

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, September 12, 2011
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes - Regular meeting of August 22, 2011
- Special meeting of August 29, 2011

Action

1.6 Public Hearing – 2011-2012 Proposed Adopted Budget

1.7 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

2.6 Informational Presentation on the Budget

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Classified Staff
- d. Student Workers
- e. Professional Experts
- f. Educational Administrator Appointments
 - (1) Administrative Dean
 - (2) Associate Dean
 - (3) Director
 - (4) Vice President
- g. Other Educational and Classified Administrators

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services

Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association

3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

Action

- Approval of Employment Agreements
- Approval of Changes of Assignments
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Hiring Long-term Substitute Temporary Employees per E.C. 87482
- Approval of Adjusted Contract Extension Days for 2011-2012
- Approval of 2011-2012 Faculty Coordinator Stipends for 175 Day Faculty
- Approval of Stipends
- Approval of Part-time/Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record

3.2 Classified Personnel

Action

- Approval of Changes in Positions
- Approval of Changes in Departments
- Ratification of Resignations/Retirements
- Approval of New Appointments
- Approval of Leaves of Absence
- Approval of Temporary Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

- 3.3 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD) Action
The administration recommends the board receive and file the district's initial bargaining proposal to FARSCCD and schedule a public hearing for September 26, 2011.
- 3.4 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association (CSEA) Chapter 579 Action
The administration recommends the board receive and file the district's initial bargaining proposal to CSEA Chapter 579 and schedule a public hearing for September 26, 2011.

4.0 INSTRUCTION

- *4.1 Approval of Nursing Agreement Renewal – Companion Hospice Action
The administration recommends approval of this clinical affiliation Agreement with Companion Hospice in Orange, California.
- *4.2 Approval and Certification of Santa Ana College (SAC) School of Continuing Education High School Diploma Program Graduate List for 2010-2011 Action
The administration recommends approval and certification of the list of 2010-2011 High School Program graduates for the SAC School of Continuing Education.
- *4.3 Approval and Certification of Santiago Canyon College, Orange Education Center, High School Diploma Graduates for 2010-2011 Action
The administration recommends approval and certification of the list of 2010-2011 High School Program graduates for the Orange Education Center.
- *4.4 Ratification of Santa Ana College Associate Degree and Certificates for Spring 2011 Action
The administration recommends ratification of the recipients of the SAC associate degrees and certificates for spring 2011 as presented.
- *4.5 Ratification of Santiago Canyon College Associate Degrees and Certificates for Spring 2011 Action
The administration recommends ratification of the recipients of SCC associate degrees, certificates of achievement, and certificates for spring 2011 as presented.

* Item is included on the Consent Calendar, Item 1.7.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Budget Transfers and Budget Increases/Decreases Action
The administration recommends approval of budget transfers, increases, and decreases during the month of June 2011.
- *5.3 Approval of 2011-2012 Adopted Budget Action
The administration recommends approval of the 2011-2012 Adopted Budget as presented.
- *5.4 Approval of Appointments for Measure E Citizens' Bond Oversight Committee Action
The administration recommends approval of the appointment of Steven M. Smith and William E. Thornton to the Citizens' Bond Oversight Committee as presented.
- *5.5 Approval of Agreement with HMC Architects for Architectural/Engineering Services Action
The administration recommends approval of the agreement with HMC Architects to provide architectural and engineering services as presented.
- *5.6 Approval of Architect Contract with Westberg+White, Inc. Action
The administration recommends approval of the architectural and engineering services proposal with Westberg+White, Inc. as presented.
- *5.7 Award of Contract for Construction Management Services for Various Projects at Santa Ana College Action
The administration recommends authorization be given to the Vice Chancellor, Business Operations/Fiscal Services to enter into an agreement with Bernards as presented.
- *5.8 Adoption of Resolution No. 11-34 for Plumbing for Athletics/Aquatics Complex at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 11-34 for Interpipe Construction, Inc., for Bid #1140 for plumbing for the SCC Athletics/Aquatics Complex as presented.
- *5.9 Adoption of Resolution No. 11-36 for HVAC for Science Building (Bond Portion) at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 11-36 for Athena Engineering, Inc., for Bid #1065 for HVAC for the SCC Science building as presented.

* Item is included on the Consent Calendar, Item 1.7.

- *5.10 Adoption of Resolution No. 11-37 for HVAC for Science Building (State Portion) at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 11-37 for Athena Engineering, Inc., for Bid #1065 for HVAC for the SCC Science building as presented.
- *5.11 Adoption of Resolution No. 11-38 for Plumbing for Science Building (State Portion) at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 11-38 for J.M. Farnan Company, Inc., for Bid #1063 for plumbing for the SCC Science building as presented.
- *5.12 Adoption of Resolution No. 11-39 for Earthwork for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 11-39 for Southern California Grading for Bid #1151 for earthwork for the SCC Athletic/Aquatic Complex as presented.
- *5.13 Approval of Change Order #2 for Bid #1136 for Concrete for the Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1136 for Guy Yocom Construction, Inc., for concrete for the SCC Athletic/Aquatic Complex as presented.
- *5.14 Approval of Change Order #1 for Bid #1138 for Structural Steel at Athletics/Aquatics Complex at Santiago Canyon College Action
The administration recommends approval of change order #1 for Blazing Industrial Steel, Inc., for Bid #1138 for structural steel for the SCC Athletics/Aquatics Complex as presented.
- *5.15 Approval of Change Order #2 for Bid #1139 for Electricity for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1139 for Dynalectric for electricity for the SCC Humanities building as presented.
- *5.16 Approval of Change Order #2 for Bid #1140 for Plumbing for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1140 for Interpipe Contracting, Inc., for plumbing for the SCC Humanities building as presented.

* Item is included on the Consent Calendar, Item 1.7.

- *5.17 Approval of RBF Consulting for Various Ongoing Projects at Santiago Canyon College Action
The administration recommends approval of the proposal with RBF Consulting to provide QSP services as presented.
- *5.18 Approval of Notice of Completion for Bid #1063 for Science Building at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion for the electrical portion of the SCC Science building as presented.
- *5.19 Approval of Phoenix Group to Provide Parking Citation Collection and Management Services Action
The administration recommends approval of the service contract for parking citation collections and management services with the Phoenix Group as presented.
- *5.20 Approval of Foundation for California Community College (FCCC) - Microsoft Campus Agreement and Academic Select/Participation Agreements Action
The administration recommends approval of RSCCD's contract renewal under the Microsoft Campus agreement with the FCCC and Academic Select/Participation agreements as presented.
- *5.21 Approval of Donation of Two Transport Refrigeration Units Action
The administration recommends approval of the donation of two Transport Refrigeration Units to Heart of Compassion as presented.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|---|-------------|
| - Center for International Trade Development (District) | \$ 205,000 |
| - Equality Employment Opportunity (EEO) – Diversity Allocation Funds (District) | \$ 12,781 |
| - Matriculation Non-Credit (DO/CEC/OEC) | \$1,260,891 |
| - Paraprofessional Teacher Training Program (SAC/SCC) | \$ 30,000 |
| - Santa Ana Middle College High School (SAC) | \$ 99,454 |

* Item is included on the Consent Calendar, Item 1.7.

- *6.2 Approval of Grant Sub-Agreements between RSCCD and Peralta Community College District for the Entrepreneurship Career Pathways Project Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor of Business Operations /Fiscal Services or his designee to sign the agreement.
- *6.3 Approval of Sub-Agreement between RSCCD and University of California - Irvine (UCI) for RTI Implementation Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations /Fiscal Services or his designee to sign the subcontract agreements.
- *6.4 Adoption of Resolution #11-35 authorizing payment to Trustee Absent from Board Meetings Action
The administration recommends adoption of the resolution requesting authorization of payment to Dr. David Chapel for his absence from the July 25, 2011, board meeting due to family business.
- *6.5 Approval to Serve Alcoholic Beverages at District Sponsored Event Action
The administration recommends approval of the service of alcoholic beverages at the Soldiers to Scholars event to be held at Santa Ana College Orange County Sheriff's Regional Training Academy on September 15, 2011.
- *6.6 Adoption of Revised Board Policies Action
The administration recommends adoption of revisions to the following board policies:
 - BP9003 (revised) – Membership
 - BP9004 (revised) – Trustee Areas
 - BP9008 (revised) – Duties of the Officers
- 6.7 Reports from Board Committee Information
 - Board Facilities Committee
- 6.8 Board Member Comments Information
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on September 26, 2011, at Santiago Canyon College.

* Item is included on the Consent Calendar, Item 1.7.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, August 22, 2011

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:56 p.m. by Mr. Brian Conley. Other members present were Dr. David Chapel, Mr. John Hanna, Mr. Andrew Hanson, Mr. Larry Labrado, Mr. Mark McLoughlin, Ms. Lisa Woolery, and Mr. Phillip Yarbrough.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by the Woolery family: Eric, Lisa, Liam, and Katelin.

1.3 Recognition of Trustee Lisa Woolery

A reception was held prior to the board meeting to honor Ms. Woolery and her accomplishments. During the reception each board member recognized Ms. Woolery and thanked her for her service. Proclamations were presented to Ms. Woolery by Mayor Carolyn Cavecche, City of Orange, and Assemblyman Jeff Miller's office. Certificates were presented to Ms. Woolery from the offices of Congresswoman Loretta Sanchez, California State Senator Mimi Walters, and Supervisor Janet Nguyen on behalf of the County of Orange Board of Supervisors. A plaque honoring Ms. Woolery was presented to her on behalf of the RSCCD Board of Trustees. Dr. Rodríguez recognized Ms. Woolery on behalf of the district. A gift basket from Santiago Canyon College was given to Ms. Woolery by Mr. Vázquez.

Ms. Woolery asked that her comments be included in the minutes as follows:

"It has been one of the great distinctions of my life to serve on the Rancho Santiago Community College District Board of Trustees.

Most importantly, I would like to thank my family: Eric for always supporting me in whatever I want to do. And Liam and Kate, absolutely wonderful kids who have changed the way I wish to spend my time. Thank you to my friends and supporters over the years as well.

1.3 Recognition of Trustee Lisa Woolery – (cont.)

I would like to thank the taxpayers of the district for electing me four times, I have tried my best to serve you and ensure the highest quality of higher education possible. I would like to thank our executive management team for providing unflappable and professional service to the district, and to all the professors and support staff at Rancho, thank you for excelling in your professional areas.

I am extremely proud of the accomplishments at Rancho Santiago Community College District over my tenure.

- *The creation of Santiago Canyon Community College.*
- *The long term and stable management team that has guided our district to be a recognized example across the state.*
- *Funding our future retirement liability.*
- *Maintaining a balanced budget especially over the last few years when Sacramento has burdened public education with cuts and gimmicks.*
- *Many new buildings, remodels, sporting facilities, land acquisitions, and assets to the district.*
- *And I am proud of the board as a whole, for in the last several years we have acted as representatives of the community, not political animals. I hope this remains so.*

For the last 15 years I have gotten to share a small part of myself and promote a value that I think is so important: That hard work, goals and academic achievement can make you who you want to be.

Thank you.”

1.4 Approval of Additions or Corrections to Agenda

It was moved by Mr. Labrado, seconded by Mr. Yarbrough, and carried unanimously to approve a revised page and addendum for Item 3.1 (Management/Academic Personnel) and Item 3.2 (Classified Personnel), and a revised page and addendum for Item 5.23 (Southland Industries for Athletics/Aquatic Complex Review at Santiago Canyon College [SCC]) and 5.24 (Southland Industries for SCC Humanities Building Review).

1.5 Public Comment

Mr. Tom Lutz spoke regarding “Save Our Stadium and Historic Willwick Golf Course.”

Mr. Jeff Hendrix spoke regarding reduction of dance classes at Santiago Canyon College.

1.6 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Hanson, and carried unanimously to approve the minutes of the regular meeting held on July 25, 2011.

1.7 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar (as indicated by an asterisk on the agenda), with the exception of Item 5.11 (Orange County Sanitation District Fees – Settlement Agreement), removed from the Consent Calendar by Mr. Yarbrough.

4.1 Approval of Nursing Agreement Renewal – Anaheim Regional Medical Center
The board approved this clinical affiliation agreement with the Anaheim Regional Medical Center in Anaheim, California.

4.2 Approval of Fire Technology Agreement Renewal - City of Burbank
The board approved this agreement renewal for one year with the City of Burbank in California.

4.3 Approval of Fire Technology Agreement Renewal - County of San Bernardino
The board approved this agreement renewal with the County of San Bernardino in California.

4.4 Approval of Amendment #4 to CJA Agreement – County of Orange
The board approved this amendment with the County of Orange in Santa Ana, California.

4.5 Approval of Consultancy for Document Imaging – Santa Ana College (SAC) Financial Aid
The board approved the statement of work and quote from Perceptive Software.

5.1 Approval of Payment of Bills
The board approved payment of bills as submitted.

5.2 Approval of 2011-2012 Adopted Budget Assumptions
The board approved the Adopted Budget Assumptions for the 2011-2012 fiscal year as presented.

5.3 Approval of Public Hearing for 2011-2012 Proposed Adopted Budget
The board approved holding a public hearing on the 2011-2012 proposed Adopted Budget at the September 12, 2011, board meeting.

1.7 Approval of Consent Calendar – (cont.)

- 5.4 Approval of Quarterly Financial Status Report (CCFS-311Q) for period ended June 30, 2011
The board approved the CCFS-311Q report for the period ending June 30, 2011, as presented.
- 5.6 Approval of Appointments for Measure E Citizens' Bond Oversight Committee
The board approved the appointments of the Citizens' Bond Oversight Committee as presented.
- 5.7 Approval of Legal Services Agreement with Law Offices of Gregory D. Thatch
The board approved an additional authorization of \$15,000 for the Law Offices of Gregory D. Thatch to provide legal services as presented.
- 5.8 Adoption of Resolution No. 11-31 – Resolution Soliciting Lease, Design, and Construction Bids for a Memorial at Santa Ana College Orange County Sheriff's Regional Training Academy
The board adopted Resolution No. 11-31 to solicit bids for the memorial at the SAC Orange County Sheriff's Regional Training Academy as presented.
- 5.9 Approval of Increase to Architect Contract – Westberg+White, Inc.
The board approved the increase to the architect contract with Westberg+White, Inc., for various projects at SAC as presented.
- 5.10 Approval of Increase to Architect Contract – Westberg+White, Inc.
The board approved the increase to the architect contract with Westberg+White, Inc., for streetscapes and redesign of college main entry at SAC as presented.
- 5.12 Approval of Lease Agreement with Exarray, Inc.
The board approved the lease agreement with Exarray, Inc., and authorized the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district.
- 5.13 Approval of Change Order #1 for Bid #1178 for Improvements to Parking Lots #7, 9, 11, and Pacific Avenue at Santa Ana College
The board approved change order #1 for Bid #1178 for Ben's Asphalt for improvements to parking lots #7, 9, 11, and Pacific Avenue at SAC as presented.
- 5.14 Adoption of Resolution No. 11-29 – Earthwork for Humanities Building at Santiago Canyon College (SCC)
The board adopted Resolution No. 11-29 regarding Southern California Grading for Bid #1151 for earthwork for the Humanities building at SCC as presented.

1.7 Approval of Consent Calendar – (cont.)

5.15 Adoption of Resolution No. 11-30 for Concrete for the Loop Road Extension at Santiago Canyon College

The board adopted Resolution No. 11-30 regarding Bid #1136 for Guy Yocom Construction, Inc., for concrete on the Loop Road Extension at SCC as presented.

5.16 Approval of Architect Contract for Production of Statement of Probable Construction Cost at the Orange Education Center (OEC)

The board approved the proposal with R²A Architecture to provide a Statement of Probable Construction Cost for OEC as presented.

5.17 Approval of Change Order #1 for Bid #1136 for Concrete for Humanities Building at Santiago Canyon College

The board approved change order #1 for Bid #1136 for Guy Yocom Construction, Inc., for concrete for the Humanities building at SCC as presented.

5.18 Approval of Change Order #2 for Bid #1138 for Structural Steel for Humanities Building at Santiago Canyon College

The board approved change order #2 for Bid #1138 for Blazing Industrial Steel, Inc., for structural steel for the Humanities building at SCC as presented.

5.19 Adoption of Resolution No. 11-32 regarding Intent to Enter into an Easement with City of Orange for Traffic Control at Santiago Canyon College

The board adopted Resolution No. 11-32 regarding intent to enter into an easement with the City of Orange at SCC as presented.

5.20 Adoption of Resolution No. 11-33 regarding Intent to Enter into an Easement with City of Orange for Traffic Right of Way at Santiago Canyon College

The board adopted Resolution No. 11-32 regarding intent to enter into an easement with the City of Orange at Santiago Canyon College as presented.

5.21 Approval of Renewal of Classroom Lease - Orange Unified School District (OUSD)

The board approved the one-year lease of classroom space with OUSD for the period of July 1, 2011, through June 30, 2012, as presented.

5.22 Approval of Southern California Edison Company Electrical Facilities at Humanities Building at Santiago Canyon College

The board approved additional electrical services at SCC as presented.

5.23 Approval of Southland Industries for Athletics/Aquatic Complex Review at Santiago Canyon College

The administration recommends approval of the SCC Athletics/Aquatic complex review as presented.

1.7 Approval of Consent Calendar – (cont.)

5.24 Approval of Southland Industries for Humanities Building Review at Santiago Canyon College

The board approved the SCC Humanities building review as presented.

5.25 Approval of Notice of Completion for Bid #1064 for Baker Electric for Science Building at Santiago Canyon College

The board approved the Notice of Completion for the electrical portion of the Science building at SCC as presented.

5.26 Approval of Notice of Completion for Bid #1065 for Athena Engineering, Inc., for Science Building at Santiago Canyon College

The board approved the Notice of Completion for the HVAC portion of the Science building at SCC as presented.

5.27 Approval of Accuvant Agreement

The board approved the site survey agreement from Accuvant in the amount of \$26,888 as presented.

5.28 Approval of Agreement with The Wright Group

The board authorized the chancellor to renew the agreement with The Wright Group for professional services as presented.

5.29 Approval of Rejection of Bid #1182 – Video Surveillance System and Installation

The board approved rejecting all bids for Bid #1182 – Video Surveillance System and Installation and rebid as presented.

5.30 Independent Contractor

The board approved the employment of Jennifer Walsvick to provide supervision and field instruction to Master of Social Work Student Interns assigned to RSCCD Child Development Services at the rate of \$40 per hour. Dates of service are August 29, 2011, through May 31, 2012. The fee is estimated at \$28,800.

5.31 Approval of Purchase Orders

The board approved the purchase order listing for the period July 10, 2011, through August 6, 2011.

1.7 Approval of Consent Calendar – (cont.)

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Career and Technical Education Act (CTEA) Title I-C (District Operations/SAC/SCC) \$1,311,927
- NSF TEST:UP – Year 4 (SAC) \$ 138,738
- Talent Search – Year 3 (SAC) \$ 320,832
- UCI Graduate Student/Faculty Internship \$ 37,500

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, reported that the Board President has called a special board meeting on August 29, 2011, to select a replacement for Trustee Woolery. The district received applications from the following candidates listed in the order the applications were received: Ms. Barbara Mozan who was disqualified because she did not reside in the service area, Ms. Arianna Barrios, Ms. Florice Hoffman, and Mr. Eric Alderete. The special meeting will include discussion of the voting procedure, interviewing of the candidates, and selection of a candidate. The new trustee will be sworn in at the September 12, 2011, board meeting. The appointment will run to the end of the term which is December 7, 2012. The trustee would have the opportunity to run in the November 2012 election if desired.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

- Dr. Erlinda Martinez, President, Santa Ana College
- Mr. Juan Vázquez, President, Santiago Canyon College

2.3 Report from Student Trustee

Mr. Andrew Hanson provided a report to the board.

2.4 Reports from Student Presidents

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

- Ms. Evelyn Sanchez, Student President, Santa Ana College
- Mr. Colton Long, Student President, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College
Mr. Raymond Hicks, Academic Senate President, Santa Ana College

2.6 Informational Presentation on the Budget

Mr. Hardash provided an informational presentation on the budget.

Mr. Didion read the charges regarding the following closed session item: Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1]).

RECESS TO CLOSED SESSION

The board convened into closed session at 6:08 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Dean
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

The board reconvened at 6:50 p.m.

Closed Session Report

Mr. McLoughlin reported during closed session the board discussed the abovementioned items and there was no reportable action taken by the board.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Hanson, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve New Job Descriptions
- Approve Permission to Accept Outside Assignments
- Approve Final Salary Placements
- Approve Interim to Permanent Assignments
- Approve Extensions of Interim Assignments
- Approve Appointments
- Approve Changes of Assignments
- Approve Interim Assignments
- Approve Adjusted 2011-2012 Contract Extension Days
- Approve Stipends
- Approve Part-time/Hourly Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Hanson, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Revised Job Descriptions
- Approve New Appointments
- Approve Hourly On Going to Contract Assignments
- Approve Out of Class Assignments
- Approve Changes in Positions
- Approve Changes in Salary Placements
- Approve New Appointments
- Approve Changes in Locations
- Approve Changes in Positions/Locations
- Approve Return to Regular Assignments
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Changes in Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists
- Approve C.A.M.P. \$1,200 One Time Student Stipends Summer 2011

3.3 Authorization for Board Travel/Conferences

It was moved by Mr. Yarbrough, seconded by Mr. Hanson, and carried unanimously to approve the submitted conference and travel by a board member.

4.0 INSTRUCTION

All items were approved as part of Item 1.7 (Consent Calendar).

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, 5.2, 5.3, 5.4, 5.6 through 5.10 and 5.12 through 5.31 were approved as part of Item 1.7 (Consent Calendar).

5.5 Quarterly Investment Report as of June 30, 2011

The quarterly investment report as of June 30, 2011, was presented as information.

5.11 Approval of Orange County Sanitation District Fees – Settlement Agreement

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the General Release and Settlement Agreement with the Orange County Sanitation District as presented. Discussion ensued. The motion carried unanimously.

6.0 GENERAL

Item 6.1 was approved as part of Item 1.7 (Consent Calendar).

6.2 First Reading of Revised Board Policies

The following policies were presented for first reading as informational items:

- BP9003 (revised) – Membership
- BP9004 (revised) – Trustee Areas
- BP9008 (revised) – Duties of the Officers

6.3 Reports from Board Committees

Mr. Labrado provided a report on the August 18, 2011, Board Facilities Committee meeting.

Mr. Hanna provided a report on the August 15, 2011, Board Policy Committee meeting.

6.4 Board Member Comments

Dr. Chapel asked that board members receive details of the process to be used for interviewing trustee candidates prior to the August 29, 2011, meeting.

Several board members expressed best wishes to Ms. Woolery since this was her last meeting as a trustee.

Mr. McLoughlin asked if the process used for interviewing trustee candidates includes time to solicit input from faculty and other organizations. Dr. Rodríguez indicated that time to solicit input had not been included in the process.

Mr. Yarbrough asked that the board meeting be closed in honor of Ms. Woolery.

Mr. Hanna commended Santa Ana College staff/volunteers for distributing 25,000 copies of Santa Ana Partnership literature to the community.

Ms. Woolery thanked board members for their kind words and asked that her speech be included in the minutes.

Mr. Conley extended regrets to Mr. Jeff McMillan for not being able to attend the Academic Senate dinner meeting on August 17.

Mr. Conley reported that he attended a California Student Aid Commission meeting in Sacramento on August 11, 2011.

Mr. Conley commended SAC and SCC presidents on the convocations held on August 19, 2011.

7.0 ADJOURNMENT

A special board meeting will be held on Monday, August 29, 2011, and the next regular meeting of the Board of Trustees will be held on Monday, September 12, 2011. Both meetings will be held at the District office, 2323 North Broadway, Room #107, Santa Ana, California.

There being no further business, Mr. Conley declared this meeting adjourned at 6:50 p.m., in honor of Ms. Lisa Woolery and in recognition of her 15 years of service to the Rancho Community College School District.

Respectfully submitted,

Dr. Raúl Rodríguez
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: September 12, 2011

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Special meeting)

Monday, August 29, 2011

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:31 p.m. by Mr. Brian Conley. Other members present were Dr. David Chapel, Mr. John Hanna, Mr. Andrew Hanson, Mr. Larry Labrado, Mr. Mark McLoughlin, and Mr. Phillip Yarbrough.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Melvis Hanson, Student Trustee Hanson's spouse.

At this time Mr. Conley explained the process the board plans to use to appoint a replacement for Ms. Lisa Woolery.

1.3 Approval of the Election Rules for Trustee Appointment

It was moved by Mr. Yarbrough, seconded by Mr. Hanson, and carried unanimously to approve the election rules for trustee appointment.

1.4 Public Comment

Ms. Carolyn Cavecche, Mayor, City of Orange; Teresa "Tita" Smith, Mayor Pro Tem, City of Orange and Executive Director, Catholic Charities of Orange County; and Dr. Robyn Tunstall, spoke regarding Ms. Arianna Barrios for RSCCD trustee.

Mr. Jim Adams, Council Representative, Los Angeles/Orange County Business and Construction Trades Council, spoke regarding Ms. Florice Hoffman for RSCCD trustee.

1.4 Public Comment – (cont.)

Mr. Dave Hoen, Engineer, Emulex Corporation; Mr. Vincent Sarmiento, Councilmember, City of Santa Ana; and Mr. Mario Turner, Planning Commissioner, City of Santa Ana; spoke regarding Mr. Eric Alderete for RSCCD trustee.

2.0 BOARD OF TRUSTEE VACANCY

2.1 Board of Trustees Candidates Interview for Area #3

The board interviewed each candidate for the Area #3 trustee vacancy in the order applications were received: Ms. Arianna Barrios, Ms. Florice Hoffman, Mr. Eric Alderete.

2.2 Trustee Voting

Board members voted for one candidate for the Area #3 vacancy. Dr. Rodríguez collected the ballots and read the following votes: Ms. Barrios received votes from Mr. Conley, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough; Mr. Alderete received votes from Dr. Chapel, Mr. McLoughlin, and an advisory vote from Mr. Hanson.

2.3 Report of Election Results

At this time Dr. Rodríguez announced Ms. Barrios as the candidate who received the majority of votes and is appointed to fill the Area #3 vacancy on the RSCCD Board of Trustees.

Dr. Chapel asked that another vote be taken by the board. Mr. Conley called for a vote. The board voted unanimously to appoint Ms. Barrios to fill the Area #3 vacancy on the RSCCD Board of Trustees.

2.4 Oath of Office

On behalf of the board, Mr. Conley congratulated Ms. Barrios and administered the oath of office to her.

3.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on September 12, 2011.

There being no further business, Mr. Conley declared this meeting adjourned at 5:31 p.m.

Respectfully submitted,

Dr. Raúl Rodríguez
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: September 12, 2011

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC
September 12, 2011**

MANAGEMENT

Employment Agreements/Attachments #1-2

Doughty, Corine
Dean, Business and Career Technical Education Division
Santiago Canyon College

Finch, John
Assistant Dean, Criminal Justice Academies
Human Services and Technology Division
Santa Ana College

Change of Assignment

Alvano, Patricia
Director, Special Programs
Admissions and Records
Continuing Education Division/OEC
Santiago Canyon College

Effective: August 15, 2011
From: Associate Registrar
Salary Placement: K-4 \$6,216/Month

Leave of Absence

Arteaga, Elizabeth
Assistant Director, SBDC
Educational Services
District Office

Effective: August 29 – November 8, 2011
Reason: Maternity Leave

Ratification of Resignation/Retirement

Pennock, Denise
Registrar, Admission and Records
Student Services
Santiago Canyon College

Effective: August 12, 2011
Reason: Retirement

FACULTY

Hiring of Long-term Substitute Temporary Employee per E.C. 87482

Daughtery, Seth
Long-term Substitute Librarian
Library Services
Fine and Performing Arts Division
Santa Ana College

Effective: August 15, 2011 – May 19, 2012
Placement: II-3 \$51,710.40

FACULTY (CONT'D)

Hiring of Long-term Substitute Temporary Employee per E.C. 87482 (cont'd)

Duralde, Maria
Long-term Substitute Coordinator
Nat'l Council Licensing Examination/Technology
Health Science and Nursing
Science and Math Division
Santa Ana College

Effective: August 15, 2011 – May 19, 2012
Placement: I-4 \$64,638

Changes of Assignment

Kim, Henry
Associate Professor, ESL
Continuing Education Division/CEC
Santa Ana College

Effective: August 22, 2011
From: Credit to Non-credit Program
Salary Placement: III-15 \$87,524/Year
(No Change)

Ramirez, Alicia
Interim Associate Director
Early Head Start
Child Development Services
District Office

Effective: August 1, 2011
From: Master Teacher, Child Development
Salary Placement: O-1 \$4,470/Month

Adjusted Contract Extension Days for 2011/2012

Sneddon, Marta
Professor, Exercise Science
Fire Technology
Human Services Division
Santa Ana College

Effective: July 1, 2011
From: 21 Days
To: 12 Days
Reason: Instructional Duties

Leaves of Absence

Daly, Nancy
Professor, English
Humanities and Social Sciences Division
Santa Ana College

Effective: August 15, 2011 – May 19, 2012
Reason: Banked Leave (30 LHE)

Munemo, Mutaarwa
Professor, Chemistry
Math and Science Division
Santiago Canyon College

Effective: August 15 – December 10, 2011
Reason: Banked Leave (15 LHE)

FACULTY (CONT'D)

Leaves of Absence (cont'd)

Sanchez, Gabriela
Coordinator, Tutoring
Extended Opportunities Programs and Services
Special Services Division
Santa Ana College

Effective: August 15 – September 28, 2011
Reason: Maternity Leave

Ratification of Resignations/Retirements

Daly, Nancy
Professor, English
Humanities and Social Sciences Division
Santa Ana College

Effective: May 19, 2012
Reason: Retirement

Munemo, Mutaurywa
Professor, Chemistry
Math and Science Division
Santiago Canyon College

Effective: December 10, 2011
Reason: Retirement

2011/2012 Faculty Coordinator Stipends for 175 Day Faculty

Parolise, Michelle
Coordinator, Occupational Therapy Assistant
Human Services and Technology Division
Santa Ana College

Effective: August 15, 2011 - May 19, 2012
Amount: \$1,000.00 Year

Tivenan, Valinda
Coordinator, Phillips Hall
Fine and Performing Arts Division
Santa Ana College

Effective: August 15, 2011 - May 19, 2012
Amount: \$1,000.00/Year

Stipends

Malouf, Michael
Athletic Physician
Exercise Science Division
Santa Ana College

August 22, 2011 – May 31, 2011
Fall 2011 Stipend Amount: \$2,750.00
Spring 2012 Stipend Amount: \$2,750.00

Roe, Maureen
Professor, English
Library, Arts, Humanities and Social
Sciences Division
Santiago Canyon College

Effective: August 15, 2011
Amount: \$1,000.00
Reason: BSI English Department Program Facilitator
(Grant)

FACULTY (CONT'D)

Stipends (cont'd)

Roe, Maureen
Professor, English
Library, Arts, Humanities and Social
Sciences Division
Santiago Canyon College

Effective: August 15, 2011
Amount: \$500.00
Reason: BSI Program Facilitator
(Grant)

Part-time/Hourly Hires/Rehires

Asuncion, Virgil
Instructor, Criminal Justice
Human Services & Technology Division
Santa Ana College

Effective: September 13, 2011
Hourly Lecture/Lab Rates: I-3 \$51.73/\$43.97

Cons, Andrea
Instructor, English (equivalency)
Humanities & Social Sciences Division
Santa Ana College

Effective: August 22, 2011
Hourly Lecture Rate: III-3 \$57.03

Corp, Jeffrey
Instructor, Criminal Justice
Human Services & Technology Division
Santa Ana College

Effective: August 24, 2011
Hourly Lecture/Lab Rates: I-3 \$51.73/\$43.97

Fiesta, Melissa
Instructor, English
Arts, Humanities & Social Sciences Division
Santiago Canyon College

Effective: August 22, 2011
Hourly Lecture Rate: III-3 \$57.03

Furey, Frederick
Instructor, Criminal Justice
Human Services & Technology Division
Santa Ana College

Effective: September 13, 2011
Hourly Lecture/Lab Rates: II-3 \$54.32/\$46.17

Harris, Bryan
Instructor, Exercise Science
Exercise Science, Health and Athletics Division
Santa Ana College

Effective: September 1, 2011
Hourly Lecture/Lab Rate: II-3 \$54.32/\$46.17

Hawk, Jennifer
Instructor, English
Arts, Humanities & Social Sciences Division
Santiago Canyon College

Effective: August 22, 2011
Hourly Lecture Rate: III-4 \$59.88

FACULTY (CONT'D)

Part-time/Hourly Hires/Rehires (cont'd)

Howe, Debi
Substitute Teacher
Child Development Center
District Operations
Effective: August 31, 2011
Hourly Rate: II-1 \$17.50

Huxley, Dawn
Instructor, Art
Fine & Performing Arts Division
Santa Ana College
Effective: August 22, 2011
Hourly Lecture/Lab Rates: II-3 \$54.32/\$46.17

Gomez-Holbrook, Angela
Instructor, Art
Fine & Performing Arts Division
Santa Ana College
Effective: August 22, 2011
Hourly Lecture/Lab Rates: II-3 \$54.32/\$46.17

Gonzalez, Beatriz
Instructor, Vocational
Continuing Education Division (CEC)
Santa Ana College
Effective: August 22, 2011
Hourly Lecture Rate: II-3 \$43.07

Nelson, Kevin
Instructor, English
Arts, Humanities & Social Science Division
Santiago Canyon College
Effective: August 22, 2011
Hourly Lecture Rate: II-3 \$54.32

Nguyen, Hang
Instructor, Mathematics
Science, Math & Health Services Division
Santa Ana College
Effective: August 22, 2011
Hourly Lecture/Lab Rates: III-3 \$57.03/\$48.48

Nguyen, Huy
Instructor, Computer Information System
Business Division
Santa Ana College
Effective: August 22, 2011
Hourly Lecture Rate: I-3 \$51.73

Pastrana, Leo
Counselor
Counseling Division
Santa Ana College
Effective: August 26, 2011
Hourly Lab Rate: II-3 \$46.17

Robles, Mario
Instructor, Chemistry
Science, Math & Health Sciences Division
Santa Ana College
Effective: August 22, 2011
Hourly Lecture/Lab Rates: III-3 \$57.03/\$48.48

FACULTY (CONT'D)

Part-time/Hourly Hires/Rehires (cont'd)

Shull, Yvonne
Instructor, Criminal Justice
Human Services & Technology Division
Santa Ana College

Effective: August 22, 2011
Hourly Lecture/Lab Rates: II-3 \$54.32/\$46.17

Trevino, Marisa
Instructor, Exercise Science
Mathematics and Sciences Division
Santiago Canyon College

Effective: August 22, 2011
Hourly Lecture/Lab Rates: II-3 \$54.32/\$46.17

Vakil, David
Instructor, Astronomy
Mathematics and Sciences Division
Santiago Canyon College

Effective: August 22, 2011
Hourly Lecture/Lab Rates: II-3 \$54.32/\$46.17

Non-paid Instructors of Record

Gatlin, Jeffrey
Instructor, Apprenticeship
Business & Career Technical Education Division
Santiago Canyon College

Effective: August 24, 2011

Lorenz, Joel
Instructor, Apprenticeship
Business & Career Technical Education Division
Santiago Canyon College

Effective: September 1, 2011

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
EDUCATIONAL ADMINISTRATOR EMPLOYMENT AGREEMENT**

1. **Parties.** The Rancho Santiago Community College District ("District"), on the one hand, and Corine Doughty ("Administrator"), on the other hand, hereby enter into this Educational Administrator Employment Agreement ("Agreement") pursuant to sub-section "a" of Section 72411 of the *Education Code*. District and Administrator are referred to herein individually as "Party" and collectively as "Parties."
2. **Position.** District hereby employs Administrator in the position of Dean of Business and Career Technical Education Division ("Position"). Administrator is an "academic employee" as defined in sub-section "a" of Section 87001 of the *Education Code*, is an "educational administrator" as defined in sub-section "b" of Section 87002 of the *Education Code*, and is a "management employee" as defined in sub-section "g" of Section 3540.1 of the *Government Code*.
3. **Term.** District agrees to employ Administrator, and Administrator agrees to serve in the Position, for the period commencing September 19, 2011 and ending June 30, 2013. If, prior to June 30 of any other year other than the last year of this Agreement the District does not send or deliver a written notice to Administrator that this Agreement shall not be extended for an additional year, then this Agreement automatically shall be extended for one more year. This provision shall not be interpreted in any way to authorize any extended Agreement to be for a term of more than two years. Any notice of non-reemployment in the position must be given by the District at least six (6) months in advance of the date of termination of this Agreement.
4. **General Terms and Conditions of Employment.** This Agreement is subject to all applicable laws of the State of California, the regulations of the Board of Governors of the California Community Colleges, and the rules, regulations, policies, and procedures of the District. These laws, rules, regulations, policies, and procedures, which may be amended, augmented, or repealed from time-to-time, are incorporated into this Agreement.
5. **Duties and Responsibilities.** Administrator agrees to perform all of the duties, and accepts all of the responsibilities, as specified in the job description for the Position, and all duties and responsibilities which may be delegated or assigned to Administrator by the Board of Trustees, the Chancellor, or any supervising administrators. Administrator is expected to devote full efforts and energies to the Position. At any time during the term of this Agreement, the Board of Trustees may adopt or amend the job description for the Position. Administrator may undertake outside professional activities, including consulting, speaking, and writing, either with or without compensation, provided that such activities do not impair the effectiveness of Administrator or interfere with Administrator's duties. In those cases in which Administrator engages in outside professional activities which generate compensation for services provided, Administrator shall utilize vacation days.
6. **Transfer, Reassignment, or Title Change.** The Chancellor, with the approval of the Board of Trustees, may transfer or reassign Administrator to any position within the

District for which Administrator is qualified, and may change the title of the Position, during the term of this Agreement, but there shall be no loss of compensation by Administrator due to such discretionary transfer, reassignment, or title change.

7. **Salary.** District shall pay an annual salary to Administrator in the amount of \$118,188 per academic year (July 1 through June 30), pro-rated if less than a full academic year, paid on a monthly basis. District reserves the right to increase the salary of Administrator during the term of this Agreement, but any such increase shall not be construed as an indication that this Agreement will be renewed or extended. Administrator agrees that District also reserves the right to decrease the salary of Administrator during the term of this Agreement as long as such decrease, on a percentage basis, is no more than what is implemented on a general basis for regular, full-time faculty of the District. Administrator is an exempt employee and is not eligible for overtime pay or compensatory time off.

8. **Work Year.** Administrator is a full-time employee of the District with a work year of 12 months per year. Administrator is entitled to be absent during District-designated holidays.

9. **Health and Welfare Benefits.** District shall provide Administrator with the same health and welfare benefits as currently approved or as subsequently modified by the Board of Trustees for all District administrators.

10. **Vacation.** Administrator shall accrue two and one-quarter vacation days for each month of service. Administrator may not accumulate more than 54 days of unused vacation as of July 1 of any academic year.

11. **Leaves.** Administrator shall be entitled to leaves of absence as provided by law or Board Policy, as may be amended from time-to-time.

12. **Teaching Assignments.** Subject to Board approval, and presuming that Administrator meets minimum qualifications, Administrator may serve as an instructor in no more than one class per semester for additional compensation, provided that such teaching does not impair Administrator's service in the Position.

13. **Professional Meetings and Activities.** Prior approval by the Chancellor shall be obtained for Administrator to attend any meeting or activity related to Administrator's employment in the Position. The reasonable and necessary expenses of attendance by Administrator at such a meeting or activity shall be paid by District only if approved by the Chancellor and the Board of Trustees.

14. **Evaluation.** Administrator shall be evaluated in writing at any time by Administrator's immediate supervisor, pursuant to Board Policy and procedures, utilizing established goals and objectives, self-assessments, the job description for the Position, and input from other employees.

15. **Retreat Rights.** If Administrator's first date of paid service was prior to July 1, 1990, Administrator's rights to faculty tenure are governed by the laws of the State of California in effect as of June 30, 1990. The retreat rights for Administrator, if hired on or after July 1, 1990, and if Administrator does not have faculty tenure in the District, shall be in accordance

with Section 87458 of the *Education Code*. Administrator has the responsibility to present the necessary transcripts and materials to District pursuant to Board policy and procedures in order to maintain any current faculty service area or acquire faculty service areas.

16. **Return to Tenured Faculty Position.** If Administrator has tenure in the District, and if Administrator has not been dismissed pursuant to Section 20 of this Agreement, then Administrator will be entitled to return to a tenured faculty position upon termination or expiration of this Agreement.

17. **Dismissal or Imposition of Penalties During the Term of this Agreement.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator does not have faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be dishonesty, insubordination, incompetence, unsatisfactory performance, unprofessional conduct, inability to perform, persistent or serious violation of law or of Board Policy or procedures, or any material and substantial breach of this Agreement. Administrator shall be entitled to due process protections as required by law.

18. **Dismissal or Imposition of Penalties During the Term of this Agreement If Tenured.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator has faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be in accordance with the statutory provisions applicable to tenured faculty members as set forth in Section 87732 of the *Education Code*. Administrator shall be entitled to due process protections as required by law.

19. **Resignation.** Administrator may resign from District employment at any time during the term of this Agreement upon 90 days prior written notice to the Board of Trustees, or upon a shorter period of time as may be approved by the Board of Trustees.

20. **Buy-Out of Agreement.** Pursuant to Section 53260 of the *Government Code*, except if District terminates this Agreement pursuant to Sections 19 or 20 of this Agreement, the maximum cash settlement that Administrator may receive shall be an amount equal to the monthly salary of Administrator multiplied by the number of months left on the unexpired term of this Agreement. However, if the unexpired term of this Agreement is greater than 18 months, the maximum cash settlement shall be an amount equal to the monthly salary of Administrator multiplied by 18. Any cash settlement shall not include any other non-cash items except health benefits which may be continued for the same duration of time as covered in the settlement or until Administrator finds other employment, whichever comes first. If the unexpired term is greater than 18 months, then the maximum time for continued health benefits paid for by District shall be 18 months.

21. **Medical Examination.** Upon request of the Board of Trustees or the Chancellor, Administrator agrees to undergo a comprehensive physical and/or psychiatric examination to determine if Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position. The costs of any such examination shall be paid for by District. A confidential written report regarding any such examination shall be filed with the Board of Trustees or the Chancellor indicating whether Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position.

22. **Severability.** If any provision of this Agreement is ruled to be contrary to law, all other provisions of this Agreement shall continue to remain in full force and effect.

23. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the Parties. There are no terms, conditions, or oral understandings not contained in this Agreement.

24. **Amendment.** This Agreement may be modified or superseded only by a written amendment executed by both Parties.

25. **Mandatory Mediation and Arbitration.** Except as otherwise prohibited by law, the Parties agree that any dispute, claim, or controversy arising out of the Parties' employment relationship, including, but not limited to, alleged violations of federal, state, or local statutes, including those prohibiting harassment and discrimination, and any other claims, including alleged violations of any provisions of the *Education Code*, which cannot be resolved through informal and confidential discussions, shall be submitted to mediation, and if mediation is unsuccessful, to binding arbitration before a neutral Arbitrator. The mediator and any necessary Arbitrator shall be selected through Judicial Arbitration & Mediation Services/Endispute (JAMS). Attachment "A" to this Agreement sets forth the procedures to be utilized and is hereby incorporated by reference into this Agreement as if fully set forth within. The Parties agree that they have carefully read Attachment "A," knowingly agree to all of its contents, and knowingly agree to the covenant to mediate and arbitrate all employment disputes contained in Attachment "A".

26. **Ratification.** The Parties agree that this Agreement is not binding or enforceable unless and until it is duly ratified by the Board of Trustees.

The Parties have duly executed this Agreement on the dates indicated below.

For District

Date

Administrator

Date

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
EDUCATIONAL ADMINISTRATOR EMPLOYMENT AGREEMENT**

1. **Parties.** The Rancho Santiago Community College District ("District"), on the one hand, and John Finch ("Administrator"), on the other hand, hereby enter into this Educational Administrator Employment Agreement ("Agreement") pursuant to sub-section "a" of Section 72411 of the *Education Code*. District and Administrator are referred to herein individually as "Party" and collectively as "Parties."

