation agreement with Schaefer Ambulance in Santa Ana, California.
- *4.7 Approval of Renewal of Emergency Medical Technician Agreement with Emergency Ambulance Action
The administration recommends approval of this clinical affiliation agreement with Emergency Ambulance in Brea, California.
- *4.8 Approval of Renewal of Emergency Medical Technician Agreement with Medix Ambulance Action
The administration recommends approval of this clinical affiliation agreement with Medix Ambulance in Mission Viejo, California.
- *4.9 Approval of Renewal of Emergency Medical Technician Agreement with Care Ambulance Action
The administration recommends approval of this clinical affiliation agreement with Care Ambulance in Orange, California.
- *4.10 Approval of Collaboration Agreement Between Rancho Santiago Community College District and Regents of University of California at Irvine-Graduate Student/Faculty Internship Program Action
The administration recommends approval of the collaboration agreement with the Regents of the University of California of Irvine for the graduate student/faculty internship program.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends approval of the payment of bills for the period July 17, 2010, through August 13, 2010.
- *5.2 Quarterly Investment Report as of June 30, 2010 Information
The quarterly investment report as of March 31, 2009, is presented as Information.

- *5.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for period Ended June 30, 2010 Action
The administration recommends approval of CCFS-311Q for the period ending June 20, 2010, as presented.
- *5.4 Approval of Agreement to Provide Civil Engineering Services at Santa Ana College Action
The administration recommends approval of the proposal from Luzuriaga-Taylor, Inc. for civil engineering services at Santa Ana College as presented.
- *5.5 Approval of Change Order #5 – Bid #1097 – General Construction for the Child Development Center at Santa Ana College Action
The administration recommends approval of change order #5, ISEC, Inc. for Bid #1097 for general construction for the Child Development Center at Santa Ana College as presented.
- *5.6 Approval of Change Order #2 – Bid #1098 – Landscaping for Child Development Center at Santa Ana College Action
The administration recommends approval of change order #2, Nature Tech Landscaping, Inc. for Bid #1098 for landscaping for the Child Development Center at Santa Ana College as presented.
- *5.7 Approval of Change Order #5 – Bid #1102 – Drywall and Plastering at Child Development Center at Santa Ana College Action
The administration recommends approval of Change Order #5, Insul Drywall and Plastering, Inc. for Bid #1102 for drywall and plastering at the Child Development Center at Santa Ana College as presented.
- *5.8 Approval of Change Order #2 – Bid #1108 – Painting of Child Development Center at Santa Ana College Action
The administration recommends approval of change order #2, Kronos Painting, Inc. for Bid #1108 for painting of the Child Development Center at Santa Ana College as presented.
- *5.9 Approval of Change Order #3 - Bid #1122 – Glass and Glazing at Child Development Center at Santa Ana College Action
The administration recommends approval of change order #3, E & R Glass Contractors for Bid #1122 for glass and glazing at the Child Development Center at Santa Ana College as presented.

* Item is included on the Consent Calendar, Item 1.5.

- *5.10 Approval of Change Order #2 - Bid #1124 - HVAC at Child Development Center at Santa Ana College Action
The administration recommends approval of change order #2, APEX Construction, Inc. for Bid #1124 for HVAC at the Child Development Center at Santa Ana College as presented.
- *5.11 Approval of Change Order #5 - Bid #1129 – Electrical at the Child Development Center at Santa Ana College Action
The administration recommends approval of change order #5, EMAE International, Inc. for Bid #1129 for electrical at the Child Development Center at Santa Ana College as presented.
- *5.12 Approval of Change Order #2 for Bid #1156 – Renovation of Child Development Center at Centennial Education Center Action
The administration recommends approval of change order #2, MDE Group, Inc. for Bid #1156 for renovation of the Child Development Center at Centennial Education Center as presented.
- *5.13 Approval of Notice of Completion – Bid #1055 – Repair and Resurface of Parking Lot #7 at Santa Ana College Action
The administration recommends approval of the notice of completion for the repair and resurfacing of parking lot #7 at Santa Ana College as presented.
- *5.14 Approval of Architect Change Order – SCC Humanities Building Action
The administration recommends approval of the request for additional services in the amount of \$17,000 to LPA Architects to cover the district's request to add solar panels to the Santiago Canyon College Humanities Building as presented.
- *5.15 Approval of Architect Change Order – SCC Maintenance & Operations Building Action
The administration recommends approval of the request for additional services in the amount of \$97,250 plus added reimbursables of \$9,725 to LPA Architects to cover schedule delays in the construction of the maintenance & operations building at Santiago Canyon College as presented.
- *5.16 Approval of Award of Bid #1149 – Equipment and Furnishings for Athletic and Aquatics Center at Santiago Canyon College Action
The administration recommends the board award Bid #1149 for the equipment and furnishings for the athletic and aquatic center at Santiago Canyon College to Herk Edwards as presented.