2. **Position.** District hereby employs Administrator in the position of Assistant Dean, Criminal Justice Academies ("Position"). Administrator is an "academic employee" as defined in sub-section "a" of Section 87001 of the *Education Code*, is an "educational administrator" as defined in sub-section "b" of Section 87002 of the *Education Code*, and is a "management employee" as defined in sub-section "g" of Section 3540.1 of the *Government Code*.

3. **Term.** District agrees to employ Administrator, and Administrator agrees to serve in the Position, for the period commencing July 26, 2011 and ending June 30, 2013. If, prior to June 30 of any other year other than the last year of this Agreement the District does not send or deliver a written notice to Administrator that this Agreement shall not be extended for an additional year, then this Agreement automatically shall be extended for one more year. This provision shall not be interpreted in any way to authorize any extended Agreement to be for a term of more than two years. Any notice of non-reemployment in the position must be given by the District at least six (6) months in advance of the date of termination of this Agreement.

4. **General Terms and Conditions of Employment.** This Agreement is subject to all applicable laws of the State of California, the regulations of the Board of Governors of the California Community Colleges, and the rules, regulations, policies, and procedures of the District. These laws, rules, regulations, policies, and procedures, which may be amended, augmented, or repealed from time-to-time, are incorporated into this Agreement.

5. **Duties and Responsibilities.** Administrator agrees to perform all of the duties, and accepts all of the responsibilities, as specified in the job description for the Position, and all duties and responsibilities which may be delegated or assigned to Administrator by the Board of Trustees, the Chancellor, or any supervising administrators. Administrator is expected to devote full efforts and energies to the Position. At any time during the term of this Agreement, the Board of Trustees may adopt or amend the job description for the Position. Administrator may undertake outside professional activities, including consulting, speaking, and writing, either with or without compensation, provided that such activities do not impair the effectiveness of Administrator or interfere with Administrator's duties. In those cases in which Administrator engages in outside professional activities which generate compensation for services provided, Administrator shall utilize vacation days.

6. **Transfer, Reassignment, or Title Change.** The Chancellor, with the approval of the Board of Trustees, may transfer or reassign Administrator to any position within the

District for which Administrator is qualified, and may change the title of the Position, during the term of this Agreement, but there shall be no loss of compensation by Administrator due to such discretionary transfer, reassignment, or title change.

7. **Salary.** District shall pay an annual salary to Administrator in the amount of \$85,308 per academic year (July 1 through June 30), pro-rated if less than a full academic year, paid on a monthly basis. District reserves the right to increase the salary of Administrator during the term of this Agreement, but any such increase shall not be construed as an indication that this Agreement will be renewed or extended. Administrator agrees that District also reserves the right to decrease the salary of Administrator during the term of this Agreement as long as such decrease, on a percentage basis, is no more than what is implemented on a general basis for regular, full-time faculty of the District. Administrator is an exempt employee and is not eligible for overtime pay or compensatory time off.

8. **Work Year.** Administrator is a full-time employee of the District with a work year of 12 months per year. Administrator is entitled to be absent during District-designated holidays.

9. **Health and Welfare Benefits.** District shall provide Administrator with the same health and welfare benefits as currently approved or as subsequently modified by the Board of Trustees for all District administrators.

10. **Vacation.** Administrator shall accrue two and one-quarter vacation days for each month of service. Administrator may not accumulate more than 54 days of unused vacation as of July 1 of any academic year.

11. **Leaves.** Administrator shall be entitled to leaves of absence as provided by law or Board Policy, as may be amended from time-to-time.

12. **Teaching Assignments.** Subject to Board approval, and presuming that Administrator meets minimum qualifications, Administrator may serve as an instructor in no more than one class per semester for additional compensation, provided that such teaching does not impair Administrator's service in the Position.

13. **Professional Meetings and Activities.** Prior approval by the Chancellor shall be obtained for Administrator to attend any meeting or activity related to Administrator's employment in the Position. The reasonable and necessary expenses of attendance by Administrator at such a meeting or activity shall be paid by District only if approved by the Chancellor and the Board of Trustees.

14. **Evaluation.** Administrator shall be evaluated in writing at any time by Administrator's immediate supervisor, pursuant to Board Policy and procedures, utilizing established goals and objectives, self-assessments, the job description for the Position, and input from other employees.

15. **Retreat Rights.** If Administrator's first date of paid service was prior to July 1, 1990, Administrator's rights to faculty tenure are governed by the laws of the State of California in effect as of June 30, 1990. The retreat rights for Administrator, if hired on or after July 1, 1990, and if Administrator does not have faculty tenure in the District, shall be in accordance

with Section 87458 of the *Education Code*. Administrator has the responsibility to present the necessary transcripts and materials to District pursuant to Board policy and procedures in order to maintain any current faculty service area or acquire faculty service areas.

16. **Return to Tenured Faculty Position.** If Administrator has tenure in the District, and if Administrator has not been dismissed pursuant to Section 20 of this Agreement, then Administrator will be entitled to return to a tenured faculty position upon termination or expiration of this Agreement.

17. **Dismissal or Imposition of Penalties During the Term of this Agreement.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator does not have faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be dishonesty, insubordination, incompetence, unsatisfactory performance, unprofessional conduct, inability to perform, persistent or serious violation of law or of Board Policy or procedures, or any material and substantial breach of this Agreement. Administrator shall be entitled to due process protections as required by law.

18. **Dismissal or Imposition of Penalties During the Term of this Agreement If Tenured.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator has faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be in accordance with the statutory provisions applicable to tenured faculty members as set forth in Section 87732 of the *Education Code*. Administrator shall be entitled to due process protections as required by law.

19. **Resignation.** Administrator may resign from District employment at any time during the term of this Agreement upon 90 days prior written notice to the Board of Trustees, or upon a shorter period of time as may be approved by the Board of Trustees.

20. **Buy-Out of Agreement.** Pursuant to Section 53260 of the *Government Code*, except if District terminates this Agreement pursuant to Sections 19 or 20 of this Agreement, the maximum cash settlement that Administrator may receive shall be an amount equal to the monthly salary of Administrator multiplied by the number of months left on the unexpired term of this Agreement. However, if the unexpired term of this Agreement is greater than 18 months, the maximum cash settlement shall be an amount equal to the monthly salary of Administrator multiplied by 18. Any cash settlement shall not include any other non-cash items except health benefits which may be continued for the same duration of time as covered in the settlement or until Administrator finds other employment, whichever comes first. If the unexpired term is greater than 18 months, then the maximum time for continued health benefits paid for by District shall be 18 months.

21. **Medical Examination.** Upon request of the Board of Trustees or the Chancellor, Administrator agrees to undergo a comprehensive physical and/or psychiatric examination to determine if Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position. The costs of any such examination shall be paid for by District. A confidential written report regarding any such examination shall be filed with the Board of Trustees or the Chancellor indicating whether Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position.

22. **Severability.** If any provision of this Agreement is ruled to be contrary to law, all other provisions of this Agreement shall continue to remain in full force and effect.

23. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the Parties. There are no terms, conditions, or oral understandings not contained in this Agreement.

24. **Amendment.** This Agreement may be modified or superseded only by a written amendment executed by both Parties.

25. **Mandatory Mediation and Arbitration.** Except as otherwise prohibited by law, the Parties agree that any dispute, claim, or controversy arising out of the Parties' employment relationship, including, but not limited to, alleged violations of federal, state, or local statutes, including those prohibiting harassment and discrimination, and any other claims, including alleged violations of any provisions of the *Education Code*, which cannot be resolved through informal and confidential discussions, shall be submitted to mediation, and if mediation if unsuccessful, to binding arbitration before a neutral Arbitrator. The mediator and any necessary Arbitrator shall be selected through Judicial Arbitration & Mediation Services/Endispute (JAMS). Attachment "A" to this Agreement sets forth the procedures to be utilized and is hereby incorporated by reference into this Agreement as if fully set forth within. The Parties agree that they have carefully read Attachment "A," knowingly agree to all of its contents, and knowingly agree to the covenant to mediate and arbitrate all employment disputes contained in Attachment "A".

26. **Ratification.** The Parties agree that this Agreement is not binding or enforceable unless and until it is duly ratified by the Board of Trustees.

The Parties have duly executed this Agreement on the dates indicated below.

For District

Date

Administrator

Date

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET
CLASSIFIED
SEPTEMBER 12, 2011**

CLASSIFIED

Change in Position

Hurtado, Alejandra
From: Financial Aid Tech
To: Financial Aid Analyst (CL11-0300)
SAC

Effective: August 22, 2011
Grade 11, Step 5 + 6PG \$4409.50

Ratification of Resignation/Retirement

Vu, Irene
Administrative Clerk/ Counseling/ SAC

Effective: August 19, 2011
Reason: Resignation

CLASSIFIED HOURLY

New Appointments

Barrios, Arianna
Board of Trustee

Effective: August 29, 2011

Bianco, Justin
Instructional Assistant (CL11-0293)
Science & Math/ SCC

Effective: September 1, 2011
Up to 19 Hours/Week School Session
Grade 5, Step A \$15.64/Hour

Leave of Absence

Tran, Vien Publications Assistant/ SAC	Effective: 12/12/11 – 01/20/12 03/19/12 – 03/23/12 05/28/12 – 06/01/12 Reason: Non Paid Period 10 Month Contract
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Ratification of Resignation/Retirement

Ellis, Kiersten Lifeguard/ SAC	Effective: August 22, 2011 Reason: Resignation
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Johnson, Nicole Learning Facilitator/ Science & Math/ SCC	Effective: August 17, 2011 Reason: Resignation
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Sanchez, Amelia Instructional Assistant/ Apprenticeship/ SCC	Effective: August 19, 2011 Reason: Retirement
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TEMPORARY ASSIGNMENT

Garcia, Raymond District Safety Office/r SAC	Effective: 09/13/11 – 06/30/12
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Mendoza, Nancy Video Tech./ Fine & Performing Arts / SAC	Effective: 09/13/11 – 06/30/12
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Pastrana, Leo Student Services Specialist/ Special Services/ SAC	Effective: 09/13/11 – 06/11/12
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Pesyna, Naomi Instructional Assistant/ Science & Math SAC	Effective: 09/13/11 – 12/12/11
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Pickler, Kirk Instructional Assistant/ Fine & Performing Arts/ SAC	Effective: 09/13/11 – 06/30/12
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Sanchez, Blanca Student Services Specialist/ Special Services/ SAC	Effective: 09/13/11 – 06/15/12
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TEMPORARY ASSIGNMENT cont'd

Woo, Susan Effective: 09/13/11 – 12/09/11
Instructional Assistant/ Counseling/ SAC

Substitute Assignments

Garcia, Raymond Effective: 09/05/11 – 06/30/12
District Safety Officer/ SAC

Lomeli, Antonio Effective: 08/17/11 – 09/30/11
Custodian/ Admin. Services/ SAC

Pickler, Kirk Effective: 08/30/11 – 06/30/12
Instructional Assistant/ Fine & Performing
Arts / SAC

Romero, Janessa Effective: 08/08/11 – 08/26/11
Cashier/ Auxiliary Services/ SAC

Romero, Jennifer Effective: 08/08/11 – 08/17/11
Student Program Specialist/ Student
Services/ SAC

MISCELLANEOUS POSITIONS

Coleman, John Effective: 08/17/11
Presenter II/ Corp Training/ District

Covarrubias, Deisy Effective: 08/15/11
Director, Special Programs/ Student
Development/ SCC

Fuller, Elisabeth Effective: 06/18/11 – 06/30/11
Exec. Asst. to the Chancellor/ District 07/01/11 – 09/30/11

Hardy, Kamillia Effective: 08/23/11
Community Services Presenter/ SCC

Hope, Cliff Effective: 08/22/11
Community Services Presenter I
International Student Program/ SAC

MISCELLANEOUS POSITIONS cont'd

Lin, Donna Community Services Presenter I International Student Program/ SAC	Effective: 08/22/11
Magno, Anthony Community Services Presenter/ SCC	Effective: 08/25/11
Martinez, Frank Community Services Presenter/ SCC	Effective: 08/23/11
Mendoza, Steven Community Services Presenter/ SAC	Effective: 07/25/11
Russo, John Presenter II/ Corp. Training/ District	Effective: 08/17/11

Instructional Associates/Associate Assistants

Criminal Justice

Goble, Toni Marie	Effective: 09/13/11
Truong, Vincent	Effective: 09/13/11
West, Ronald	Effective: 09/13/11

Exercise Science

Jimmerson, Charles	Effective: 08/22/11
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COMMUNITY SERVICE PRESENTERS

Stipends Effective July 11 – August 10, 2011

Adams, Stephanie	Amount: \$ 65.80
Ansari Forough, Francine	Amount: \$ 140.00
Blackford, Briana	Amount: \$ 1,750.65
Blackford, Colleen	Amount: \$ 202.66
Bradley, Sabrina	Amount: \$ 368.10

COMMUNITY SERVICE PRESENTERS cont'd
Stipends Effective July 11 – August 10, 2011

Buonanotte, Pamela	Amount: \$ 288.39
Burns, Brigitte	Amount: \$ 237.44
Crowley, Debra	Amount: \$ 630.00
Emaguna, Johnathan	Amount: \$ 445.56
Haugen, Nancy	Amount: \$ 560.00
Keller, Jeremy	Amount: \$ 324.86
Krusemark, Leeanne	Amount: \$ 187.25
Larsen, JoEllen	Amount: \$ 386.15
Lopez Sheldon, Maria	Amount: \$ 2,240.00
Lopez, Charna	Amount: \$ 360.00
Mendoza, Steven	Amount: \$ 178.22
Neal, Phyllis	Amount: \$ 480.00
Potter, John	Amount: \$ 525.00
Rivera, Rodrigo	Amount: \$ 354.94
South, Jammie	Amount: \$ 152.65

VOLUNTEERS

Antunovich, Tomislav Non Student/ Exercise Science/ SCC	Effective: 09/13/11 - 06/30/12
Boutros, Nadia Non Student/ School of Continuing Education/SAC	Effective: 09/13/11 – 06/30/12
Hiton, Brittany Non Student/ Exercise Science/ SAC	Effective: 09/13/11 – 06/01/12

VOLUNTEERS cont'd

Wherry, Kelly
Non Student/ Exercise Science/ SCC

Effective: 09/13/11 – 06/30/12

**SANTA ANA COLLEGE
STUDENT ASSISTANT LIST**

Benitez, Omar	Effective: 08/22/11-06/30/12
Bisengimana, Bertrand	Effective: 08/22/11-06/30/12
Brito, Robert Joshua	Effective: 08/15/11-06/30/12
Bun, Chanthya	Effective: 08/24/11-06/30/12
Crespo, Martha	Effective: 08/22/11-06/30/12
Flores, Hansel Alberto	Effective: 08/22/11-06/30/12
Flores, Marlene Guadalupe	Effective: 08/16/11-06/30/12
Foggo, Brandon James	Effective: 08/22/11-06/30/12
Gil, Anabel	Effective: 08/15/11-06/30/12
Gutierrez, Alejandro	Effective: 08/24/11-06/30/12
Iklid, Anass	Effective: 08/22/11-06/30/12
Le, Minh Duy Tran	Effective: 08/22/11-06/30/12
Lehart, StephenWalter	Effective: 08/19/11-06/30/12
Mai, Kevin Quang Kien	Effective: 08/15/11-06/30/12
Michel, Edward Samuel	Effective: 08/16/11-06/30/12
Nguyen, Khuong Dinh	Effective: 08/23/11-06/30/12
Nguyen, Nhu Ngockieu	Effective: 08/22/11-06/30/12
Nguyen, Tien Dinh	Effective: 08/22/11-06/30/12
Rockwell, Brian Robert	Effective: 08/16/11-06/30/12
Rodriguez, Emmanuel	Effective: 08/22/11-06/30/12
Sanchez, Jonathan	Effective: 08/23/11-06/30/12
Seuss, David Dwayne	Effective: 08/16/11-06/30/12
Sullivan, Myles David	Effective: 08/23/11-06/30/12
Torres Cruz, Alma Yesenia	Effective: 08/15/11-06/30/12
Tran, Thu Tam Thi	Effective: 08/25/11-06/30/12
Van, Viet	Effective: 08/22/11-06/30/12
Viera Espinal, Sandra Marlene	Effective: 08/22/11-06/30/12
Winn, Arilia Jerra	Effective: 08/16/11-06/30/12

**Santiago Canyon College
STUDENT ASSISTANT NEW HIRE LIST**

Anslow, Dominic	Effective: 08/22/11-06/30/11
Aquino, Jenessa	Effective: 08/22/11-06/30/11
Barnes, Ashley	Effective: 08/22/11-06/30/11
Calderon, Lisseth	Effective: 08/29/11-06/30/11
Centers, Gary	Effective: 08/22/11-06/30/11
Clanahan, Robert	Effective: 08/22/11-06/30/11
Day, Rachel	Effective: 08/25/11-06/30/11
Espinoza, Mayra	Effective: 08/25/11-06/30/11
Gonzalez, Rosa	Effective: 08/31/11-06/30/11
Guerrero, Josue	Effective: 08/04/11-06/30/11
Lee, Kevin	Effective: 08/22/11-06/30/11
McKelvey, Cordaro	Effective: 08/11/11-06/30/11
Medina, Jennifer	Effective: 08/22/11-06/30/11
Milhem, Suha	Effective: 08/26/11-06/30/11
Montenegro Loaiza, Kathy	Effective: 08/25/11-06/30/11
Nagai, Wayne	Effective: 08/22/11-06/30/11
Navarro, Christopher	Effective: 08/23/11-06/30/11
Navarro, Juan	Effective: 08/22/11-06/30/11
Nguyen, Trung	Effective: 08/22/11-06/30/11
Ramirez, Oscar	Effective: 08/26/11-06/30/11
Reyes, Elisama	Effective: 08/22/11-06/30/11
Rodriguez, Thelma	Effective: 08/24/11-06/30/11
Solano, Justin	Effective: 08/29/11-06/30/11
Saldana, Chelsea	Effective: 08/31/11-06/30/11
Sanchez, Monica	Effective: 08/23/11-06/30/11
Smith, Andrew	Effective: 08/16/11-06/30/11
Vavro, Micheal	Effective: 08/29/11-06/30/11
Vega, Jose	Effective: 08/31/11-06/30/11
Winn, Kahnrad	Effective: 08/29/11-06/30/11

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Human Resources and Educational Services

To:	Board of Trustees	Date: September 12, 2011
Re:	Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD).	
Action:	Receipt of Initial Bargaining Proposal and Scheduling of Public Hearing	

BACKGROUND

Pursuant to Government Code Section 3547(a) the Rancho Santiago Community College District's initial bargaining proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD) is presented for information and public review. The Government Code requires that the Board of Trustees conduct a public hearing on this proposal at its next regularly scheduled meeting.

ANALYSIS

Contract negotiations cannot begin until after the Board of Trustees conducts a public hearing and formally adopts its bargaining proposal.

RECOMMENDATION

It is recommended that the Board of Trustees receive and file the district's initial bargaining proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD) and schedule a public hearing for September 26, 2011.

Fiscal Impact: TBD	Board Date: September 12, 2011
Item Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Recommended by: Dr. Raúl Rodríguez, Chancellor	

**INITIAL BARGAINING PROPOSAL OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
TO THE FACULTY ASSOCIATION OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
September 12, 2011**

Article 5 – Health and Welfare Benefits

Maintain district contributions at current levels

Article 6 – Instructional Hours, Duties and Workload

Develop 2012 – 2013 Instructional Calendar

Article 7 – Salaries

Maintain current salary schedule

Freeze step movement

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Human Resources and Educational Services

To:	Board of Trustees	Date: September 12, 2011
Re:	Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to the California School Employees Association (CSEA) Chapter 579.	
Action:	Receipt of Initial Bargaining Proposal and Scheduling of Public Hearing	

BACKGROUND

Pursuant to Government Code Section 3547(a) the Rancho Santiago Community College District's initial bargaining proposal to the California School Employees Association (CSEA) is presented for information and public review. The Government Code requires that the Board of Trustees conduct a public hearing on this proposal at its next regularly scheduled meeting.

ANALYSIS

Contract negotiations cannot begin until after the Board of Trustees conducts a public hearing and formally adopts its bargaining proposal.

RECOMMENDATION

It is recommended that the Board of Trustees receive and file the district's initial bargaining proposal to the California School Employees Association (CSEA) Chapter 579 and schedule a public hearing for September 26, 2011.

Fiscal Impact: TBD	Board Date: September 12, 2011
Item Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Recommended by: Dr. Raúl Rodríguez, Chancellor	

**INITIAL BARGAINING PROPOSAL OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
TO THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 579
September 12, 2011**

Article 9 – Personnel Files

Clarify release time for the preparation of response to derogatory material

Article 11 – Holiday Leave

Develop 2012 – 2013 Employee Calendar

Article 12 – Vacation Leave

Clarify use of vacation leave to extend sick leave

Article 14 – Wages and Hours

Maintain current salary schedule

Freeze step advancement and longevity pay

Article 19 – Health and Welfare

Maintain district contributions at current levels

Article 22 – Professional Growth Program

Suspend professional growth salary increments

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College - Science, Math, and Health Sciences Division**

To: Board of Trustees	Date: September 12, 2011
Re: Approval of Nursing Agreement Renewal – Companion Hospice	
Action: Request for Approval	

BACKGROUND

Students in the various health sciences programs are required to participate in clinical rotation activities at sites throughout the community in order to gain practical field experiences and to apply knowledge and skills learned in college classes. The proposed clinical affiliation agreement renewal with Companion Hospice, located in Orange, will yield appropriate clinical rotation activities for the programs.

ANALYSIS

The clinical affiliation agreement renewal covers the scope of programs' operations of the facility as well as other issues relating to responsibilities for both parties. The agreement has been reviewed and approved by RSCCD Risk Management and college staff. The agreement carries no costs or other financial arrangements and is in effect for two years.

RECOMMENDATION

It is recommended that the Board of Trustees approve this clinical affiliation agreement with Companion Hospice.

Fiscal Impact: None	Board Date: September 12, 2011
Prepared by: Linda Rose, Ed.D., Vice President of Academic Affairs Carol Comeau, Dean of Science, Mathematics, and Health Sciences	
Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by: Dr. Raúl Rodríguez, Chancellor, RSCCD	

STANDARD CLINICAL AFFILIATION AGREEMENT

This standard Clinical Affiliation Agreement (the “Agreement”) is made and entered into between the Rancho Santiago Community College District, a public educational agency (“District”) located at 2323 North Broadway, Santa Ana, California and Companion Hospice (“Clinical Facility”), located at 2041 Orangewood Avenue, Orange, California.

WHEREAS, District and Clinical Facility desire to contribute to community health education;

WHEREAS, District operates Santa Ana College (“College”) and College is a duly accredited educational institution that conducts Nursing/Health Sciences program(s) (the “Program”);

WHEREAS, District has obtained all necessary licenses, consents and/or approvals to conduct the Program from the State of California and any other applicable government agency;

WHEREAS, Clinical Facility operates a duly licensed health care agency at the address listed above and has obtained all necessary licenses, consents, and approvals;

WHEREAS, as part of the Program, students are required to participate in a clinical experience rotation;

WHEREAS, District desires to affiliate with the Clinical Facility in order that students may participate in a clinical experience rotation at the Clinical Facility; and

WHEREAS, District and Clinical Facility desire to enter into this Agreement to memorialize their respective rights, duties, and obligations with respect to the clinical experience rotation of students of the College’s Program.

For purposes of this Agreement, the following definitions shall apply:

“District” shall refer to the Rancho Santiago Community College District, its member Colleges, the District’s Governing Board, and each of their trustees, employees, agents, representatives, successors and assigns;

“College” shall refer to Santa Ana College, and each of its employees, agents, representatives and assigns;

“Clinical Facility” shall refer to Companion Hospice, its parents, subsidiaries, related companies, and each of their officers, directors, employees, agents, representatives, successors, and assigns;

The “Program” shall refer to the Clinical training in health science programs; and

NOW, THEREFORE, in consideration of the following covenants, conditions and agreements, the parties hereto agree as follows:

TERMS

1. Clinical Experience Rotation. Clinical Facility agrees to provide students of the Program who are specified by College with a clinical experience rotation (“Rotation”), in accordance with standards established by governmental agencies and recognized professional accrediting agencies, and subject to the terms and conditions of this Agreement.
2. Development of Curriculum. College shall be fully responsible for the development, planning, and administration of the program, including, without limitation, programming, administration, matriculation, promotion and graduation. College acknowledges and agrees that the Rotation is intended to meet certain educational performance objectives, and College shall provide a copy of such performance objectives to Clinical Facility on or before student placement. Clinical Facility shall be fully responsible for the availability and appropriateness of the learning environment in relation to the program’s written objectives.
3. Exposure to Bloodborne Pathogens. Program students and college faculty will comply with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992 (the “Regulations”), including but not limited to responsibility as the employer to provide all program students with (a) information and training about the hazards associated with blood and other potentially infectious materials, (b) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (c) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (d) information as to the reasons the program student should participate in hepatitis B vaccination and post-exposure evaluation and follow-up.
4. Applicable Procedure: Acceptance. College agrees to provide Clinical Facility with a list of the name(s) of students who will be participating in a rotation.
5. Nondiscrimination. The parties agree not to discriminate in the selection, placement or evaluation of any student or faculty member because of race, creed, national origin, religion, sex, marital status, age, handicap, and/or medical condition. The Rancho Santiago Community College District complies with all Federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender or disability. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Harassment of any employee/student with regard to race, color, national origin, gender or disability is strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to District’s Title IX Officer and/or Section 504/ADA Coordinator.
6. Academic Year. The academic year consists of Fall, and Spring semesters, Summer session and Winter break intersession.

7. Rotation Schedule. The rotation schedule shall be determined by College and Clinical Facility and may be amended from time to time by agreement of the parties. The number of students in each rotation shall be limited to a number mutually agreed upon by both parties, not to exceed the number specified by the accrediting agency(s).
8. Orientation. Clinical Facility and College shall provide an orientation for assigned students participating in each rotation.
9. Compliance with Clinical Facility Rules. Clinical Facility shall make available all applicable governing instruments, policies and procedures, rules and regulations of Clinical Facility to each student participating in a rotation, and student shall comply with these rules.

In providing the students with the clinical rotation that is the subject of this Agreement, Clinical Facility shall comply with all applicable laws, rules, regulations, statutes, policies, procedures, and ordinances and shall be consistent with the professional standards of a health care agency.

10. Confidentiality of Patient Records. Students and faculty understand and agree that Clinical Facility's patient files are confidential.
11. Clinical Coordinator (College). College agrees to designate a coordinator for each program. The coordinator, who may be an academic instructor, shall be responsible for all teaching activities.
12. Clinical Advisor (Clinical Facility). Clinical Facility agrees to designate a clinical advisor or coordinator who shall provide input to the clinical performance and evaluation of student(s), be a resource person for College's faculty and students, and shall communicate with the clinical coordinator designated by College regarding the proposed curriculum and the performance of individual students and shall arrange formal orientation to the facility for the faculty and students.
13. Supervision of Students. The supervision and direction of students while on site at Clinical Facility shall be the responsibility of the Clinical Coordinator (College) or designee as guided by the instructional objectives. No direct, hands-on patient care shall be provided by participating students at Clinical Facility, except in accordance with all applicable laws, Clinical Facility and Medical Staff rules, regulations, policies and procedures. District recognizes the patients' rights to refuse care provided by a student at Clinical Facility.
14. Removal of Students. Clinical Facility retains the right to exclude any student at any time from any clinical area. Any student who is asked to leave by Clinical Facility shall do so promptly and without protest. Clinical Facility shall also have the right, at any time, to request College to remove a student permanently from the rotation. Except as otherwise proved under any approachable policies, procedures, rules, regulations, and/or under any law, any such removal shall not require compliance with any notice, hearing or other procedural requirements.

15. Patient Care. Nothing in this Agreement shall be construed as conferring any right or duty upon College, its students or faculty members, to control or direct patient care or operations at Clinical Facility. Clinical Facility shall maintain sole responsibility and accountability for patient care and shall provide adequate staffing in number and competency to ensure safe and continuous health care during the term of this Agreement.
16. Student Evaluation. In the case of direct supervision of the students by the Clinical Instructor (College), he/she shall be responsible for student(s) evaluation. Unless otherwise mutually agreed between the Clinical Coordinator (College) and the Clinical Advisor (Clinical Facility), Clinical Facility may be responsible for submitting input to the Clinical Coordinator evaluating and appropriately documenting the performance of each student in the clinical rotation. The appropriate forms shall be provided by the Clinical Coordinator. Nothing herein shall be construed as a guarantee by or obligation of Clinical Facility regarding the performance of any student during the rotation. College shall keep records on the progress and evaluation of each student's clinical experience during a rotation for a period of three (3) years following the end of the specific rotation in which the student is involved.
17. Ongoing Communication. College has the privilege of regularly scheduled meetings with Clinical Facility staff, including both selected unit personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating College's health care programs at a mutually agreed upon time.
18. Materials. College agrees to provide students with all educational material required during the clinical program.
19. Medical Library. Clinical Facility agrees to provide students with access to the Medical Library during its normal business hours.
20. No Payments or Other Remuneration. College agrees that no fees or monetary payments of any kind shall be exchanged between Clinical Facility, its agents and employees, and College, its agents, employees and students under the terms of this Agreement. Further, neither College, its staff members, nor other representatives, shall attempt to bill or collect from any patient or from any other source fees for services provided to patients by said student.

The only exception shall be when Clinical Facility and College mutually agree to pay a Clinical Advisor a stipend for duties directly related to College's program.
21. No Right to Employment. The parties agree that the students of College shall not be considered employees, agents or volunteers of Clinical Facility, nor shall any student be entitled to any right, compensation, or other benefits normally afforded to employees of Clinical Facility, including but not limited to, Social Security, unemployment and workers' compensation insurance.
22. Insurance Carried by the District. District shall assure coverage of professional liability insurance for each student participating in the Rotation of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof.

District shall provide workers' compensation coverage for students participating in the rotation. These coverage's are in effect while the student is on-site at Clinical Facility.

23. Insurance Carried by Clinical Facility. Clinical Facility shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days notice of cancellation, modification, or reduction in said insurance. Clinical Facility shall deliver certificate(s) of insurance under Clinical Facility's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, District shall be provided a copy of said policy. Clinical Facility shall carry professional liability insurance for itself and each of its employee(s), partners, and/or representatives providing professional services at Clinical Facility, except for District's students and College faculty, in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. Clinical Facility shall provide District with thirty (30) days written notice prior to cancellation, or reduction in said insurance. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall provide workers' compensation coverage for each of its employees.

24. Student Health Records. Any student participating in a rotation shall, at the request of Clinical Facility, provide a current statement from his or her physician that the student is in good health and capable of participating in the rotation. Clinical Facility, upon request, may require that any student returning from an extended absence caused by illness or injury submit to a physical examination or present a statement from a physician indicating that the student is capable of resuming clinical activities. Any such physical examination shall be the financial responsibility of the student.

Any student participating in a rotation shall provide verification of annual T.B. screening, immune status for rubeola, rubella, and chicken pox, hepatitis B (or signed waiver for hepatitis B).

25. Student Medical Care. To the extent that any first aid or emergency care is required in connection with an injury or illness incurred by a student during performance of his/her clinical training during a rotation, the student shall be treated by Clinical Facility as appropriate.
26. Confidentiality of Student Record. Clinical Facility shall keep confidential and shall not disclose to any person or entity (i) student application; (ii) student health records or reports; and/or (iii) any student records as defined in California Education Code Section 76210 and the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. paragraph 1232(g), concerning any student participating in the rotation, unless disclosure is authorized by (i) the student in writing, or (ii) disclosure is ordered by a court of competent jurisdiction.

Clinical Facility shall adopt and enforce whatever policies and procedures are necessary to protect the confidentiality of student records as defined herein.

27. Verification. College warrants and represents that it has obtained all necessary approvals and consents from any and all agencies to enable Clinical Facility to offer the rotation to College's students participating in the Program. If requested by Clinical Facility, College will provide Clinical Facility with verification that the Program is duly licensed, duly accredited and/or certified, as applicable, by appropriate agencies. District covenants and agrees that at all times during the term hereof it shall retain such licensure, accreditation and/or certification, and its Program and faculty members shall continue to meet any and all federal, state and local requirements.
28. Indemnification. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or non-performance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.
29. Governing Law. This Agreement shall be governed by and constructed in accordance with the laws of the State of California.
30. Assignment. Neither party hereto may assign this Agreement or delegate its duties hereunder without the prior written consent of the other party which can and may be withheld by either party in its sole and absolute discretion.
31. Effective Date Termination. This Agreement shall become effective on September 13, 2011 and shall remain in effect until September 12, 2013 unless sooner terminated by either party in accordance with this section. Either party may terminate this Agreement without cause by giving ninety (90) days prior written notice to the other party of its intention to terminate. In the event a rotation is in progress, any written notice to terminate with or without cause shall become effective at the expiration of the rotation. Notwithstanding the foregoing, in the event the Program is discontinued by College during its Term, this Agreement shall immediately terminate without further action by the parties hereto.
32. Notices. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal deliver, or by U. S. mail. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of ten (10) days after mailing.

To Clinical Facility:
Chief Operating Officer
Companion Hospice
2041 Oranewood Avenue
Orange, CA 92868

To College:
Director of Nursing
Santa Ana College
1530 West 17th Street
Santa Ana, CA 92706

With a copy to:
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706
ATTN: Vice Chancellor
Business Operations/Fiscal Services
C/O Contracts Specialist

33. Entire Agreement. This Agreement and all attachments hereto, constitute the entire agreement of the parties. There are no representations, covenants or warranties other than those expressly stated herein. No waivers or modification of any of the terms hereof shall be valid unless in writing and signed by both parties.

Clinical Facility

**Rancho Santiago Community College
District**

By: _____

By: _____

Typed Name: _____

Typed Name: Peter J. Hardash

Title: _____

Title: Vice Chancellor, Business
Operations/Fiscal Services

Date: _____

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College School of Continuing Education**

To:	Board of Trustees	Date:	September 12, 2011
Re:	Approval and Certification of Santa Ana College School of Continuing Education High School Diploma Program Graduate List 2010-2011		
Action:	Certification of High School Diploma Graduates for 2010-2011		

BACKGROUND

The Santa Ana College Continuing Education High School Diploma Program fulfills one of the mandated areas for community college noncredit programs.

ANALYSIS

Graduates of the 2011 High School Diploma Program include 168 which is an increase of 18 students compared to the 150 graduates in 2010.

RECOMMENDATION

It is recommended that the Board of Trustees approve and certify the attached list of 2010-2011 High School Program Graduates for the Santa Ana College School of Continuing Education.

Fiscal Impact:	None	Board Date:	September 12, 2011
Prepared by:	James Kennedy, Interim Vice President, SAC School of Continuing Education		
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College		
Recommended by:	Raúl Rodriguez, Ph.D., Chancellor, RSCCD		

**Santa Ana College
School of Continuing Education
2010-2011 Graduate List**

AGUIAR, ANGELICA
AGUILAR, ERICK
AGUINAGA, JEREMY
ALFARO, ERICK
ALFARO, NATHAN
ALVAREZ, YACKELINE
ANAYA, KAROLINA
ANDERSON, ARIEL
ANTONIO, MARLENE
APPLE, FABIOLA
BAHENA, DANIEL
BECERRA, BLANCA
BERRUM, GONZALO
CARBALLAR, ALEJANDRO
CARDENAS, MARIA
CARDONA, MARIA
CARINO, VIRGINIA
CASTANEDA, KARINA A.
CASTILLO, FERNANDO
CHAVEZ, MIGUEL A.
CORREA, JORGE
CRUZ, GLEN
CUENTAS, KEVIN
CUEVAS, RUDY
DAKLI, ABDELADIME
DAMACIO, YADIRA
DAQUINO, JOSEPH A.
DE ARCOS, JOSE JUAN
DE LA CRUZ, LUIS
DE LA ROSA, SANDRA
DEL COMPARE, DANIELA
DEL MUNDO, CARMEN
DO, KHOA
ENRIQUEZ, NANCY
ESCALANTE, JUAN
ESPITIA, REGGIE
FERRER, CRISTIAN
FIGUEROA, RICARDO
FIGUEROA, ROSARIO
FLORES, SERGIO
GARCIA, CHRISTIAN
GARCIA, JENNIFER ASHLEY
GARCIA, JOSE JAVIER
GARCIA, LUIS
GARCIA, MARIA LUISA
GARCIA, MIGUEL
GARCIA, OSIRIS
GARCIA, RAPHAEL
GARIBAY, IRVING OMAR
GRIFFIN, CALEB
GUERRA, DAMARI
GUEVARA, GERMAN
HEAD, JAKOB
HERNANDEZ, AIDEE
HERNANDEZ, CARLOS
HERNANDEZ, ERIKA

HERNANDEZ, JOSE
HOTAKI, NACKEB
IRONMAN, DESMOND
JANSEN, PATRICIA
JIMENEZ, SALVADOR
JUAREZ, ERICK
KIM, PATRICK
KOCH, BRANDY
KUSHELEVICH, AMPARO
LAUVAO, WILSON
LEAL-CRUZ, AGAPITO
LEYSACK, BRANDON
LICEA, NAYIELY
LOPEZ, ABRAHAM
LOVOS, JULIO
LOZADA, DAISY
LUPERCIO, DANIEL
LUPERCIO, JOSE
MACEDO, JASMIN
MANDUJANO, CINDY
MANIVONG, BRANDY
MAO, SOPHEA
MARCIAL, DANIEL
MARES, MARBRISA
MARIN, JESSICA
MARTINEZ, ANA
MARTINEZ, ANTONIO
MARTINEZ, BRIAN
MARTINEZ, JAVIER
MARTINEZ, JUAN
MARTINEZ, REYNA
MARTINEZ, RUBEN
MARTINEZ, SOILA
MARTINEZ, TERESA
MARTINEZ, THOMAS
MCCOMB, WILLOW
MEDINA, ANDRES
MEEKER, NICHOLAS
MEJIA, MARIA E.
MELQUIADES, OMAR
MENA, VERONICA
MENDOZA, ALEX
MENDOZA, DANIEL
MONROY, PEDRO
MORA, ERIC
MORALES, RENE
MUNOZ, OSVALDO
MUNOZ, YARDLEY
NAVARRETTE, CHRISTAL
NEVAREZ, MIGUEL
NGUYEN, DUJ
NOWLIN-SCOVEL, NATHAN
OCHOA, MIGUEL
OLID, JONATHAN
OMANA, CLAUDIA
ORTIZ, CLAUDIA

ORTIZ, SILVIA
OWEN, EVAN
PALACIOS, GERARDO
PANIAGUA, CARLA
PEDRAZA, MELANIE
PEEPLES, MICHELLE
PINEDA, ALFONSO
PORTILLO, ABRAN
PROESCHEL, VANESSA
QUINONEZ, GIANCARLO
QUINTANA, REYNA
QUMSIEH, NATHANIEL
RAMA, ROSA
RAMIREZ, DANIEL
RAMIREZ DORA ALICIA
RAMIREZ, JIM
RAMIREZ, LUIS
RAMIREZ, MARIA DEL CARMEN
RAMIREZ, YIRIA
REYES, YVONNE
REYNOSO, ERWIN
RICHMOND, TYLER
RIOS, RONNY
ROBLES, JOEL
RODRIGUEZ, GARDENIA
RODRIGUEZ, NESTOR
ROJAS, JOLENE
ROMERO, ANDREA
RUIZ, LEAH
RUIZ, MARINA
RUIZ, MICHAEL
SAAVEDRA, NOEMI
SALAZAR, AMANDA
SALAZAR, JUAN
SALCEDO, JESUS
SALDANA, LINDA
SCHULZ, GUNTHER
SEBREROS, FRANCESCA
SEBREROS, MICHAEL
SHACK, BRANDON
SILVA, JENNER
SION, MACKENZI
TANG, TU
TANN, DARA
TARELO, MARIA
TIRADO, LESLY
TORRES, CARLOS
URQUIOLA, JULIO
VALENZUELA, CARLOS
VALENZUELA, VICTORIA
VELASCO, ROBIN
VELEZ, SONNY
VILAYVANH, TONY
VILLANUEVA, ALEXANDER
VU, THU KHANH
ZARATE, CARLOS

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
SANTIAGO CANYON COLLEGE – ORANGE EDUCATION CENTER

To: Board of Trustees	Date: September 12, 2011
Re: Approval and Certification of Santiago Canyon College, Orange Education Center, High School Diploma Program Graduates for 2010-2011	
Action: Request for Approval	

BACKGROUND

Adult Basic Education/High School Subjects is an authorized/mandated area for community college noncredit programs. The Orange Education Center thereby offers the necessary course work and proficiencies that lead toward the attainment of a high school diploma.

ANALYSIS

The attached 100 graduates have completed all High School Diploma Program requirements for the academic year 2010-2011.

RECOMMENDATION

It is recommended that the Board of Trustees approve and certify the attached list of 2010-2011 High School Program Graduates for the Orange Education Center.

Fiscal Impact: None	Board Date: September 12, 2011
Prepared by: Jose Vargas, Vice President, Continuing Education	
Submitted by: Juan Vázquez, President	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



Orange Education Center

Santiago Canyon College, Division of Continuing Education
1465 N. Batavia Street • Orange, CA 92867-3504
(714) 628-5900 • FAX (714) 629-5909 • www.sccollege.edu

Inter-Office Memorandum

Office of the Vice President

To: Juan A. Vázquez, President
Santiago Canyon College

Date: September 6, 2011

From: Jose F. Vargas, Vice President
SCC Continuing Education

Subject: High School Diploma Graduates 2010/2011

The following is the list of the Santiago Canyon College Division of Continuing Education High School Diploma Graduates for 2010-2011. We proudly submit one-hundred (100) student names to the Board of Trustees for certification.

1. Abarca, Carla
2. Aguilar, Alexander
3. Ahmad, Kamran
4. Anderson, Kathryn Rae
5. Angeles Pilloni, Jamie E.
6. Arambulo, Michelle Yanire
7. Arcos, Leonora D.
8. Arellano Morin, Mayra A.
9. Arentz Jr., Christopher
10. Au, Karim
11. Backman, Erika
12. Bagnall, Shaday Melody
13. Baltazar, Omar
14. Borja, Susanna
15. Bruce, Charles
16. Casas, Jeremy
17. Chaney-Strong, Taniece
18. Crawley, Rebecca Gail
19. Cromwell, Kelly Margaret
20. Cueva, Maria L.
21. Dantas, Sergio
22. Del Monte, Amanda
23. Determan, Sheri Ann
24. Dominguez, Jessica Evon
25. Easter, Dana Carlton
26. Figueroa, Katya
27. Fitzpatrick, Justin C.
28. Flamma, Denise Faye
29. Flores, Juan
30. Foley, Kyle
31. Garcia, Aaron
32. Garcia, Maria Rosario
33. Ghazimorad, Melina
34. Glenn, Jasmine
35. Gomis, Alexandre Eric
36. Gonzalez, Rebecca Maria
37. Guay IV, Julius Joseph
38. Hipolito, Martha Olivia
39. Hudoba, Justin
40. Huynh, Nathy
41. Juarez, Araceli
42. Kessman, Kaitlin D.
43. Kyzer, Jessica Rene
44. Lara, Luis A.
45. Leon, Diego
46. Leon, Roberto C.
47. Long, Tiffany L.
48. Louth, Chhayya Johnny
49. Lyons-Spina, Myles
50. Maldonado, Martin
51. Marquez, Rubicel
52. Martinez, Olga Leticia
53. Martinson, Tera Renee
54. Mata, Carlos
55. Meza, Joel
56. Moreno, Isabel P.
57. Morones, Arnaldo H.
58. Munoz, Genesis
59. Nelson, Jessica Marie
60. Nguyen, Vu Anh

61. Orrillo, Zenovia Shenny
62. Padilla, Fatima
63. Penuela, Juan Leonardo
64. Perez, David
65. Pincus, Jeffrey William
66. Pineda, Tammy
67. Preza Torres, Miguel Angel
68. Quinteros, Leticia
69. Ramirez, Nora Elizabeth
70. Ray, Domic Dupree
71. Revolorio, Mynor Alexander
72. Reyes, Angie
73. Rivas, Dora
74. Rivera, Eric J.
75. Rodriguez, Julia
76. Romero, Estela
77. Rosales, Rosa
78. Ruiz, Victor H.
79. Rushton, Heather
80. Sanchez, Graciela
81. Sandoval, Hector Angel
82. Sarabia, Karen I.
83. Silvar, Eder
84. Silvestre, Maria Angeles
85. Sims, Tiffany Danielle
86. Solano, Jose D.
87. Solarte, Corrina
88. Soria, Briceida K.
89. Soriano, Jocelyn Vanessa
90. Stephens, Margie D.
91. Stone, Nicholas Joseph
92. Tejeda, Uriel
93. Telles, Adam
94. Vargas, Joe Luis
95. Vargas, Joshua
96. Wallensack, Heather
97. Warner, Jordan Lynn
98. Winey, Amber Elizabeth
99. Wise, Troy M.
100. Wood, Jason

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
SANTA ANA COLLEGE – STUDENT SERVICES

To:	Board of Trustees	Date: September 12, 2011
Re:	Ratification of Santa Ana College Associate Degree and Certificates for Spring 2011	
Action:	Request for Ratification	

BACKGROUND

Attached is a list of students who have completed coursework at Santa Ana College leading to the Associate Degree and/or Certificate for spring 2011.

ANALYSIS

Santa Ana College awarded 809 Associate Degrees at the conclusion of the spring 2011 semester, 624 Associate in Arts and 185 Associate in Science. This is up 36 degrees from spring 2010 in which 773 Associate Degrees were conferred. The area that showed significant increase was Liberal Arts. The area that showed the most significant decrease was Paralegal.

Santa Ana College awarded 639 Certificates of Achievement/Accomplishment at the conclusion of the spring 2011 semester. This is up 17 certificates from spring 2010 in which 622 Certificates of Achievement/Accomplishment were conferred. The area with the most significant increase in certificates was the IGETC General Education. This significant increase may be due to the fact that the State Chancellors Office has authorized SAC to issue IGETC certificates.

RECOMMENDATION

It is recommended that the Board of Trustees ratify the recipients of the Santa Ana College Associate Degree and Certificates for spring 2011 as presented on the attached.

Fiscal Impact:	None	Board Date: September 12, 2011
Prepared by:	Mark C. Liang, J.D., Associate Dean, Admissions and Records Sara Lundquist, Ph.D., Vice President, Student Services	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Dr. Raúl Rodríguez, Chancellor, RSCCD	

Santa Ana College
Certificates Awarded
Spring 2010 and Spring 2011

MAJOR	2010	2011
Accounting	1	1
- Bookkeeping	1	0
- Accounting/Financial Planning **	1	1
- Computerized Acct - QuickBooks **	8	1
- Computerized Acct - MAS 90	4	1
- Enrolled Agent**	0	3
- General	9	3
- Microsoft Dynamics for Financial Accounting**	0	2
American Sign Language	0	1
Art -		
- 3D Animation Art Emphasis	2	2
- A-Graphic Design Emphasis	0	2
- Crafts C - Glass **	1	0
Automotive Technology		
- Chassis Service	4	5
- Drive Train Service **	4	0
- Engine and Electrical Performance	4	2
- Engine Service **	2	2
Business Applications		
- Digital Publishing Option	5	0
- Entrepreneurship	0	4
- Global Entrepreneurship	0	3
- General Business Appl. & Tech.	0	1
- International Office **	3	0
- Office Management	2	3
- Spanish/English Interpretation & Translation**	0	5
CIS		
- Database	0	1
- Helpdesk **	1	3
- Networking **	1	2
- PC Maintenance/Troubleshooting	2	2
- UNIX**	0	1
- Webpage Designer**	0	2
- Web Programming**	0	1
Communication - Sign Language Education	1	0
Criminal Justice - Corrections Officer **	9	3
CSU General Education	287	331
Diesel		
- & Heavy Equipment Tech	3	0
- Mid-Range Engine Service	1	0
- Refrigerator/Temperature Control **	2	1
Digital Music Production **	1	4
Engineering		
- Architectural/Civil #2	2	0
- Civil Technology	0	1
- Computer Aided Drafting & Design	1	1
- Option I - Eng.Draft & Design	0	1
Exercise Science Sports Medicine**	0	2
Fire Technology		
- Administration	2	1
- Chief Officer	2	1

Santa Ana College
Certificates Awarded
Spring 2010 and Spring 2011

- Hazardous Material **	2	0
- Public Fire Service	41	10
- Prevention Officer **	4	2
Human Development		
- Infant/Toddler	2	1
- Preschool Child	11	9
- School Age	0	1
International Business	5	3
IGETC General Education	77	118
Library Technology	2	4
Management **	0	2
- Human Resources **	10	6
- Retail Management	0	1
- Small Business **	1	3
- Supervision **	2	4
Manufacturing Technology		
- CAD/CAM	1	0
- CNC Lathe Set Up	8	2
- CNC Milling Set Up	6	3
- CNC Machine Set Up	6	3
- CNC Programmer Mastercam	10	2
- Conventional Machining	1	0
- Solidworks 3D Modeling **	5	2
Marketing		
- Advertising **	2	1
- General **	4	4
- Professional Selling **	3	1
Medical Assistant - Administrative / Clinical	19	27
Paralegal	13	5
Pharmacy Technology		
- Advanced	5	7
- Basic **	8	10
Speech Language Pathology Assistant	1	0
Television/Video		
- A - TV Production **	2	1
- B - Broadcast Journalism	0	1
- C - TV Scriptwriter	0	1
- Digital Media Studies **	1	1
- Media Studies **	1	3
Welding Technology	3	1
TOTAL	622	639
Male	298	284
Female	324	355
Double Majors	33	28
Three or more majors	11	8

** = Certificates Less Than 18 Units not posted on transcript -

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Santa Ana College
Associate Degrees Awarded
Spring 2011

MAJOR	2011
Accounting	9
Art	5
Automotive Technology	4
Biological Science	6
Business	
- Applications & Technology	2
- Administration	66
- Digital Publishing	1
- Entrepreneurship	1
- Global Entrepreneurship	2
- Management	5
Chemistry	19
Communication	
- Journalism A-Print	1
- Journalism B-Broadcast	1
Computer Information Systems	2
Computer Science	2
Criminal Justice	15
Dance	2
Diesel & Heavy Equipment Tech-Mid Range Engine	1
Economics	1
Elementary Education	7
Engineering	1
- Civil Technology	1
- Computer Aided Drafting & Design	1
Exercise Science	1
Fire Technology	
- Fire Administration	1
- Public Fire Service	26
- Prevention Officer	1
Geology	1
History	5
Human Development	
- Infant/Toddler	2
- Preschool Child	7
- School Age	3
International Business	1
Liberal Arts	405
Liberal Arts - University Transfer Studies	12
Library Technology	1
Management	
- General	4
- Retail Management	1
Manufacturing Tech -	
- CAD/CAM	1
- CNC Lathe Set Up & Opt	1
- CNC Machine Set Up & Opt	1
- CNC Milling Set Up & Opt	1
- CNC Programmer A-Mastercam	2
Medical Assistant - Administrative / Clinical	12
Modern Languages	2

Santa Ana College
Associate Degrees Awarded
Spring 2011

Nutrition & Dietetics	1
Nursing	
- Pre-Nursing for B.A. degree	3
- Reg Nursing	53
Occupational Therapy Assistant	25
Paralegal	9
Philosophy	1
Physics	3
Pharmacy Technology	5
Psychology	18
Science	14
Sociology	9
Speech Language Pathology Assistant	15
Speech Communication	1
Television/Video Communications	3
Welding Technology	3
TOTAL	809
Male	328
Female	481
Associate of Arts	624
Associate of Science	185
Double Majors	82
Three or more majors	7

Santa Ana College
Associate Degrees Awarded
Spring 2010 and Spring 2011

MAJOR	2010	2011
Accounting	5	9
Art	4	5
Automotive Technology	1	4
Biological Science	5	6
Business		
- Administration	62	66
- Applications & Technology	2	2
- Digital Publishing	1	1
- Entrepreneurship	0	1
- Global Entrepreneurship	0	2
- Management	1	5
Chemistry	11	19
Communication		
- Journalism A-Print	0	1
- Journalism B-Broadcasting	1	1
Computer Information Systems	2	2
Computer Science	1	2
Criminal Justice	12	15
Dance	0	2
Diesel & Heavy Equipment Tech-Mid Range Engine	1	1
Economics	8	1
Elementary Education	9	7
Engineering	0	1
- Civil Technology	0	1
- Computer Aided Drafting & Design	0	1
Exercise Science	0	1
Fashion Merchandising	1	0
Fire Technology		
- Chief Officer	1	0
- Fire Administration	2	1
- Hazardous Materials	1	0
- Prevention Officer	3	1
- Public Fire Service	36	26
Geography	3	0
Geology	0	1
History	2	5
Human Development		
- Infant/Toddler	1	2
- Preschool Child	12	7
- School Age	0	3
International Business	4	1
Liberal Arts	339	405
Liberal Arts - University Transfer Studies	47	12
Library Technology	3	1
Management - General		
- General	1	4
- Retail Management	0	1
Manufacturing Tech		
- CAD/CAM	1	1
- CNC Lathe Set Up	0	1
- CNC Machine Set Up & Opt	1	1

Santa Ana College
Associate Degrees Awarded
Spring 2010 and Spring 2011

- CNC Milling Set Up & Opt	0	1
- CNC Programmer	1	2
Marketing	3	0
Mathematics	1	0
Medical Assistant - Administrative / Clinical	7	12
Modern Languages	1	2
Nursing		
- Pre Nursing for B.A. Degree	0	3
- Reg. Nursing	75	53
Nutrition & Dietetics	0	1
Occupational Therapy Assistant	26	25
Paralegal	18	9
Pharmacy Technology	0	5
Philosophy	1	1
Physics	4	3
Political Science	2	0
Psychology	12	18
Science	16	14
Sociology	4	9
Speech Pathology Assistant	15	15
Speech Communication	1	1
Television/Video Communications	1	3
Welding	1	3
TOTAL	773	809
Male	303	328
Female	470	481
Associate of Arts	578	624
Associate of Science	195	185
Double Majors	78	82
Three or more majors	12	7

Santa Ana College
Certificates Awarded
Spring 2011

MAJOR	2011
Accounting	1
- Accounting & Financial Planning**	1
- Computerized Acct - QuickBooks**	1
- Computerized Acct - MAS 90	1
- General Accounting	3
- Microsoft Dynamics for Financial Accounting**	2
- Enrolled Agent**	3
American Sign Language	1
Art	
- 3D Animation Art Emphasis	2
- Digital Media - A-Graphic Design Emphasis	2
Automotive Technology	
- Chassis Service	5
- Engine Service **	2
- Engine and Electrical Performance	2
Business Applications	
- Entrepreneurship	4
- Global Entrepreneurship	3
- General Business Appl. & Tech	1
- Office Management	3
- Spanish/English Interpretation & Translation**	5
CIS	
- Database**	1
- Helpdesk **	3
- Networking **	2
- PC Maintenance/Troubleshooting **	2
- UNIX**	1
- Webpage Designer**	2
- Web Programming**	1
Criminal Justice - Corrections Officer **	3
CSU General Education	331
Diesel & Heavy Equipment Tech	
- Refrigerator/Temperature Control**	1
Digital Music Production **	4
Engineering	
- Civil Technology	1
- Computer Aided Drafting & Design	1
- Option I - Eng. Drafting & Design	1
Exercise Science Sports Medicine**	2
Fire Technology	
- Administration	1
- Chief Officer	1
- Public Fire Service	10
- Prevention Officer **	2
Human Development	
- Infant/Toddler	1
- Preschool Child	9
- School Age	1
International Business	3
IGETC General Education	118
Library Technology	4

Santa Ana College
Certificates Awarded
Spring 2011

Management	
- General Management **	2
- Human Resources **	6
- Retail Management	1
- Small Business **	3
- Supervision **	4
Manufacturing Technology	
- CNC Lathe Set Up	2
- CNC Milling Set Up	3
- CNC Machine Set Up	3
- CNC Programmer Mastercam	2
- Solidworks 3D Modeling **	2
Marketing	
- Advertising **	1
- General **	4
- Professional Selling **	1
Medical Assistant - Administrative / Clinical**	27
Paralegal	5
Pharmacy Technology	
- Advanced	7
- Basic **	10
Television/Video Comm	
- A - TV Production	1
- B - Broadcast Journalism	1
- C - TV Scriptwriter	1
- Media Studies **	3
- Digital Media Post Production**	1
Welding Technology	1
TOTAL	639
Male	284
Female	355
Double Majors	28
Three or more majors	8

** = Certificates Less Than 18 Units not posted on transcript -

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<u>LAST</u>	<u>FIRST</u>	<u>MAJOR</u>	<u>TERM</u>
Abe	Yumiko	Marketing	2011SP
Acevedo	Natalie	Medical Assistant	2011SP
Alvizo	Martha	Management Human Resource	2011SP
Andrews	Tracy	Criminal Justice Corrections Officer	2011SP
Aranda	Gabriela	Medical Assistant	2011SP
Aranda	Jesus	Management	2011SP
Arvizo	Jose	Automotive Technology Engine Service	2011SP
Avila	Shayna	Medical Assistant	2011SP
Bailon	Marisela	Medical Assistant	2011SP
Batista	Tulio	CIS Help Desk	2011SP
Bravo	Tirso	Management Small Business	2011SP
Broughman	Michelle	Medical Assistant	2011SP
Cantoran	Mary	Medical Assistant	2011SP
Cardenas	Paola	Criminal Justice Corrections Officer	2011SP
Carrasco	Robert	TV/Video Communications Post Production	2011SP
Chin	Stefan	Digital Music Production	2011SP
Covarrubias Cruz	Yrma	Business Applications Spanish/English Interpretation	2011SP
Crespo	Eduardo	Medical Assistant	2011SP
Dang	Kevin	Manufacturing Solidworks 3D Solid Modeling	2011SP
Diederich	Claire	Medical Assistant	2011SP
Do	Tram	Medical Assistant	2011SP
Fields	Morgan	Management Human Resource	2011SP
Garcia	Daniel	CIS Database	2011SP
Garcia	George	CIS Web Page Designer	2011SP
Garcia	Jonathan	CIS Web Programming	2011SP
Garza	Armando	Business Applications Spanish/English Interpretation	2011SP
Gaulding	Grady	Exercise Science Sports Medicine	2011SP
Gonzalez	Adriana	Management Supervision	2011SP
Gonzalez	Paula	Pharmacy Technology Basic	2011SP
Gustavson	James	Pharmacy Technology Basic	2011SP
Haddad	Alex	Business Applications Spanish/English Interpretation	2011SP
Harriman	Evan	CIS UNIX	2011SP
Heflin	Jacob	Management Human Resource	2011SP
		Management Supervision	2011SP
		Digital Music Production	2011SP
		Fire Technology Prevention Officer	2011SP

Ito	Jennifer	CERT	Pharmacy Technology Basic	2011SP
Le	Thu	CERT	Pharmacy Technology Basic	2011SP
Le	Trish	CERT	Medical Assistant	2011SP
Lobaton	Mariano	CERT	Manufacturing Solidworks 3D Solid Modeling	2011SP
Lopez	Jesus	CERT	Medical Assistant	2011SP
Lopez	Julio	CERT	TV/Video Communications Media Studies	2011SP
Ly	Duyen	CERT	Diesel Transport Refrigeration/Temperature Control	2011SP
Makooi	Mehrak	CERT	Medical Assistant	2011SP
		CERT	CIS Help Desk	2011SP
		CERT	CIS Networking	2011SP
Martinez	Carmen	CERT	Computer Science Programming	2011SP
Martinez	Domingo	CERT	Business Applications Spanish/English Interpretation	2011SP
Martinez	Martin	CERT	Exercise Science Sports Medicine	2011SP
		CERT	CIS Help Desk	2011SP
		CERT	CIS Networking	2011SP
Medina	Moses	CERT	Computer Science Programming	2011SP
Medina	Yunuen	CERT	TV/Video Communications Media Studies	2011SP
Michaca	Maribel	CERT	Medical Assistant	2011SP
Moron	Yolanda	CERT	Medical Assistant	2011SP
		CERT	Management Human Resource	2011SP
Nasser	Renee	CERT	Management Supervision	2011SP
Nguyen	Hongloan	CERT	Management Human Resource	2011SP
Nguyen	Jessica	CERT	Medical Assistant	2011SP
Nguyen	Kathy	CERT	TV/Video Communications Media Studies	2011SP
Nguyen	Kenny	CERT	Medical Assistant	2011SP
Nguyen	Kimdoan	CERT	Medical Assistant	2011SP
Nguyen	Linh	CERT	Medical Assistant	2011SP
Nguyen	Luan	CERT	Accounting Microsoft Dynamics	2011SP
		CERT	Accounting Enrolled Agent	2011SP
Nguyen	Phung	CERT	Medical Assistant	2011SP
Nguyen	Trucvien	CERT	Pharmacy Technology Basic	2011SP
Nguyen	Uyen	CERT	Medical Assistant	2011SP
Orellana	Jacqueline	CERT	Digital Music Production	2011SP
Orozco Rivera	Juan	CERT	Marketing	2011SP
Pham	Thanhhang	CERT	Computerized Accounting Quickbooks	2011SP
Phan	Joyce	CERT	Medical Assistant	2011SP

Quinonez	Dahlia	CERT	Accounting Financial Planning	2011SP
Razo	Susana	CERT	Medical Assistant	2011SP
Reyes Enriquez	Claudia	CERT	Marketing	2011SP
Rodriguez	Benito	CERT	Management	2011SP
Rodriguez	Melissa	CERT	Medical Assistant	2011SP
Rodriguez	Sarah	CERT	Criminal Justice Corrections Officer	2011SP
Rodriguez	Susana	CERT	Business Applications Spanish/English Interpretation	2011SP
Roman	Christian	CERT	Marketing	2011SP
		CERT	Marketing Advertising	2011SP
		CERT	Marketing Professional Selling	2011SP
Sakata	Sherry	CERT	Pharmacy Technology Basic	2011SP
Sandoval	Evelyn	CERT	Medical Assistant	2011SP
Sandoval	Mayola	CERT	Medical Assistant	2011SP
Shull	Joseph	CERT	Management Small Business	2011SP
Soto	Jesus	CERT	Automotive Technology Engine Service	2011SP
Stone	Grayson	CERT	Digital Music Production	2011SP
Stratton	Sophia	CERT	Management Human Resource	2011SP
Taylor	Daniel	CERT	Fire Technology Prevention Officer	2011SP
Than	Huy	CERT	Pharmacy Technology Basic	2011SP
Torrigo	Marco	CERT	CIS Web Page Designer	2011SP
Tran	Thanhphanh	CERT	Accounting Microsoft Dynamics	2011SP
		CERT	Accounting Enrolled Agent	2011SP
Tran	Thuy	CERT	Pharmacy Technology Basic	2011SP
Trinh	My	CERT	Pharmacy Technology Basic	2011SP
Truong	Danny	CERT	Accounting Enrolled Agent	2011SP
Turner	James	CERT	Management Supervision	2011SP
Valdivia	Janice	CERT	Medical Assistant	2011SP
Whittam	Miriam	CERT	Pharmacy Technology Basic	2011SP
Zavala	Cindy	CERT	Management Small Business	2011SP

<u>LAST</u>	<u>FIRST</u>	<u>DEGREE</u>	<u>MAJOR</u>	<u>HONORS</u>	<u>TERM</u>
Abasto	Norah	AA	Liberal Arts		2011SP
Acevedo	Guadalupe	AA	Accounting		2011SP
Acevez	Monica	AA	Liberal Arts		2011SP
Acosta	Grecia	AA	Liberal Arts		2011SP
Acosta Calderon	Jacqueline	AA	Liberal Arts	Honors	2011SP
Adeniyi	Keshad	AA	Liberal Arts		2011SP
Aguas	Ramon	AA	Liberal Arts	Honors	2011SP
Aguilar	Adriana	AA	Sociology		2011SP
		AA	Liberal Arts		2011SP
Aguilar	Cindy	AA	Liberal Arts		2011SP
Aguilar	Elvia	AA	Business Administration		2011SP
Aguilar	Irma	AA	Liberal Arts		2011SP
Aguilar	Manuel	AA	Liberal Arts		2011SP
Aguilar Marquez	Yessika	AA	Human Development School Age		2011SP
Aguilera	Rachel	AA	Liberal Arts		2011SP
Aguilera	Susana	AA	Liberal Arts		2011SP
Aguirre	Eric	AA	Liberal Arts	Honors	2011SP
Ahinaquah	Dora	AS	Registered Nursing		2011SP
Ahuero	Taylor	AS	Fire Technology Public Fire Service		2011SP
Alberto	Monseirratt	AA	Dance		2011SP
		AA	Liberal Arts		2011SP
Alcaraz	Alyssa	AA	Liberal Arts		2011SP
Alcaraz	Jennifer	AA	Liberal Arts		2011SP
Alcaraz	Julie	AS	Registered Nursing	Honors	2011SP
Aldana	Alex	AA	Liberal Arts		2011SP
Alegria	Marlene	AA	Liberal Arts		2011SP
Aleman	Nancy	AA	Liberal Arts		2011SP
		AA	Psychology		2011SP
Allen	Michael	AS	Registered Nursing		2011SP
Alonso	Octavio	AA	Liberal Arts		2011SP
Alonso	Victor	AA	Liberal Arts		2011SP
Altamirano	Ricardo	AA	Business Administration	High Honors	2011SP
Alvarez	Angela	AS	Registered Nursing		2011SP
Alvarez	Juan	AS	Fire Technology Public Fire Service		2011SP
Alvarez	Ruth	AA	Liberal Arts	Honors	2011SP
Alvarez Curry	Glenda	AA	Sociology		2011SP

Alviso	Luis	AA	Liberal Arts	2011SP
Amantea	Joseph	AA	Liberal Arts	2011SP
Amaro	Rosa	AA	Liberal Arts	2011SP
Amaya	Sayuri	AA	Liberal Arts	2011SP
Anguiano	Elizabeth	AA	Liberal Arts	2011SP
Apodaca	Mida	AS	Registered Nursing	2011SP
Aranda	Gabriela	AS	Medical Assistant	2011SP
Aranda	Jesus	AA	Business Management	2011SP
Arauco	Yuri	AS	Registered Nursing	2011SP
Armenta	Karla	AA	Liberal Arts	2011SP
Arreguin	Marybel	AA	Human Development Infant/Toddler	2011SP
Arroyo	Angelica	AA	Liberal Arts	2011SP
Arteaga	Monica	AA	Business Administration	2011SP
		AA	Liberal Arts	2011SP
Avelar	Sylvia	AA	Liberal Arts	2011SP
Avila	David	AA	History	2011SP
Avila	Jessica	AA	Liberal Arts	2011SP
Avila	Lilian	AA	Liberal Arts	2011SP
Aviles	Marlon	AA	Liberal Arts	2011SP
Babasa	Romina	AS	Occupational Therapy Assistant	Honors
Bahena	Alfonso	AA	Liberal Arts	Honors
Balara	Susan	AA	Liberal Arts	2011SP
Barnum	Phillip	AA	Liberal Arts	2011SP
Barragan	Claudia	AA	Liberal Arts	2011SP
Barragan	Esmeralda	AA	Sociology	High Honors
		AA	Liberal Arts	High Honors
Barragan	Guillermo	AA	Liberal Arts	2011SP
Barrier	Richard	AA	Global Entrepreneurship & Innovation	2011SP
Barriga	Gabriela	AA	Liberal Arts	2011SP
Barrios	David	AA	Liberal Arts	2011SP
Barrios	Fresia	AA	Liberal Arts	2011SP
Barron	Lee	AA	Speech Language Pathology Assistant	2011SP
Barzilli	Julian	AA	Liberal Arts	High Honors
Basurto	Lorena	AA	Liberal Arts	2011SP
		AS	Medical Assistant	2011SP
Baun	Julius	AA	Business Administration	2011SP
Bautista	Eric	AA	Liberal Arts	2011SP

Beltran	Lizette	AA	Liberal Arts	2011SP
Bermudez	Salvador	AA	Liberal Arts	2011SP
Berrelleza	Aleyda	AS	Automotive Technology	2011SP
Besig	Jennifer	AS	Registered Nursing	2011SP
Biber	Sarah	AA	Registered Nursing	2011SP
Biglay	David	AS	Liberal Arts	2011SP
Bisbines	Edward	AS	Registered Nursing	2011SP
Blomgren	Jason	AS	Manufacturing Technology CAD/CAM	2011SP
Bordador	Maria	AA	Fire Technology Public Fire Service	2011SP
Borroel	Luis	AA	Liberal Arts	2011SP
Boulom	Outhanh	AS	Liberal Arts	2011SP
Boyce	Tyler	AA	Registered Nursing	2011SP
Bradbury	Jonathan	AA	Liberal Arts	2011SP
		AA	Criminal Justice	2011SP
Branham	Tyler	AA	Liberal Arts	2011SP
Brattvet	Scott	AA	Liberal Arts	2011SP
Brito	Jorge	AA	Liberal Arts	2011SP
Brito	Yvette	AA	Liberal Arts	2011SP
Brown	David	AS	Fire Technology Public Fire Service	2011SP
Bruschini	Stephanie	AA	Liberal Arts	2011SP
Bucataru	Maria	AA	Business Applications	2011SP
Buffington	Brett	AS	Fire Technology Public Fire Service	2011SP
Bui	Thanh	AA	Business Administration	2011SP
Bui	Thuy	AA	Business Administration	2011SP
		AA	Liberal Arts	2011SP
Burdette	Kris	AA	Speech Language Pathology Assistant	2011SP
		AA	Liberal Arts	2011SP
Burke	Benjamin	AA	Liberal Arts	2011SP
Butorac	Tyler	AS	Welding Technology	2011SP
Byrd	Jordan	AA	Liberal Arts	2011SP
Calderon	Ernestina	AA	Liberal Arts	2011SP
Calles	Giselle	AA	Liberal Arts	2011SP
Camargo	Izzett	AA	Psychology	2011SP
Camero	Wendolyne	AA	Liberal Arts	2011SP
Cantoran	Mary	AS	Medical Assistant	2011SP
Capellino	Yesenia	AA	Psychology	2011SP

Carbajal	Rodolfo	AA	Philosophy	2011SP	President's Scholar
Cardenas	Alicia	AA	Liberal Arts	2011SP	
Cardona	Maria	AA	Liberal Arts	2011SP	
Carey	Douglas	AS	Fire Technology Public Fire Service	2011SP	
Carino	Jessica	AA	Liberal Arts - University Transfer Studies	2011SP	
Carmichael	Kathleen	AA	Liberal Arts	2011SP	
Carmona	Lauraanne	AA	Speech Language Pathology Assistant	2011SP	
Carrillo	Carina	AA	Liberal Arts	2011SP	
Carrillo	Elizabeth	AA	Liberal Arts	2011SP	
Castelan	Ismael	AA	Liberal Arts	2011SP	
Castelan	Israel	AA	Liberal Arts	2011SP	
Castillo	Emelio	AS	Automotive Technology	2011SP	
Castrejon	Scarleth	AA	Liberal Arts	2011SP	
Castro	Edith	AA	Speech Language Pathology Assistant	2011SP	
Castro	Luis	AA	Liberal Arts	2011SP	
Castro	Miguel	AA	History	2011SP	
Castruita	Christopher	AA	Liberal Arts	2011SP	
		AA	Business Administration	2011SP	
		AA	Business Management	2011SP	
		AA	Liberal Arts	2011SP	
Catalan	Armando	AS	Welding Technology	2011SP	
Cesena	Geneva	AA	Liberal Arts	2011SP	
Chan	Stacie	AS	Occupational Therapy Assistant	2011SP	
Chang	Pisith	AS	Registered Nursing	2011SP	
Chavez	Gladis	AA	Liberal Arts	2011SP	
Chavez	Karen	AA	Liberal Arts	2011SP	
Chavez	Monica	AA	Liberal Arts	2011SP	
Chavira	Ashley	AA	Liberal Arts	2011SP	
Chhith	Russell	AS	Chemistry	2011SP	
Chiang	Teresa	AA	Speech Language Pathology Assistant	2011SP	
Chou	Tiffany	AS	Registered Nursing	2011SP	
Chung	Kathy	AS	Occupational Therapy Assistant	2011SP	
Chung	Phuoc	AA	Liberal Arts	2011SP	
Cislo	Joseph	AA	Liberal Arts	2011SP	
Co	Thuy	AA	Liberal Arts - University Transfer Studies	2011SP	
Cobian Jan	Anthony	AA	Liberal Arts	2011SP	
Cole	Keith	AS	Occupational Therapy Assistant	2011SP	

Honors

Contreras	Marcos	AA	Liberal Arts	2011SP	
Contreras	Mariana	AA	Liberal Arts	2011SP	Honors
Contreras	Veronica	AA	Modern Languages	2011SP	Honors
Corder	McKenna	AS	Registered Nursing	2011SP	
Cordova	Alexander	AA	Psychology	2011SP	
Corrales	Marco	AS	Liberal Arts	2011SP	
Cortez	Yareli	AS	Fire Technology Public Fire Service	2011SP	
Costola	Silvana	AA	Liberal Arts	2011SP	
Cota	Rhonda	AS	Registered Nursing	2011SP	
Covarrubias	Loren	AA	Liberal Arts	2011SP	
Covarrubias	Luis	AS	Registered Nursing	2011SP	
Cress	Peggy	AA	Liberal Arts	2011SP	
Cruz	Christine	AS	Occupational Therapy Assistant	2011SP	
Cruz	Yadira	AA	Liberal Arts	2011SP	
		AA	Elementary Education	2011SP	
Cyrino	Karen	AA	Liberal Arts	2011SP	
De la Torre	Edwin	AS	Registered Nursing	2011SP	
De Leon	Yolanda	AA	Liberal Arts	2011SP	
De Luna	Jasmine	AS	Medical Assistant	2011SP	
DeAvila	Xochitl	AA	Liberal Arts	2011SP	
Delgadillo	Eddie	AS	Occupational Therapy Assistant	2011SP	Honors
Delgado	Jesus	AA	Liberal Arts	2011SP	
Delgado	Socorro	AA	Liberal Arts	2011SP	Honors
Deroche	Michelle	AA	Human Development Preschool Child	2011SP	
Deusenberry	Janet	AA	Paralegal	2011SP	High Honors
Diaz	Alejandro	AA	Human Development Preschool Child	2011SP	
Diaz	Yvette	AA	Liberal Arts	2011SP	
Diederich	Claire	AA	Liberal Arts	2011SP	
Dinh	Julie	AS	Medical Assistant	2011SP	
Dircio	Zalia	AS	Registered Nursing	2011SP	
Dlugos	Denise	AA	Liberal Arts	2011SP	
Do	Anh	AS	Registered Nursing	2011SP	
Do	Tammy	AS	Physics	2011SP	High Honors
Do		AA	Management	2011SP	
Do		AA	Business Applications Digital Publishing	2011SP	
Do	Thinh	AA	Business Administration	2011SP	High Honors
Do	Truong	AA	Chemistry	2011SP	
Do		AS		2011SP	

Doan	Bich Giang	AS	Science	2011SP
Doan	Tiffany	AS	Chemistry	2011SP
Dorantes	Andrea	AA	Chemistry	2011SP
Dorfmeier	Logan	AS	Psychology	2011SP
Duarte	Cassandra	AA	Fire Technology Public Fire Service	2011SP
Duenas	Araceli	AS	Business Administration	2011SP
Duong	Nhat	AA	Medical Assistant	2011SP
Duran	Javier	AA	Liberal Arts	2011SP
Duran	Laura	AS	Liberal Arts	2011SP
Easterbrook	Lisa	AA	Registered Nursing	2011SP
Edwards	Erica	AA	Paralegal	2011SP
Elizalde	Diana	AA	Liberal Arts	2011SP
		AA	Art	2011SP
Ellis	Jerry	AA	Liberal Arts	2011SP
		AS	Automotive Technology	2011SP
Emami	Nasym	AS	Occupational Therapy Assistant	2011SP
Escobar	Jose	AA	Elementary Education	2011SP
Escobedo	Victor Manuel	AA	Liberal Arts	2011SP
Espinosa	Roman	AA	Business Administration	2011SP
Espinoza	Christopher	AA	Liberal Arts - University Transfer Studies	2011SP
Esqueda	Fabian	AA	Liberal Arts	2011SP
Esquivel	Elvis	AA	Liberal Arts	2011SP
Evangelista	Jan Vincent	AA	Criminal Justice	2011SP
		AA	Business Administration	2011SP
Felix	Jessica	AA	Liberal Arts	2011SP
Felix	Jesus	AA	Liberal Arts	2011SP
Fernandez	Alejandro	AA	Liberal Arts	2011SP
Fierro Lua	Apryl	AA	Liberal Arts	2011SP
Figueroa	William	AA	Liberal Arts	2011SP
Flores	Denise	AA	Business Administration	2011SP
Flores	Enrique	AA	Liberal Arts	2011SP
Flores	Melissa	AA	Liberal Arts	2011SP
Florian	Desiree	AA	Liberal Arts - University Transfer Studies	2011SP
Fruichantie	Tabita	AA	Liberal Arts	2011SP
		AS	Science	2011SP
Fuentes	Maritza	AA	Liberal Arts	2011SP

Furukawa	Stephanie	AA	Liberal Arts	2011SP
Gaines	Susan	AS	Registered Nursing	2011SP
Galaz	Sandy	AA	Liberal Arts	2011SP
		AS	Pre-Nursing	2011SP
Galeana	Wendy	AA	Liberal Arts	2011SP
Galindo	Guadalupe	AA	Liberal Arts	2011SP
Gallardo	Andrea	AA	Liberal Arts	2011SP
Gallardo	Erik	AA	Liberal Arts	2011SP
Galvan	Jose	AA	Liberal Arts - University Transfer Studies	2011SP
Gamaadikari	Sanjaya	AA	Business Administration	2011SP
Gandarilla	Aurea	AA	Liberal Arts	2011SP
Garcia	Alejandra	AA	Liberal Arts	2011SP
Garcia	Daniel	AA	Computer Science	2011SP
		AS	Physics	2011SP
Garcia	Ernesto	AA	Liberal Arts	2011SP
Garcia	Hugo	AA	Management - Retail Management	2011SP
Garcia	Jorge	AA	Accounting	2011SP
Garcia	Miguel	AA	Liberal Arts	2011SP
		AS	Chemistry	2011SP
		AS	Science	2011SP
Garcia	Nancy	AA	Business Administration	2011SP
Garcia	Olga	AA	Liberal Arts	2011SP
Garcia	Orlando	AA	Business Administration	2011SP
Garcia	Senia	AA	Liberal Arts	2011SP
		AA	Elementary Education	2011SP
Garcia	Stephanie	AA	Liberal Arts	2011SP
Garcia	Vivian	AA	Liberal Arts	2011SP
Garcia Vargas	Elias	AA	Liberal Arts	2011SP
		AA	Criminal Justice	2011SP
Garcilazo	Adrian	AA	Liberal Arts	2011SP
Garza	Armando	AA	Sociology	2011SP
Gendron	Josefina	AA	Speech Language Pathology Assistant	2011SP
Glover	Jonathan	AA	Liberal Arts	2011SP
Godinez	Tanya	AA	Liberal Arts	2011SP
Gomez	Jessica	AA	Sociology	2011SP
		AA	Economics	2011SP
		AA	Accounting	2011SP

Honors
Honors

Honors

Gomez	Jose	AA	Liberal Arts	2011SP
		AA	Liberal Arts	2011SP
		AA	Criminal Justice	2011SP
Gomez	Victor	AA	Business Management	2011SP
Gonzalez	Elizabeth	AA	Psychology	2011SP
		AA	Liberal Arts	2011SP
Gonzalez	Estephanie	AA	Liberal Arts	2011SP
		AA	Sociology	2011SP
Gonzalez	Haydee	AA	Liberal Arts	2011SP
Gonzalez	Johanna	AA	Liberal Arts	2011SP
Gonzalez	Jose	AA	Liberal Arts	2011SP
		AS	Physics	2011SP
		AS	Science	2011SP
Gonzalez	Marissa	AA	Liberal Arts	2011SP
Gonzalez	Mayra	AA	Business Administration	2011SP
Gonzalez	Sotero	AA	Liberal Arts	2011SP
Gonzalez	Terry	AA	Liberal Arts	2011SP
Gonzalez	Yadira	AA	Liberal Arts	2011SP
Gonzalez Padilla	Maria	AA	Liberal Arts	2011SP
Goodwin	Karen	AA	Liberal Arts	2011SP
Granados	Lizeth	AA	Liberal Arts	2011SP
Guastella	Buddy	AA	Liberal Arts	2011SP
Guereca	Christian	AA	Liberal Arts	2011SP
Guerra	Mayco	AA	Liberal Arts	2011SP
Guerrero	Eulises	AA	Criminal Justice	2011SP
		AA	Liberal Arts	2011SP
Guerrero	Flor	AA	Liberal Arts	2011SP
Guerrero	Jose	AA	Criminal Justice	2011SP
Guerrero	Martha	AA	Liberal Arts	2011SP
Guerrero	Rebeca	AA	Liberal Arts	2011SP
Guevarra	Royya	AS	Occupational Therapy Assistant	2011SP
Gutierrez	Abigail	AA	Liberal Arts	2011SP
Guzman	Berta	AA	Speech Language Pathology Assistant	2011SP
Guzman	Janelle	AA	Elementary Education	2011SP
		AA	Liberal Arts	2011SP
Guzman	Lyana	AA	Liberal Arts	2011SP
Guzman Galvez	Fabian	AA	Liberal Arts	2011SP

Hallasgo	Rochelle	AS	Registered Nursing	2011SP
Hartman	William	AS	Fire Technology Public Fire Service	2011SP
Hawkins	Kyle	AS	Fire Technology Public Fire Service	2011SP
Hawkins	Scott	AS	Fire Technology Public Fire Service	2011SP
Heflin	Jacob	AS	Fire Administration	2011SP
Heller	Daniel	AS	Fire Technology Public Fire Service	2011SP
Hemmor	Sahr	AA	Liberal Arts	2011SP
Hernandez	Alexander	AA	Liberal Arts	2011SP
Hernandez	Chriss	AA	Liberal Arts	2011SP
Hernandez	Cindy	AA	Liberal Arts - University Transfer Studies	2011SP
Hernandez	Hector	AA	Business Administration	2011SP
Hernandez	Juan	AA	Liberal Arts	2011SP
Hernandez	Juana	AA	Liberal Arts	2011SP
Hernandez	Lida	AA	Elementary Education	2011SP
Hernandez	Nancy	AA	Business Administration	2011SP
Hernandez	Nancy	AA	Liberal Arts - University Transfer Studies	2011SP
Herrera	William	AA	History	2011SP
Hervey	Tanya	AA	Liberal Arts	2011SP
Hively	Keith	AA	Accounting	2011SP
Hofstetter	Benjamin	AA	Computer Science	2011SP
Hogan	Sabrina	AS	Fire Technology Public Fire Service	2011SP
Hong	Courtney	AS	Speech Language Pathology Assistant	2011SP
Honig	Michelle	AS	Registered Nursing	2011SP
Hopkins	Pearleen	AS	Registered Nursing	2011SP
Horttor	Patricia	AS	Liberal Arts	2011SP
Hubert	Adriana	AS	Occupational Therapy Assistant	2011SP
Hurdle	Allison	AS	Liberal Arts	2011SP
Hurtado	Lorena	AS	Occupational Therapy Assistant	2011SP
Hurtado	Omar	AS	Liberal Arts	2011SP
Huynh	Van	AS	Liberal Arts	2011SP
Ibarra	Ruben	AS	Business Administration	2011SP
Ikegawa	Haruka	AS	Liberal Arts	2011SP
Inigo	Ysabelle	AS	Criminal Justice	2011SP
Iniguez Carmona	Andrea	AS	Art	2011SP
			Liberal Arts	2011SP
			Registered Nursing	2011SP

Honors

Highest Honors

High Honors

High Honors

Isais	Orlando	AA	Liberal Arts	2011SP
Ito	Jennifer	AS	Pharmacy Technology	2011SP
Ixta	Gerardo	AA	History	2011SP
Jacques	Samantha	AS	Registered Nursing	2011SP
Jennings	Brittney	AA	Liberal Arts	2011SP
Jimenez Vera	Gerardo	AA	Business Administration	2011SP
Johnson	Yuko	AA	Accounting	2011SP
Johnston	Ryan	AS	Fire Technology Public Fire Service	2011SP
Jones	Kimberley	AS	Occupational Therapy Assistant	2011SP
Joya	Luz	AA	Human Development Preschool Child	2011SP
Juarez	Denise	AA	Liberal Arts	2011SP
Juarez	Jorge	AA	Liberal Arts	2011SP
Julian	Richard	AA	Liberal Arts	2011SP
Kang	Yuhsiu	AA	Business Applications	2011SP
Kataike	Sandra	AS	Registered Nursing	2011SP
Kawata	Kristin	AA	Speech Language Pathology Assistant	2011SP
Kelman	Stephanie	AS	Registered Nursing	2011SP
Kendall-Depp	Krista	AS	Occupational Therapy Assistant	2011SP
Ketchum	Ryan	AS	Welding Technology	2011SP
Ketterer	Lise	AS	Occupational Therapy Assistant	2011SP
Khatami	Susan	AA	Television/Video	2011SP
Khong	Hung	AS	Manufacturing CNC Lathe Set Up and Operation	2011SP
		AS	Manufacturing CNC Machine Set Up and Operation	2011SP
		AS	Manufacturing CNC Milling Machine Set Up and Operation	2011SP
		AS	Manufacturing CNC Programmer A-Mastercam	2011SP
Khuu	Athena	AS	Registered Nursing	2011SP
Kilgore	Ann	AA	Speech Language Pathology Assistant	2011SP
Kim	Joseph	AA	Liberal Arts	2011SP
Kington	Sheila	AA	Liberal Arts	2011SP
Knight	Erica	AA	Accounting	2011SP
Kreuder	Jennifer	AA	Liberal Arts	2011SP
Kuroishi	Katherine	AA	Global Entrepreneurship & Innovation	2011SP
Kurz	Krysta	AA	Liberal Arts	2011SP
Kuzmyak	Michael	AS	Registered Nursing	2011SP
Kyles	Sherman	AA	Liberal Arts	2011SP
Lajos	Christina	AA	Paralegal	2011SP
Lam	Kieu	AA	Liberal Arts	2011SP

Lam	Loan	AA	Business Administration	2011SP
Lansford	Chase	AA	Liberal Arts	2011SP
Lara	Hugo	AA	History	2011SP
Larios	Michael	AA	Liberal Arts	2011SP
Laseria	Luis	AS	Liberal Arts	2011SP
Lawrence	Diana	AS	Engineering CAD & Design	2011SP
Lazar	Jereme	AS	Pharmacy Technology	2011SP
Le	Anh	AA	Fire Technology Public Fire Service	Honors
Le	Dai Trang	AS	Liberal Arts	Honors
Le	Danh	AS	Biology	Honors
Le	David	AS	Chemistry	Honors
Le	Hien	AS	Chemistry	Honors
Le	Hieu	AA	Business Administration	Highest Honors
Le	Hoai	AS	Liberal Arts	
Le	Hoang	AA	Liberal Arts	
Le	Huyen Tram	AA	Fire Technology Public Fire Service	
Le	Minh	AA	Pharmacy Technology	High Honors
Leon	Javier	AA	Business Administration	
Lewellen	Sheila	AA	Liberal Arts	Honors
Lima	Laura	AS	Registered Nursing	
Linares	Andrew	AA	Liberal Arts	
Lindqvist	Dave	AA	Liberal Arts	
Liti	John	AA	Liberal Arts	
Little	Katie	AS	Occupational Therapy Assistant	
Liu	Robin	AA	Liberal Arts	
Lopez	Ana	AA	Liberal Arts	
Lopez	Andres	AA	Liberal Arts	
Lopez	Jasmin	AA	Liberal Arts	
Lopez	Julio	AS	Diesel Mid-Range Engine Service	
Lopez	Julio	AA	Liberal Arts	Honors
Lopez	Michael	AA	Liberal Arts	
Lopez	Nadia	AA	Liberal Arts	
Lopez	Sara	AS	Pre-Nursing	Honors