- *5.17 Approval of Change Order #4 – Bid #1058 – Concrete for Science Building (Bond Portion) at Santiago Canyon College Action
The administration recommends approval of change order #4, Angeles Contractor, Inc., for Bid #1058 for concrete for the science building at Santiago Canyon College as presented.
- *5.18 Approval of Change Order #3 – Bid #1060 – Casework and Fixtures for Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of change order #3, Dow Diversified, Inc. for Bid #1060 for casework and fixtures in the Santiago Canyon College science building as presented.
- *5.19 Approval of Change Order #5 – Bid #1064 – Electrical for Science Building (Bond Portion) at Santiago Canyon College Action
The administration recommends approval of change order #5, Baker Electric for Bid #1064 for electrical in the science building at Santiago Canyon College as presented.
- *5.20 Approval of Change Order #2 - Bid #1065 – HVAC for Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of change order #2, Athena Engineering, Inc. for Bid #1065 for HVAC for the Santiago Canyon College science building as presented.
- *5.21 Approval of Amended Change Order #5 - Bid #1076 – Glass/Glazing for Science Building (Bond Portion) at Santiago Canyon College Action
The administration recommends approval of change order #5, Best Contracting Services, for Bid #1076 for glass and glazing for the Santiago Canyon College science building as presented.
- *5.22 Approval of Change Order #5 - Bid #1076 – Glass/Glazing for the Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of change order #5 for Best Contracting Services for Bid #1076 for glass and glazing for the science building at Santiago Canyon College as presented.
- *5.23 Approval of Extension and Name Change to Capistrano Unified School District's Bid #0708-05 Action
The administration recommends approval of the continuation of the district's participation in the Capistrano Unified School District Bid #0708-05, including extension through June 30, 2011, and name change from Collins & Aikman Flooring, Inc. to Tandus Flooring, Inc. and future extension as presented.

- *5.24 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period July 10, 2010 through August 6, 2010.
- 5.25 Acceptance of Resignation/Appointment for Measure E Citizens' Bond Oversight Committee Action
The administration recommends approval of the resignation of Mr. Darin Woinarowicz and the appointment of Ms. Shelly Berryman to Citizens' Bond Oversight Committee as the business representative for a two-year term as presented.
- 5.26 Approval of Five Year Construction Plan (2012-2016) Action
The administration recommends approval of the Five Year Construction Plan (2012-16) as presented.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- Job Tech Center – Green Economy Training (DO) \$201,648
- SBDC – Latino Training Assistance Program (TAP) (DO) \$ 50,000
- Saint Joseph Hospital – Clinical Training (SAC) \$117,464
- USDA – Partnerships for Transfer Success Program (PTSP) (SAC) \$290,000
- *6.2 Approval of Subcontract Agreement (DO-10-013) Between RSCCD and Central County Regional Occupational Program (CCROP) for 2009-2012 Workforce Innovation Partnership Grant Action
The administration recommends approval of the subcontract agreement between the district and CCROP for the 2009-2012 Workforce Innovation Partnership Grant and the Vice Chancellor, Business/Fiscal Services or his designee be authorized to sign the subcontract agreement.
- *6.3 Approval of 3rd Amendment to Subcontract Agreement (DO-09-006) between RSCCD and Central County ROP Action
The administration recommends approval of the 3rd amendment to the subcontract agreement and the Vice Chancellor, Business/Fiscal Service be authorized to sign the subcontract agreement.

* Item is included on the Consent Calendar, Item 1.5.

6.4 Approval of Appointment to Community College League of California (CCLC) Advisory Committee on Legislation (ACL) Action

It is requested that the board approve Trustee Hanna's appointment to the CCLC Advisory Committee on Legislation during the 2010-2011 calendar year.

6.5 Appointment of a RSCCD Community Representative (2010-2011) to The Orange County Community Colleges Legislative Task Force (OCLTF) Action

It is recommended that the board select a community representative to serve on the 2010-2011 task force.

6.6 Board Member Comments

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on September 13, 2010.