Lozano	Erika	AA	Elementary Education	2011SP
		AA	Liberal Arts	2011SP
Lu	Tri	AA	Liberal Arts	2011SP
Lucero	Salina	AA	Human Development Preschool Child	2011SP
Luna	Geovani	AA	Liberal Arts	2011SP
		AS	Science	2011SP
Luna	Mireya	AA	Journalism - Broadcast Emphasis	2011SP
		AA	Liberal Arts	2011SP
Luna	Tatiana	AA	Liberal Arts	2011SP
Luong	Cuong	AA	Business Administration	2011SP
		AA	Liberal Arts	2011SP
Luong	Hong	AS	Occupational Therapy Assistant	2011SP
Ly	Anh Thy	AA	Business Administration	2011SP
Ly	Duyen	AA	Business Administration	2011SP
		AS	Medical Assistant	2011SP
Macias	Jesus	AA	Business Administration	2011SP
Macias	Noel	AA	Liberal Arts	2011SP
Madrigal	Julio	AA	Liberal Arts	2011SP
Magallon	Jessica	AA	Liberal Arts	2011SP
Magana	Maria	AA	Liberal Arts	2011SP
Magdaleno	Taryn	AA	Liberal Arts	2011SP
Mai	Thuy	AA	Accounting	2011SP
Maldonado	Daniel	AA	Liberal Arts	2011SP
Mandujano	Moises	AA	Television/Video	2011SP
Manurung	Januar	AA	Business Management	2011SP
Manzo	Gabriela	AA	Psychology	2011SP
Markel	Matthew	AA	Liberal Arts	2011SP
Marquez	Mariynn	AA	Liberal Arts	2011SP
Marquez	Rebecca	AA	Liberal Arts	2011SP
Martinez	Alexandria	AA	Liberal Arts	2011SP
		AA	Speech Language Pathology Assistant	2011SP
Martinez	Angie	AS	Registered Nursing	2011SP
Martinez	Carmen	AA	Liberal Arts	2011SP
		AS	Pre-Nursing	2011SP
Martinez	Fernando	AA	Business Administration	2011SP
Martinez	Jorge	AA	Business Administration	2011SP
		AA	Liberal Arts	2011SP
				Honors
				Highest Honors
				Honors
				Honors
				Honors
				Honors

Martinez	Martin	AA	Computer Information Systems	2011SP
Martinez	Rodolfo	AA	Liberal Arts	2011SP
Mattis	Nicole	AS	Registered Nursing	2011SP
Mauro	Angela	AA	Liberal Arts	2011SP
Mazuera	Libia	AS	Registered Nursing	2011SP
Mc Bride	Molly	AA	Liberal Arts	2011SP
McDonald	Andrew	AA	Liberal Arts	2011SP
McKenzie	Jeremy	AA	Liberal Arts	2011SP
McKenzie	Jesse	AA	Liberal Arts	2011SP
McNair	Jenna	AS	Occupational Therapy Assistant	2011SP
Medina	Brenda	AA	Psychology	2011SP
Medina	Irene	AA	Liberal Arts - University Transfer Studies	2011SP
Medina	Moses	AA	Liberal Arts	2011SP
Medina	Sahira	AA	Business Administration	2011SP
Mejia	Vanessa	AA	Liberal Arts	2011SP
		AA	Psychology	2011SP
Melendez	Marissa	AA	Liberal Arts	2011SP
Mendez	Gabriela	AA	Business Administration	2011SP
Mendez	Janette	AA	Sociology	2011SP
Mendoza	Michelle	AA	Business Administration	2011SP
Mendoza	Ximena	AA	Liberal Arts	2011SP
Mendoza	Yoselinda	AA	Liberal Arts	2011SP
Mendoza-Cardenas	Alejandra	AA	Liberal Arts	2011SP
		AA	Sociology	2011SP
Meza	Dennis	AA	Liberal Arts	2011SP
Meza	Saul	AA	Liberal Arts	2011SP
		AS	Science	2011SP
Michaca	Maribel	AS	Medical Assistant	2011SP
Michel	Nancy	AA	Liberal Arts	2011SP
Miller	Vanessa	AA	Liberal Arts	2011SP
Miranda	Yvette	AA	Liberal Arts	2011SP
Mitchell	Amy	AS	Occupational Therapy Assistant	2011SP
Mitsuda	Izumi	AA	Paralegal	2011SP
Mojica	Pablo	AA	Liberal Arts	2011SP
Molina	Carolina	AA	Human Development Infant/Toddler	2011SP
Molina	Maria	AA	Liberal Arts	2011SP
Montes	Nancy	AA	Liberal Arts	2011SP

Montes	Ruby	AA	Liberal Arts	2011SP
Montoya	Diana	AA	Liberal Arts	2011SP
Moody	Phillip	AA	Liberal Arts	2011SP
Mora	Laura	AA	Liberal Arts	2011SP
Moran	Maricela	AA	Liberal Arts	2011SP
Morelli	Joseph	AS	Fire Technology Prevention Officer	2011SP
Moreno	Robyn	AA	Liberal Arts	2011SP
Morris	Michael	AA	Liberal Arts	2011SP
Mukora	Maureen	AS	Registered Nursing	2011SP
Munganga	Danelo	AA	Liberal Arts	2011SP
		AS	Science	2011SP
Muniz	Carolina	AS	Medical Assistant	2011SP
Munoz	Gustavo	AA	Accounting	2011SP
Navarro	Esther	AA	Human Development Preschool Child	2011SP
Ngo	Hao	AA	Liberal Arts	2011SP
Ngo	Linh	AA	Liberal Arts	2011SP
Nguy	Raymond	AS	Biology	2011SP
		AS	Chemistry	2011SP
		AA	Liberal Arts	2011SP
		AS	Science	2011SP
Nguyen	Binh	AA	Business Administration	2011SP
Nguyen	Chau	AA	Liberal Arts	2011SP
Nguyen	Dalan	AA	Liberal Arts	2011SP
Nguyen	Gia	AA	Business Administration	2011SP
Nguyen	Ha	AA	Liberal Arts	2011SP
Nguyen	Hoangdung	AA	Liberal Arts	2011SP
Nguyen	Jessica	AA	Paralegal	2011SP
Nguyen	Kacy	AA	Liberal Arts	2011SP
Nguyen	Khanh	AS	Registered Nursing	2011SP
Nguyen	Kim	AA	Business Administration	2011SP
Nguyen	Long	AA	Liberal Arts	2011SP
Nguyen	My	AS	Registered Nursing	2011SP
Nguyen	Nghiem Minh	AA	Liberal Arts	2011SP
		AS	Science	2011SP
Nguyen	Ngoc	AS	Chemistry	2011SP
		AA	Liberal Arts	2011SP
		AA	Liberal Arts	2011SP

Nguyen	Nhu	AA	Business Management	2011SP
Nguyen	Phillip	AA	Management	2011SP
Nguyen	Phuong	AA	Business Administration	2011SP
Nguyen	Quyen	AA	Liberal Arts	2011SP
Nguyen	Tam	AS	Chemistry	2011SP
Nguyen	Tammie	AA	Liberal Arts	2011SP
Nguyen	Thanh	AA	Science	2011SP
Nguyen	Thu	AA	Liberal Arts	2011SP
Nguyen	Thu	AS	Business Administration	2011SP
Nguyen	Thu	AS	Liberal Arts	2011SP
Nguyen	Thu	AS	Biology	2011SP
Nguyen	Thu	AS	Chemistry	2011SP
Nguyen	Thu	AS	Chemistry	2011SP
Nguyen	Thu	AA	Liberal Arts	2011SP
Nguyen	Tran	AS	Science	2011SP
Nguyen	Trang Thuy	AS	Chemistry	2011SP
Nguyen	Trudy	AA	Liberal Arts	2011SP
Nguyen	Trung	AA	Liberal Arts	2011SP
Nguyen	Tuan	AA	Liberal Arts	2011SP
Nguyen	Uyen	AS	Medical Assistant	2011SP
Nguyen	Vincent	AA	Business Administration	2011SP
Nguyen	Nick	AA	Liberal Arts	2011SP
Nisimov	Marisol	AS	Occupational Therapy Assistant	2011SP
Nunez	Tina	AA	Human Development Preschool Child	2011SP
O Donnell	Basilio	AA	Paralegal	2011SP
Ochoa	Jacqueline	AA	Liberal Arts	2011SP
Olalde	Kristi	AA	Liberal Arts	2011SP
Oldaker	Brandy	AS	Science	2011SP
Olimos	Yuli	AA	Speech Language Pathology Assistant	2011SP
Omura	Austin	AA	Liberal Arts	2011SP
Oneal	Debra	AA	Liberal Arts	2011SP
Oresko	Karen	AS	Registered Nursing	2011SP
Ortegon	Melissa	AA	Liberal Arts	2011SP
Ortiz		AA	Liberal Arts	2011SP

Ortuno Rojas	Fabiana	AA	Psychology	2011SP
Oviedo	Christopher	AA	Liberal Arts	2011SP
Pacheco	Jose	AA	Liberal Arts	2011SP
Pacheco	Nallely	AA	Business Administration	2011SP
Padilla	Betsy	AA	Business Administration	2011SP
Pagtama	Abigail	AA	Liberal Arts	2011SP
Palma Barrera	Megan	AA	Liberal Arts	2011SP
Pateyro	Alicia	AA	Liberal Arts	2011SP
Pedroza	Erika	AA	Business Administration	2011SP
Pedroza	Marisol	AA	Liberal Arts	2011SP
Pena	Brendan	AA	Liberal Arts	2011SP
Penaloza	Felipa	AS	Psychology	Highest Honors
Perez	Humberto	AS	Fire Technology Public Fire Service	Highest Honors
Perez	Jennifer	AA	Journalism - Print Emphasis	
Perez	Melissa	AA	Liberal Arts	2011SP
Perez	Yesenia	AS	Biology	2011SP
Perkins	Diana	AA	Liberal Arts	2011SP
Pham	Calvin	AS	Registered Nursing	2011SP
Pham	Cindy	AA	Liberal Arts	2011SP
Pham	Duong	AS	Pharmacy Technology	2011SP
Pham	Hanh	AS	Liberal Arts	2011SP
Pham	Long	AS	Chemistry	2011SP
Pham	Quang	AA	Business Administration	2011SP
Pham	Triet	AA	Liberal Arts	2011SP
Phonethibsvavads	Darleen	AS	Liberal Arts	2011SP
Phung	Giabao	AS	Manufacturing CNC Programmer A-Mastercam	2011SP
Phung		AS	Art	2011SP
Phung		AS	Chemistry	2011SP
Pineda	Alexander	AA	Liberal Arts	2011SP
Pineda	Nicholas	AA	Liberal Arts	2011SP
Pineda	Raul	AA	Liberal Arts	2011SP
Pineda	Yadira	AA	Liberal Arts	2011SP
Pinto	Tanya	AS	Liberal Arts	2011SP
Plascencia	Juan	AS	Occupational Therapy Assistant	2011SP
Ponce	Samantha	AA	Liberal Arts	2011SP
Ponce		AA	Criminal Justice	2011SP

Poppa	Natalie	AA	Liberal Arts	Honors	2011SP
Porcayo Estrada	Leila	AA	Psychology		2011SP
Poulsen	Cheryl	AA	Liberal Arts		2011SP
Preza	Nancy	AS	Art	Honors	2011SP
Priddy	Quentin	AS	Registered Nursing	Honors	2011SP
Prochnow	Leanne	AS	Fire Technology Public Fire Service		2011SP
Pryor	John	AS	Registered Nursing		2011SP
Pulido	Jonathan	AS	Fire Technology Public Fire Service		2011SP
Quintero	Maritza	AA	Liberal Arts		2011SP
Raley	Kathleen	AA	Liberal Arts		2011SP
Ramirez	Adrian	AS	Liberal Arts		2011SP
Ramirez	Annie	AS	Fire Technology Public Fire Service		2011SP
Ramirez	Diego	AS	Registered Nursing		2011SP
		AA	Liberal Arts		2011SP
		AA	Psychology		2011SP
Ramirez	Elizabeth	AA	Liberal Arts		2011SP
Ramirez	George	AA	Liberal Arts		2011SP
Ramirez	Ivan	AA	Liberal Arts		2011SP
Ramirez	Maria	AA	Liberal Arts		2011SP
Ramirez	Ricarda	AA	Nutrition		2011SP
Ramirez	Sandra	AA	Liberal Arts		2011SP
Ramirez	Yvette	AA	Liberal Arts		2011SP
Ramos	Doria	AA	Liberal Arts		2011SP
Ramos	Juan	AS	Geology		2011SP
Ramos	Lizet	AS	Occupational Therapy Assistant		2011SP
Ramos	Maribel	AA	Liberal Arts		2011SP
Randall	Tyler	AA	Liberal Arts		2011SP
Randle	Anthony	AS	Fire Technology Public Fire Service		2011SP
Rea	Hilda	AA	Liberal Arts		2011SP
Rebai	Ashley	AA	Paralegal		2011SP
Rebolledo	Carlos	AA	Liberal Arts		2011SP
Reboul	Ryan	AA	Business Administration		2011SP
Recio	Daniel	AS	Fire Technology Public Fire Service		2011SP
Reigel	Stephen	AA	Liberal Arts		2011SP
Revoir	Amanda	AS	Fire Technology Public Fire Service		2011SP
Reyes	Elias	AS	Registered Nursing		2011SP
Reyes	Laura	AA	Liberal Arts		2011SP
		AA	Speech Language Pathology Assistant		2011SP

Rey-Sanchez	Raquel	AA	International Business	High Honors	2011SP
Ricohermoso	Lea	AS	Registered Nursing		2011SP
Rios	Dionna	AA	Liberal Arts		2011SP
Rios	Marisol	AA	Liberal Arts		2011SP
Roberts	Scott	AA	Liberal Arts	Honors	2011SP
Robison	Shawn	AA	Liberal Arts		2011SP
Robles	Ana	AA	Liberal Arts	Honors	2011SP
Robles	Danny	AA	Liberal Arts		2011SP
Rocha	Patricia	AA	Liberal Arts	Honors	2011SP
Rodriguez	Candice	AA	Psychology		2011SP
Rodriguez	Claudia	AA	Liberal Arts		2011SP
Rodriguez	Juan	AA	Management		2011SP
Rodriguez	Lydia	AA	Liberal Arts		2011SP
Rodriguez	Ricardo	AA	Liberal Arts		2011SP
Rojas	Juan Carlos	AA	Criminal Justice		2011SP
Rojas	Luis	AA	Liberal Arts		2011SP
Rojas Gutierrez	David	AA	Business Administration		2011SP
Roman	Jose	AA	Liberal Arts - University Transfer Studies		2011SP
Romero	Hilda	AA	Liberal Arts		2011SP
Rosales	Veronica	AA	Liberal Arts	High Honors	2011SP
Rosas	Darla	AA	Liberal Arts		2011SP
Rosas	Yazmin	AA	Liberal Arts		2011SP
Royalty	Christopher	AA	Accounting	Honors	2011SP
Ruben	Jeffrey	AA	Business Administration	Honors	2011SP
Rueda	Andrew	AA	Liberal Arts		2011SP
Ruiz	John	AA	Liberal Arts		2011SP
Ryan	Monette	AA	Criminal Justice		2011SP
Sabeghi	Soraya	AA	Business Administration		2011SP
Sakurai	Stephen	AA	Human Development School Age		2011SP
Salas	Michael	AA	Liberal Arts		2011SP
Salazar	Jose	AA	Liberal Arts		2011SP
Salceda	Ana	AA	Criminal Justice		2011SP
Salgado	Itzelf	AA	Liberal Arts		2011SP
Salgado	Yvette	AS	Human Development School Age	Honors	2011SP
Salguero	Josselyn	AA	Medical Assistant		2011SP
		AA	Liberal Arts		2011SP

Salinas	Jose	AA	Liberal Arts	Honors	2011SP
Samano	Vivian	AA	Liberal Arts - University Transfer Studies		2011SP
Samson	Sarah	AS	Registered Nursing		2011SP
Sanchez	Iveth	AA	Liberal Arts		2011SP
Sanchez	Jose	AA	Business Administration	Honors	2011SP
Sanchez	Maria	AA	Paralegal		2011SP
Santos	Mariela	AA	Liberal Arts		2011SP
Sasbin Estrada	Sergio	AA	Business Administration		2011SP
Saucedo	Javier	AA	Liberal Arts		2011SP
Schreiner	Eli	AS	Engineering	Honors	2011SP
Schroeder	Donetta	AA	Library Technology		2011SP
Schwager	Austin	AA	Liberal Arts		2011SP
Segura	Eduardo	AA	Liberal Arts	Honors	2011SP
Segura	Karen	AA	Liberal Arts		2011SP
Sellers	Michael	AS	Occupational Therapy Assistant		2011SP
Sepulveda	Lisa	AS	Occupational Therapy Assistant		2011SP
Sercado	Rosemarie	AS	Occupational Therapy Assistant		2011SP
Serrano	Angela	AS	Registered Nursing		2011SP
Serrano	Tanya	AA	Liberal Arts		2011SP
Sevilla	Maria	AS	Occupational Therapy Assistant	Honors	2011SP
Shannon	Chris	AA	Criminal Justice		2011SP
Shariff	Anam	AA	Liberal Arts		2011SP
Shariff	Maryam	AA	Liberal Arts		2011SP
Shebly	Benjamin	AA	Liberal Arts		2011SP
Sherrill	Tauni	AA	Business Administration		2011SP
Shotwell	Susan	AA	Paralegal	Honors	2011SP
Silva	Alvaro	AA	Business Administration		2011SP
Silva	Marytza	AA	Liberal Arts		2011SP
Silva	Yaritzy	AA	Liberal Arts		2011SP
Sim	Seng	AA	Criminal Justice		2011SP
Sims	Kristin	AA	Liberal Arts		2011SP
Sinclair	Raychana	AS	Registered Nursing		2011SP
Skelly	Danielle	AA	Dance		2011SP
		AA	Exercise Science		2011SP
Solis	Denise	AA	Liberal Arts		2011SP
		AA	Modern Languages		2011SP
Solla	Janelle	AS	Registered Nursing		2011SP

Solley	Dominick	AA	Liberal Arts	2011SP
Solorzano	Senddy	AA	Liberal Arts	2011SP
Songer	Rachel	AS	Registered Nursing	2011SP
Soria	Antonia	AA	Business Administration	2011SP
Sotelo	Maria	AA	Liberal Arts	2011SP
		AA	Management	2011SP
Soto	Anita	AA	Liberal Arts	2011SP
Soto	Evelin	AA	Elementary Education	2011SP
		AA	Liberal Arts	2011SP
Soto	Jesus	AS	Automotive Technology	2011SP
Soto	Rosa	AA	Liberal Arts	2011SP
		AA	Speech Communication	2011SP
Soto Polanco	Nayeli	AA	Psychology	2011SP
South	Kristen	AA	Criminal Justice	2011SP
Spencer	Cecilia	AA	Human Development Preschool Child	2011SP
Spindola	Erik	AA	Business Administration	2011SP
		AA	Liberal Arts	2011SP
Spirito	Joy	AA	Liberal Arts	2011SP
Stuczynski	Steven	AS	Fire Technology Public Fire Service	Honors
Taing	Siv	AA	Liberal Arts	2011SP
Tait	Michelle	AA	Liberal Arts	2011SP
Talarico	Daniela	AA	Business Administration	2011SP
Tam	Tammie	AA	Liberal Arts	2011SP
Tapia	Christian	AA	Liberal Arts	2011SP
Tapia	Rubi	AA	Liberal Arts	2011SP
Than	Huy	AS	Pharmacy Technology	2011SP
Theerapaptrumkul	Somyod	AS	Engineering Civil Technology	2011SP
Tiritilli	Colin	AA	Liberal Arts	High Honors
Tochilin	Cathryn	AA	Business Administration	High Honors
Toro	Gonzalo	AA	Liberal Arts	2011SP
Torres	Jose	AA	Business Administration	2011SP
Tran	Anh Thu	AA	Liberal Arts	High Honors
Tran	Cassandra	AS	Registered Nursing	2011SP
Tran	Cung	AA	Business Administration	2011SP
		AA	Liberal Arts	2011SP
Tran	Hang	AA	Business Administration	2011SP
		AA	Liberal Arts	2011SP

Tran	Huynh	AA	Liberal Arts	2011SP
Tran	Kaylee	AA	Psychology	2011SP
Tran	Michael	AA	Liberal Arts	2011SP
Tran	Nguyen	AS	Chemistry	2011SP
		AA	Liberal Arts	2011SP
Tran	Thao	AA	Business Administration	2011SP
Tran	Trinh	AS	Biology	2011SP
		AS	Chemistry	2011SP
Trinh	Anh	AA	Liberal Arts	2011SP
Trinh	Lien	AS	Biology	2011SP
		AS	Chemistry	2011SP
		AA	Liberal Arts	2011SP
Trujillo	Christine	AS	Registered Nursing	2011SP
Trujillo	Gloria	AA	Business Administration	2011SP
Truong	David	AA	Liberal Arts	2011SP
Truong	Hai	AS	Chemistry	2011SP
		AA	Liberal Arts	2011SP
Truong	Helina	AA	Liberal Arts	2011SP
Truong	Son	AS	Fire Technology Public Fire Service	2011SP
Tu	Nguyen	AA	Business Administration	2011SP
		AA	Liberal Arts	2011SP
Turk	Daniel	AS	Fire Technology Public Fire Service	2011SP
Ulloa	Javier	AA	Liberal Arts	2011SP
Umpar	Lourdes	AA	Liberal Arts - University Transfer Studies	2011SP
Uptergrove	Olivia	AS	Registered Nursing	2011SP
Valencia	Melba	AA	Liberal Arts	2011SP
Valenzuela	Jeanette	AA	Liberal Arts	2011SP
Valenzuela	Sara	AA	Liberal Arts	2011SP
Valerio	Araceli	AA	Liberal Arts	2011SP
Valverde	Silvia	AA	Business Administration	2011SP
Vargas	Annabel	AA	Liberal Arts	2011SP
Vargas	Guadalupe	AA	Liberal Arts	2011SP
Vega	Amanda	AA	Liberal Arts	2011SP
Vega	Danielle	AA	Liberal Arts	2011SP
Vega	Joseph	AA	Liberal Arts	2011SP
Velasco	Maria	AA	Liberal Arts	2011SP
Velasquez	Maricela	AA	Liberal Arts - University Transfer Studies	2011SP

Vences	Esteban	AA	Psychology	2011SP
Venegas	Francisco	AA	Liberal Arts	2011SP
Ventura	Claudia	AA	Liberal Arts	2011SP
		AA	Business Administration	2011SP
Villa	Corinna	AA	Liberal Arts	2011SP
Villegas	Emely	AA	Liberal Arts	2011SP
Vo	Huonggiang	AA	Business Administration	2011SP
		AA	Liberal Arts	2011SP
Vu	Linh	AS	Science	2011SP
VU	Nhung	AS	Registered Nursing	2011SP
VU	Phuong	AA	Liberal Arts	2011SP
VU	Ruby	AA	Business Administration	2011SP
Walker	Mary	AS	Occupational Therapy Assistant	2011SP
Wang	Zhi-Fang	AA	Business Administration	2011SP
Ward	Marcus	AA	Liberal Arts	2011SP
Wells	Cameron	AA	Criminal Justice	2011SP
Wells	Douglas	AA	Computer Information Systems	2011SP
White	Aliesha	AA	Liberal Arts	2011SP
Wilkins	David	AA	Liberal Arts	2011SP
		AA	Television/Video	2011SP
Williams	Michelle	AA	Liberal Arts	2011SP
Wilson	Brandi	AA	Psychology	2011SP
Wiser	Sarah	AA	Art	2011SP
Wolfe	Carolyn	AA	Speech Language Pathology Assistant	2011SP
Wright	Wendell	AA	Liberal Arts	2011SP
Yassin	Adem	AS	Registered Nursing	2011SP
Zamorano	Javier	AA	Liberal Arts	2011SP
Zaragoza	Berenice	AA	Liberal Arts	2011SP
Zaragoza Delgado	Maria	AA	Liberal Arts	2011SP
Zavala	Cindy	AA	Entrepreneurship	2011SP
Zine	Lindsey	AA	Speech Language Pathology Assistant	2011SP
Zook	Aaron	AA	Sociology	2011SP

LAST	FIRST	MAJOR	TERM
Abasto	Norah	CA CSU General Education	2011SP
Acevedo	Guadalupe	CA Accounting	2011SP
Acevedo	Maria	CA Human Development Preschool Child	2011SP
Acosta	Aurora	CA CSU General Education	2011SP
Acosta Calderon	Jacqueline	CA IGETC General Education	2011SP
Adame	Gloria	CA Human Development Preschool Child	2011SP
Aguas	Ramon	CA CSU General Education	2011SP
Aguero	Miguel	CA CSU General Education	2011SP
Aguilar	Adriana	CA CSU General Education	2011SP
Aguilar	Cindy	CA IGETC General Education	2011SP
Aguilar	Elvia	CA CSU General Education	2011SP
Aguilar	Manuel	CA CSU General Education	2011SP
Aguilar Marquez	Yessika	CA Human Development School Age	2011SP
Aguilera	Susana	CA IGETC General Education	2011SP
Aguirre	Eric	CA CSU General Education	2011SP
Ahuero	Taylor	CA Fire Technology Public Fire Service	2011SP
Alberto	Monserratt	CA CSU General Education	2011SP
Alcantar	Kristofer	CA CSU General Education	2011SP
Alcaraz	Alyssa	CA CSU General Education	2011SP
Alcaraz	Jennifer	CA IGETC General Education	2011SP
Alegria	Marlene	CA IGETC General Education	2011SP
Almaraz	Clara	CA CSU General Education	2011SP
Alonso	Victor	CA CSU General Education	2011SP
Altamirano	Ricardo	CA CSU General Education	2011SP
Alvarez	Ruth	CA CSU General Education	2011SP
Alviso	Luis	CA CSU General Education	2011SP
Amantea	Joseph	CA CSU General Education	2011SP
Amaya	Sayuri	CA CSU General Education	2011SP
Anaya	Nylda	CA Business Applications Office Management	2011SP
Anguiano	Elizabeth	CA CSU General Education	2011SP
Aranda	Jesus	CA CSU General Education	2011SP
Armenta	Karla	CA CSU General Education	2011SP
Arroyo	Angelica	CA CSU General Education	2011SP
Arteaga	Monica	CA CSU General Education	2011SP
Avelar	Sylvia	CA CSU General Education	2011SP
Avila	Jessica	CA IGETC General Education	2011SP

Avila	Lilian	CA	CSU General Education	2011SP
Avila	Luis	CA	Entrepreneurship	2011SP
Aviles	Marlon	CA	CSU General Education	2011SP
Bahena	Alfonso	CA	CSU General Education	2011SP
Barragan	Claudia	CA	CSU General Education	2011SP
Barragan	Esmeralda	CA	CSU General Education	2011SP
Barragan	Guillermo	CA	IGETC General Education	2011SP
Barrier	Richard	CA	Global Entrepreneurship and Innovation	2011SP
Barriga	Gabriela	CA	CSU General Education	2011SP
Barrios	David	CA	CSU General Education	2011SP
Barrios	Fresia	CA	CSU General Education	2011SP
Barton	David	CA	CSU General Education	2011SP
Barzilli	Julian	CA	CSU General Education	2011SP
Baun	Julius	CA	CSU General Education	2011SP
Bautista	Eric	CA	CSU General Education	2011SP
Bello	Luis	CA	CSU General Education	2011SP
Berg	Gary	CA	Paralegal	2011SP
Biber	Sarah	CA	CSU General Education	2011SP
Bordador	Maria	CA	CSU General Education	2011SP
Borroel	Luis	CA	CSU General Education	2011SP
Boyce	Tyler	CA	CSU General Education	2011SP
Brattvet	Scott	CA	CSU General Education	2011SP
Brito	Jorge	CA	CSU General Education	2011SP
Brito	Yvette	CA	CSU General Education	2011SP
Bruschini	Stephanie	CA	CSU General Education	2011SP
Bui	Thuy	CA	CSU General Education	2011SP
Bustos	Jahaira	CA	CSU General Education	2011SP
Butler	Graciela	CA	CSU General Education	2011SP
Butorac	Tyler	CA	IGETC General Education	2011SP
Calderon	Ernestina	CA	CSU General Education	2011SP
Calles	Giselle	CA	IGETC General Education	2011SP
Camargo	Izzett	CA	IGETC General Education	2011SP
Camero	Wendolynne	CA	CSU General Education	2011SP
Cao	Khoa	CA	CSU General Education	2011SP
Capellino	Yesenia	CA	IGETC General Education	2011SP
Caracoza	Maria	CA	IGETC General Education	2011SP
Cardenas	Alicia	CA	CSU General Education	2011SP

Carey	Douglas	CA	CSU General Education	2011SP
Carino	Jessica	CA	Fire Technology Public Fire Service	2011SP
Carmichael	Kathleen	CA	CSU General Education	2011SP
Carrillo	Carina	CA	IGETC General Education	2011SP
Carrillo	Elizabeth	CA	CSU General Education	2011SP
Cartagena	Anita	CA	IGETC General Education	2011SP
Carter	Karina	CA	CSU General Education	2011SP
Castillo	Emelio	CA	CSU General Education	2011SP
Castrejon	Scarleth	CA	Automotive Technology Engine Performance/Electrical	2011SP
Castro	Luis	CA	CSU General Education	2011SP
Castro	Miguel	CA	IGETC General Education	2011SP
Castro	Christopher	CA	CSU General Education	2011SP
Cervantes	Jesus	CA	IGETC General Education	2011SP
Chang Lee	Mi	CA	CSU General Education	2011SP
Chavez	Gladis	CA	IGETC General Education	2011SP
Chavez	Jessica	CA	IGETC General Education	2011SP
Chavez	Karen	CA	CSU General Education	2011SP
Chavira	Ashley	CA	CSU General Education	2011SP
Chung	Phuoc	CA	CSU General Education	2011SP
Co	Thuy	CA	CSU General Education	2011SP
Cobian Jan	Anthony	CA	IGETC General Education	2011SP
Conteras	Daniel	CA	CSU General Education	2011SP
Conteras	Marcos	CA	CSU General Education	2011SP
Corder	McKenna	CA	CSU General Education	2011SP
Cortez	Yareli	CA	CSU General Education	2011SP
Covarrubias	Luis	CA	IGETC General Education	2011SP
Cruz	Christine	CA	CSU General Education	2011SP
Cruz	Jose	CA	Engineering Civil Technology	2011SP
Cruz	Yadira	CA	CSU General Education	2011SP
Daneshmand	Austin	CA	CSU General Education	2011SP
Daschbach	Tracey	CA	Library Technology	2011SP
De la Torre	Edwin	CA	CSU General Education	2011SP
De Luna	Jasmine	CA	CSU General Education	2011SP
Delgadillo	Eddie	CA	CSU General Education	2011SP
Delgado	Erika	CA	CSU General Education	2011SP

Delgado	Jesus	CA	IGETC General Education	2011SP
Deusenberry	Janet	CA	Human Development Preschool Child	2011SP
Diaz	Alejandro	CA	CSU General Education	2011SP
Diaz	Yvette	CA	CSU General Education	2011SP
Dircio	Zalia	CA	CSU General Education	2011SP
Do	Thinh	CA	CSU General Education	2011SP
Do	Truong	CA	IGETC General Education	2011SP
Doan	Bich Giang	CA	IGETC General Education	2011SP
Doan	Tiffany	CA	IGETC General Education	2011SP
Doble	Melissa	CA	CSU General Education	2011SP
Duarte	Cassandra	CA	CSU General Education	2011SP
Duong	Nhat	CA	CSU General Education	2011SP
Escobedo	Victor Manuel	CA	IGETC General Education	2011SP
Espinosa	Roman	CA	CSU General Education	2011SP
Espinosa	Christopher	CA	CSU General Education	2011SP
Esqueda	Fabian	CA	CSU General Education	2011SP
Esquivel	Elvis	CA	CSU General Education	2011SP
Felix	Jessica	CA	CSU General Education	2011SP
Felix	Jesus	CA	CSU General Education	2011SP
Fernandez	Alejandro	CA	IGETC General Education	2011SP
Fierro Lua	Apryl	CA	IGETC General Education	2011SP
Figueroa	William	CA	CSU General Education	2011SP
Flora	Traci	CA	CSU General Education	2011SP
Flores	Enrique	CA	CSU General Education	2011SP
Flores	Josue	CA	Automotive Technology Chassis Service	2011SP
Florian	Desiree	CA	CSU General Education	2011SP
Frazier	Jason	CA	Fire Technology Public Fire Service	2011SP
Fuentes	Lizette	CA	CSU General Education	2011SP
Fuentes	Maritza	CA	CSU General Education	2011SP
Furukawa	Stephanie	CA	CSU General Education	2011SP
Galaz	Sandy	CA	CSU General Education	2011SP
Galindo	Guadalupe	CA	CSU General Education	2011SP
Gallardo	Erik	CA	IGETC General Education	2011SP
Galvan	Jose	CA	CSU General Education	2011SP
Gandarilla	Aurea	CA	CSU General Education	2011SP
Garcia	Alejandra	CA	CSU General Education	2011SP
Garcia	Daniel	CA	CSU General Education	2011SP

Garcia	Ernestina	CA	CSU General Education	2011SP
Garcia	Hugo	CA	Management - Retail Management	2011SP
Garcia	Miguel	CA	IGETC General Education	2011SP
Garcia	Orlando	CA	CSU General Education	2011SP
Garcia	Senia	CA	CSU General Education	2011SP
Garcia	Stephanie	CA	IGETC General Education	2011SP
Garcia	Vivian	CA	CSU General Education	2011SP
		CA	IGETC General Education	2011SP
Garcilazo	Adrian	CA	CSU General Education	2011SP
Garrido	Veronica	CA	CSU General Education	2011SP
Glover	Jonathan	CA	CSU General Education	2011SP
Godinez	Tanya	CA	CSU General Education	2011SP
Gomez	Jessica	CA	IGETC General Education	2011SP
Gonzalez	Elizabeth	CA	CSU General Education	2011SP
Gonzalez	Estephania	CA	CSU General Education	2011SP
Gonzalez	Haydee	CA	CSU General Education	2011SP
Gonzalez	Johanna	CA	IGETC General Education	2011SP
Gonzalez	Jose	CA	CSU General Education	2011SP
		CA	IGETC General Education	2011SP
Gonzalez	Maria	CA	Human Development Preschool Child	2011SP
Gonzalez	Marissa	CA	IGETC General Education	2011SP
Gonzalez	Sotero	CA	CSU General Education	2011SP
Gonzalez	Yacira	CA	CSU General Education	2011SP
Gonzalez Fernandez	Ezekiel	CA	CSU General Education	2011SP
Gonzalez Padilla	Maria	CA	IGETC General Education	2011SP
Goodwin	Karen	CA	CSU General Education	2011SP
Granados	Lizeth	CA	IGETC General Education	2011SP
Guerrero	Eulises	CA	CSU General Education	2011SP
Guerrero	Flor	CA	IGETC General Education	2011SP
Guerrero	Martha	CA	CSU General Education	2011SP
Guerrero	Rebeca	CA	CSU General Education	2011SP
Gutierrez	Abigail	CA	IGETC General Education	2011SP
Gutierrez	Joana	CA	CSU General Education	2011SP
Guzman	Lyana	CA	CSU General Education	2011SP
Guzman Galvez	Fabian	CA	CSU General Education	2011SP
		CA	IGETC General Education	2011SP
Hara	Hikaru	CA	Business Applications	2011SP

Haralson	Jacqueline	CA	Human Development Preschool Child	2011SP
Hashemi	Mahnoush	CA	Accounting	2011SP
Hawkins	Scott	CA	Fire Administration	2011SP
Heflin	Jacob	CA	Fire Technology Public Fire Service	2011SP
Heng	Tom	CA	IGETC General Education	2011SP
Hernandez	Alexander	CA	CSU General Education	2011SP
Hernandez	Chriss	CA	CSU General Education	2011SP
Hernandez	Cindy	CA	CSU General Education	2011SP
Hernandez	Juan	CA	IGETC General Education	2011SP
Hernandez	Juana	CA	CSU General Education	2011SP
Hernandez	Nancy	CA	IGETC General Education	2011SP
Hernandez	Teresa	CA	CSU General Education	2011SP
Herrera	William	CA	CSU General Education	2011SP
Hively	Keith	CA	CSU General Education	2011SP
Hofstetter	Benjamin	CA	Fire Technology Public Fire Service	2011SP
Hua	Hieu	CA	Pharmacy Technology Advanced	2011SP
Hubert	Adriana	CA	IGETC General Education	2011SP
Hurtado	Lorena	CA	IGETC General Education	2011SP
Hurtado	Omar	CA	CSU General Education	2011SP
Huynh	Van	CA	CSU General Education	2011SP
Ibrahim	Amal	CA	CSU General Education	2011SP
Inigo	Ysabelle	CA	IGETC General Education	2011SP
Isais	Orlando	CA	CSU General Education	2011SP
Islas	Francisco	CA	IGETC General Education	2011SP
ito	Jennifer	CA	International Business	2011SP
Janko	Kimmai	CA	Pharmacy Technology Advanced	2011SP
Jarbath	Jennifer	CA	IGETC General Education	2011SP
Jennings	Brittney	CA	CSU General Education	2011SP
Juarez	Jorge	CA	CSU General Education	2011SP
Julian	Richard	CA	IGETC General Education	2011SP
Kang	Yuhsiu	CA	CSU General Education	2011SP
Karaiskos	David	CA	Business Applications Office Management	2011SP
Keenan	Trishia	CA	CSU General Education	2011SP
Ketchum	Ryan	CA	CSU General Education	2011SP
Khatami	Susan	CA	Welding Technology	2011SP
		CA	TV Communications - Television Production	2011SP
		CA	TV Communications - Broadcast Journalism	2011SP

Kim	Joseph	CA	IGETC General Education	2011SP
Kington	Sheila	CA	CSU General Education	2011SP
Koshak	Joel	CA	CSU General Education	2011SP
Kreuder	Jennifer	CA	CSU General Education	2011SP
Kuroishi	Katherine	CA	Global Entrepreneurship and Innovation	2011SP
Kyles	Sherman	CA	IGETC General Education	2011SP
Lam	Kieu	CA	IGETC General Education	2011SP
Lam	Loan	CA	CSU General Education	2011SP
Lansford	Chase	CA	CSU General Education	2011SP
Lara	Hugo	CA	IGETC General Education	2011SP
Lazar	Jereme	CA	CSU General Education	2011SP
Le	Anh	CA	CSU General Education	2011SP
Le	Dai Trang	CA	IGETC General Education	2011SP
Le	Danh	CA	CSU General Education	2011SP
Le	Hien	CA	CSU General Education	2011SP
Le	Hieu	CA	Pharmacy Technology Advanced	2011SP
Le	Hoai	CA	CSU General Education	2011SP
Le	Hoang	CA	CSU General Education	2011SP
Le	Huyen Tram	CA	CSU General Education	2011SP
Le	Minh	CA	CSU General Education	2011SP
Lea	Nicolette	CA	IGETC General Education	2011SP
Leak	Terrance	CA	CSU General Education	2011SP
Lehart	Stephen	CA	Automotive Technology Chassis Service	2011SP
Linares	Andrew	CA	IGETC General Education	2011SP
Lindqvist	Dave	CA	IGETC General Education	2011SP
Liu	Robin	CA	IGETC General Education	2011SP
Liwig	April	CA	CSU General Education	2011SP
Lopez	Ana	CA	CSU General Education	2011SP
Lopez	Andres	CA	IGETC General Education	2011SP
Lopez	Jasmin	CA	CSU General Education	2011SP
Lopez	Jesus	CA	TV Communications - Television Scriptwriter	2011SP
Lopez	Joshua	CA	CSU General Education	2011SP
Lopez	Michael	CA	CSU General Education	2011SP
Lopez	Nadia	CA	CSU General Education	2011SP
Lopez	Sara	CA	CSU General Education	2011SP
Lorenzo	Jesus	CA	Manufacturing CNC Lathe Set Up and Operation	2011SP

Lozada	David	CA	Manufacturing CNC Machine Set Up and Operation	2011SP
Lozano	Erika	CA	Manufacturing CNC Milling Machine Set Up and Operation	2011SP
Lu	Tri	CA	Art Digital Media - Graphic Design Emphasis	2011SP
Luizaga Fernandez	Lizeth	CA	Art 3D Modeling - Art Emphasis	2011SP
Luna	Geovani	CA	Human Development Preschool Child	2011SP
Luna	Tatiana	CA	CSU General Education	2011SP
Luong	Cuong	CA	CSU General Education	2011SP
Luu	Thien	CA	CSU General Education	2011SP
Ly	Anh Thy	CA	CSU General Education	2011SP
Ly	Duyen	CA	CSU General Education	2011SP
Macias	Jesus	CA	CSU General Education	2011SP
Macias	Noel	CA	CSU General Education	2011SP
Madrigal	Julio	CA	IGETC General Education	2011SP
Magallon	Jessica	CA	IGETC General Education	2011SP
Magana	Maria	CA	CSU General Education	2011SP
Magdaleno	Taryn	CA	CSU General Education	2011SP
Manligas	Jan	CA	Art 3D Modeling - Art Emphasis	2011SP
Markel	Matthew	CA	CSU General Education	2011SP
Marquez	Marlynn	CA	CSU General Education	2011SP
Marquez	Rebecca	CA	IGETC General Education	2011SP
Marta de Ulloa	Felipa	CA	Human Development Preschool Child	2011SP
Martinez	Angelica	CA	IGETC General Education	2011SP
Martinez	Carmen	CA	CSU General Education	2011SP
Martinez	Fernando	CA	CSU General Education	2011SP
Martinez	Guadalupe	CA	IGETC General Education	2011SP
Martinez	Jorge	CA	CSU General Education	2011SP
Martinez	Rodolfo	CA	CSU General Education	2011SP
Mathitak	Nattaya	CA	CSU General Education	2011SP
Mauro	Angela	CA	IGETC General Education	2011SP
Mc Call	Audrey	CA	Paralegal	2011SP
McIntosh	Nastassja	CA	Library Technology	2011SP
McKenzie	Jeremy	CA	IGETC General Education	2011SP
McKenzie	Jesse	CA	IGETC General Education	2011SP
McKenzie	Joshua	CA	CSU General Education	2011SP
McLean	Stephen	CA	Pharmacy Technology Advanced	2011SP

Medina	Brenda	CA	IGETC General Education	2011SP
Medina	Irene	CA	CSU General Education	2011SP
Medina	Moses	CA	CSU General Education	2011SP
Medina	Sahira	CA	CSU General Education	2011SP
Melendez	Marissa	CA	CSU General Education	2011SP
Melendez	Melissa	CA	CSU General Education	2011SP
Mendez	Janette	CA	CSU General Education	2011SP
Mendoza	Yoselinda	CA	IGETC General Education	2011SP
Mendoza-Cardenas	Alejandra	CA	CSU General Education	2011SP
Meza	Dennis	CA	CSU General Education	2011SP
Meza	Saul	CA	CSU General Education	2011SP
Michaca	Maribel	CA	Business Applications Office Management	2011SP
Miranda	Yvette	CA	IGETC General Education	2011SP
Molina	Carolina	CA	Human Development Infant/Toddler	2011SP
Molina	Maria	CA	CSU General Education	2011SP
Montes	Nancy	CA	CSU General Education	2011SP
Montes	Ruby	CA	CSU General Education	2011SP
Mora	Laura	CA	CSU General Education	2011SP
Moran	Zuleyma	CA	CSU General Education	2011SP
Moreno	Robyn	CA	CSU General Education	2011SP
Munganga	Danelo	CA	IGETC General Education	2011SP
Ngo	Hao	CA	CSU General Education	2011SP
Ngo	Linh	CA	CSU General Education	2011SP
Ngoy	Jaymes	CA	CSU General Education	2011SP
Nguy	Raymond	CA	IGETC General Education	2011SP
Nguyen	Binh	CA	CSU General Education	2011SP
Nguyen	Dalan	CA	CSU General Education	2011SP
Nguyen	Ha	CA	CSU General Education	2011SP
Nguyen	Hoangdung	CA	CSU General Education	2011SP
Nguyen	Jessica	CA	Paralegal	2011SP
Nguyen	Kacy	CA	CSU General Education	2011SP
Nguyen	Katherine	CA	CSU General Education	2011SP
Nguyen	Kim	CA	CSU General Education	2011SP
Nguyen	Long	CA	IGETC General Education	2011SP
Nguyen	Ngan	CA	Manufacturing CNC Milling Machine Set Up and Operation	2011SP
Nguyen	Nghiem Minh	CA	IGETC General Education	2011SP

Nguyen	Ngoc	CA	CSU General Education	2011SP
Nguyen	Phillip	CA	IGETC General Education	2011SP
Nguyen	Phuong Thao	CA	CSU General Education	2011SP
Nguyen	Quyen	CA	CSU General Education	2011SP
Nguyen	Tam	CA	CSU General Education	2011SP
Nguyen	Thanh	CA	CSU General Education	2011SP
Nguyen	Thu	CA	IGETC General Education	2011SP
Nguyen	Thu	CA	IGETC General Education	2011SP
Nguyen	Tran	CA	IGETC General Education	2011SP
Nguyen	Tuan	CA	IGETC General Education	2011SP
Nguyen	Tuoi	CA	Accounting	2011SP
Nguyen	Vincent	CA	CSU General Education	2011SP
Nguyen	Yen	CA	CSU General Education	2011SP
Nunez	Marisol	CA	Human Development Preschool Child	2011SP
Ochoa	Basilio	CA	CSU General Education	2011SP
Okula	Matthew	CA	CSU General Education	2011SP
Olalde	Jacqueline	CA	CSU General Education	2011SP
Olivo	Sergio	CA	Automotive Technology Chassis Service	2011SP
Olmos	Brandy	CA	CSU General Education	2011SP
Omura	Yuli	CA	IGETC General Education	2011SP
Oneal	Austin	CA	CSU General Education	2011SP
Onofre	Mayra	CA	Global Entrepreneurship and Innovation	2011SP
Ortegon	Karen	CA	IGETC General Education	2011SP
Ortiz	Melissa	CA	IGETC General Education	2011SP
Ortuno Rojas	Fabiana	CA	CSU General Education	2011SP
Oviedo	Christopher	CA	CSU General Education	2011SP
Pacheco	Jose	CA	IGETC General Education	2011SP
Padilla	Betsy	CA	IGETC General Education	2011SP
Pagtama	Abigail	CA	CSU General Education	2011SP
Palma Barrera	Megan	CA	IGETC General Education	2011SP
Partida	Edgar	CA	CSU General Education	2011SP
Pateyro	Alicia	CA	CSU General Education	2011SP
Pedroza	Erika	CA	CSU General Education	2011SP
Pedroza	Marisol	CA	IGETC General Education	2011SP
Perez	Hugo	CA	CSU General Education	2011SP

Perez	Humberto	CA	CSU General Education	2011SP
Perez	Melissa	CA	CSU General Education	2011SP
Perkins	Cheryl	CA	Paralegal	2011SP
Pham	Calvin	CA	CSU General Education	2011SP
Pham	Cindy	CA	Pharmacy Technology Advanced	2011SP
Pham	Hanh	CA	IGETC General Education	2011SP
Pham	Long	CA	CSU General Education	2011SP
Pham	Quang	CA	CSU General Education	2011SP
Phan	Brian	CA	Engineering Drafting and Design	2011SP
Phan	Mike	CA	Manufacturing CNC Programmer A-Mastercam	2011SP
Phon	Andrew	CA	Manufacturing CNC Lathe Set Up and Operation	2011SP
		CA	Manufacturing CNC Machine Set Up and Operation	2011SP
		CA	Manufacturing CNC Milling Machine Set Up and Operation	2011SP
		CA	Manufacturing CNC Programmer A-Mastercam	2011SP
Phung	Giabao	CA	IGETC General Education	2011SP
Pineda	Nicholas	CA	IGETC General Education	2011SP
Plascencia	Juan	CA	IGETC General Education	2011SP
Pliogo	Lorena	CA	CSU General Education	2011SP
Ponce	Samantha	CA	IGETC General Education	2011SP
Poppa	Natalie	CA	IGETC General Education	2011SP
Portillo	Carol	CA	CSU General Education	2011SP
Pulido	Jonathan	CA	CSU General Education	2011SP
Quinonez	Dahlia	CA	Computerized Accounting MAS 90	2011SP
Quintero	Maritza	CA	CSU General Education	2011SP
Raley	Kathleen	CA	CSU General Education	2011SP
Ramirez	Diego	CA	IGETC General Education	2011SP
Ramirez	Elizabeth	CA	CSU General Education	2011SP
Ramirez	George	CA	CSU General Education	2011SP
Ramirez	Ivan	CA	CSU General Education	2011SP
Ramirez	Ricarda	CA	IGETC General Education	2011SP
Ramirez	Sandra	CA	IGETC General Education	2011SP
Ramirez	Yvette	CA	CSU General Education	2011SP
Ramos	Keitia	CA	CSU General Education	2011SP
Ramos	Lizet	CA	CSU General Education	2011SP
Randle	Anthony	CA	CSU General Education	2011SP
Rausch	Caroline	CA	Library Technology	2011SP
Rebai	Ashley	CA	CSU General Education	2011SP

Reboul	Ryan	CA	Fire Technology Public Fire Service	2011SP
Recio	Daniel	CA	IGETC General Education	2011SP
Reed	Jeffrey	CA	Fire Technology Public Fire Service	2011SP
Reilly	Donna	CA	Library Technology	2011SP
Reyes	Cindy	CA	IGETC General Education	2011SP
Reyes	Elias	CA	CSU General Education	2011SP
Rios	Marisol	CA	CSU General Education	2011SP
Roane King	Neville	CA	CSU General Education	2011SP
Robison	Shawn	CA	CSU General Education	2011SP
Robles	Ana	CA	CSU General Education	2011SP
Robles	Danny	CA	CSU General Education	2011SP
Rocha	Patricia	CA	CSU General Education	2011SP
Rodriguez	Benito	CA	Entrepreneurship	2011SP
		CA	International Business	2011SP
Rodriguez	Candice	CA	IGETC General Education	2011SP
Rodriguez	Christopher	CA	IGETC General Education	2011SP
Rodriguez	Lydia	CA	IGETC General Education	2011SP
Rodriguez	Rudy	CA	CSU General Education	2011SP
Rodriguez-Silva	Lucrecia	CA	International Business	2011SP
Rojas	Luis	CA	CSU General Education	2011SP
Rojas Gutierrez	David	CA	CSU General Education	2011SP
Roman	Jose	CA	CSU General Education	2011SP
Romero	Hilda	CA	CSU General Education	2011SP
Rosales	Veronica	CA	CSU General Education	2011SP
Rosas	Darla	CA	CSU General Education	2011SP
Royalty	Christopher	CA	CSU General Education	2011SP
Ruben	Jeffrey	CA	CSU General Education	2011SP
Rueda	Andrew	CA	CSU General Education	2011SP
Sabeghi	Soraya	CA	CSU General Education	2011SP
Saenz	Tanya	CA	CSU General Education	2011SP
Salas	Michael	CA	CSU General Education	2011SP
Salceda	Ana	CA	CSU General Education	2011SP
Salgado	Kathy	CA	CSU General Education	2011SP
Salgado	Romana	CA	Accounting	2011SP
Salguero	Josselyn	CA	CSU General Education	2011SP
Salinas	Jose	CA	CSU General Education	2011SP
Samano	Vivian	CA	CSU General Education	2011SP

Sanchez	Jose	CA	CSU General Education	2011SP
Santos	Mariela	CA	CSU General Education	2011SP
Sarabia	Karen	CA	CSU General Education	2011SP
Sasbin Estrada	Sergio	CA	CSU General Education	2011SP
Saucedo	Javier	CA	CSU General Education	2011SP
Segura	Karen	CA	CSU General Education	2011SP
Serna	Luis	CA	CSU General Education	2011SP
Serrano	Tanya	CA	CSU General Education	2011SP
Shariff	Anam	CA	CSU General Education	2011SP
Shariff	Maryam	CA	CSU General Education	2011SP
Sherrill	Tauni	CA	CSU General Education	2011SP
Shi	Zhi	CA	Automotive Technology Engine Performance/Electrical	2011SP
Silva	Marytza	CA	CSU General Education	2011SP
Silva	Yaritzy	CA	CSU General Education	2011SP
Sims	Grant	CA	CSU General Education	2011SP
Sisomseunh	Anousone	CA	CSU General Education	2011SP
Solis	Denise	CA	IGETC General Education	2011SP
Solley	Dominick	CA	IGETC General Education	2011SP
Solorzano	Senddy	CA	IGETC General Education	2011SP
Sotelo	Maria	CA	CSU General Education	2011SP
Soto	Anita	CA	CSU General Education	2011SP
Soto	Evelin	CA	CSU General Education	2011SP
Soto	Jesus	CA	Automotive Technology Chassis Service	2011SP
Soto	Rosa	CA	CSU General Education	2011SP
Soto Polanco	Nayeli	CA	CSU General Education	2011SP
Spindola	Erik	CA	IGETC General Education	2011SP
Stewart	Chad	CA	CSU General Education	2011SP
Stuczynski	Steven	CA	Fire Technology Chief Officer	2011SP
Suarez	Edith	CA	Fire Technology Public Fire Service	2011SP
Tait	Michelle	CA	American Sign Language	2011SP
Tam	Tammie	CA	CSU General Education	2011SP
Tapia	Christian	CA	CSU General Education	2011SP
Tapia	Rubi	CA	CSU General Education	2011SP
Than	Huy	CA	CSU General Education	2011SP
Tiritilli	Colin	CA	Pharmacy Technology Advanced	2011SP
		CA	CSU General Education	2011SP

Tochilin	Cathryn	CA	CSU General Education	2011SP
Toro	Gonzalo	CA	IGETC General Education	2011SP
Torres	Craig	CA	Art Digital Media - Graphic Design Emphasis	2011SP
Torres	Jose	CA	CSU General Education	2011SP
Tran	Anh Thu	CA	CSU General Education	2011SP
Tran	Cung	CA	CSU General Education	2011SP
Tran	Hoang	CA	Manufacturing CNC Machine Set Up and Operation	2011SP
Tran	Julie Anh	CA	IGETC General Education	2011SP
Tran	Kaylee	CA	CSU General Education	2011SP
Tran	Michael	CA	CSU General Education	2011SP
Tran	Nguyen Phuc	CA	IGETC General Education	2011SP
Tran	Thao	CA	CSU General Education	2011SP
Tran	Trinh	CA	IGETC General Education	2011SP
Trejo	Johana	CA	CSU General Education	2011SP
Trinh	Anh	CA	CSU General Education	2011SP
Trinh	Lien	CA	IGETC General Education	2011SP
Trinh	My	CA	Pharmacy Technology Advanced	2011SP
Truong	David	CA	CSU General Education	2011SP
Truong	Helina	CA	CSU General Education	2011SP
Truong	Lan	CA	CSU General Education	2011SP
Tu	Nguyen	CA	CSU General Education	2011SP
Ulloa	Javier	CA	CSU General Education	2011SP
Umpar	Lourdes	CA	CSU General Education	2011SP
Valencia	Melba	CA	CSU General Education	2011SP
Valenzuela	Jeanette	CA	CSU General Education	2011SP
Valenzuela	Sara	CA	CSU General Education	2011SP
Valerio	Araceli	CA	CSU General Education	2011SP
Vallejo	Rita	CA	Human Development Preschool Child	2011SP
Varela	Rosie	CA	Entrepreneurship	2011SP
Vargas	Annabel	CA	IGETC General Education	2011SP
Vargas	Guadalupe	CA	CSU General Education	2011SP
Vega	Amanda	CA	IGETC General Education	2011SP
Vega	Danielle	CA	CSU General Education	2011SP
Vega	Joseph	CA	CSU General Education	2011SP
Velasco	Maria	CA	CSU General Education	2011SP
Velasquez	Maricela	CA	IGETC General Education	2011SP
Vences	Esteban	CA	IGETC General Education	2011SP

Venegas	Francisco	CA	CSU General Education	2011SP
Ventura	Claudia	CA	IGETC General Education	2011SP
Villegas	Emely	CA	CSU General Education	2011SP
Vo	Huonngiang	CA	CSU General Education	2011SP
Vu	Linh	CA	CSU General Education	2011SP
Wang	Zhi-Fang	CA	CSU General Education	2011SP
Weller	Joshua	CA	IGETC General Education	2011SP
White	Aliesha	CA	CSU General Education	2011SP
Williams	Michelle	CA	CSU General Education	2011SP
Wilson	Brandi	CA	CSU General Education	2011SP
Wiser	Sarah	CA	CSU General Education	2011SP
Woo	Amber	CA	Paralegal	2011SP
Woods	Jerry	CA	Fire Technology Public Fire Service	2011SP
Yanez	Leticia	CA	Human Development Preschool Child	2011SP
Zacarias	Daniel	CA	Automotive Technology Chassis Service	2011SP
Zambrano	Jose	CA	Engineering CAD & Design	2011SP
Zamorano	Javier	CA	IGETC General Education	2011SP
Zaragoza	Berenice	CA	IGETC General Education	2011SP
Zaragoza Delgado	Maria	CA	CSU General Education	2011SP
Zavala	Cindy	CA	Entrepreneurship	2011SP
Zavalza	Saul	CA	Fire Technology Public Fire Service	2011SP

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
SANTIAGO CANYON COLLEGE – STUDENT SERVICES**

To:	Board of Trustees	Date: September 12, 2011
Re:	Ratification of Associate Degrees and Certificates Awarded in Spring 2011 – Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND

Attached is a list of students who successfully completed coursework at Santiago Canyon College leading to an associate degree, certificate of achievement, and/or certificate for spring 2011. Also attached are the statistical tables showing degrees, certificates of achievement, and certificates awarded by major.

ANALYSIS

Santiago Canyon College awarded 400 associate degrees in spring 2011, as compared to 356 in spring 2010. The most significant change was seen in the area of Liberal Arts. With the phasing out of Liberal Arts and Liberal Arts: University Transfer Studies degrees, the numbers in those programs decreased. In the same regard, the numbers in Liberal Arts: Arts, Humanities and Communication increased by 74, Liberal Arts: Mathematics and Sciences increased by 25, and Liberal Arts: Social and Behavioral Sciences increased by 13. Combining all of the Liberal Arts programs, the total number of degrees increased by 33 as compared to spring 2010. Other significant increases were seen in Business Management, History, Political Science, Public Works: Management, Sociology, Water Utility Science: Wastewater/ Environmental Sanitation, and Water Treatment. The most significant decreases were seen in Philosophy and Psychology. Other decreases were seen in Biological Science, Business Administration, Chemistry, Computer Science, Science, Social Science and Water Utility Science: Water Distribution.

Santiago Canyon College awarded 425 certificates of achievement in spring 2011, as compared to 409 in spring 2010. The most significant increases were seen in Accounting, Apprenticeship Surveying: Chainman, CSU and IGETC General Education Breadth, Gemology, Public Works: Management, Real Estate, Sign Language and Water Utility Sciences. Notable decreases were seen in Apprenticeship Electricity: Power Lineman, Cosmetology, and Survey Mapping Sciences: Land Surveying.

A total of 26 certificates were awarded in spring 2011, as compared to 18 in spring 2010. Increases were seen in General Accounting, Human Resource Management and Public Works: Green-Sustainable Building Code. Notable decreases were seen in Cosmetology: Cosmetician.

RECOMMENDATION

It is recommended that the Board of Trustees ratify the recipients of the associate degrees, certificates of achievement, and certificates for the spring 2011 as presented.

Fiscal Impact: None	September 12, 2011
Prepared by: Dr. John C. Hernandez, Vice President of Student Services	
Submitted by: Juan Vázquez, President	
Recommended by: Dr. Raúl Rodríguez, Chancellor	



Santiago Canyon College

SPRING 2011

STATISTICS

Santiago Canyon College
Associate in Arts and Associate in Science
Spring 2011

<u>MAJOR</u>	<u>TOTAL</u>
Accounting	1
Anthropology	3
Art	1
Biological Science	3
Business Administration	18
Business Management	5
Computer Information Systems	1
Computer Science	1
Economics	3
Gemology	1
History	5
Liberal Arts	16
Liberal Arts: University Transfer Studies	30
Liberal Arts: Arts, Humanities & Communication	165
Liberal Arts: Mathematics & Sciences	42
Liberal Arts: Social & Behavioral Sciences	38
Management - General	3
Marketing - General	2
Mathematics	2
Modern Languages	1
Philosophy	2
Physics	3
Political Science	7
Psychology	10
Public Works: Management	5
Real Estate	3
Sociology	6
Survey/Mapping Sciences - Land Surveyor	6
Water Utility Science	
Wastewater/Environmental Sanitation	4
Water Distribution	3
Water Treatment	10

Spring 2011 - Total	400
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<u>AA Degrees</u>	<u>362</u>	<u>Male</u>	<u>190</u>
<u>AS Degrees</u>	<u>38</u>	<u>Female</u>	<u>210</u>

Students with multiple awards 42

Santiago Canyon College
Associate Degrees - Comparative Statistics by Semester

<u>MAJOR</u>	<u>Spring 2010</u>	<u>Spring 2011</u>
Accounting	1	1
Anthropology	2	3
Art	1	1
Biological Science	4	3
Business Administration	19	18
Business Management	3	5
Chemistry	1	
Computer Information Systems	1	1
Computer Science	2	1
Economics	2	3
Gemology	1	1
History	3	5
Liberal Arts	72	16
Liberal Arts: University Transfer Studies	54	30
Liberal Arts: Arts, Humanities & Communication	91	165
Liberal Arts: Mathematics & Sciences	15	42
Liberal Arts: Social & Behavioral Sciences	25	38
Management (General)	2	3
Marketing	1	2
Mathematics	1	2
Modern Languages	1	1
Philosophy	6	2
Physics	2	3
Political Science	3	7
Psychology	14	10
Public Works: Management	2	5
Real Estate	2	3
Science	2	
Social Science	1	
Sociology	3	6
Survey/Mapping Sciences - Land Surveyor	6	6
Travel and Tourism	1	
Water Utility Science		
Wastewater/Environmental Sanitation	2	4
Water Distribution	5	3
Water Treatment	5	10
	356	400

Santiago Canyon College
 Associate in Arts and Associate in Science Degrees
 5 year Statistics

<u>MAJOR</u>	<u>2006 - 07</u>	<u>2007 - 08</u>	<u>2008 - 09</u>	<u>2009 - 10</u>	<u>2010 - 11</u>
Accounting	3	1		1	2
Anthropology	1		3	2	3
Apprenticeship - Electricity Power Lineman			1		
Apprenticeship - Maintenance Mechanic Apprentice I					1
Apprenticeship - Surveying Chainman			1	1	
Chief of Party	1	1	1		1
Art	1	4		1	1
Art - Digital Media Arts			1		
Biological Science	4	5	3	4	7
Business Administration	25	24	23	32	35
Business Management	2	4	2	8	6
Business Management - Entrepreneurship	1		1	1	1
Chemistry	1	2	2	2	
Communication	1	1	1		1
Computer Information Systems			2	2	1
Computer Science			1	2	1
Cosmetology	2	3	1		1
Economics	2	1	2	3	4
English	1		1		1
Gemology	1	3	1	2	5
Geography		1			
History	2	7	8	7	8
Human Development Infant - Toddler			1		
Preschool Child	1	2			
Liberal Arts	254	237	274	173	45
Liberal Arts: University Transfer Studies	323	284	166	106	79
Liberal Arts: Arts, Humanities & Communication			22	122	255
Liberal Arts: Mathematics & Sciences			10	17	60
Liberal Arts: Multi-Cultural Studies					
Liberal Arts: Social & Behavioral Sciences			9	31	60
Management	3	1	1	3	4
Marketing		2	1	3	3
Mathematics		1	3	3	4
Modern Languages	1	1		1	2

Santiago Canyon College
 Associate in Arts and Associate in Science Degrees
 5 year Statistics

<u>MAJOR</u>	<u>2006 - 07</u>	<u>2007 - 08</u>	<u>2008 - 09</u>	<u>2009 - 10</u>	<u>2010 - 11</u>
Philosophy		4	5	7	4
Physics	1	3	2	3	5
Political Science	4	9	7	5	11
Psychology	9	10	8	17	15
Public Works	2		3		
Public Works: Management				2	7
Real Estate	5		1	2	3
Science	3	1	3	2	2
Social Science			1	1	
Sociology	2	1	2	3	8
Survey/Mapping Sciences - Land Surveyor	1	7	5	9	9
Travel and Tourism	3	1		2	
Water Utility Science					
Wastewater/Environmental Sanitation	2	1	3	4	4
Water Distribution	11	6	6	8	12
Water Treatment	10	8	7	11	17

Totals	683	636	595	603	688
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Male	298	301	279	277	353
Female	385	333	315	325	335

AA Degrees	633	589	548	551	614
AS Degrees	50	47	47	52	74

Santiago Canyon College
 Certificate of Achievements *and* Certificates
 Spring 2011

<u>Certificates of Achievement</u>	<u>TOTALS</u>
Accounting	3
Apprenticeship: Surveying	
Chainman	1
CSU General Educational Breadth	235
Cosmetology	16
Gemology	7
IGETC General Educational Breadth	107
Public Works	
Public Works - Construction Inspection	6
Public Works - Management	10
Real Estate	2
Sign Language	4
Survey/Mapping - Land Surveyor	5
Wastewater/Environmental Sanitation	7
Water Distribution	7
Water Treatment	15
TOTAL	425

<u>Certificates</u>	<u>TOTALS</u>
Accounting - General	3
Computer Information Systems: Web Design	1
Computer Information Systems: Web Programming	1
Cosmetology - Cosmetician	1
Management: Human Resources	2
Marketing - General	1
Marketing - Advertising	1
Public Works: Green-Sustainable Building Code	2
Public Works: Supervisor	1
Survey/Mapping Sciences - Land Surveying Technician	9
Television/Video Communications: Media Studies	3
Water Utility Science: Supervisor	1
TOTAL	26

Male 228
 Female 221

Combined Total	451
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Santiago Canyon College
Comparative Statistics by Semester
 Certificate of Achievements *and* Certificates

<u>Certificate of Achievements</u>	<u>Spring 2010</u>	<u>Spring 2011</u>
Accounting		3
Apprenticeship - Barbering	1	
Apprenticeship - Electricity		
Power Lineman	4	
Apprenticeship - Surveying		
Chainman	8	1
Chief of Party	18	
CSU General Education Breadth	200	235
Computer Information Systems	1	
Computer Science	1	
Cosmetology	23	16
Gemology	3	7
Human Development		
School Age	1	
IGETC General Education Breadth	112	107
Public Works	1	
Public Works - Construction Inspection	5	6
Public Works - Management	7	10
Real Estate		2
Sign Language		4
Survey/Mapping Sciences - Land Surveying	7	5
Water Utility Science		
Wastewater/Environmental Sanitation	2	7
Water Distribution	5	7
Water Treatment	10	15
Totals	Spring 2010 409	Spring 2011 425

Santiago Canyon College
Comparative Statistics by Semester
 Certificate of Achievements *and* Certificates

<u>Certificates</u>	<u>Spring 2010</u>	<u>Spring 2011</u>
Accounting :		
General Accounting	-----	----- 3 -----
Computer Information Systems:		
Web Design	-----	----- 1 -----
Web Programming	-----	----- 1 -----
Cosmetology - Cosmetician	3	----- 1 -----
Management:		
Human Resource Management	-----	----- 2 -----
Marketing:		
General	1	----- 1 -----
Advertising	-----	----- 1 -----
Project Management	1	-----
Public Works:		
Green-Sustainable Building Code Supervisor	-----	----- 2 ----- ----- 1 -----
Survey/Mapping Sci. - Land Surveying Technician	10	----- 9 -----
TV/Video Communications- Media Studies	3	----- 3 -----
Water Utility Science - Supervisor	-----	----- 1 -----
Totals	Spring 2010 18	Spring 2011 26
Certificate of Achievement & Certificate Cumulative Totals for Spring	Spring 2010 427	Spring 2011 451

Santiago Canyon College
 Certificate of Achievement *and* Certificates
 5 year Statistics

<u>Certificate of Achievement</u>	2006 - 07	2007 - 08	2008-09	2009 - 10	2010 - 11
Accounting					4
Apprenticeship: Barbering	2			2	1
Apprenticeship - Electricity					
Industrial	6	1	6	19	46
Power Lineman			37	11	26
Sound Installer					9
Sound and Communication	3			1	
Apprenticeship: Maintenance Mechanic		1			
Apprentice I			4		1
Apprentice II			3		
Apprenticeship - Surveying					
Chainman	46	5	112	38	8
Chief of Party	9	19	11	22	9
Business Management - Entrepreneurship			1		1
CSU General Education Breadth			♦	343	408
Computer Information Systems				1	
Computer Science				1	
Programming	1				
Cosmetology	40	48	40	50	41
Gemology	11	20	10	6	13
Human Development					
Infant - Toddler			1		
Preschool Child		1	2		
School Age				1	
IGETC - General Education Breadth			♦	161	187
Public Works	9	2	4	2	
Public Works - Construction Inspection	7	10	10	37	17
Public Works - Management				9	27
Real Estate	2	4	3		2
Sign Language	2	1	1	2	4
Survey/Mapping Sciences - Land Surveying		6	7	10	12
Travel and Tourism	2	2			
Water Utility Science					
Wastewater/Environmental Sanitation	5	7	7	8	11
Water Distribution	21	20	18	23	26
Water Treatment	24	28	21	23	28
♦ 2009 - 10 is the first year CSU and IGETC Certificates of Achievement were offered	TOTALS				
	190	175	298	770	881

Santiago Canyon College
 Certificate of Achievement *and* Certificates
 5 year Statistics

<u>Certificate</u>	<u>2006 - 07</u>	<u>2007 - 08</u>	<u>2008-09</u>	<u>2009 - 10</u>	<u>2010 - 11</u>
Accounting					
General Accounting	3		4	1	5
CIS - Web Page Design				1	1
CIS - Web Programming	1			1	2
Cosmetology					
Cosmetician	21	39	16	8	20
Manicuring	1	3			1
Human Development: Early Child, Infant/Toddler				1	
Management					
Human Resource Management	2	1	3	1	3
Small Business			1		
Supervision	1		2	2	
Marketing					
Advertising	2	3	1		2
General Marketing			1	1	3
Web Marketing	1		1		
Project Management				1	2
Public Works:					
Green-Sustainable Building					5
Supervisor	1		4	2	2
Survey/Mapping - Land Surveying Technician	5	4	4	17	20
TV/Video Communications- Media Studies	1	1	7	8	6
Water Utility Supervisor	1		2	1	2
Totals	40	51	46	45	74

Cumulative Totals	230	226	344	815	955
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<u>Male</u>	146	112	255	441	448
<u>Female</u>	84	114	88	366	336

Only those certificates for which Chancellor's Office approval is obtained may bear the title "certificate of achievement" and may appear on the transcript. Community colleges may also award certificates for fewer units without Chancellor's Office approval, but such certificates must be called something other than "certificate of achievement."

NOTE: Authority cited: Sections 55070 and Guidelines for Section 55070, Education Code.



Santiago Canyon College

SPRING 2011

**Student Names
Associate Degrees**

<u>Degree Program</u>	<u>Last</u>	<u>First</u>	<u>Honors</u>	<u>Departmental Honors</u>	<u>President's Scholar</u>
AA Liberal Arts: Arts, Humanities and Communication	Abarca	Marlene			
AA Psychology	Abarca	Marlene			
AA Liberal Arts	Abifadel	Christine			
AA Liberal Arts: Arts, Humanities and Communication	Abifadel	Christine			
AA Sociology	Acosta	Sarah			
AA Political Science	Aljamie	Nazar			
AA Liberal Arts: Arts, Humanities and Communication	Allen	Brent			
AA Liberal Arts: Arts, Humanities and Communication	Alvarez	Emily			
AA Liberal Arts: Mathematics and Sciences	Alvarez	Nicole			
AA Liberal Arts	Andrade	Art			
AA Political Science	Apitz	Daniel			
AA Liberal Arts: University Transfer Studies	Astellra	Megan			
AA Business Administration	Avila	Gregorio			
AA Liberal Arts: Arts, Humanities and Communication	Bakker	Tiffany	High Honors		
AA Liberal Arts: Mathematics and Sciences	Bartolo	Marco			
AA Liberal Arts: Arts, Humanities and Communication	Bautista	Stephanie			
AA Business Management	Beger	Christine			
AA Marketing - General	Beger	Christine			
AA Liberal Arts: Arts, Humanities and Communication	Berardi	Caroline			
AA Liberal Arts: Arts, Humanities and Communication	Berry	Devin			
AA Liberal Arts: Mathematics and Sciences	Beu	Christopher	Honors		
AA Liberal Arts	Biesiada	Joshua			
AA Business Administration	Bilog	Angelica			
AA Liberal Arts: Arts, Humanities and Communication	Bilog	Angelica			
AA Liberal Arts: Mathematics and Sciences	Bitar	Viken			
AA Liberal Arts: Social and Behavioral Sciences	Blanco	Norma			
AA Liberal Arts: Arts, Humanities and Communication	Borak	Megan			
AA Liberal Arts: Arts, Humanities and Communication	Borden	Kaitlin	High Honors		President's Scholar
AA Liberal Arts	Braut	Britni			
AA Liberal Arts: Arts, Humanities and Communication	Brizzolara	Cassidy			
AS Real Estate	Bruno	Amy	Honors	Departmental Honors	
AA Liberal Arts: Arts, Humanities and Communication	Brusso	Megan			
AA Liberal Arts: Mathematics and Sciences	Bustamante	Robert			
AA Liberal Arts: Arts, Humanities and Communication	Byrne	Joanna			
AA Liberal Arts: Arts, Humanities and Communication	Cabeza	Aurora			
AA Liberal Arts: Arts, Humanities and Communication	Campos	Alexa			
AA Liberal Arts: Arts, Humanities and Communication	Cao	Jeremy	Honors		President's Scholar
AA Liberal Arts: Arts, Humanities and Communication	Carpenter	Amanda			

AA = Associate of Arts

AS = Associate of Science

Santiago Canyon College
Graduate File Listing

Spring 2011

<u>Degree Program</u>	<u>Last</u>	<u>First</u>	<u>Honors</u>	<u>Departmental Honors</u>	<u>President's Scholar</u>
AA Liberal Arts	Carrillo	Nathalie			
AA Liberal Arts: Arts, Humanities and Communication	Carroll	Megan			
AS Survey/Mapping Sciences: Land Surveying	Casanova	Jose			
AA Modern Languages	Cashin	Kristin	Honors	Departmental Honors	
AA Liberal Arts: Arts, Humanities and Communication	Castrejon	Lesly			
AA Liberal Arts: Arts, Humanities and Communication	Castro	Jasson			
AA Psychology	Ceja	Lizette			
AA Liberal Arts: Arts, Humanities and Communication	Cervantes	Carlos			
AA Liberal Arts: Arts, Humanities and Communication	Chavez	Joseph			
AA Liberal Arts: Arts, Humanities and Communication	Chavez	Ryan			
AA Liberal Arts: Social and Behavioral Sciences	Chea	Lisa			
AS Gemology	Cheung	Alfred			
AA Liberal Arts: Arts, Humanities and Communication	Cho	Anne			
AA Liberal Arts: Arts, Humanities and Communication	Clafford	Kyle	Honors		
AA Business Management	Clapper	Emily	Honors	Departmental Honors	President's Scholar
AA Management - General	Clapper	Emily	Honors	Departmental Honors	President's Scholar
AA Liberal Arts: Social and Behavioral Sciences	Clark	Lauren	Honors		President's Scholar
AA Liberal Arts	Code	Lara			
AA Liberal Arts: Mathematics and Sciences	Contreras	Edwin	Honors		
AA Liberal Arts: Arts, Humanities and Communication	Correa	Wendy			
AA Liberal Arts: Arts, Humanities and Communication	Cortez	Alexandro	Honors		
AA Liberal Arts: Arts, Humanities and Communication	Cote	Rebecca	High Honors		President's Scholar
AA Liberal Arts: Arts, Humanities and Communication	Covington	Chase			
AA Liberal Arts	Crawford	Summer			
AA Political Science	Cuervo	Marissa	High Honors		
AA Liberal Arts: Arts, Humanities and Communication	Cuervo	Marissa	High Honors	Departmental Honors	
AA Business Administration	Damasceno	Juliana	Honors		
AS Biological Science	Dampf	Thomas			
AA Liberal Arts: Arts, Humanities and Communication	Dang	Alice			
AA Anthropology	David	Danica			
AA Liberal Arts: University Transfer Studies	Davoodian	Sabrina			
AA Liberal Arts: Arts, Humanities and Communication	De Anda	Manuel			
AA Liberal Arts: Mathematics and Sciences	De Rosa	Bethany			
AA Liberal Arts: University Transfer Studies	Del Toro	Ramon			
AA Liberal Arts: Arts, Humanities and Communication	Didodo	Michael			
AA Philosophy	Doberneck	Shannon	High Honors	Departmental Honors	
AA Psychology	Doberneck	Shannon	High Honors	Departmental Honors	
	Dominguez	Daniel	Honors	Departmental Honors	

AA = Associate of Arts

AS = Associate of Science

Santiago Canyon College
Graduate File Listing

<u>Degree Program</u>	<u>Last</u>	<u>First</u>	<u>Honors</u>	<u>Departmental Honors</u>	<u>President's Scholar</u>
AA Liberal Arts: Arts, Humanities and Communication	Dominguez	Eduardo			
AA Liberal Arts: Social and Behavioral Sciences	Dominguez	Raquel	Honors		
AA Liberal Arts: Mathematics and Sciences	Donze	Hayden	High Honors		
AA Mathematics	Donze	Hayden	High Honors	Departmental Honors	
AA Liberal Arts: Arts, Humanities and Communication	Dorfmeier	Logan	Honors		
AA Liberal Arts: Arts, Humanities and Communication	Doty	Allen			
AA Liberal Arts: Arts, Humanities and Communication	Dunham	Jamie			
AA Liberal Arts: University Transfer Studies	Dunn	Nathaniel			
AA Liberal Arts: Arts, Humanities and Communication	Durigon	Vincent			
AA Liberal Arts: Arts, Humanities and Communication	Earnest	Kelly			
AA Liberal Arts: Arts, Humanities and Communication	Egzizii	Silvana			
AA Liberal Arts: Arts, Humanities and Communication	Eickhoff	Ronnie			
AA Liberal Arts: Mathematics and Sciences	Eizenga	Miguel			
AA Liberal Arts: Social and Behavioral Sciences	Eizenga	Miguel			
AA Liberal Arts: Arts, Humanities and Communication	Ellis	Cassidy			
AA Liberal Arts: Mathematics and Sciences	Ellis	Celsa			
AA Liberal Arts: Arts, Humanities and Communication	Enos	Cheyne	Honors		
AA Liberal Arts: Arts, Humanities and Communication	Espeseth	Maddisen	Highest Honors		
AA Liberal Arts: Mathematics and Sciences	Farber	Erin	High Honors		
AA Liberal Arts: Arts, Humanities and Communication	Farzanmehr	Baharak			President's Scholar
AA Liberal Arts: Mathematics and Sciences	Fernandez	Patrick	Honors		
AA Economics	Flores	Denise			
AA Liberal Arts: Mathematics and Sciences	Flores	Denise			
AA Liberal Arts	Flores	Floribeth			
AA Liberal Arts: Arts, Humanities and Communication	Foley	Sara			
AA Liberal Arts: Mathematics and Sciences	Frank	David			
AA Liberal Arts: Arts, Humanities and Communication	Gamboa	Alma	Honors		
AA Liberal Arts	Gano	Scott			
AA Liberal Arts: Mathematics and Sciences	Garcia	Roberto			
AA Liberal Arts: Arts, Humanities and Communication	Gaytan	Brenda			
AA Liberal Arts: Mathematics and Sciences	Ghahroodi	Roya			
AA Marketing - General	Gibbs	Patricia			
AA Liberal Arts: Arts, Humanities and Communication	Gonzalez	Cassandra	High Honors		President's Scholar
AA Liberal Arts: Social and Behavioral Sciences	Gonzalez	Cassandra	High Honors		President's Scholar
AA Psychology	Gonzalez	Cassandra	High Honors	Departmental Honors	President's Scholar
AA Liberal Arts: Arts, Humanities and Communication	Goodfriend	Allen			
AA Liberal Arts: Arts, Humanities and Communication	Gouirand	Steven			
AA Liberal Arts: Social and Behavioral Sciences	Green	Christopher	Honors		President's Scholar

Santiago Canyon College
Graduate File Listing

Spring 2011

<u>Degree Program</u>	<u>Last</u>	<u>First</u>	<u>Honors</u>	<u>Departmental Honors</u>	<u>President's Scholar</u>
AA Liberal Arts: University Transfer Studies	Gregory	Jon			
AA Business Administration	Gruwell	Nicolle			
AA Business Administration	Guerrero	Julissa			
AA Liberal Arts: Arts, Humanities and Communication	Gutierrez	Melissa			
AA Liberal Arts: Mathematics and Sciences	Hall	Megan			
AA Liberal Arts: Arts, Humanities and Communication	Hamann	Joseph	High Honors		President's Scholar
AA Liberal Arts: Mathematics and Sciences	Hamil	Travis			
AA Liberal Arts: Mathematics and Sciences	Harold	Travis			
AA Liberal Arts: Social and Behavioral Sciences	Harris	Leah	Honors		President's Scholar
AA Liberal Arts: Arts, Humanities and Communication	Hartman	Kenna			
AA Sociology	Hartman	Kenna			
AA Liberal Arts: Arts, Humanities and Communication	Hartman	Violet			
AA Liberal Arts: Arts, Humanities and Communication	Hastings	Jamie			
AA Liberal Arts	Hatfield	Megan			
AA Liberal Arts: Arts, Humanities and Communication	Heer	Nicole			
AS Biological Science	Herrera	Eliud			
AA Liberal Arts: Mathematics and Sciences	Herrera	Eliud			
AA Business Administration	Herrera	Laura			
AA Liberal Arts: Arts, Humanities and Communication	Hickey	James			
AA Liberal Arts: Arts, Humanities and Communication	Holmstrom	Mitchell			
AA Liberal Arts: Arts, Humanities and Communication	Huizar	Adrienne			
AA Liberal Arts: Arts, Humanities and Communication	Hulen	Megan	High Honors		President's Scholar
AA Liberal Arts: Arts, Humanities and Communication	Humphreys	Kevin			
AA History	Hunter	Daniel	High Honors	Departmental Honors	
AA Liberal Arts: Social and Behavioral Sciences	Hunter	Daniel	High Honors		
AA Liberal Arts: Arts, Humanities and Communication	Huot	Socheata			
AA Liberal Arts: Arts, Humanities and Communication	Hutchinson	Spencer			
AS Survey/Mapping Sciences: Land Surveying	Ihn	Kwan	Honors		
AS Real Estate	Ishikawa	Junko			
AA Liberal Arts: Social and Behavioral Sciences	Ixta	Gerardo			
AA Liberal Arts: University Transfer Studies	Jacobs	Tyler			
AS Physics	Jaini	Amar			
AA Liberal Arts: Arts, Humanities and Communication	Johnson	Anders	High Honors		
AA Liberal Arts: Mathematics and Sciences	Johnson	Breanna			
AA Liberal Arts: University Transfer Studies	Johnstone	Tiffany			
AA Liberal Arts: Social and Behavioral Sciences	Judd	Veronica			
AA Liberal Arts: Arts, Humanities and Communication	Kabab	Sammy			
AA Liberal Arts: Arts, Humanities and Communication	Kanu	Victoria			

AA = Associate of Arts

AS = Associate of Science

Santiago Canyon College

Graduate File Listing

<u>Degree Program</u>	<u>Last</u>	<u>First</u>	<u>Honors</u>	<u>Departmental Honors</u>	<u>President's Scholar</u>
AA Liberal Arts: Arts, Humanities and Communication	Kawaguchi	Kenneth			
AA Liberal Arts: Arts, Humanities and Communication	Kaye	Krystle			
AA Liberal Arts: University Transfer Studies	Kellogg	Kristine			
AS Water Utility Sciences: Wastewater/Environmental Sanitation	Kemp	Shane			
AA Liberal Arts: Arts, Humanities and Communication	Kepford	Kyle			
AA Liberal Arts: Arts, Humanities and Communication	Kerby	Cameron			
AA Liberal Arts: Arts, Humanities and Communication	Kerler	Kristen	Honors		President's Scholar
AA Liberal Arts: Mathematics and Sciences	Khalili	Ani	High Honors		
AA Liberal Arts: Arts, Humanities and Communication	Kochmanski	Patrycia			
AA Psychology	Kochmanski	Patrycia			
AA Liberal Arts: Arts, Humanities and Communication	Konte	Christopher			
AA Liberal Arts: Arts, Humanities and Communication	Kuskie	Courtney			
AA Liberal Arts: Arts, Humanities and Communication	Kwang	Jamie			
AA Liberal Arts: Arts, Humanities and Communication	Lafontaine	Michael			
AS Survey/Mapping Sciences: Land Surveying	Lafontaine	Michael			
AA Liberal Arts: Arts, Humanities and Communication	Lagunes	Leonila			
AA Liberal Arts: Mathematics and Sciences	Lagunes	Leonila			
AA Computer Science	Larragueta	Alejandro			
AA Liberal Arts: Arts, Humanities and Communication	Laughlin	Courtini	Honors		
AA Liberal Arts: Arts, Humanities and Communication	Lazo-Bautista	Graciela	Honors		President's Scholar
AA Liberal Arts	Lebrecht	Hillary	High Honors		
AA Liberal Arts: Arts, Humanities and Communication	Lemus	Robert			
AS Biological Science	Lewis	Amanda			
AA Liberal Arts: Mathematics and Sciences	Lewis	Amanda			
AA Liberal Arts: University Transfer Studies	Lewis	Ekaterina			
AA History	Lewis	William	High Honors	Departmental Honors	
AA Business Administration	Li	Jonathan			
AA Liberal Arts: University Transfer Studies	Litchfield	Steven			
AA Liberal Arts: Arts, Humanities and Communication	Lopez	Atalia	Honors		
AA Liberal Arts: University Transfer Studies	Lopez	Mauricio			
AS Survey/Mapping Sciences: Land Surveying	Loprest	Kevin	Honors	Departmental Honors	
AA Liberal Arts: University Transfer Studies	Lowe	Amanda			
AA Liberal Arts: Mathematics and Sciences	Lozano	Armando			
AA Liberal Arts: Social and Behavioral Sciences	Lucero	Jennifer			
AS Water Utility Sciences: Water Treatment	Lumactod	Epitacio			
AA Liberal Arts: Arts, Humanities and Communication	Luquin	Gina			
AA Liberal Arts: Arts, Humanities and Communication	Magargee	Bryan			
AA Liberal Arts: Arts, Humanities and Communication	Malik	Atif			

AA = Associate of Arts

AS = Associate of Science

Santiago Canyon College
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<u>Degree Program</u>	<u>Last</u>	<u>First</u>	<u>Honors</u>	<u>Departmental Honors</u>	<u>President's Scholar</u>
AA Liberal Arts: Arts, Humanities and Communication	Manzano	Katherine			
AA Sociology	Marquez	Melissa			
AA Liberal Arts: Arts, Humanities and Communication	Marquez	Mirna			
AA History	Martin	Alfredo			
AA Liberal Arts: Arts, Humanities and Communication	Martin	Alfredo			
AA Liberal Arts: Arts, Humanities and Communication	Martin	Jered			
AA Business Management	Martinez	John			
AA Liberal Arts: Arts, Humanities and Communication	Martinez	Zaira			
AA Liberal Arts: Arts, Humanities and Communication	Mascardo	Joseph			
AA Business Administration	Mayfield	Geannie			
AA Liberal Arts: University Transfer Studies	Mayfield	Geannie			
AA Business Administration	McAninch	Andrew			
AA Liberal Arts: Arts, Humanities and Communication	McCall	Lindsay	Honors		
AA Liberal Arts: Arts, Humanities and Communication	McGowan	Marisa	Honors		
AA Liberal Arts: University Transfer Studies	Medina	Jessica			
AA Liberal Arts: Arts, Humanities and Communication	Medina	Raquel			
AA Liberal Arts: Social and Behavioral Sciences	Medrano	David	High Honors		President's Scholar
AS Survey/Mapping Sciences: Land Surveying	Mendoza	Raymundo			
AS Water Utility Sciences: Wastewater/Environmental Sanitation	Mendoza	Raymundo			
AS Water Utility Sciences: Water Treatment	Mendoza	Raymundo			
AA Liberal Arts: Arts, Humanities and Communication	Meskill	Cary	High Honors		
AA Business Administration	Miller	Blake			
AA Economics	Miller	Blake			
AA Liberal Arts: Social and Behavioral Sciences	Mizner	Thomas			
AA Liberal Arts: Mathematics and Sciences	Mollaghasemi	Ali			
AA Liberal Arts: University Transfer Studies	Monter	Brian			
AA History	Moore	Emmett	High Honors	Departmental Honors	
AA Political Science	Moore	Emmett	High Honors	Departmental Honors	
AA Liberal Arts: Social and Behavioral Sciences	Moreno	Gustavo			
AA Liberal Arts: Arts, Humanities and Communication	Morgan	Evan			
AA Liberal Arts: Social and Behavioral Sciences	Morse	Julia			
AA Liberal Arts: Mathematics and Sciences	Moskal	Jessica			
AS Water Utility Sciences: Water Distribution	Muniz	Carlos			
AS Water Utility Sciences: Water Treatment	Muniz	Carlos			
AS Public Works Management	Najera	Stephanie			
AA Liberal Arts: University Transfer Studies	Nakagawa	Tiffany			
AA Liberal Arts: Mathematics and Sciences	Nasir	Fizzah			
AA Sociology	Nay	Ciara			

AA = Associate of Arts

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AA Liberal Arts: Social and Behavioral Sciences	Nayebi	Joe			
AA Liberal Arts: Arts, Humanities and Communication	Nejman	Courtney			
AA Liberal Arts: Arts, Humanities and Communication	Newman	Eric	Honors		President's Scholar
AS Real Estate	Nghiem	Lan			
AA Liberal Arts: Arts, Humanities and Communication	Nguyen	Marie			
AS Water Utility Sciences: Wastewater/Environmental Sanitation	Nguyen	Paul			
AS Water Utility Sciences: Water Treatment	Nhan	Kevin			
AA Liberal Arts: Mathematics and Sciences	Nicely	Simone	Honors		
AS Water Utility Sciences: Water Distribution	Nicolae	Corneliu			
AS Water Utility Sciences: Water Treatment	Nicolae	Corneliu			
AA Liberal Arts: Arts, Humanities and Communication	Nieruchalski	Dayna			
AA Liberal Arts: Social and Behavioral Sciences	Nolivaiko	Britney			
AS Water Utility Sciences: Water Distribution	Norman	Daryl	Honors	Departmental Honors	
AS Water Utility Sciences: Water Treatment	Norman	Daryl	Honors	Departmental Honors	
AA Liberal Arts	Noyes	Alice			
AA Liberal Arts: Social and Behavioral Sciences	Nullmeyer	Daniel	High Honors		President's Scholar
AA Liberal Arts: University Transfer Studies	Odonnell	Leah			
AA Liberal Arts: Social and Behavioral Sciences	Oliver	Victoria			
AA Liberal Arts: Arts, Humanities and Communication	Olson	Kaitlin			
AA Mathematics	Opra	Alexandru			
AS Physics	Opra	Alexandru			
AA Liberal Arts: Arts, Humanities and Communication	Orocio Prado	Daniel	Honors		
AA Liberal Arts: Arts, Humanities and Communication	Otley	Jacqueline	High Honors		President's Scholar
AA Liberal Arts: Social and Behavioral Sciences	Pabich	Alicia			
AA Liberal Arts: Arts, Humanities and Communication	Padilla	Georgino			
AA Liberal Arts: Social and Behavioral Sciences	Padilla	Georgino			
AA Liberal Arts: Arts, Humanities and Communication	Pandya	Chirag			
AA Liberal Arts: Arts, Humanities and Communication	Patanarapelers	Ticha			
AA Computer Information Systems	Paul	Briana			
AA Liberal Arts: Arts, Humanities and Communication	Paulin	Elvia			
AA Liberal Arts: University Transfer Studies	Peithman	Adam			
AA Liberal Arts: Arts, Humanities and Communication	Perian	Taleen	Highest Honors		President's Scholar
AA Psychology	Perian	Taleen			
AA Business Management	Perrin-Wooner	Deborah			
AA Management - General	Perrin-Wooner	Deborah			
AA Liberal Arts: Arts, Humanities and Communication	Peterson	Anthony			
AA Liberal Arts: Arts, Humanities and Communication	Peterson	Elizabeth			
AA Liberal Arts: Arts, Humanities and Communication	Petrichella	Giana			
AA Liberal Arts: Mathematics and Sciences	Petruk	Kelsey			

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<u>Degree</u>	<u>Program</u>	<u>Last</u>	<u>First</u>	<u>Honors</u>	<u>Departmental Honors</u>	<u>President's Scholar</u>
AS	Water Utility Sciences: Water Treatment	Pham	Amie			
AS	Water Utility Sciences: Water Treatment	Phann	Sophea			
AA	Liberal Arts: Social and Behavioral Sciences	Phayakapong	Sean	High Honors		President's Scholar
AA	Liberal Arts: Arts, Humanities and Communication	Phillips	Jolene	Honors		
AA	Liberal Arts: Arts, Humanities and Communication	Pichardo	Liliana			
AA	Liberal Arts: Arts, Humanities and Communication	Pinedo	Nathan			
AA	Liberal Arts: Mathematics and Sciences	Pithwa	Shaun			
AA	Liberal Arts: Arts, Humanities and Communication	Pizanie	Emily	High Honors		President's Scholar
AA	Liberal Arts: Arts, Humanities and Communication	Popal	Sarah			
AA	Liberal Arts: Arts, Humanities and Communication	Preza	Andrea	Honors		President's Scholar
AA	Liberal Arts: Social and Behavioral Sciences	Preza	Andrea	Honors		President's Scholar
AS	Public Works Management	Priegel	Scott			
AS	Water Utility Sciences: Wastewater/Environmental Sanitation	Protopappas	Jason	Honors	Departmental Honors	
AA	Liberal Arts: University Transfer Studies	Punzalan	Aristotle			
AA	Liberal Arts: Arts, Humanities and Communication	Quintana	Selina			
AA	Liberal Arts: Social and Behavioral Sciences	Quintana	Selina			
AA	Liberal Arts: Mathematics and Sciences	Ramshaw	Amanda	High Honors		
AA	Liberal Arts: Mathematics and Sciences	Rathsam	Michael			
AA	Economics	Reames	Randel			
AA	Liberal Arts: Social and Behavioral Sciences	Redd	Dana			
AA	Liberal Arts: Arts, Humanities and Communication	Rehm	David			
AA	Liberal Arts: Social and Behavioral Sciences	Resendiz	Griseida			
AA	Liberal Arts: Mathematics and Sciences	Rexrode	Lauren			
AA	Liberal Arts: Arts, Humanities and Communication	Reyes	Efrain			
AA	History	Richards	Nicole	High Honors	Departmental Honors	President's Scholar
AA	Political Science	Rico	Daniel	High Honors	Departmental Honors	
AA	Liberal Arts: Arts, Humanities and Communication	Rivas	Stephen	Honors		
AA	Liberal Arts: Mathematics and Sciences	Rivera	Gabriela			
AA	Liberal Arts: Arts, Humanities and Communication	Rivkind	Eric			
AA	Liberal Arts: Arts, Humanities and Communication	Roberts	Brett			
AA	Liberal Arts: Arts, Humanities and Communication	Roberts	Parker			
AA	Liberal Arts: Arts, Humanities and Communication	Rodriguez	David			
AA	Liberal Arts: Arts, Humanities and Communication	Rodriguez	Felipe			
AA	Liberal Arts: Arts, Humanities and Communication	Rodriguez	Juan	Honors		
AA	Liberal Arts: Mathematics and Sciences	Rodriguez	Juan	Honors		
AA	Liberal Arts: University Transfer Studies	Rodriguez	Juan	Honors		
AS	Physics	Rodriguez	Natalie			
AA	Liberal Arts: Arts, Humanities and Communication	Rodriguez	Juan		Departmental Honors	
AA	Anthropology	Rosenau	Deanna			

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AA Liberal Arts: Arts, Humanities and Communication	Rosenau	Deanna			
AA Liberal Arts: Arts, Humanities and Communication	Rubin	Christopher	Honors		President's Scholar
AA Liberal Arts: Arts, Humanities and Communication	Russo	Brynn			
AA Liberal Arts: Social and Behavioral Sciences	Ruvalcaba	Mitzi			
AA Business Administration	Saggu	Shawn			
AA Liberal Arts: Mathematics and Sciences	Salloum	Mathew			
AA Liberal Arts: University Transfer Studies	Sanchez	Monica			
AA Liberal Arts: Arts, Humanities and Communication	Sandoval	Frank			
AA Business Administration	Sandoval	Larry			
AA Liberal Arts: University Transfer Studies	Sandoval	Larry			
AS Survey/Mapping Sciences: Land Surveying	Santana	Pedro			
AA Liberal Arts: Arts, Humanities and Communication	Sarcol	Michelle			
AA Liberal Arts: Arts, Humanities and Communication	Saucedo	Zachary			
AA Liberal Arts: Arts, Humanities and Communication	Schindelbeck	Rachel	High Honors		President's Scholar
AA Liberal Arts: Arts, Humanities and Communication	Schneider	Amy	Honors		
AA Liberal Arts: Arts, Humanities and Communication	Schoonvel	John	High Honors		
AA Liberal Arts: Arts, Humanities and Communication	Schroeder	Whitney	High Honors		
AA Business Administration	Seakins	Adam	Honors	Departmental Honors	
AA Liberal Arts: Mathematics and Sciences	Shannon	Kevin	High Honors		
AA Liberal Arts: Arts, Humanities and Communication	Shepherd	Melissa	Honors		
AA Business Administration	Shie	Stefan			
AA Liberal Arts: University Transfer Studies	Silvestro	Caterina			
AA Philosophy	Sixta	Alec			
AA Liberal Arts	Skelly	Jacqlyn			
AA Liberal Arts: Social and Behavioral Sciences	Skelton	Brittany			
AA Liberal Arts: Arts, Humanities and Communication	Skinner	Joseph	High Honors		
AA Liberal Arts: Social and Behavioral Sciences	Smith	Julia			
AA Liberal Arts: Arts, Humanities and Communication	Smith	Matthew			
AA Political Science	Smith	Taylor			
AA Liberal Arts: University Transfer Studies	Sneed	Stephanie			
AS Water Utility Sciences: Water Treatment	Solis	Luis			
AA Liberal Arts: Arts, Humanities and Communication	Staggs	Kevin			
AA Liberal Arts: University Transfer Studies	Stastny	Matthew			
AS Water Utility Sciences: Water Treatment	Stava	Gabrielle			
AA Liberal Arts: Social and Behavioral Sciences	Stapp	Amanda			
AA Liberal Arts: Arts, Humanities and Communication	Stewart	Ashley			
AA Liberal Arts: Arts, Humanities and Communication	Stockdale	Rachelle			
AA Sociology	Stockdale	Rachelle			

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AA Liberal Arts: University Transfer Studies	Stutz	Nicolas			
AA Liberal Arts	Sugarman	Scott			
AA Liberal Arts: Arts, Humanities and Communication	Swartz	Fiona			
AA Liberal Arts: Arts, Humanities and Communication	Swenson	Samantha			
AA Business Administration	Ta	Amy	High Honors	Departmental Honors	
AA Liberal Arts: University Transfer Studies	Tabrosky	Taylor			
AA Liberal Arts: Arts, Humanities and Communication	Tachick	Mikaela			
AA Liberal Arts: Arts, Humanities and Communication	Taggart	Jamie			
AA Liberal Arts: Mathematics and Sciences	Tambosi	Giancarlo			
AA Liberal Arts: Social and Behavioral Sciences	Tapia	Veronica			
AA Sociology	Tapia	Veronica			
AA Political Science	Tayebi	Katayoon			
AA Liberal Arts: Arts, Humanities and Communication	Tena	Daniel	High Honors	Departmental Honors	President's Scholar
AA Liberal Arts: Arts, Humanities and Communication	Thornton	Trevor			
AA Liberal Arts: Arts, Humanities and Communication	Tinoco	Ricardo			
AA Liberal Arts: Social and Behavioral Sciences	Todorut	Emily	High Honors		
AA Liberal Arts: Arts, Humanities and Communication	Toman	Thomas			
AS Public Works Management	Torrey	Christopher	Honors		
AA Liberal Arts: Social and Behavioral Sciences	Torrey	Christopher	Honors		
AA Psychology	Torrijos	Michael			
AA Liberal Arts: Arts, Humanities and Communication	Trompetero	Gracia			
AA Liberal Arts: Mathematics and Sciences	Unkle	Lady			
AA Liberal Arts: University Transfer Studies	Unkle	Bryan			
AA Business Administration	Uribe	Victor			
AA Liberal Arts: Arts, Humanities and Communication	Valdovinos	Daniel			
AA Liberal Arts	Valentine	Scott			
AA Anthropology	Van de Water	Kristalyn			
AA Liberal Arts: Arts, Humanities and Communication	Van de Water	Kristalyn			
AA Liberal Arts: Social and Behavioral Sciences	Van de Water	Kristalyn			
AA Liberal Arts: Arts, Humanities and Communication	Van Malsen	Lauren			
AA Accounting	Van Ness	Kiley			
AA Liberal Arts: Arts, Humanities and Communication	Van Oyen	Adrianna	High Honors		
AA Liberal Arts: University Transfer Studies	Vasquez	Claudia			
AA Psychology	Vasquez	Claudia			
AA Liberal Arts: University Transfer Studies	Vasquez	Josefina			
AA Liberal Arts: Arts, Humanities and Communication	Vergiels	Ian			
AA Liberal Arts: Mathematics and Sciences	Vigneault	Kathryn	High Honors		
AA Liberal Arts	Vilchis	Angelina			
AA Liberal Arts: Arts, Humanities and Communication	Villalobos	James			

<u>Degree Program</u>	<u>Last</u>	<u>First</u>	<u>Honors</u>	<u>Departmental Honors</u>	<u>President's Scholar</u>
AA Liberal Arts: Arts, Humanities and Communication	Villar	Annalisa			
AA Liberal Arts: Arts, Humanities and Communication	Villarreal	Christina			
AA Psychology	Villarreal	Christina			
AA Liberal Arts: Arts, Humanities and Communication	Vizcarra	Robert			
AA Liberal Arts: Arts, Humanities and Communication	Wakely	Ryan			
AA Liberal Arts: Arts, Humanities and Communication	Walker	Travis			
AS Public Works Management	Warren	Peter			
AA Business Administration	Weinstein	Sean			
AA Business Management	Weinstein	Sean			
AA Liberal Arts: Arts, Humanities and Communication	Weinstein	Sean			
AA Management - General	Weinstein	Sean			
AA Liberal Arts: Social and Behavioral Sciences	Withoef	John			
AA Liberal Arts: Social and Behavioral Sciences	Womelduff	Bridget			
AA Psychology	Womelduff	Bridget			
AA Art	Wong	Derek			
AA Liberal Arts: Social and Behavioral Sciences	Wyland	Whitney	Honors		President's Scholar
AA Business Administration	Wyley	Alyssa			
AA Liberal Arts: Mathematics and Sciences	Yung	Rachel			
AS Public Works Management	Zamora	Marco			
AA Liberal Arts: Arts, Humanities and Communication	Zweig	Justin			



Santiago Canyon College

SPRING 2011

**Student Names
Certificates of Achievement
and
Certificates**

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Graduation File Listing

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<u>Degree</u>	<u>Last</u>	<u>First</u>	<u>Major</u>
CA	Abarca	Marlene	CSU General Education Breadth
CA	Ainslie	Taylor	IGETC General Education Breadth
CA	Allen	Brent	CSU General Education Breadth
CA	Alvarez	Emily	IGETC General Education Breadth
CA	Alvarez	Nicole	CSU General Education Breadth
CA	Alvarez	Ramiro	Water Utility Science: Wastewater/Environmental Sanitation
CA	Alvarez	Theresa	IGETC General Education Breadth
CA	Anderson	Megan	Cosmetology
CA	Apitz	Daniel	CSU General Education Breadth
CA	Astellia	Megan	CSU General Education Breadth
CA	Ayers	Kelly	Cosmetology
CERT	Aziz	Therese	Accounting - General
CA	Bailey	Iris	Sign Language
CA	Bakker	Tiffany	CSU General Education Breadth
CA	Bartolo	Marco	CSU General Education Breadth
CA	Bautista	Stephanie	IGETC General Education Breadth
CA	Bennett	Nicholas	IGETC General Education Breadth
CA	Berardi	Caroline	CSU General Education Breadth
CA	Berry	Devin	CSU General Education Breadth
CA	Beu	Christopher	IGETC General Education Breadth
CA	Blanco	Norma	CSU General Education Breadth
CA	Borden	Kaitlin	IGETC General Education Breadth
CA	Boyan	Gabriela	Cosmetology
CA	Brault	Britni	IGETC General Education Breadth
CA	Brizzolara	Cassidy	CSU General Education Breadth
CA	Brown	Kelsey	CSU General Education Breadth
CA	Brown	Tamar	Cosmetology
CA	Brusso	Megan	CSU General Education Breadth
CA	Brusso	Megan	IGETC General Education Breadth
CA	Burnside	Dustin	Water Utility Science: Water Distribution
CA	Bustamante	Robert	IGETC General Education Breadth
CA	Butch	Richard	Apprenticeship Surveying: Chainman

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CA	Butcher	Matthew	Water Utility Science: Water Distribution
CA	Butcher	Matthew	Water Utility Science: Water Treatment
CA	Byrne	Joanna	CSU General Education Breadth
CA	Caballero	Taniha	Cosmetology
CA	Cabeza	Aurora	CSU General Education Breadth
CA	Cabeza	Aurora	IGETC General Education Breadth
CA	Campos	Alexa	CSU General Education Breadth
CA	Cao	Jeremy	IGETC General Education Breadth
CA	Caro	Jacqueline	Cosmetology
CA	Carpenter	Amanda	CSU General Education Breadth
CA	Carroll	Megan	CSU General Education Breadth
CA	Cashin	Kristin	CSU General Education Breadth
CA	Castrejon Velez	Lesly	CSU General Education Breadth
CA	Castro	Jasson	CSU General Education Breadth
CA	Ceja	Lizette	IGETC General Education Breadth
CA	Cervantes	Carlos	CSU General Education Breadth
CA	Chandler	Thomas	Gemology
CA	Chaudry	Rehan	IGETC General Education Breadth
CA	Chavez	Joseph	CSU General Education Breadth
CA	Chavez	Ryan	CSU General Education Breadth
CA	Cheung	Alfred	Gemology
CA	Cho	Anne	IGETC General Education Breadth
CA	Clafford	Kyle	CSU General Education Breadth
CA	Clapper	Emily	IGETC General Education Breadth
CERT	Clapper	Emily	Management: Human Resources
CA	Clark	Lauren	CSU General Education Breadth
CA	Contreras	Edwin	IGETC General Education Breadth
CA	Correa	Wendy	CSU General Education Breadth
CA	Cortez	Alexandro	CSU General Education Breadth
CA	Coulter	Matthew	IGETC General Education Breadth
CA	Covington	Chase	CSU General Education Breadth
CA	Crawford	Summer	CSU General Education Breadth
CA	Damasceno	Juliana	CSU General Education Breadth

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CA	Dampf	Thomas	CSU General Education Breadth
CA	Dang	Alice	CSU General Education Breadth
CA	Danskin	Brian	CSU General Education Breadth
CERT	Darouze	Jonathan	Computer Information Systems: Web Design
CA	David	Danica	CSU General Education Breadth
CA	Davoodian	Sabrina	CSU General Education Breadth
CA	Davoodian	Sabrina	IGETC General Education Breadth
CA	De Anda	Manuel	CSU General Education Breadth
CA	De Rosa	Bethany	CSU General Education Breadth
CERT	De Santiago	Ricardo	Public Works: Supervisor
CA	Defazio	Brittany	CSU General Education Breadth
CA	Del Toro	Ramon	CSU General Education Breadth
CA	Diaz	Kirk	CSU General Education Breadth
CA	Didodo	Michael	CSU General Education Breadth
CA	Doberneck	Shannon	CSU General Education Breadth
CA	Doberneck	Shannon	IGETC General Education Breadth
CA	Dominguez	Daniel	CSU General Education Breadth
CA	Dominguez	Daniel	IGETC General Education Breadth
CA	Dominguez	Eduardo	IGETC General Education Breadth
CA	Dominguez	Raquel	IGETC General Education Breadth
CA	Donze	Hayden	CSU General Education Breadth
CA	Dorfmeier	Logan	CSU General Education Breadth
CA	Dorn	Justin	CSU General Education Breadth
CA	Doty	Allen	CSU General Education Breadth
CA	Dunahee	Charles	Water Utility Science: Wastewater/Environmental Sanitation
CA	Dunham	Jamie	CSU General Education Breadth
CA	Dunn	Nathaniel	CSU General Education Breadth
CA	Durigon	Vincent	CSU General Education Breadth
CA	Earnest	Kelly	CSU General Education Breadth
CA	Egizii	Silvana	CSU General Education Breadth
CA	Eickhoff	Ronnie	CSU General Education Breadth
CA	Eizenga	Miguel	CSU General Education Breadth
CA	Elliott	Nichole	CSU General Education Breadth

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CA	Ellis	Cassidy	CSU General Education Breadth
CA	Ellis	Celsa	CSU General Education Breadth
CA	Elmendorf	Teri	Gemology
CA	Enos	Cheyne	IGETC General Education Breadth
CA	Espeseth	Maddisen	CSU General Education Breadth
CA	Espinoza	Alejandra	CSU General Education Breadth
CERT	Evans	Laura	Management: Human Resources
CA	Farber	Erin	CSU General Education Breadth
CA	Farber	Erin	IGETC General Education Breadth
CA	Farzanmehr	Baharak	CSU General Education Breadth
CA	Farzanmehr	Baharak	IGETC General Education Breadth
CA	Fernandez	Patrick	CSU General Education Breadth
CA	Flores	Floribeth	CSU General Education Breadth
CA	Foley	Sara	CSU General Education Breadth
CA	Franco	Enyelber	IGETC General Education Breadth
CA	Frank	David	IGETC General Education Breadth
CA	Galindo	Joseph	Water Utility Science: Water Distribution
CA	Gamboa	Alma	CSU General Education Breadth
CA	Gangloff	Richard	Water Utility Science: Water Treatment
CA	Garcia	Ashlynn	IGETC General Education Breadth
CA	Garcia	Jasmine	Cosmetology
CA	Garcia	Roberto	IGETC General Education Breadth
CA	Garcia de Jesus	Ricardo	Survey/Mapping Sciences: Land Surveying
CA	Gaytan	Brenda	CSU General Education Breadth
CA	Gentle	Brenden	Water Utility Science: Water Treatment
CA	Ghahroodi	Roya	CSU General Education Breadth
CA	Ghita	Cristian	Water Utility Science: Water Distribution
CA	Gonzalez	Aaron	Water Utility Science: Wastewater/Environmental Sanitation
CA	Gonzalez	Cassandra	IGETC General Education Breadth
CA	Goodfriend	Allen	CSU General Education Breadth
CA	Gordon	Kathryn	IGETC General Education Breadth
CA	Gouirand	Steven	IGETC General Education Breadth
CA	Green	Christopher	IGETC General Education Breadth

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CA	Gregory	Jon	CSU General Education Breadth
CA	Gruwell	Nicolle	IGETC General Education Breadth
CA	Guerrero	Julissa	CSU General Education Breadth
CA	Gutierrez	Melissa	CSU General Education Breadth
CA	Hall	Megan	CSU General Education Breadth
CA	Hamann	Joseph	IGETC General Education Breadth
CA	Hamil	Travis	IGETC General Education Breadth
CERT	Harness	Kendra	Survey/Mapping Sciences: Land Surveying Technician
CA	Harold	Travis	CSU General Education Breadth
CA	Harris	Leah	IGETC General Education Breadth
CA	Hartman	Kenna	CSU General Education Breadth
CA	Hartman	Violet	CSU General Education Breadth
CA	Hastings	Jamie	CSU General Education Breadth
CA	Hatfield	Megan	CSU General Education Breadth
CA	Heer	Nicole	CSU General Education Breadth
CA	Hernandez	Ruben	Public Works: Management
CA	Herrera	Eliud	CSU General Education Breadth
CA	Herrera	Laura	CSU General Education Breadth
CA	Hickey	James	CSU General Education Breadth
CERT	Hidalgo	Anthony	Survey/Mapping Sciences: Land Surveying Technician
CA	Hiler	Aneta	Cosmetology
CA	Hoffman	Eric	CSU General Education Breadth
CA	Hoffman	Eric	IGETC General Education Breadth
CA	Holmstrom	Mitchell	CSU General Education Breadth
CA	Holte	Jason	CSU General Education Breadth
CA	Hughes	Megan	IGETC General Education Breadth
CA	Huizar	Adrienne	CSU General Education Breadth
CA	Hulen	Megan	CSU General Education Breadth
CA	Humphreys	Kevin	IGETC General Education Breadth
CA	Hunter	Daniel	IGETC General Education Breadth
CA	Huot	Socheata	CSU General Education Breadth
CA	Hutchinson	Spencer	IGETC General Education Breadth
CA	Jacobs	Tyler	CSU General Education Breadth

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CA	Jaini	Amar	CSU General Education Breadth
CA	James	Jonathon	CSU General Education Breadth
CA	Jo	Charlene	CSU General Education Breadth
CA	Johnson	Anders	IGETC General Education Breadth
CA	Johnson	Breanna	CSU General Education Breadth
CA	Johnstone	Tiffany	CSU General Education Breadth
CA	Judd	Veronica	IGETC General Education Breadth
CA	Kabab	Sammy	IGETC General Education Breadth
CA	Kanu	Victoria	CSU General Education Breadth
CA	Kawaguchi	Kenneth	IGETC General Education Breadth
CA	Kaye	Krystle	CSU General Education Breadth
CA	Kearney	Tina	CSU General Education Breadth
CA	Kellogg	Kristine	CSU General Education Breadth
CA	Kemp	Shane	Water Utility Science: Wastewater/Environmental Sanitation
CA	Kepford	Kyle	IGETC General Education Breadth
CA	Kerler	Kristen	IGETC General Education Breadth
CA	Khalili	Ani	IGETC General Education Breadth
CA	Kochmanski	Patrycia	CSU General Education Breadth
CA	Konte	Christopher	CSU General Education Breadth
CA	Kwang	Jamie	CSU General Education Breadth
CA	Laffen	Nicole	Cosmetology
CA	Lafontaine	Michael	CSU General Education Breadth
CA	Lafontaine	Michael	Survey/Mapping Sciences: Land Surveying
CERT	Lafontaine	Michael	Survey/Mapping Sciences: Land Surveying Technician
CA	Lagunes	Leonila	CSU General Education Breadth
CA	Lagunes	Leonila	IGETC General Education Breadth
CA	Larkin	David	CSU General Education Breadth
CA	Larsen	Kiana	CSU General Education Breadth
CA	Laughlin	Courtnei	CSU General Education Breadth
CA	Lazo Bautista	Graciela	IGETC General Education Breadth
CA	Lee	Jinny	IGETC General Education Breadth
CA	Lewis	Amanda	CSU General Education Breadth
CA	Lewis	Ekaterina	CSU General Education Breadth

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CA	Lewis	Michael	Water Utility Science: Water Distribution
CA	Lewis	William	IGETC General Education Breadth
CA	Lisk	Heather	IGETC General Education Breadth
CA	Litchfield	Steven	CSU General Education Breadth
CA	Lopez	Atalia	IGETC General Education Breadth
CA	Lopez	Julio	CSU General Education Breadth
CA	Lopez	Mauricio	CSU General Education Breadth
CA	Lopez	Ricardo	Public Works: Construction Inspection
CA	Loprest	Kevin	Survey/Mapping Sciences: Land Surveying
CA	Lowe	Amanda	CSU General Education Breadth
CA	Lozano	Armando	CSU General Education Breadth
CA	Lumactod	Epitacio	Water Utility Science: Water Treatment
CA	Luquin	Gina	CSU General Education Breadth
CA	Magargee	Bryan	CSU General Education Breadth
CA	Malik	Atif	CSU General Education Breadth
CA	Manzano	Katherine	CSU General Education Breadth
CA	Marquez	Melissa	CSU General Education Breadth
CA	Marquez	Mirna	CSU General Education Breadth
CA	Marshall	Jeffrey	Water Utility Science: Water Distribution
CA	Marshall	Jeffrey	Water Utility Science: Water Treatment
CA	Martin	Alfredo	CSU General Education Breadth
CA	Martin	Jered	CSU General Education Breadth
CA	Martinez	Zaira	CSU General Education Breadth
CA	Mascardo	Joseph	CSU General Education Breadth
CA	Mayfield	Geannie	CSU General Education Breadth
CA	Mc Donald	Timothy	Water Utility Science: Water Treatment
CA	McAninch	Andrew	CSU General Education Breadth
CA	McCall	Lindsay	CSU General Education Breadth
CA	McCall	Lindsay	IGETC General Education Breadth
CA	McGowan	Marisa	CSU General Education Breadth
CA	Medina	Elliot	Survey/Mapping Sciences: Land Surveying
CERT	Medina	Elliot	Survey/Mapping Sciences: Land Surveying Technician
CA	Medina	Jessica	CSU General Education Breadth

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CA	Medina	John	Water Utility Science: Water Distribution
CA	Medina	Raquel	CSU General Education Breadth
CA	Medrano	David	IGETC General Education Breadth
CA	Mendoza	Raymundo	Water Utility Science: Wastewater/Environmental Sanitation
CA	Mendoza	Raymundo	Water Utility Science: Water Treatment
CA	Mercado	Michael	Public Works: Construction Inspection
CA	Meskill	Cary	IGETC General Education Breadth
CA	Miller	Blake	CSU General Education Breadth
CA	Minnich	Laura	Sign Language
CA	Mitchell	Matthew	CSU General Education Breadth
CA	Mizner	Thomas	CSU General Education Breadth
CA	Mollaghasemi	Ali	IGETC General Education Breadth
CA	Monter	Brian	CSU General Education Breadth
CA	Moore	Emmett	IGETC General Education Breadth
CA	Moreno	Gustavo	CSU General Education Breadth
CA	Morgan	Evan	CSU General Education Breadth
CA	Morris	Vincent	IGETC General Education Breadth
CA	Morse	Julia	CSU General Education Breadth
CA	Morse	Julia	IGETC General Education Breadth
CA	Moskal	Jessica	CSU General Education Breadth
CA	Moskal	Jessica	IGETC General Education Breadth
CA	Moubayed	Lauren	Sign Language
CA	Muniz	Carlos	Water Utility Science: Water Treatment
CA	Najera	Stephanie	Public Works: Management
CA	Nakagawa	Tiffany	CSU General Education Breadth
CA	Nasir	Fizzah	IGETC General Education Breadth
CA	Nayebi	Joe	CSU General Education Breadth
CA	Nejman	Courtney	CSU General Education Breadth
CA	Newman	Eric	IGETC General Education Breadth
CA	Nghiem	Lan	Real Estate
CA	Ngo	Mickey	IGETC General Education Breadth
CA	Nguyen	Marie	CSU General Education Breadth
CA	Nguyen	Paul	Water Utility Science: Wastewater/Environmental Sanitation

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CA	Nhan	Kevin	Water Utility Science: Water Treatment
CA	Nicely	Simone	CSU General Education Breadth
CA	Nolivaiko	Brittney	IGETC General Education Breadth
CA	Nullmeyer	Daniel	IGETC General Education Breadth
CA	Odonnell	Leah	CSU General Education Breadth
CA	Oliver	Victoria	CSU General Education Breadth
CA	Olson	Kaitlin	IGETC General Education Breadth
CA	Opra	Alexandru	IGETC General Education Breadth
CA	Orocio	Daniel	CSU General Education Breadth
CA	Orrillo	Zenovia	Accounting
CERT	Orrillo	Zenovia	Accounting - General
CA	Padilla	Georgino	CSU General Education Breadth
CA	Pandya	Chirag	IGETC General Education Breadth
CA	Patel	Smita	Cosmetology
CA	Paul	Briana	CSU General Education Breadth
CA	Paulin	Elvia	CSU General Education Breadth
CA	Peithman	Adam	IGETC General Education Breadth
CA	Pena	Miguel	Public Works: Management
CERT	Pena	Miguel	Water Utility Science: Supervisor
CA	Perez	Stephanie	CSU General Education Breadth
CA	Perian	Taleen	CSU General Education Breadth
CA	Peterson	Anthony	CSU General Education Breadth
CA	Peterson	Elizabeth	CSU General Education Breadth
CA	Petrichella	Giana	CSU General Education Breadth
CA	Petruk	Kelsey	CSU General Education Breadth
CERT	Phaire	Paul	Survey/Mapping Sciences: Land Surveying Technician
CA	Phayakapong	Sean	IGETC General Education Breadth
CA	Phillips	Jolene	CSU General Education Breadth
CA	Pichardo	Liliana	CSU General Education Breadth
CA	Pierce	Tina	Accounting
CERT	Pierce	Tina	Accounting - General
CA	Pinedo	Nathan	CSU General Education Breadth
CA	Pithwa	Shaun	CSU General Education Breadth

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CA	Pizanie	Emily	CSU General Education Breadth
CA	Pizanie	Nicholas	Water Utility Science: Water Treatment
CA	Popal	Sarah	CSU General Education Breadth
CA	Potter	Michael	Water Utility Science: Water Treatment
CA	Prado	Rocio	Cosmetology
CA	Preza	Andrea	IGETC General Education Breadth
CA	Priegel	Scott	Public Works: Construction Inspection
CA	Priegel	Scott	Public Works: Management
CA	Puailoa	Shady	CSU General Education Breadth
CERT	Puentez	Kenneth	Survey/Mapping Sciences: Land Surveying Technician
CA	Punzalan	Aristotle	CSU General Education Breadth
CA	Quinones	Fabio	Public Works: Management
CA	Quintana	Selina	CSU General Education Breadth
CA	Quintana	Selina	IGETC General Education Breadth
CA	Ramshaw	Amanda	CSU General Education Breadth
CA	Rappaport	Steven	Real Estate
CERT	Rasmussen	Courtney	Television/Video Communications: Media Studies
CA	Rathsam	Michael	IGETC General Education Breadth
CA	Redd	Dana	CSU General Education Breadth
CA	Reed	Carl	Public Works: Management
CA	Resendiz	Griselda	CSU General Education Breadth
CA	Rexrode	Lauren	IGETC General Education Breadth
CA	Reyes	Efrain	CSU General Education Breadth
CA	Richards	Nicole	CSU General Education Breadth
CA	Rico	Daniel	IGETC General Education Breadth
CA	Rivas	Stephen	IGETC General Education Breadth
CA	Rivera	Gabriela	IGETC General Education Breadth
CA	Rivkind	Eric	CSU General Education Breadth
CA	Roberts	Brett	CSU General Education Breadth
CA	Roberts	Parker	IGETC General Education Breadth
CA	Rodriguez	David	CSU General Education Breadth
CA	Rodriguez	Felipe	CSU General Education Breadth
CA	Rodriguez	Felipe	IGETC General Education Breadth

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CA	Rodriguez	Juan	IGETC General Education Breadth
CA	Rodriguez	Natalie	CSU General Education Breadth
CA	Rodriguez	Yadira	Cosmetology
CA	Rosenau	Deanna	CSU General Education Breadth
CA	Rubin	Christopher	IGETC General Education Breadth
CA	Russo	Brynn	CSU General Education Breadth
CA	Ruvalcaba	Mitzi	CSU General Education Breadth
CA	Safar	Sean	IGETC General Education Breadth
CA	Saggu	Shawn	CSU General Education Breadth
CA	Salcedo	Brenda	Cosmetology
CA	Salloum	Mathew	CSU General Education Breadth
CA	Sanchez	Jacqueline	Cosmetology
CA	Sanchez	Monica	CSU General Education Breadth
CA	Sandoval	Frank	CSU General Education Breadth
CA	Sandoval	Larry	CSU General Education Breadth
CA	Santana	Pedro	Survey/Mapping Sciences: Land Surveying
CERT	Santana	Pedro	Survey/Mapping Sciences: Land Surveying Technician
CA	Saucedo	Zachary	CSU General Education Breadth
CA	Saucedo	Zachary	IGETC General Education Breadth
CA	Schaffner	Rebecca	Gemology
CA	Schneider	Amy	CSU General Education Breadth
CA	Schoonvel	John	CSU General Education Breadth
CA	Schoonvel	John	IGETC General Education Breadth
CA	Schroeder	Whitney	CSU General Education Breadth
CA	Schroeder	Whitney	IGETC General Education Breadth
CA	Seakins	Adam	CSU General Education Breadth
CA	Shannon	Kevin	CSU General Education Breadth
CA	Shelley	Adam	CSU General Education Breadth
CA	Shelley	Adam	IGETC General Education Breadth
CA	Shie	Stefan	CSU General Education Breadth
CERT	Sieu	Lily	Public Works: Green-Sustainable Building Code
CA	Silvestro	Caterina	CSU General Education Breadth
CA	Sixta	Alec	CSU General Education Breadth

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CA	Skelly	Jacqlyn	CSU General Education Breadth
CA	Skelton	Brittany	CSU General Education Breadth
CA	Skinner	Joseph	IGETC General Education Breadth
CA	Smith	Julia	IGETC General Education Breadth
CA	Smith	Matthew	CSU General Education Breadth
CA	Smith	Taylor	IGETC General Education Breadth
CA	Sneed	Stephanie	CSU General Education Breadth
CA	Snow	Kiaya	CSU General Education Breadth
CA	Solano	Ruben	Water Utility Science: Water Treatment
CA	Solis	Luis	Water Utility Science: Water Treatment
CA	Sosa	Alondra	Cosmetology
CA	Soto	Alex	Public Works: Construction Inspection
CA	Sotoodeh	Shahin	IGETC General Education Breadth
CA	Staggs	Kevin	CSU General Education Breadth
CA	Stastny	Matthew	CSU General Education Breadth
CERT	Stastny	Matthew	Television/Video Communications: Media Studies
CA	Stene	Erik	Water Utility Science: Water Treatment
CA	Stepp	Amanda	CSU General Education Breadth
CA	Stewart	Ashley	CSU General Education Breadth
CA	Stockdale	Rachelle	CSU General Education Breadth
CA	Stutz	Nicolas	CSU General Education Breadth
CA	Swartz	Fiona	CSU General Education Breadth
CA	Swenson	Samantha	CSU General Education Breadth
CA	Tabrosky	Taylor	CSU General Education Breadth
CA	Tachick	Mikaela	IGETC General Education Breadth
CA	Taggart	Jamie	CSU General Education Breadth
CA	Tamasy	Kenneth	Water Utility Science: Water Treatment
CA	Tambosi	Giancarlo	CSU General Education Breadth
CA	Tapia	Veronica	IGETC General Education Breadth
CA	Tayebe	Katayoon	IGETC General Education Breadth
CA	Tena	Daniel	CSU General Education Breadth
CA	Thai	Victor	CSU General Education Breadth
CA	Thornton	Mary	Gemology

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CA	Thornton	Trevor	CSU General Education Breadth
CA	Thornton	Trevor	IGETC General Education Breadth
CERT	Tiemann	Marcos	Survey/Mapping Sciences: Land Surveying Technician
CA	Todd	Travis	Public Works: Management
CA	Todorut	Emily	CSU General Education Breadth
CA	Todorut	Emily	IGETC General Education Breadth
CA	Toman	Thomas	Public Works: Management
CA	Torrey	Christopher	IGETC General Education Breadth
CA	Torrijos	Michael	CSU General Education Breadth
CA	Traboulsi	Mark	Water Utility Science: Wastewater/Environmental Sanitation
CA	Tran	Kim Anh	Cosmetology
CA	Trompetero Gracia	Lady	CSU General Education Breadth
CERT	Trujillo	Martin	Public Works: Green-Sustainable Building Code
CA	Unkle	Bryan	CSU General Education Breadth
CERT	Vallabh	Dillip	Computer Information Systems: Web Programming
CA	Van de Water	Kristalyn	CSU General Education Breadth
CA	Van Malsen	Lauren	CSU General Education Breadth
CA	Van Ness	Kiley	Accounting
CA	Van Oyen	Adrianna	CSU General Education Breadth
CA	Vasquez	Claudia	CSU General Education Breadth
CA	Vazquez	Josefina	CSU General Education Breadth
CERT	Vega	Patricia	Cosmetology - Cosmetician
CA	Vergiels	Ian	CSU General Education Breadth
CA	Vermilyea	Quentin	CSU General Education Breadth
CA	Villalobos	James	CSU General Education Breadth
CA	Villar	Annalisa	CSU General Education Breadth
CA	Villarreal	Christina	CSU General Education Breadth
CERT	Villarreal	Francisco	Survey/Mapping Sciences: Land Surveying Technician
CA	Vincent	Jennifer	Sign Language
CA	Vizearra	Robert	CSU General Education Breadth
CA	VU	Joshua	IGETC General Education Breadth
CA	Wakely	Ryan	IGETC General Education Breadth
CA	Walker	Travis	CSU General Education Breadth

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CA	Wallace	G	Gemology
CA	Walls	Richard	CSU General Education Breadth
CA	Walsh	Kyle	CSU General Education Breadth
CA	Wang	Zizhen	IGETC General Education Breadth
CERT	Ward	Jason	Television/Video Communications: Media Studies
CA	Warren	Peter	Public Works: Construction Inspection
CA	Warren	Peter	Public Works: Management
CA	Webberley	Allyse	IGETC General Education Breadth
CA	Weingart	Kenneth	CSU General Education Breadth
CA	Weinstein	Sean	CSU General Education Breadth
CA	Werner	Alexandra	CSU General Education Breadth
CERT	Wilson	Amanda	Marketing: Advertising
CERT	Wilson	Amanda	Marketing: General
CA	Winkle	Charles	Public Works: Construction Inspection
CA	Womelduff	Bridget	IGETC General Education Breadth
CA	Wong	Derek	CSU General Education Breadth
CA	Wyland	Whitney	IGETC General Education Breadth
CA	Wyley	Alyssa	CSU General Education Breadth
CA	Yeh	Jordan	IGETC General Education Breadth
CA	Young	William	Gemology
CA	Yung	Rachel	CSU General Education Breadth
CA	Zamora	Marco	Public Works: Management
CA	Zweig	Justin	CSU General Education Breadth

Check Registers Submitted for Approval
Checks Written for Period 08/13/11 thru 09/02/11

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
51712	General Fund Unrestricted	11,295.00	0.00	11,295.00	92*0289072	92*0289083
51725	General Fund Unrestricted	28,866.00	0.00	28,866.00	92*0289144	92*0289172
51726	General Fund Unrestricted	27,350.00	0.00	27,350.00	92*0289173	92*0289200
51727	General Fund Unrestricted	15,516.00	0.00	15,516.00	92*0289201	92*0289215
51728	General Fund Unrestricted	22,404.00	0.00	22,404.00	92*0289216	92*0289245
51729	General Fund Unrestricted	23,575.00	0.00	23,575.00	92*0289246	92*0289276
51730	General Fund Unrestricted	24,309.00	0.00	24,309.00	92*0289277	92*0289305
51731	General Fund Unrestricted	23,881.00	0.00	23,881.00	92*0289306	92*0289333
51732	General Fund Unrestricted	22,527.00	0.00	22,527.00	92*0289334	92*0289361
51733	General Fund Unrestricted	16,332.00	0.00	16,332.00	92*0289362	92*0289384
51755	General Fund Unrestricted	4,490.43	0.00	4,490.43	92*0289502	92*0289504
51756	General Fund Unrestricted	28,008.27	0.00	28,008.27	92*0289505	92*0289506
51757	General Fund Unrestricted	1,313.86	0.00	1,313.86	92*0289507	92*0289509
51758	General Fund Unrestricted	11,476.60	0.00	11,476.60	92*0289511	92*0289515
51759	General Fund Unrestricted	762.00	0.00	762.00	92*0289518	92*0289519
51760	General Fund Unrestricted	1,823.06	0.00	1,823.06	92*0289521	92*0289523
51761	General Fund Unrestricted	31,055.00	0.00	31,055.00	92*0289524	92*0289524
51768	General Fund Unrestricted	2,051.39	0.00	2,051.39	92*0289561	92*0289567
51769	General Fund Unrestricted	18,594.55	0.00	18,594.55	92*0289568	92*0289570
51770	General Fund Unrestricted	12,600.00	0.00	12,600.00	92*0289572	92*0289574
51772	General Fund Unrestricted	2,643.13	0.00	2,643.13	92*0289581	92*0289585
51774	General Fund Unrestricted	19,928.40	0.00	19,928.40	92*0289590	92*0289591
51775	General Fund Unrestricted	27,014.00	0.00	27,014.00	92*0289593	92*0289596
51777	General Fund Unrestricted	1,793.00	0.00	1,793.00	92*0289599	92*0289605
51778	General Fund Unrestricted	2,237.20	0.00	2,237.20	92*0289606	92*0289613
51779	General Fund Unrestricted	838.20	0.00	838.20	92*0289614	92*0289616
51780	General Fund Unrestricted	779.58	0.00	779.58	92*0289617	92*0289623
51781	General Fund Unrestricted	3,341.21	0.00	3,341.21	92*0289624	92*0289629
51782	General Fund Unrestricted	10,049.58	0.00	10,049.58	92*0289630	92*0289635
51783	General Fund Unrestricted	650.00	0.00	650.00	92*0289637	92*0289637
51784	General Fund Unrestricted	19,467.88	0.00	19,467.88	92*0289642	92*0289645
51785	General Fund Unrestricted	4,245.98	0.00	4,245.98	92*0289646	92*0289651
51786	General Fund Unrestricted	31,889.13	0.00	31,889.13	92*0289652	92*0289655
51789	General Fund Unrestricted	10,017.00	0.00	10,017.00	92*0289669	92*0289669
51790	General Fund Unrestricted	2,818.58	0.00	2,818.58	92*0289670	92*0289678
51793	General Fund Unrestricted	2,326.50	0.00	2,326.50	92*0289683	92*0289692
51794	General Fund Unrestricted	1,841.00	0.00	1,841.00	92*0289693	92*0289695
51795	General Fund Unrestricted	474.06	0.00	474.06	92*0289696	92*0289698
51796	General Fund Unrestricted	23,350.82	0.00	23,350.82	92*0289699	92*0289701
51798	General Fund Unrestricted	802.09	0.00	802.09	92*0289706	92*0289707
51804	General Fund Unrestricted	2,688.00	0.00	2,688.00	92*0289721	92*0289731

Check Registers Submitted for Approval
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Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
51806	General Fund Unrestricted	3,945.96	0.00	3,945.96	92*0289735	92*0289741
51808	General Fund Unrestricted	7,851.08	0.00	7,851.08	92*0289750	92*0289751
51809	General Fund Unrestricted	1,623.64	0.00	1,623.64	92*0289753	92*0289754
51810	General Fund Unrestricted	8,979.81	0.00	8,979.81	92*0289755	92*0289756
51814	General Fund Unrestricted	3,333.00	0.00	3,333.00	92*0289762	92*0289770
51815	General Fund Unrestricted	39,873.99	0.00	39,873.99	92*0289771	92*0289772
51816	General Fund Unrestricted	12,379.78	0.00	12,379.78	92*0289773	92*0289778
51817	General Fund Unrestricted	563.14	0.00	563.14	92*0289781	92*0289781
51818	General Fund Unrestricted	13,767.25	0.00	13,767.25	92*0289782	92*0289782
51820	General Fund Unrestricted	570.00	0.00	570.00	92*0289791	92*0289792
51821	General Fund Unrestricted	3,489.13	0.00	3,489.13	92*0289793	92*0289797
51822	General Fund Unrestricted	20,662.43	0.00	20,662.43	92*0289798	92*0289801
51826	General Fund Unrestricted	3,359.80	0.00	3,359.80	92*0289812	92*0289827
51827	General Fund Unrestricted	6,348.50	0.00	6,348.50	92*0289828	92*0289840
51828	General Fund Unrestricted	4,608.08	0.00	4,608.08	92*0289841	92*0289847
51829	General Fund Unrestricted	1,090.35	0.00	1,090.35	92*0289848	92*0289852
51830	General Fund Unrestricted	964.10	0.00	964.10	92*0289853	92*0289858
51834	General Fund Unrestricted	4,682.00	0.00	4,682.00	92*0289865	92*0289891
51835	General Fund Unrestricted	970.62	0.00	970.62	92*0289892	92*0289893
51837	General Fund Unrestricted	161.55	0.00	161.55	92*0289898	92*0289898
51838	General Fund Unrestricted	18,955.55	0.00	18,955.55	92*0289902	92*0289906
51841	General Fund Unrestricted	12,220.00	0.00	12,220.00	92*0289920	92*0289922
51851	General Fund Unrestricted	1,897.20	0.00	1,897.20	92*0289941	92*0289954
51852	General Fund Unrestricted	3,041.00	0.00	3,041.00	92*0289955	92*0289971
51854	General Fund Unrestricted	7,344.31	0.00	7,344.31	92*0289976	92*0289980
51855	General Fund Unrestricted	27,500.00	0.00	27,500.00	92*0289981	92*0289981
51856	General Fund Unrestricted	2,613.03	0.00	2,613.03	92*0289982	92*0289983
51859	General Fund Unrestricted	4,973.70	0.00	4,973.70	92*0289986	92*0290010
51860	General Fund Unrestricted	5,590.80	0.00	5,590.80	92*0290011	92*0290011
51861	General Fund Unrestricted	12,395.00	0.00	12,395.00	92*0290012	92*0290014
51862	General Fund Unrestricted	2,209.85	0.00	2,209.85	92*0290015	92*0290021
51863	General Fund Unrestricted	3,228.15	0.00	3,228.15	92*0290022	92*0290026
51865	General Fund Unrestricted	17,509.86	0.00	17,509.86	92*0290030	92*0290035
51866	General Fund Unrestricted	566.00	0.00	566.00	92*0290037	92*0290037
51867	General Fund Unrestricted	190,397.91	0.00	190,397.91	92*0290041	92*0290046
51868	General Fund Unrestricted	4,932.00	0.00	4,932.00	92*0290047	92*0290051
51869	General Fund Unrestricted	1,075.91	0.00	1,075.91	92*0290052	92*0290053
51871	General Fund Unrestricted	21,829.00	0.00	21,829.00	92*0290055	92*0290065
51872	General Fund Unrestricted	1,580,797.25	0.00	1,580,797.25	92*0290066	92*0290067
51873	General Fund Unrestricted	93,528.42	0.00	93,528.42	92*0290068	92*0290070
51874	General Fund Unrestricted	2,002.35	0.00	2,002.35	92*0290073	92*0290074

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Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
51875	General Fund Unrestricted	314.37	0.00	314.37	92*0290075	92*0290075
51876	General Fund Unrestricted	698.54	0.00	698.54	92*0290076	92*0290081
51877	General Fund Unrestricted	9,131.00	0.00	9,131.00	92*0290083	92*0290085
51878	General Fund Unrestricted	30,360.00	0.00	30,360.00	92*0290087	92*0290087
51879	General Fund Unrestricted	1,604.28	0.00	1,604.28	92*0290088	92*0290089
51881	General Fund Unrestricted	3,751.90	0.00	3,751.90	92*0290104	92*0290128
51884	General Fund Unrestricted	12,604.13	0.00	12,604.13	92*0290136	92*0290160
51885	General Fund Unrestricted	15,228.13	0.00	15,228.13	92*0290161	92*0290162
51886	General Fund Unrestricted	29,584.88	0.00	29,584.88	92*0290163	92*0290164
51888	General Fund Unrestricted	9,022.92	0.00	9,022.92	92*0290167	92*0290168
51890	General Fund Unrestricted	4,594.00	0.00	4,594.00	92*0290177	92*0290198
51891	General Fund Unrestricted	65,307.29	0.00	65,307.29	92*0290199	92*0290201
51892	General Fund Unrestricted	612.55	0.00	612.55	92*0290203	92*0290204
51893	General Fund Unrestricted	388.00	0.00	388.00	92*0290209	92*0290211
51895	General Fund Unrestricted	8,560.17	0.00	8,560.17	92*0290222	92*0290224
51897	General Fund Unrestricted	1,015.25	0.00	1,015.25	92*0290228	92*0290231
51898	General Fund Unrestricted	22,078.23	0.00	22,078.23	92*0290234	92*0290234
51901	General Fund Unrestricted	1,962.30	0.00	1,962.30	92*0290245	92*0290257
51909	General Fund Unrestricted	41,152.66	0.00	41,152.66	92*0290863	92*0290865
51910	General Fund Unrestricted	1,866.31	0.00	1,866.31	92*0290867	92*0290872
51911	General Fund Unrestricted	8,386.20	0.00	8,386.20	92*0290874	92*0290880
51912	General Fund Unrestricted	13,849.60	0.00	13,849.60	92*0290882	92*0290885
51913	General Fund Unrestricted	578.70	0.00	578.70	92*0290886	92*0290887
51914	General Fund Unrestricted	812.83	0.00	812.83	92*0290896	92*0290896
51915	General Fund Unrestricted	38,029.13	0.00	38,029.13	92*0290897	92*0290901
51916	General Fund Unrestricted	2,455.50	0.00	2,455.50	92*0290902	92*0290912
51917	General Fund Unrestricted	261.00	0.00	261.00	92*0290913	92*0290913
51923	General Fund Unrestricted	758.71	0.00	758.71	92*0291257	92*0291257
51924	General Fund Unrestricted	2,227.38	0.00	2,227.38	92*0291258	92*0291263
51925	General Fund Unrestricted	1,354.72	0.00	1,354.72	92*0291264	92*0291266
51927	General Fund Unrestricted	1,126.03	0.00	1,126.03	92*0291273	92*0291275
51928	General Fund Unrestricted	5,964.50	0.00	5,964.50	92*0291276	92*0291276
51929	General Fund Unrestricted	9.31	0.00	9.31	92*0291277	92*0291277
Total Fund 11 General Fund Unrestricted		<u>2,986,907.52</u>	<u>0.00</u>	<u>2,986,907.52</u>		

Check Registers Submitted for Approval
 Checks Written for Period 08/13/11 thru 09/02/11

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
51755	General Fund Restricted	4,354.13	0.00	4,354.13	92*0289501	92*0289501
51757	General Fund Restricted	375.00	0.00	375.00	92*0289510	92*0289510
51759	General Fund Restricted	3,174.26	0.00	3,174.26	92*0289516	92*0289520
51762	General Fund Restricted	2,800.00	0.00	2,800.00	92*0289525	92*0289531
51763	General Fund Restricted	1,440.00	0.00	1,440.00	92*0289532	92*0289540
51764	General Fund Restricted	1,440.00	0.00	1,440.00	92*0289541	92*0289549
51765	General Fund Restricted	1,440.00	0.00	1,440.00	92*0289550	92*0289558
51768	General Fund Restricted	338.17	0.00	338.17	92*0289566	92*0289566
51770	General Fund Restricted	1,555.98	0.00	1,555.98	92*0289571	92*0289571
51771	General Fund Restricted	4,083.94	0.00	4,083.94	92*0289575	92*0289580
51773	General Fund Restricted	2,817.93	0.00	2,817.93	92*0289586	92*0289589
51774	General Fund Restricted	7,032.76	0.00	7,032.76	92*0289592	92*0289592
51780	General Fund Restricted	60.11	0.00	60.11	92*0289622	92*0289622
51782	General Fund Restricted	2,822.08	0.00	2,822.08	92*0289632	92*0289632
51783	General Fund Restricted	782.51	0.00	782.51	92*0289636	92*0289641
51785	General Fund Restricted	97.45	0.00	97.45	92*0289648	92*0289648
51787	General Fund Restricted	4,211.66	0.00	4,211.66	92*0289656	92*0289662
51788	General Fund Restricted	2,149.46	0.00	2,149.46	92*0289663	92*0289668
51797	General Fund Restricted	4,753.06	0.00	4,753.06	92*0289702	92*0289705
51805	General Fund Restricted	1,300.06	0.00	1,300.06	92*0289732	92*0289734
51807	General Fund Restricted	8,928.72	0.00	8,928.72	92*0289742	92*0289749
51809	General Fund Restricted	797.05	0.00	797.05	92*0289752	92*0289752
51810	General Fund Restricted	3,497.00	0.00	3,497.00	92*0289757	92*0289757
51817	General Fund Restricted	909.00	0.00	909.00	92*0289779	92*0289780
51818	General Fund Restricted	10,000.00	0.00	10,000.00	92*0289783	92*0289784
51819	General Fund Restricted	5,657.57	0.00	5,657.57	92*0289785	92*0289790
51821	General Fund Restricted	3,460.00	0.00	3,460.00	92*0289794	92*0289795
51823	General Fund Restricted	1,063.45	0.00	1,063.45	92*0289802	92*0289809
51830	General Fund Restricted	1,366.52	0.00	1,366.52	92*0289856	92*0289857
51831	General Fund Restricted	1,005.00	0.00	1,005.00	92*0289859	92*0289860
51836	General Fund Restricted	1,819.67	0.00	1,819.67	92*0289894	92*0289895
51837	General Fund Restricted	3,926.56	0.00	3,926.56	92*0289896	92*0289901
51839	General Fund Restricted	2,477.78	0.00	2,477.78	92*0289907	92*0289915
51840	General Fund Restricted	1,505.00	0.00	1,505.00	92*0289916	92*0289919
51853	General Fund Restricted	845.47	0.00	845.47	92*0289972	92*0289975
51864	General Fund Restricted	15,113.96	0.00	15,113.96	92*0290027	92*0290029
51866	General Fund Restricted	978.34	0.00	978.34	92*0290036	92*0290040
51870	General Fund Restricted	1,172.00	0.00	1,172.00	92*0290054	92*0290054
51874	General Fund Restricted	1,774.40	0.00	1,774.40	92*0290071	92*0290072
51876	General Fund Restricted	585.00	0.00	585.00	92*0290077	92*0290080
51877	General Fund Restricted	3,300.00	0.00	3,300.00	92*0290082	92*0290086

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
51879	General Fund Restricted	1,240.50	0.00	1,240.50	92*0290090	92*0290091
51880	General Fund Restricted	2,315.00	0.00	2,315.00	92*0290092	92*0290103
51887	General Fund Restricted	832.20	0.00	832.20	92*0290165	92*0290166
51889	General Fund Restricted	1,065.00	0.00	1,065.00	92*0290169	92*0290176
51892	General Fund Restricted	1,198.53	0.00	1,198.53	92*0290202	92*0290207
51893	General Fund Restricted	225.76	0.00	225.76	92*0290208	92*0290210
51894	General Fund Restricted	1,120.00	0.00	1,120.00	92*0290212	92*0290219
51895	General Fund Restricted	3,211.54	0.00	3,211.54	92*0290220	92*0290221
51896	General Fund Restricted	6,037.33	0.00	6,037.33	92*0290225	92*0290227
51897	General Fund Restricted	11.61	0.00	11.61	92*0290232	92*0290232
51898	General Fund Restricted	14,000.80	0.00	14,000.80	92*0290233	92*0290233
51910	General Fund Restricted	710.57	0.00	710.57	92*0290866	92*0290866
51911	General Fund Restricted	6,450.09	0.00	6,450.09	92*0290873	92*0290878
51912	General Fund Restricted	1,775.96	0.00	1,775.96	92*0290881	92*0290881
51913	General Fund Restricted	1,637.60	0.00	1,637.60	92*0290888	92*0290894
51914	General Fund Restricted	1,500.00	0.00	1,500.00	92*0290895	92*0290895
51926	General Fund Restricted	4,470.32	0.00	4,470.32	92*0291267	92*0291272
Total Fund 12 General Fund Restricted		<u>165,013.86</u>	<u>0.00</u>	<u>165,013.86</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
51791	Child Development Fund	64.23	0.00	64.23	92*0289679	92*0289680
51799	Child Development Fund	5,957.73	0.00	5,957.73	92*0289708	92*0289710
51811	Child Development Fund	890.00	0.00	890.00	92*0289758	92*0289758
51824	Child Development Fund	2,700.00	0.00	2,700.00	92*0289810	92*0289810
51832	Child Development Fund	3,987.00	0.00	3,987.00	92*0289861	92*0289861
51842	Child Development Fund	13,572.00	0.00	13,572.00	92*0289923	92*0289923
51843	Child Development Fund	1,165.98	0.00	1,165.98	92*0289924	92*0289926
51882	Child Development Fund	223.84	0.00	223.84	92*0290129	92*0290134
51899	Child Development Fund	1,876.99	0.00	1,876.99	92*0290235	92*0290243
51918	Child Development Fund	915.00	0.00	915.00	92*0290914	92*0290915
51931	Child Development Fund	1,655.49	0.00	1,655.49	92*0291280	92*0291283
Total Fund 33 Child Development Fund		<u>33,008.26</u>	<u>0.00</u>	<u>33,008.26</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
51767	Capital Outlay Projects Fund	160.66	0.00	160.66	92*0289560	92*0289560
51803	Capital Outlay Projects Fund	40,193.82	0.00	40,193.82	92*0289719	92*0289720
51833	Capital Outlay Projects Fund	2,011.92	0.00	2,011.92	92*0289862	92*0289864
51849	Capital Outlay Projects Fund	2,154.41	0.00	2,154.41	92*0289938	92*0289939
51883	Capital Outlay Projects Fund	561.96	0.00	561.96	92*0290135	92*0290135
51930	Capital Outlay Projects Fund	871.74	0.00	871.74	92*0291278	92*0291279
Total Fund 41 Capital Outlay Projects Fu		<u>45,954.51</u>	<u>0.00</u>	<u>45,954.51</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
51766	Bond Fund, Measure E	21,240.00	0.00	21,240.00	92*0289559	92*0289559
51800	Bond Fund, Measure E	8,617.72	0.00	8,617.72	92*0289711	92*0289713
51801	Bond Fund, Measure E	38,879.75	0.00	38,879.75	92*0289714	92*0289717
51802	Bond Fund, Measure E	71,324.00	0.00	71,324.00	92*0289718	92*0289718
51844	Bond Fund, Measure E	157,500.00	0.00	157,500.00	92*0289927	92*0289927
51845	Bond Fund, Measure E	103,760.85	0.00	103,760.85	92*0289928	92*0289928
51846	Bond Fund, Measure E	56,561.91	0.00	56,561.91	92*0289929	92*0289932
51847	Bond Fund, Measure E	95,198.31	0.00	95,198.31	92*0289933	92*0289933
51848	Bond Fund, Measure E	13,442.80	0.00	13,442.80	92*0289934	92*0289937
51857	Bond Fund, Measure E	1,325.40	0.00	1,325.40	92*0289984	92*0289984
Total Fund 42 Bond Fund, Measure E		<u>567,850.74</u>	<u>0.00</u>	<u>567,850.74</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
51776	Property and Liability Fund	29,556.00	0.00	29,556.00	92*0289597	92*0289598
51812	Property and Liability Fund	28,710.00	0.00	28,710.00	92*0289759	92*0289760
51825	Property and Liability Fund	709,443.00	0.00	709,443.00	92*0289811	92*0289811
51850	Property and Liability Fund	1,509.00	0.00	1,509.00	92*0289940	92*0289940
51858	Property and Liability Fund	13,360.00	0.00	13,360.00	92*0289985	92*0289985
51900	Property and Liability Fund	6,300.00	0.00	6,300.00	92*0290244	92*0290244
Total Fund 61 Property and Liability Fund		<u>788,878.00</u>	<u>0.00</u>	<u>788,878.00</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
51792	Student Financial Aid Fund	9,100.00	0.00	9,100.00	92*0289681	92*0289682
51813	Student Financial Aid Fund	217.26	0.00	217.26	92*0289761	92*0289761
Total Fund 74 Student Financial Aid Fund		<u><u>9,317.26</u></u>	<u><u>0.00</u></u>	<u><u>9,317.26</u></u>		

SUMMARY

Total Fund 11 General Fund Unrestricted	2,986,907.52
Total Fund 12 General Fund Restricted	165,013.86
Total Fund 33 Child Development Fund	33,008.26
Total Fund 41 Capital Outlay Projects Fund	45,954.51
Total Fund 42 Bond Fund, Measure E	567,850.74
Total Fund 61 Property and Liability Fund	788,878.00
Total Fund 74 Student Financial Aid Fund	9,317.26
Grand Total:	<u><u>4,596,930.15</u></u>

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES

From 6 / 1 / 2011 To 6 / 30 / 2011
 Board Meeting on 9 / 12 / 2011

FUND: 11 GENERAL FUND-UNRESTRICTED

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Revenue Account</u>		
8600	STATE REVENUE		\$8,650,626
8800	LOCAL REVENUE	\$4,579,929	
	Total revenue	\$4,579,929	\$8,650,626
	<u>Appropriation Account</u>		
5000	OPERATING EXPENSES & SERVICES	\$15,580	
7900	CONTINGENCY OR RESERVE		\$4,086,277
	Total appropriation	\$15,580	\$4,086,277

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Printed on 8/30/2011

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
6/1/2011 - 6/30/2011

Fund 11: General Fund Unrestricted

bc10kt6211g		6/2/2011	B007966		
7900	CONTINGENCY OR RESERVE			<u>Decreases</u>	<u>Increases</u>
8600	STATE REVENUE			0	5,017
				0	5,017
				<hr/>	<hr/>
				0	10,034
Reason:	Adjustment				
Description:	Budg 4 actual 10-11 booked sta				
bc10kt6211h		6/2/2011	B007967		
7900	CONTINGENCY OR RESERVE			<u>Decreases</u>	<u>Increases</u>
8800	LOCAL REVENUE			0	101,940
				0	101,940
				<hr/>	<hr/>
				0	203,880
Reason:	Adjustment				
Description:	Budg 4 actual tax alloc, redev				
bc10pn623k		6/23/2011	B008073		
5000	OPERATING EXPENSES AND SERVICES			<u>Decreases</u>	<u>Increases</u>
7900	CONTINGENCY OR RESERVE			15,580	0
8600	STATE REVENUE			0	1,415,835
				0	1,400,255
				<hr/>	<hr/>
				15,580	2,816,090
Reason:	Adjustment				
Description:	P2 St apportionment yr end adj				
bc10pn623l		6/23/2011	B008074		
7900	CONTINGENCY OR RESERVE			<u>Decreases</u>	<u>Increases</u>
8600	STATE REVENUE			0	2,587,583
8800	LOCAL REVENUE			0	7,245,354
				4,657,771	0
				<hr/>	<hr/>
				4,657,771	9,832,937
Reason:	Adjustment				
Description:	P2 changes, other district rev				
bc10pn624b		6/24/2011	B008077		
7900	CONTINGENCY OR RESERVE			<u>Decreases</u>	<u>Increases</u>
8800	LOCAL REVENUE			24,098	0
				24,098	0
				<hr/>	<hr/>
				48,196	0
Reason:	Adjustment				
Description:	Over-rep redev rev-St.Apprtmnt				

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
6/1/2011 - 6/30/2011

Summary by Major Object for Fund 11

	<u>Decreases</u>	<u>Increases</u>
5000 OPERATING EXPENSES AND SERVICES	15,580	0
7900 CONTINGENCY OR RESERVE	0	4,086,277
8600 STATE REVENUE	0	8,650,626
8800 LOCAL REVENUE	4,579,929	0
	<u>4,595,509</u>	<u>12,736,903</u>

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES

From 6 / 1 / 2011 To 6 / 30 / 2011
 Board Meeting on 9 / 12 / 2011

FUND: 12 GENERAL FUND-RESTRICTED

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Revenue Account</u>		
8100	FEDERAL REVENUE		\$520,372
8600	STATE REVENUE		912,107
8800	LOCAL REVENUE		116,157
	Total revenue		\$1,548,636
	<u>Appropriation Account</u>		
1000	ACADEMIC SALARIES		\$380,292
2000	CLASSIFIED / OTHER NONACADEMIC		343,355
3000	EMPLOYEE BENEFITS		133,089
4000	SUPPLIES AND MATERIALS		23,943
5000	OPERATING EXPENSES & SERVICES		644,674
6000	CAPITAL OUTLAY	\$1,562	
7000	OTHER OUTGO		24,845
	Total appropriation	\$1,562	\$1,550,198

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
6/1/2011 - 6/30/2011

Fund 12: General Fund Restricted

bc10kt6211f		6/2/2011	B007965	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC			0	4,898
3000	EMPLOYEE BENEFITS			0	3,063
4000	SUPPLIES AND MATERIALS			0	3,000
5000	OPERATING EXPENSES AND SERVICES			0	214,039
8600	STATE REVENUE			0	225,000
				<hr/>	<hr/>
Reason: New Budget				0	450,000
Description: Newb Econ & Workforce Dev					

bc10pn607a		6/7/2011	B007971	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			0	56,767
3000	EMPLOYEE BENEFITS			0	7,846
4000	SUPPLIES AND MATERIALS			0	4,787
5000	OPERATING EXPENSES AND SERVICES			0	600
8800	LOCAL REVENUE			0	70,000
				<hr/>	<hr/>
Reason: New Budget				0	140,000
Description: NEWB#3492 Kaleidoscope SAC/SCC					

bc10pn607j		6/7/2011	B007980	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC			0	2,535
8600	STATE REVENUE			0	2,535
				<hr/>	<hr/>
Reason: Special Project Adjustment				0	5,070
Description: Add'l funds alloc to SCC, P2					

bc10pn608g		6/8/2011	B007987	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC			56,859	0
3000	EMPLOYEE BENEFITS			0	1,900
5000	OPERATING EXPENSES AND SERVICES			0	9,866
8100	FEDERAL REVENUE			45,093	0
				<hr/>	<hr/>
Reason: Special Project Adjustment				101,952	11,766
Description: Redistr final Fed Wrk allocSAC					

bc10kt6811a		6/8/2011	B007994	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES			0	144
8600	STATE REVENUE			0	144
				<hr/>	<hr/>
Reason: Special Project Adjustment				0	288
Description: BSI FY 10-11 P1 March revision					

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
6/1/2011 - 6/30/2011

Fund 12: General Fund Restricted

bc10kt6811d	6/8/2011	B007997	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES		0	32,047
2000	CLASSIFIED/OTHER NONACADEMIC		0	10,200
3000	EMPLOYEE BENEFITS		0	8,633
5000	OPERATING EXPENSES AND SERVICES		50,796	0
8600	STATE REVENUE		0	84
			50,796	50,964
Reason:	Special Project Adjustment			
Description:	BSI SCC #2049-2055 revised bud			
bc10pn610a	6/10/2011	B008000	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES		0	71,053
2000	CLASSIFIED/OTHER NONACADEMIC		0	29,446
3000	EMPLOYEE BENEFITS		0	16,285
4000	SUPPLIES AND MATERIALS		0	7,456
5000	OPERATING EXPENSES AND SERVICES		0	500
8100	FEDERAL REVENUE		0	124,740
			0	249,480
Reason:	New Budget			
Description:	NEWB#1029 CalGRIP SAC			
bc10pn610b	6/10/2011	B008001	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES		0	86,842
2000	CLASSIFIED/OTHER NONACADEMIC		0	29,446
3000	EMPLOYEE BENEFITS		0	18,674
4000	SUPPLIES AND MATERIALS		0	3,750
5000	OPERATING EXPENSES AND SERVICES		0	500
8100	FEDERAL REVENUE		0	139,212
			0	278,424
Reason:	New Budget			
Description:	NEWB#1028 CalGRIP SCC			
bc10pn610e	6/10/2011	B008004	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES		22,719	0
2000	CLASSIFIED/OTHER NONACADEMIC		0	209,195
3000	EMPLOYEE BENEFITS		8,072	0
4000	SUPPLIES AND MATERIALS		2,758	0
5000	OPERATING EXPENSES AND SERVICES		29,691	0
8600	STATE REVENUE		0	145,955
			63,240	355,150
Reason:	Special Project Adjustment			
Description:	SAC DSPS 10/11 allocations			
bc10kt61311b	6/13/2011	B008015	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		0	214
8600	STATE REVENUE		0	214
			0	428
Reason:	Special Project Adjustment			
Description:	BSI FY 10-11 P1 March revision			

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
6/1/2011 - 6/30/2011

Fund 12: General Fund Restricted

bc10pn614a		6/14/2011	B008016	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC			20,638	0
3000	EMPLOYEE BENEFITS			0	496
4000	SUPPLIES AND MATERIALS			1,879	0
6000	CAPITAL OUTLAY			3,269	0
8100	FEDERAL REVENUE			25,290	0
				51,076	496

Reason: Special Project Adjustment
Description: SCC Fed Wrk Stdy Final FWS red

bc10pn623m		6/23/2011	B008075	<u>Decreases</u>	<u>Increases</u>
3000	EMPLOYEE BENEFITS			0	2,500
5000	OPERATING EXPENSES AND SERVICES			0	2,500
8600	STATE REVENUE			0	5,000
				0	10,000

Reason: Special Project Adjustment
Description: Add'l funds from Chancellor's

bc10pn627a		6/27/2011	B008087	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC			0	18,096
3000	EMPLOYEE BENEFITS			0	11,904
5000	OPERATING EXPENSES AND SERVICES			0	470,000
8600	STATE REVENUE			0	500,000
				0	1,000,000

Reason: New Budget
Description: NEWB#2287 YEP Faculty Grants

bc10pn628c		6/28/2011	B008090	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO			0	19,379
8600	STATE REVENUE			0	19,379
				0	38,758

Reason: Special Project Adjustment
Description: SP#2231 DSPS SAC PY P2

bc10pn628d		6/28/2011	B008091	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO			0	5,466
8600	STATE REVENUE			0	5,466
				0	10,932

Reason: Special Project Adjustment
Description: SP#2231 DSPS SCC PY P@

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
6/1/2011 - 6/30/2011

Fund 12: General Fund Restricted

bc10pn712a		6/30/2011	B008126	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			0	154,116
2000	CLASSIFIED/OTHER NONACADEMIC			0	104,667
3000	EMPLOYEE BENEFITS			0	61,553
4000	SUPPLIES AND MATERIALS			0	1,500
5000	OPERATING EXPENSES AND SERVICES			0	43,364
6000	CAPITAL OUTLAY			0	1,800
8100	FEDERAL REVENUE			0	367,000
				0	734,000

Reason: New Budget
Description: NEWB#1902 WIA Nursing Ctr II

bc10pn718e		6/30/2011	B008138	<u>Decreases</u>	<u>Increases</u>
4000	SUPPLIES AND MATERIALS			0	3,020
8800	LOCAL REVENUE			0	3,020
				0	6,040

Reason: Adjustment
Description: SP#1227 CCRAA allocate income

bc10kt72011c		6/30/2011	B008156	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			0	6,152
2000	CLASSIFIED/OTHER NONACADEMIC			0	3,085
3000	EMPLOYEE BENEFITS			0	3,419
5000	OPERATING EXPENSES AND SERVICES			1,830	0
8600	STATE REVENUE			0	10,826
				1,830	23,482

Reason: Special Project Adjustment
Description: Reallocate CalWorks 2 D.O.

bc10kt72011e		6/30/2011	B008158	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			3,817	0
2000	CLASSIFIED/OTHER NONACADEMIC			1,405	0
3000	EMPLOYEE BENEFITS			0	3,589
8600	STATE REVENUE			1,633	0
				6,855	3,589

Reason: Special Project Adjustment
Description: Reallocate CalWorks SAC 2 D.O.

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
6/1/2011 - 6/30/2011

Fund 12: General Fund Restricted

		6/30/2011	B008159	<u>Decreases</u>	<u>Increases</u>
bc10kt72011f					
1000	ACADEMIC SALARIES			3,866	0
2000	CLASSIFIED/OTHER NONACADEMIC			456	0
3000	EMPLOYEE BENEFITS			258	0
8600	STATE REVENUE			4,580	0
				<u>9,160</u>	<u>0</u>
Reason:	Special Project Adjustment				
Description:	Reallocate CalWorks SCC 2 D.O.				
bc10kt72111a		6/30/2011	B008170	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			0	3,717
8600	STATE REVENUE			0	3,717
				<u>0</u>	<u>7,434</u>
Reason:	Special Project Adjustment				
Description:	Allocate fds 2 SAC based on P2				
bc10pn726a		6/30/2011	B008187	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC			19,179	0
3000	EMPLOYEE BENEFITS			1,659	0
4000	SUPPLIES AND MATERIALS			604	0
5000	OPERATING EXPENSES AND SERVICES			18,477	0
8100	FEDERAL REVENUE			39,919	0
				<u>79,838</u>	<u>0</u>
Reason:	Special Project Adjustment				
Description:	Fund FSEOG SAC disbursements				
bc10pn726c		6/30/2011	B008189	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC			0	1,069
3000	EMPLOYEE BENEFITS			0	248
8800	LOCAL REVENUE			0	1,317
				<u>0</u>	<u>2,634</u>
Reason:	Special Project Adjustment				
Description:	Adj WBC Prog Inc to actuals				
bc10pn726d		6/30/2011	B008190	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC			0	24,190
3000	EMPLOYEE BENEFITS			0	1,680
8800	LOCAL REVENUE			0	25,870
				<u>0</u>	<u>51,740</u>
Reason:	Special Project Adjustment				
Description:	Adj WBC Cash Match on actuals				
bc10pn728b		6/30/2011	B008192	<u>Decreases</u>	<u>Increases</u>
4000	SUPPLIES AND MATERIALS			0	5,671
8800	LOCAL REVENUE			0	5,671
				<u>0</u>	<u>11,342</u>
Reason:	Carry Over Budget				
Description:	COB#3261 CEC Fam Lit Stu Res				

Fund 12: General Fund Restricted

		6/30/2011	B008193	<u>Decreases</u>	<u>Increases</u>
bc10pn728c					
2000	CLASSIFIED/OTHER NONACADEMIC			0	5,000
3000	EMPLOYEE BENEFITS			0	1,288
5000	OPERATING EXPENSES AND SERVICES			0	212
8800	LOCAL REVENUE			0	6,500
				<hr/>	<hr/>
				0	13,000
Reason:	Special Project Adjustment				
Description:	SP#3659 SBDC Comm Prtr DO incr				

		6/30/2011	B008196	<u>Decreases</u>	<u>Increases</u>
bc10pn728a					
5000	OPERATING EXPENSES AND SERVICES			0	3,679
8800	LOCAL REVENUE			0	3,679
				<hr/>	<hr/>
				0	7,358
Reason:	New Budget				
Description:	NEWB#3270 CITD Prg Inc DO				

		6/30/2011	B008207	<u>Decreases</u>	<u>Increases</u>
bc10pn729k					
2000	CLASSIFIED/OTHER NONACADEMIC			35	0
5000	OPERATING EXPENSES AND SERVICES			150	0
6000	CAPITAL OUTLAY			93	0
8100	FEDERAL REVENUE			278	0
				<hr/>	<hr/>
				556	0
Reason:	Special Project Adjustment				
Description:	Cover neg bal Pell Adm 6/30/11				

		6/30/2011	B008224	<u>Decreases</u>	<u>Increases</u>
bc10pn803d					
2000	CLASSIFIED/OTHER NONACADEMIC			0	100
8800	LOCAL REVENUE			0	100
				<hr/>	<hr/>
				0	200
Reason:	Special Project Adjustment				
Description:	Incr WBC Comm Cash contrib rec				

Summary by Major Object for Fund 12

		<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES	0	380,292
2000	CLASSIFIED/OTHER NONACADEMIC	0	343,355
3000	EMPLOYEE BENEFITS	0	133,089
4000	SUPPLIES AND MATERIALS	0	23,943
5000	OPERATING EXPENSES AND SERVICES	0	644,674
6000	CAPITAL OUTLAY	1,562	0
7000	OTHER OUTGO	0	24,845
8100	FEDERAL REVENUE	0	520,372
8600	STATE REVENUE	0	912,107
8800	LOCAL REVENUE	0	116,157
		<hr/>	<hr/>
		1,562	3,098,834

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES

From 6 / 1 / 2011 To 6 / 30 / 2011
Board Meeting on 9 / 12 / 2011

FUND: 31 BOOKSTORE FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Revenue Account</u>		
8800	LOCAL REVENUE		\$7,050
	Total revenue		\$7,050
	<u>Appropriation Account</u>		
5000	OPERATING EXPENSES & SERVICES		\$40,000
6000	CAPITAL OUTLAY		175,000
7000	OTHER OUTGO		18,000
7900	CONTINGENCY OR RESERVE	\$225,950	
	Total appropriation	\$225,950	\$233,000

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
6/1/2011 - 6/30/2011

Fund 31: Bookstore Fund

bc10kt6211d	6/2/2011	B007963	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		0	40,000
6000	CAPITAL OUTLAY		0	175,000
7000	OTHER OUTGO		0	18,000
7900	CONTINGENCY OR RESERVE		225,950	0
8800	LOCAL REVENUE		0	7,050
			<hr/> 225,950	<hr/> 240,050
Reason:	Adjustment			
Description:	Cover software upgrade expense			

Summary by Major Object for Fund 31

		<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES	0	40,000
6000	CAPITAL OUTLAY	0	175,000
7000	OTHER OUTGO	0	18,000
7900	CONTINGENCY OR RESERVE	225,950	0
8800	LOCAL REVENUE	0	7,050
		<hr/> 225,950	<hr/> 240,050

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES

From 6 / 1 / 2011 To 6 / 30 / 2011
Board Meeting on 9 / 12 / 2011

FUND: 33 CHILD DEVELOPMENT FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Revenue Account</u>		
8600	STATE REVENUE	\$53,950	
8800	LOCAL REVENUE	3,261	
	Total revenue	\$57,211	
	<u>Appropriation Account</u>		
2000	CLASSIFIED / OTHER NONACADEMIC		\$24,059
3000	EMPLOYEE BENEFITS	\$1,777	
4000	SUPPLIES AND MATERIALS	3,260	
5000	OPERATING EXPENSES & SERVICES	1	
7000	OTHER OUTGO	38,120	
7900	CONTINGENCY OR RESERVE	38,112	
	Total appropriation	\$81,270	\$24,059

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 33: Child Development Fund

		6/30/2011	B008134	<u>Decreases</u>	<u>Increases</u>
bc10pn718a					
2000	CLASSIFIED/OTHER NONACADEMIC			0	28,000
8600	STATE REVENUE			0	28,000
				<u>0</u>	<u>56,000</u>
Reason:	Special Project Adjustment				
Description:	Child Dev CCTR-0192, augment				

		6/30/2011	B008151	<u>Decreases</u>	<u>Increases</u>
bc10pn720a					
4000	SUPPLIES AND MATERIALS			3,260	0
5000	OPERATING EXPENSES AND SERVICES			1	0
8800	LOCAL REVENUE			3,261	0
				<u>6,522</u>	<u>0</u>
Reason:	Special Project Adjustment				
Description:	CDS rev match actuals-not cat				

		6/30/2011	B008154	<u>Decreases</u>	<u>Increases</u>
bc10kt72011a					
2000	CLASSIFIED/OTHER NONACADEMIC			3,941	0
3000	EMPLOYEE BENEFITS			1,777	0
7000	OTHER OUTGO			38,120	0
8600	STATE REVENUE			43,838	0
				<u>87,676</u>	<u>0</u>
Reason:	Special Project Adjustment				
Description:	Realloc CalWorks state 2 D.O.				

		6/30/2011	B008266	<u>Decreases</u>	<u>Increases</u>
bc10pn804k					
7900	CONTINGENCY OR RESERVE			38,112	0
8600	STATE REVENUE			38,112	0
				<u>76,224</u>	<u>0</u>
Reason:	Special Project Adjustment				
Description:	CDS adjust to budget figures				

Summary by Major Object for Fund 33

		<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC	0	24,059
3000	EMPLOYEE BENEFITS	1,777	0
4000	SUPPLIES AND MATERIALS	3,260	0
5000	OPERATING EXPENSES AND SERVICES	1	0
7000	OTHER OUTGO	38,120	0
7900	CONTINGENCY OR RESERVE	38,112	0
8600	STATE REVENUE	53,950	0
8800	LOCAL REVENUE	3,261	0
		<u>138,481</u>	<u>24,059</u>

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES

From 6 / 1 / 2011 To 6 / 30 / 2011
Board Meeting on 9 / 12 / 2011

FUND: 41 CAPITAL OUTLAY PROJECTS FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Revenue Account</u>		
8800	LOCAL REVENUE		\$2,222,439
	Total revenue		\$2,222,439
	<u>Appropriation Account</u>		
6000	CAPITAL OUTLAY		\$2
7900	CONTINGENCY OR RESERVE		2,222,437
	Total appropriation		\$2,222,439

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 41: Capital Outlay Projects Fund

		6/2/2011	B007959	<u>Decreases</u>	<u>Increases</u>
bc10pn602a					
7900	CONTINGENCY OR RESERVE			0	2,199,174
8800	LOCAL REVENUE			0	2,199,174
				<hr/>	<hr/>
				0	4,398,348

Reason: Special Project Adjustment
Description: Adj redevelopmnt revenue budg

		6/8/2011	B007983	<u>Decreases</u>	<u>Increases</u>
bc10pn608c					
6000	CAPITAL OUTLAY			0	2
7900	CONTINGENCY OR RESERVE			0	4,298
8800	LOCAL REVENUE			0	4,300
				<hr/>	<hr/>
				0	8,600

Reason: Special Project Adjustment
Description: Actual non-res fees/corr amts

		6/24/2011	B008080	<u>Decreases</u>	<u>Increases</u>
bc10pn624a					
7900	CONTINGENCY OR RESERVE			0	24,098
8800	LOCAL REVENUE			0	24,098
				<hr/>	<hr/>
				0	48,196

Reason: Special Project Adjustment
Description: Over-rep redev rev-St. Apportn

		6/30/2011	B008188	<u>Decreases</u>	<u>Increases</u>
bc10pn726b					
7900	CONTINGENCY OR RESERVE			5,133	0
8800	LOCAL REVENUE			5,133	0
				<hr/>	<hr/>
				10,266	0

Reason: Special Project Adjustment
Description: Adj Non Res Tuition SAC/SCC

Summary by Major Object for Fund 41

		<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY	0	2
7900	CONTINGENCY OR RESERVE	0	2,222,437
8800	LOCAL REVENUE	0	2,222,439
		<hr/>	<hr/>
		0	4,444,878

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES

From 6 / 1 / 2011 To 6 / 30 / 2011
Board Meeting on 9 / 12 / 2011

FUND: 71 ASSOCIATED STUDENTS FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Revenue Account</u>		
8800	LOCAL REVENUE		\$5,000
	Total revenue		\$5,000
	<u>Appropriation Account</u>		
5000	OPERATING EXPENSES & SERVICES		\$15,000
7900	CONTINGENCY OR RESERVE	\$10,000	
	Total appropriation	\$10,000	\$15,000

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 71: Associated Students Fund

bc10kt6211c	6/2/2011	B007962	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		0	15,000
7900	CONTINGENCY OR RESERVE		10,000	0
8800	LOCAL REVENUE		0	5,000
			<hr/>	<hr/>
			10,000	20,000
Reason:	Adjustment			
Description:	Adj budg 10-11 to coincide inc			

Summary by Major Object for Fund 71

		<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES	0	15,000
7900	CONTINGENCY OR RESERVE	10,000	0
8800	LOCAL REVENUE	0	5,000
		<hr/>	<hr/>
		10,000	20,000

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES

From 6 / 1 / 2011 To 6 / 30 / 2011
Board Meeting on 9 / 12 / 2011

FUND: 74 STUDENT FINANCIAL AID FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Revenue Account</u>		
8100	FEDERAL REVENUE		\$3,328,051
8600	STATE REVENUE		27,746
	Total revenue		\$3,355,797
	<u>Appropriation Account</u>		
5000	OPERATING EXPENSES & SERVICES		\$23
7000	OTHER OUTGO		3,355,797
7900	CONTINGENCY OR RESERVE	\$23	
	Total appropriation	\$23	\$3,355,820

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 74: Student Financial Aid Fund

bc10pn623e		6/23/2011	B008067	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO			1,584	0
8100	FEDERAL REVENUE			1,584	0
				<hr/>	<hr/>
				3,168	0
Reason:	Special Project Adjustment				
Description:	Final FSEOG award adj-FISAP				

bc10kt72511a		6/30/2011	B008186	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES			0	23
7000	OTHER OUTGO			0	3,306,464
7900	CONTINGENCY OR RESERVE			23	0
8100	FEDERAL REVENUE			0	3,278,718
8600	STATE REVENUE			0	27,746
				<hr/>	<hr/>
				23	6,612,951
Reason:	Special Project Adjustment				
Description:	Adj budget - Financial Aid				

bc10pn726a		6/30/2011	B008187	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO			0	50,917
8100	FEDERAL REVENUE			0	50,917
				<hr/>	<hr/>
				0	101,834
Reason:	Special Project Adjustment				
Description:	Fund FSEOG SAC disbursements				

<u>Summary by Major Object for Fund 74</u>			<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		0	23
7000	OTHER OUTGO		0	3,355,797
7900	CONTINGENCY OR RESERVE		23	0
8100	FEDERAL REVENUE		0	3,328,051
8600	STATE REVENUE		0	27,746
			<hr/>	<hr/>
			23	6,711,617

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES**

**From 6 / 1 / 2011 To 6 / 30 / 2011
Board Meeting on 9 / 12 / 2011**

FUND: 76 COMMUNITY EDUCATION FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Revenue Account</u>		
8800	LOCAL REVENUE		\$83,276
	Total revenue		\$83,276
	<u>Appropriation Account</u>		
2000	CLASSIFIED / OTHER NONACADEMIC		\$20,812
3000	EMPLOYEE BENEFITS	\$9,506	
5000	OPERATING EXPENSES & SERVICES		71,859
7900	CONTINGENCY OR RESERVE		111
	Total appropriation	\$9,506	\$92,782

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 76: Community Education Fund

		6/2/2011	B007961	<u>Decreases</u>	<u>Increases</u>
bc10kt6211b					
2000	CLASSIFIED/OTHER NONACADEMIC			0	16,204
5000	OPERATING EXPENSES AND SERVICES			0	25,863
7900	CONTINGENCY OR RESERVE			0	12,983
8800	LOCAL REVENUE			0	55,050
				<hr/>	<hr/>
				0	110,100
Reason:	Adjustment				
Description:	Adj 10-11 budg 2 coincide w in				

		6/30/2011	B008185	<u>Decreases</u>	<u>Increases</u>
bc10pn725d					
2000	CLASSIFIED/OTHER NONACADEMIC			0	4,705
5000	OPERATING EXPENSES AND SERVICES			0	23,308
8800	LOCAL REVENUE			0	28,013
				<hr/>	<hr/>
				0	56,026
Reason:	Adjustment				
Description:	SAC Aux Svcs add'l income adj				

		6/30/2011	B008283	<u>Decreases</u>	<u>Increases</u>
bc10pn805c					
2000	CLASSIFIED/OTHER NONACADEMIC			97	0
3000	EMPLOYEE BENEFITS			9,506	0
5000	OPERATING EXPENSES AND SERVICES			0	22,688
7900	CONTINGENCY OR RESERVE			12,872	0
8800	LOCAL REVENUE			0	213
				<hr/>	<hr/>
				22,475	22,901
Reason:	Adjustment				
Description:	SAC Aux Svcs neg bal adj				

Summary by Major Object for Fund 76

		<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC	0	20,812
3000	EMPLOYEE BENEFITS	9,506	0
5000	OPERATING EXPENSES AND SERVICES	0	71,859
7900	CONTINGENCY OR RESERVE	0	111
8800	LOCAL REVENUE	0	83,276
		<hr/>	<hr/>
		9,506	176,058

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

**From 6 / 1 / 2011 To 6 / 30 / 2011
Board Meeting on 9 / 12 / 2011**

FUND: 11 GENERAL FUND-UNRESTRICTED

BACKGROUND

The California Administration Code, Regulation 58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Account</u>		
1000	ACADEMIC SALARIES		\$26,754
2000	CLASSIFIED / OTHER NONACADEMIC		84,632
3000	EMPLOYEE BENEFITS		40,413
4000	SUPPLIES AND MATERIALS	\$100,886	
5000	OPERATING EXPENSES AND SERVICES	29,963	
6000	CAPITAL OUTLAY	20,950	
	Total Transfer	\$151,799	\$151,799

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 11: General Fund Unrestricted

bc10pn608d	6/8/2011	B007984	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		682	0
6000	CAPITAL OUTLAY		0	682
			<hr/>	<hr/>
			682	682

Reason: Adjustment
Description: PAGR software purchase incr

bc10pn608e	6/8/2011	B007985	<u>From</u>	<u>To</u>
2000	CLASSIFIED/OTHER NONACADEMIC		85,776	0
5000	OPERATING EXPENSES AND SERVICES		0	85,776
			<hr/>	<hr/>
			85,776	85,776

Reason: Delete Budget
Description: DELB#1401 SAC Fed Wrk Study

bc10pn608m	6/8/2011	B007993	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		300	0
5000	OPERATING EXPENSES AND SERVICES		0	300
			<hr/>	<hr/>
			300	300

Reason: Adjustment
Description: Risk Mgmt file cab lock repair

bc10pn609a	6/9/2011	B007998	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		2,175	0
5000	OPERATING EXPENSES AND SERVICES		0	3,011
6000	CAPITAL OUTLAY		836	0
			<hr/>	<hr/>
			3,011	3,011

Reason: Adjustment
Description: HR legal exp/Dist Svc Awards

bc10pn610e	6/10/2011	B008004	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	11,244
2000	CLASSIFIED/OTHER NONACADEMIC		0	1,337
3000	EMPLOYEE BENEFITS		54	0
4000	SUPPLIES AND MATERIALS		400	0
5000	OPERATING EXPENSES AND SERVICES		12,127	0
			<hr/>	<hr/>
			12,581	12,581

Reason: Special Project Adjustment
Description: SAC DSPS 10/11 allocations

bc10pn610j	6/10/2011	B008009	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		324	0
5000	OPERATING EXPENSES AND SERVICES		0	324
			<hr/>	<hr/>
			324	324

Reason: Adjustment
Description: Payroll dept printer repair

Fund 11: General Fund Unrestricted

		6/10/2011	B008011	<u>From</u>	<u>To</u>
bc10pn610i					
5000	OPERATING EXPENSES AND SERVICES			0	13,000
6000	CAPITAL OUTLAY			13,000	0
				<hr/>	<hr/>
				13,000	13,000

Reason: Adjustment
Description: DO ITS consultant J. Raubolt

		6/14/2011	B008019	<u>From</u>	<u>To</u>
bc10pn614d					
1000	ACADEMIC SALARIES			500	0
2000	CLASSIFIFED/OTHER NONACADEMIC			0	500
				<hr/>	<hr/>
				500	500

Reason: Special Project Adjustment
Description: SAC EOPS student asst hrs/exps

		6/16/2011	B008027	<u>From</u>	<u>To</u>
bc10kt61611a					
4000	SUPPLIES AND MATERIALS			0	325
5000	OPERATING EXPENSES AND SERVICES			325	0
				<hr/>	<hr/>
				325	325

Reason: Adjustment
Description: Fund Webinar, Chancellor's por

		6/17/2011	B008046	<u>From</u>	<u>To</u>
bc10kt61711i					
2000	CLASSIFIFED/OTHER NONACADEMIC			0	481
5000	OPERATING EXPENSES AND SERVICES			407	0
6000	CAPITAL OUTLAY			74	0
				<hr/>	<hr/>
				481	481

Reason: Special Project Adjustment
Description: Fund student assistant

		6/17/2011	B008049	<u>From</u>	<u>To</u>
bc10kt61711o					
4000	SUPPLIES AND MATERIALS			0	150
5000	OPERATING EXPENSES AND SERVICES			150	0
				<hr/>	<hr/>
				150	150

Reason: Special Project Adjustment
Description: Reimb J. Iannaccone 4 books

		6/20/2011	B008053	<u>From</u>	<u>To</u>
bc10kt62011b					
4000	SUPPLIES AND MATERIALS			200	0
5000	OPERATING EXPENSES AND SERVICES			0	200
				<hr/>	<hr/>
				200	200

Reason: Adjustment
Description: Fund AC units ad DMC

Fund 11: General Fund Unrestricted

		6/23/2011	B008068	<u>From</u>	<u>To</u>
bc10pn623f					
1000	ACADEMIC SALARIES			0	2,659
2000	CLASSIFIFED/OTHER NONACADEMIC			3,051	0
3000	EMPLOYEE BENEFITS			0	392
				<hr/>	<hr/>
				3,051	3,051

Reason: Adjustment
Description: SAC non-instr summer assignmnt

		6/23/2011	B008069	<u>From</u>	<u>To</u>
bc10pn623g					
1000	ACADEMIC SALARIES			0	2,770
2000	CLASSIFIFED/OTHER NONACADEMIC			3,178	0
3000	EMPLOYEE BENEFITS			0	408
				<hr/>	<hr/>
				3,178	3,178

Reason: Adjustment
Description: SAC allocate 1/2 summer assign

		6/24/2011	B008078	<u>From</u>	<u>To</u>
bc10pn624c					
4000	SUPPLIES AND MATERIALS			53,571	0
5000	OPERATING EXPENSES AND SERVICES			0	53,613
6000	CAPITAL OUTLAY			42	0
				<hr/>	<hr/>
				53,613	53,613

Reason: Adjustment
Description: SAC ISA instructional agreemnt

		6/28/2011	B008094	<u>From</u>	<u>To</u>
bc10kt62811a					
4000	SUPPLIES AND MATERIALS			0	30
5000	OPERATING EXPENSES AND SERVICES			30	0
				<hr/>	<hr/>
				30	30

Reason: Adjustment
Description: Cover neg bal PO17697 Corner B

		6/29/2011	B008095	<u>From</u>	<u>To</u>
bc10pn629a					
5000	OPERATING EXPENSES AND SERVICES			0	250
6000	CAPITAL OUTLAY			250	0
				<hr/>	<hr/>
				250	250

Reason: Adjustment
Description: DO ITS Verizon invoice

		6/30/2011	B008098	<u>From</u>	<u>To</u>
bc10pn630a					
2000	CLASSIFIFED/OTHER NONACADEMIC			1,441	0
4000	SUPPLIES AND MATERIALS			624	0
5000	OPERATING EXPENSES AND SERVICES			0	2,116
6000	CAPITAL OUTLAY			51	0
				<hr/>	<hr/>
				2,116	2,116

Reason: Adjustment
Description: SCC Admissions Spectrum

Fund 11: General Fund Unrestricted

		6/30/2011	B008099	<u>From</u>	<u>To</u>
bc10pn630b					
4000	SUPPLIES AND MATERIALS			19,941	0
5000	OPERATING EXPENSES AND SERVICES			0	23,012
6000	CAPITAL OUTLAY			3,071	0
				<hr/>	<hr/>
				23,012	23,012

Reason: Adjustment
Description: SAC Fire instr agree contracts

		6/30/2011	B008100	<u>From</u>	<u>To</u>
bc10pn630c					
4000	SUPPLIES AND MATERIALS			266	0
5000	OPERATING EXPENSES AND SERVICES			0	4,711
6000	CAPITAL OUTLAY			4,445	0
				<hr/>	<hr/>
				4,711	4,711

Reason: Adjustment
Description: SAC Fire instr agree contracts

		6/30/2011	B008101	<u>From</u>	<u>To</u>
bc10pn630d					
4000	SUPPLIES AND MATERIALS			4,743	0
5000	OPERATING EXPENSES AND SERVICES			0	4,746
6000	CAPITAL OUTLAY			3	0
				<hr/>	<hr/>
				4,746	4,746

Reason: Adjustment
Description: SAC Fire instr agree contracts

		6/30/2011	B008102	<u>From</u>	<u>To</u>
bc10pn630e					
4000	SUPPLIES AND MATERIALS			1,183	0
5000	OPERATING EXPENSES AND SERVICES			0	1,183
				<hr/>	<hr/>
				1,183	1,183

Reason: Adjustment
Description: SAC Fire instr agree contracts

		6/30/2011	B008103	<u>From</u>	<u>To</u>
bc10pn630f					
5000	OPERATING EXPENSES AND SERVICES			0	41
6000	CAPITAL OUTLAY			41	0
				<hr/>	<hr/>
				41	41

Reason: Adjustment
Description: SAC Adm Svcs conference reimb

		6/30/2011	B008104	<u>From</u>	<u>To</u>
bc10pn630g					
4000	SUPPLIES AND MATERIALS			2,790	0
5000	OPERATING EXPENSES AND SERVICES			0	2,790
				<hr/>	<hr/>
				2,790	2,790

Reason: Adjustment
Description: SAC ISA instructional agree

Fund 11: General Fund Unrestricted

		6/30/2011	B008105	<u>From</u>	<u>To</u>
bc10pn630h					
4000	SUPPLIES AND MATERIALS			4,931	0
5000	OPERATING EXPENSES AND SERVICES			0	5,828
6000	CAPITAL OUTLAY			897	0
				<hr/>	<hr/>
				5,828	5,828

Reason: Adjustment
Description: SAC Fire instr agree contracts

		6/30/2011	B008106	<u>From</u>	<u>To</u>
bc10pn630i					
4000	SUPPLIES AND MATERIALS			55	0
5000	OPERATING EXPENSES AND SERVICES			0	55
				<hr/>	<hr/>
				55	55

Reason: Adjustment
Description: SAC Fire instr agree contracts

		6/30/2011	B008107	<u>From</u>	<u>To</u>
bc10pn630j					
4000	SUPPLIES AND MATERIALS			1,062	0
5000	OPERATING EXPENSES AND SERVICES			0	1,994
6000	CAPITAL OUTLAY			932	0
				<hr/>	<hr/>
				1,994	1,994

Reason: Adjustment
Description: SAC Fire instr agree contracts

		6/30/2011	B008108	<u>From</u>	<u>To</u>
bc10pn630k					
4000	SUPPLIES AND MATERIALS			1,430	0
5000	OPERATING EXPENSES AND SERVICES			0	1,920
6000	CAPITAL OUTLAY			490	0
				<hr/>	<hr/>
				1,920	1,920

Reason: Adjustment
Description: SAC Fire instr agree contracts

		6/30/2011	B008109	<u>From</u>	<u>To</u>
bc10pn630l					
4000	SUPPLIES AND MATERIALS			2,094	0
5000	OPERATING EXPENSES AND SERVICES			0	2,094
				<hr/>	<hr/>
				2,094	2,094

Reason: Adjustment
Description: SAC Fire instr agree contracts

		6/30/2011	B008112	<u>From</u>	<u>To</u>
bc10kt63011c					
1000	ACADEMIC SALARIES			0	5,283
2000	CLASSIFIED/OTHER NONACADEMIC			6,061	0
3000	EMPLOYEE BENEFITS			0	778
				<hr/>	<hr/>
				6,061	6,061

Reason: Adjustment
Description: Cover Connie Jackson assignmen

Fund 11: General Fund Unrestricted

		6/30/2011	B008114	<u>From</u>	<u>To</u>
bc10kt63011e					
3000	EMPLOYEE BENEFITS			0	9,293
5000	OPERATING EXPENSES AND SERVICES			9,293	0
				<hr/>	<hr/>
				9,293	9,293

Reason: Adjustment
Description: Adj neg bal in sp match accts

		6/30/2011	B008115	<u>From</u>	<u>To</u>
bc10kt63011f					
2000	CLASSIFIED/OTHER NONACADEMIC			0	44,713
3000	EMPLOYEE BENEFITS			0	23,287
5000	OPERATING EXPENSES AND SERVICES			68,000	0
				<hr/>	<hr/>
				68,000	68,000

Reason: Adjustment
Description: Adj neg bal in sp match accts

		6/30/2011	B008116	<u>From</u>	<u>To</u>
bc10kt63011g					
2000	CLASSIFIED/OTHER NONACADEMIC			0	17,038
5000	OPERATING EXPENSES AND SERVICES			17,038	0
				<hr/>	<hr/>
				17,038	17,038

Reason: Special Project Adjustment
Description: Cover negative balance 4 DSPS

		6/30/2011	B008118	<u>From</u>	<u>To</u>
bc10pn701b					
2000	CLASSIFIED/OTHER NONACADEMIC			0	2,200
5000	OPERATING EXPENSES AND SERVICES			2,200	0
				<hr/>	<hr/>
				2,200	2,200

Reason: Adjustment
Description: DO ITS OT-up to 30 hrs.

		6/30/2011	B008120	<u>From</u>	<u>To</u>
bc10kt7611b					
4000	SUPPLIES AND MATERIALS			1,553	0
5000	OPERATING EXPENSES AND SERVICES			0	1,553
				<hr/>	<hr/>
				1,553	1,553

Reason: Adjustment
Description: Cover Fire Academy instr agree

		6/30/2011	B008132	<u>From</u>	<u>To</u>
bc10kt71511a					
2000	CLASSIFIED/OTHER NONACADEMIC			1	0
5000	OPERATING EXPENSES AND SERVICES			0	1
				<hr/>	<hr/>
				1	1

Reason: Adjustment
Description: Correct B008116

Fund 11: General Fund Unrestricted

		6/30/2011	B008141	<u>From</u>	<u>To</u>
bc10pn718h					
4000	SUPPLIES AND MATERIALS			1,500	0
6000	CAPITAL OUTLAY			0	1,500
				<hr/>	<hr/>
				1,500	1,500

Reason: Adjustment
Description: DO ITS ad Bid#1777

		6/30/2011	B008145	<u>From</u>	<u>To</u>
bc10pn718l					
1000	ACADEMIC SALARIES			0	3,944
2000	CLASSIFIFED/OTHER NONACADEMIC			4,811	0
3000	EMPLOYEE BENEFITS			0	867
				<hr/>	<hr/>
				4,811	4,811

Reason: Special Project Adjustment
Description: SAC EOPS counselor sal/ben

		6/30/2011	B008152	<u>From</u>	<u>To</u>
bc10pn720b					
5000	OPERATING EXPENSES AND SERVICES			1,000	0
6000	CAPITAL OUTLAY			0	1,000
				<hr/>	<hr/>
				1,000	1,000

Reason: Adjustment
Description: DO ITS ad Bid#1777

		6/30/2011	B008157	<u>From</u>	<u>To</u>
bc10kt72011d					
1000	ACADEMIC SALARIES			0	1,837
2000	CLASSIFIFED/OTHER NONACADEMIC			1,255	0
3000	EMPLOYEE BENEFITS			582	0
				<hr/>	<hr/>
				1,837	1,837

Reason: Special Project Adjustment
Description: Reallocate CalWorks 2 D.O.

		6/30/2011	B008178	<u>From</u>	<u>To</u>
bc10kt72211b					
1000	ACADEMIC SALARIES			720	0
2000	CLASSIFIFED/OTHER NONACADEMIC			0	130,186
5000	OPERATING EXPENSES AND SERVICES			129,466	0
				<hr/>	<hr/>
				130,186	130,186

Reason: Special Project Adjustment
Description: Fund hourly account

		6/30/2011	B008180	<u>From</u>	<u>To</u>
bc10kt72211d					
2000	CLASSIFIFED/OTHER NONACADEMIC			4,083	0
3000	EMPLOYEE BENEFITS			0	4,083
				<hr/>	<hr/>
				4,083	4,083

Reason: Adjustment
Description: Fund benefit accounts

Fund 11: General Fund Unrestricted

bc10kt72211e	6/30/2011	B008181	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		1,567	0
5000	OPERATING EXPENSES AND SERVICES		0	1,567
			<hr/>	<hr/>
			1,567	1,567

Reason: Adjustment
Description: Cover negative balance

BC10DP83D	6/30/2011	B008244	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	237
3000	EMPLOYEE BENEFITS		237	0
			<hr/>	<hr/>
			237	237

Reason: Special Project Adjustment
Description: Cover negative balances

BC01JP0803G	6/30/2011	B008252	<u>From</u>	<u>To</u>
2000	CLASSIFIED/OTHER NONACADEMIC		2,166	0
3000	EMPLOYEE BENEFITS		0	2,166
			<hr/>	<hr/>
			2,166	2,166

Reason: Special Project Adjustment
Description: Cover neg bal CITD match

bc10kt8811c	6/30/2011	B008307	<u>From</u>	<u>To</u>
3000	EMPLOYEE BENEFITS		0	12
5000	OPERATING EXPENSES AND SERVICES		12	0
			<hr/>	<hr/>
			12	12

Reason: Adjustment
Description: Adj sp holding acct 4 persone

Summary by Major Object for Fund 11

		<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES	0	26,754
2000	CLASSIFIED/OTHER NONACADEMIC	0	84,632
3000	EMPLOYEE BENEFITS	0	40,413
4000	SUPPLIES AND MATERIALS	100,886	0
5000	OPERATING EXPENSES AND SERVICES	29,963	0
6000	CAPITAL OUTLAY	20,950	0
		<hr/>	<hr/>
		151,799	151,799

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

**From 6/1/2011 To 6/30/2011
Board Meeting on 9/12/2011**

FUND: 12 GENERAL FUND-RESTRICTED

BACKGROUND

The California Administration Code, Regulation 58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Account</u>		
1000	ACADEMIC SALARIES		\$210,793
2000	CLASSIFIED / OTHER NONACADEMIC		58,379
3000	EMPLOYEE BENEFITS	\$15,096	
4000	SUPPLIES AND MATERIALS	60,880	
5000	OPERATING EXPENSES AND SERVICES	164,537	
6000	CAPITAL OUTLAY	20,141	
7000	OTHER OUTGO	8,518	
	Total Transfer	\$269,172	\$269,172

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 12: General Fund Restricted

bc10pn601c	6/1/2011	B007958	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		700	0
5000	OPERATING EXPENSES AND SERVICES		0	700
			<hr/>	<hr/>
			700	700

Reason: Special Project Adjustment
Description: SAC MCHS software lic/fees

bc10pn607f	6/7/2011	B007976	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	478
2000	CLASSIFIFED/OTHER NONACADEMIC		478	0
			<hr/>	<hr/>
			478	478

Reason: Special Project Adjustment
Description: SAC SCE PT summer faculty

bc10pn607g	6/7/2011	B007977	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	927
5000	OPERATING EXPENSES AND SERVICES		0	2,626
6000	CAPITAL OUTLAY		3,553	0
			<hr/>	<hr/>
			3,553	3,553

Reason: Special Project Adjustment
Description: SAC SCE facility rentals/neg

bc10pn607h	6/7/2011	B007978	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	584
3000	EMPLOYEE BENEFITS		584	0
			<hr/>	<hr/>
			584	584

Reason: Special Project Adjustment
Description: SAC SCE summer expenditures

bc10pn608a	6/8/2011	B007981	<u>From</u>	<u>To</u>
2000	CLASSIFIFED/OTHER NONACADEMIC		0	5,856
3000	EMPLOYEE BENEFITS		0	3,418
5000	OPERATING EXPENSES AND SERVICES		9,274	0
			<hr/>	<hr/>
			9,274	9,274

Reason: Special Project Adjustment
Description: SAC VP SS 9-10B sal/ben

bc10pn608b	6/8/2011	B007982	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		1,500	0
5000	OPERATING EXPENSES AND SERVICES		0	1,500
			<hr/>	<hr/>
			1,500	1,500

Reason: Special Project Adjustment
Description: DO Corp Trng Inst contract svc

Fund 12: General Fund Restricted

		6/8/2011	B007989	<u>From</u>	<u>To</u>
bc10pn608i					
1000	ACADEMIC SALARIES			0	300
2000	CLASSIFIFED/OTHER NONACADEMIC			300	0
				<hr/>	<hr/>
				300	300

Reason: Special Project Adjustment
Description: SCC TitleV PT faculty stipends

		6/8/2011	B007991	<u>From</u>	<u>To</u>
bc10pn608k					
4000	SUPPLIES AND MATERIALS			0	508
5000	OPERATING EXPENSES AND SERVICES			0	65
7000	OTHER OUTGO			573	0
				<hr/>	<hr/>
				573	573

Reason: Special Project Adjustment
Description: CDTC books/non-lib/inst dues

		6/8/2011	B007995	<u>From</u>	<u>To</u>
bc10kt6811b					
1000	ACADEMIC SALARIES			1,802	0
2000	CLASSIFIFED/OTHER NONACADEMIC			0	741
3000	EMPLOYEE BENEFITS			410	0
5000	OPERATING EXPENSES AND SERVICES			0	1,471
				<hr/>	<hr/>
				2,212	2,212

Reason: Special Project Adjustment
Description: Revised BSI SCC budg 2012-2018

		6/8/2011	B007996	<u>From</u>	<u>To</u>
bc10kt6811c					
1000	ACADEMIC SALARIES			35	0
3000	EMPLOYEE BENEFITS			0	73
5000	OPERATING EXPENSES AND SERVICES			38	0
				<hr/>	<hr/>
				73	73

Reason: Special Project Adjustment
Description: Revised BSI SCC sp 2019, 41-46

		6/9/2011	B007999	<u>From</u>	<u>To</u>
bc10pn609b					
4000	SUPPLIES AND MATERIALS			0	11,833
6000	CAPITAL OUTLAY			11,833	0
				<hr/>	<hr/>
				11,833	11,833

Reason: Special Project Adjustment
Description: SAC MCHS books/instr supplies

		6/10/2011	B008002	<u>From</u>	<u>To</u>
bc10pn610c					
4000	SUPPLIES AND MATERIALS			0	8,000
6000	CAPITAL OUTLAY			8,000	0
				<hr/>	<hr/>
				8,000	8,000

Reason: Special Project Adjustment
Description: DO Safety stu/staff prk permit

Fund 12: General Fund Restricted

bc10pn610g	6/10/2011	B008006	From	To
4000	SUPPLIES AND MATERIALS		5	0
5000	OPERATING EXPENSES AND SERVICES		0	5
			<hr/>	<hr/>
			5	5

Reason: Special Project Adjustment
Description: SAC Pro Dev reconcile neg bal

bc10pn610i	6/10/2011	B008008	From	To
1000	ACADEMIC SALARIES		0	2,291
2000	CLASSIFIED/OTHER NONACADEMIC		2,291	0
			<hr/>	<hr/>
			2,291	2,291

Reason: Special Project Adjustment
Description: SAC EOPS counsel sal/STRS

bc10pn614b	6/14/2011	B008017	From	To
4000	SUPPLIES AND MATERIALS		0	500
5000	OPERATING EXPENSES AND SERVICES		500	0
			<hr/>	<hr/>
			500	500

Reason: Special Project Adjustment
Description: DO Pell AP check print supply

bc10pn614f	6/14/2011	B008021	From	To
1000	ACADEMIC SALARIES		1,012	0
2000	CLASSIFIED/OTHER NONACADEMIC		0	1,731
4000	SUPPLIES AND MATERIALS		449	0
5000	OPERATING EXPENSES AND SERVICES		270	0
			<hr/>	<hr/>
			1,731	1,731

Reason: Special Project Adjustment
Description: SAC Trans Ctr reallocation

bc10pn614g	6/14/2011	B008022	From	To
1000	ACADEMIC SALARIES		0	9,520
2000	CLASSIFIED/OTHER NONACADEMIC		9,520	0
			<hr/>	<hr/>
			9,520	9,520

Reason: Special Project Adjustment
Description: SAC EOPS counsel salary

bc10pn615c	6/15/2011	B008025	From	To
2000	CLASSIFIED/OTHER NONACADEMIC		600	0
5000	OPERATING EXPENSES AND SERVICES		0	600
			<hr/>	<hr/>
			600	600

Reason: Special Project Adjustment
Description: SCC Title V Sci Ctr repro/prnt

Fund 12: General Fund Restricted

bc10kt61611c	6/16/2011	B008029	From	To
5000	OPERATING EXPENSES AND SERVICES		0	1,675
6000	CAPITAL OUTLAY		1,675	0
			<hr/>	<hr/>
			1,675	1,675

Reason: Special Project Adjustment
Description: Fund PELL Admin SCC Admin Exp

bc10kt61611e	6/16/2011	B008031	From	To
1000	ACADEMIC SALARIES		0	1,366
3000	EMPLOYEE BENEFITS		0	743
4000	SUPPLIES AND MATERIALS		0	991
5000	OPERATING EXPENSES AND SERVICES		3,100	0
			<hr/>	<hr/>
			3,100	3,100

Reason: Special Project Adjustment
Description: Fund PT counselor, food svc

bc10kt61611f	6/16/2011	B008032	From	To
4000	SUPPLIES AND MATERIALS		2,762	0
5000	OPERATING EXPENSES AND SERVICES		0	2,762
			<hr/>	<hr/>
			2,762	2,762

Reason: Special Project Adjustment
Description: Cover facility rental expenses

bc10kt61611g	6/16/2011	B008033	From	To
4000	SUPPLIES AND MATERIALS		0	200
6000	CAPITAL OUTLAY		200	0
			<hr/>	<hr/>
			200	200

Reason: Special Project Adjustment
Description: Fund non instructional supplie

bc10kt61711a	6/17/2011	B008035	From	To
5000	OPERATING EXPENSES AND SERVICES		2,000	0
6000	CAPITAL OUTLAY		0	2,000
			<hr/>	<hr/>
			2,000	2,000

Reason: Special Project Adjustment
Description: Cover equipment purchases

bc10kt61711b	6/17/2011	B008036	From	To
4000	SUPPLIES AND MATERIALS		115	0
6000	CAPITAL OUTLAY		0	115
			<hr/>	<hr/>
			115	115

Reason: Special Project Adjustment
Description: Cover equipment purchases

Fund 12: General Fund Restricted

bc10kt61711c	6/17/2011	B008037	From	To
5000	OPERATING EXPENSES AND SERVICES		390	0
6000	CAPITAL OUTLAY		0	390
			<hr/>	<hr/>
			390	390

Reason: Special Project Adjustment
Description: Cover equipment purchases

bc10kt61711e	6/17/2011	B008039	From	To
5000	OPERATING EXPENSES AND SERVICES		200	0
6000	CAPITAL OUTLAY		0	200
			<hr/>	<hr/>
			200	200

Reason: Special Project Adjustment
Description: Cover equipment purchases

bc10kt61711g	6/17/2011	B008041	From	To
4000	SUPPLIES AND MATERIALS		257	0
6000	CAPITAL OUTLAY		0	257
			<hr/>	<hr/>
			257	257

Reason: Special Project Adjustment
Description: Cover equipment purchases

bc10kt61711h	6/17/2011	B008042	From	To
4000	SUPPLIES AND MATERIALS		102	0
6000	CAPITAL OUTLAY		0	102
			<hr/>	<hr/>
			102	102

Reason: Special Project Adjustment
Description: Cover equipment purchases

bc10kt61711i	6/17/2011	B008043	From	To
4000	SUPPLIES AND MATERIALS		3,125	0
5000	OPERATING EXPENSES AND SERVICES		1,236	0
6000	CAPITAL OUTLAY		0	4,361
			<hr/>	<hr/>
			4,361	4,361

Reason: Special Project Adjustment
Description: Cover equipment purchases

bc10kt61711j	6/17/2011	B008044	From	To
4000	SUPPLIES AND MATERIALS		879	0
6000	CAPITAL OUTLAY		0	879
			<hr/>	<hr/>
			879	879

Reason: Special Project Adjustment
Description: Cover equipment purchases

Board of Trustees
SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS
6/1/2011 - 6/30/2011

Fund 12: General Fund Restricted

bc10kt61711k	6/17/2011	B008045	From	To
4000	SUPPLIES AND MATERIALS		300	0
5000	OPERATING EXPENSES AND SERVICES		0	300
			<hr/>	<hr/>
			300	300

Reason: Special Project Adjustment
Description: Reimb new Padres Promotores

bc10kt61711m	6/17/2011	B008047	From	To
2000	CLASSIFIFED/OTHER NONACADEMIC		2,221	0
5000	OPERATING EXPENSES AND SERVICES		0	2,221
			<hr/>	<hr/>
			2,221	2,221

Reason: Special Project Adjustment
Description: Cover WIA related travel exp

bc10kt62011a	6/20/2011	B008052	From	To
1000	ACADEMIC SALARIES		0	1,058
4000	SUPPLIES AND MATERIALS		1,058	0
			<hr/>	<hr/>
			1,058	1,058

Reason: Special Project Adjustment
Description: Cover negative PR account

bc10pn621b	6/21/2011	B008056	From	To
3000	EMPLOYEE BENEFITS		2,000	0
5000	OPERATING EXPENSES AND SERVICES		0	2,000
			<hr/>	<hr/>
			2,000	2,000

Reason: Special Project Adjustment
Description: SAC VTEA Prof Dev neg balance

bc10pn621c	6/21/2011	B008057	From	To
3000	EMPLOYEE BENEFITS		0	795
5000	OPERATING EXPENSES AND SERVICES		575	0
6000	CAPITAL OUTLAY		220	0
			<hr/>	<hr/>
			795	795

Reason: Special Project Adjustment
Description: SP#1800 VTEA neg balances

bc10pn621d	6/21/2011	B008058	From	To
1000	ACADEMIC SALARIES		0	368
2000	CLASSIFIFED/OTHER NONACADEMIC		368	0
			<hr/>	<hr/>
			368	368

Reason: Special Project Adjustment
Description: SP#1803 VTEA Bus Tech neg bal

Fund 12: General Fund Restricted

bc10pn621f	6/21/2011	B008060	<u>From</u>	<u>To</u>
2000	CLASSIFIFED/OTHER NONACADEMIC		0	1,643
5000	OPERATING EXPENSES AND SERVICES		1,407	0
6000	CAPITAL OUTLAY		236	0
			<hr/>	<hr/>
			1,643	1,643

Reason: Special Project Adjustment
Description: SAC Career Ed classified sal

bc10pn622a	6/22/2011	B008061	<u>From</u>	<u>To</u>
3000	EMPLOYEE BENEFITS		13	0
4000	SUPPLIES AND MATERIALS		0	13
			<hr/>	<hr/>
			13	13

Reason: Special Project Adjustment
Description: SP#1830 VTEA Eng/Drft neg bal

bc10pn623h	6/23/2011	B008070	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		0	347
6000	CAPITAL OUTLAY		347	0
			<hr/>	<hr/>
			347	347

Reason: Special Project Adjustment
Description: SAC Bus Div correct account

bc10pn623i	6/23/2011	B008071	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		44	0
5000	OPERATING EXPENSES AND SERVICES		0	44
			<hr/>	<hr/>
			44	44

Reason: Special Project Adjustment
Description: SAC JPL field trip OT

bc10pn623n	6/23/2011	B008076	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		3,000	0
5000	OPERATING EXPENSES AND SERVICES		0	3,000
			<hr/>	<hr/>
			3,000	3,000

Reason: Special Project Adjustment
Description: Trans back B007504-SP#1827

bc10pn624d	6/24/2011	B008079	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	12,586
2000	CLASSIFIFED/OTHER NONACADEMIC		12,783	0
3000	EMPLOYEE BENEFITS		0	137
4000	SUPPLIES AND MATERIALS		0	60
			<hr/>	<hr/>
			12,783	12,783

Reason: Special Project Adjustment
Description: Rev SP#1028 CalGRIP SCC

Board of Trustees
SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS
6/1/2011 - 6/30/2011

Fund 12: General Fund Restricted

bc10pn624e	6/24/2011	B008081	From	To
4000	SUPPLIES AND MATERIALS		0	110
5000	OPERATING EXPENSES AND SERVICES		110	0
			<hr/>	<hr/>
			110	110
Reason:	Special Project Adjustment			
Description:	SAC VP Stu Svcs reimbursement			
bc10kt62411b	6/24/2011	B008086	From	To
1000	ACADEMIC SALARIES		1,500	0
2000	CLASSIFIED/OTHER NONACADEMIC		0	1,500
			<hr/>	<hr/>
			1,500	1,500
Reason:	Special Project Adjustment			
Description:	Cover hourly wage 4 classified			
bc10pn628a	6/28/2011	B008088	From	To
1000	ACADEMIC SALARIES		0	370
3000	EMPLOYEE BENEFITS		370	0
			<hr/>	<hr/>
			370	370
Reason:	Special Project Adjustment			
Description:	SCC Title V instr ben/neg bal			
bc10pn628e	6/28/2011	B008092	From	To
4000	SUPPLIES AND MATERIALS		1,500	0
5000	OPERATING EXPENSES AND SERVICES		0	1,500
			<hr/>	<hr/>
			1,500	1,500
Reason:	Special Project Adjustment			
Description:	SAC Stu Svcs/GEAR UP conf acct			
bc10pn628f	6/28/2011	B008093	From	To
1000	ACADEMIC SALARIES		0	1,800
2000	CLASSIFIED/OTHER NONACADEMIC		0	2,200
5000	OPERATING EXPENSES AND SERVICES		1,800	0
6000	CAPITAL OUTLAY		2,200	0
			<hr/>	<hr/>
			4,000	4,000
Reason:	Special Project Adjustment			
Description:	SCC sum curric/fac/stu asst			
bc10pn629b	6/29/2011	B008096	From	To
1000	ACADEMIC SALARIES		15,000	0
4000	SUPPLIES AND MATERIALS		7,471	0
5000	OPERATING EXPENSES AND SERVICES		0	25,000
7000	OTHER OUTGO		2,529	0
			<hr/>	<hr/>
			25,000	25,000
Reason:	Special Project Adjustment			
Description:	SAC Stu Svcs contracted svcs			

Fund 12: General Fund Restricted

		6/29/2011	B008097	<u>From</u>	<u>To</u>
bc10pn629c					
1000	ACADEMIC SALARIES			0	797
2000	CLASSIFIED/OTHER NONACADEMIC			595	0
4000	SUPPLIES AND MATERIALS			113	0
6000	CAPITAL OUTLAY			89	0
				<hr/>	<hr/>
				797	797

Reason: Special Project Adjustment
Description: SAC Nursing hlth sftwr fac hr

		6/30/2011	B008110	<u>From</u>	<u>To</u>
bc10kt63011a					
4000	SUPPLIES AND MATERIALS			4,361	0
5000	OPERATING EXPENSES AND SERVICES			0	4,361
				<hr/>	<hr/>
				4,361	4,361

Reason: Special Project Adjustment
Description: Fund conference exp. acct

		6/30/2011	B008121	<u>From</u>	<u>To</u>
bc10kt7611c					
2000	CLASSIFIED/OTHER NONACADEMIC			65	0
3000	EMPLOYEE BENEFITS			0	499
5000	OPERATING EXPENSES AND SERVICES			434	0
				<hr/>	<hr/>
				499	499

Reason: Special Project Adjustment
Description: Cover negative balance USDA

		6/30/2011	B008128	<u>From</u>	<u>To</u>
bc10kt71411a					
1000	ACADEMIC SALARIES			0	52
3000	EMPLOYEE BENEFITS			0	11
5000	OPERATING EXPENSES AND SERVICES			63	0
				<hr/>	<hr/>
				63	63

Reason: Special Project Adjustment
Description: Cover neg bal YESS Prog

		6/30/2011	B008129	<u>From</u>	<u>To</u>
bc10kt71411b					
1000	ACADEMIC SALARIES			8,648	0
3000	EMPLOYEE BENEFITS			4,544	0
4000	SUPPLIES AND MATERIALS			0	16,258
5000	OPERATING EXPENSES AND SERVICES			3,066	0
				<hr/>	<hr/>
				16,258	16,258

Reason: Special Project Adjustment
Description: Fd instr supplies and printing

		6/30/2011	B008130	<u>From</u>	<u>To</u>
bc10pn715a					
4000	SUPPLIES AND MATERIALS			0	222
7000	OTHER OUTGO			222	0
				<hr/>	<hr/>
				222	222

Reason: Special Project Adjustment
Description: CDTC books/ref materials

Fund 12: General Fund Restricted

		6/30/2011	B008133	<u>From</u>	<u>To</u>
bc10kt71511b					
4000	SUPPLIES AND MATERIALS			0	300
5000	OPERATING EXPENSES AND SERVICES			300	0
				<hr/>	<hr/>
				300	300

Reason: Special Project Adjustment
Description: Assessments for ACT Ctr proj

		6/30/2011	B008140	<u>From</u>	<u>To</u>
bc10pn718g					
1000	ACADEMIC SALARIES			3	0
3000	EMPLOYEE BENEFITS			11	0
4000	SUPPLIES AND MATERIALS			339	0
5000	OPERATING EXPENSES AND SERVICES			40	0
7000	OTHER OUTGO			0	393
				<hr/>	<hr/>
				393	393

Reason: Special Project Adjustment
Description: SP#2600 YESS student expenses

		6/30/2011	B008144	<u>From</u>	<u>To</u>
bc10pn718k					
3000	EMPLOYEE BENEFITS			0	1,678
5000	OPERATING EXPENSES AND SERVICES			1,678	0
				<hr/>	<hr/>
				1,678	1,678

Reason: Special Project Adjustment
Description: SCC BFAP HW neg acct

		6/30/2011	B008148	<u>From</u>	<u>To</u>
bc10kt71911a					
1000	ACADEMIC SALARIES			0	12,000
2000	CLASSIFIED/OTHER NONACADEMIC			12,000	0
				<hr/>	<hr/>
				12,000	12,000

Reason: Special Project Adjustment
Description: Cover Summer Salaries

		6/30/2011	B008149	<u>From</u>	<u>To</u>
bc10kt71911b					
1000	ACADEMIC SALARIES			0	200
2000	CLASSIFIED/OTHER NONACADEMIC			200	0
				<hr/>	<hr/>
				200	200

Reason: Special Project Adjustment
Description: Title V cover staff dev stipen

		6/30/2011	B008150	<u>From</u>	<u>To</u>
bc10kt71911c					
1000	ACADEMIC SALARIES			0	1,079
2000	CLASSIFIED/OTHER NONACADEMIC			481	0
3000	EMPLOYEE BENEFITS			0	229
4000	SUPPLIES AND MATERIALS			229	0
5000	OPERATING EXPENSES AND SERVICES			598	0
				<hr/>	<hr/>
				1,308	1,308

Reason: Special Project Adjustment
Description: Cover neg bal Tech Prep

Fund 12: General Fund Restricted

		6/30/2011	B008167	<u>From</u>	<u>To</u>
bc10pn721h					
2000	CLASSIFIED/OTHER NONACADEMIC			28	0
3000	EMPLOYEE BENEFITS			0	55
5000	OPERATING EXPENSES AND SERVICES			27	0
				<hr/>	<hr/>
				55	55

Reason: Special Project Adjustment
Description: SP#1227 SAC Counsel/neg bal

		6/30/2011	B008169	<u>From</u>	<u>To</u>
bc10pn721j					
1000	ACADEMIC SALARIES			7,087	0
2000	CLASSIFIED/OTHER NONACADEMIC			0	6,058
3000	EMPLOYEE BENEFITS			0	21,129
5000	OPERATING EXPENSES AND SERVICES			20,100	0
				<hr/>	<hr/>
				27,187	27,187

Reason: Special Project Adjustment
Description: SP#1227 SAC Counsel/bene accts

		6/30/2011	B008174	<u>From</u>	<u>To</u>
bc10pn722c					
2000	CLASSIFIED/OTHER NONACADEMIC			0	501
3000	EMPLOYEE BENEFITS			0	241
4000	SUPPLIES AND MATERIALS			680	0
5000	OPERATING EXPENSES AND SERVICES			62	0
				<hr/>	<hr/>
				742	742

Reason: Special Project Adjustment
Description: Wmn's Bus Ctr yr4 neg balances

		6/30/2011	B008176	<u>From</u>	<u>To</u>
bc10pn722e					
3000	EMPLOYEE BENEFITS			0	193
4000	SUPPLIES AND MATERIALS			193	0
				<hr/>	<hr/>
				193	193

Reason: Special Project Adjustment
Description: SP#1675 SCC Title V neg bal

		6/30/2011	B008177	<u>From</u>	<u>To</u>
bc10kt72211a					
1000	ACADEMIC SALARIES			0	1,241
5000	OPERATING EXPENSES AND SERVICES			1,241	0
				<hr/>	<hr/>
				1,241	1,241

Reason: Special Project Adjustment
Description: Bal WIA/ABE 10-11 yr end budg

		6/30/2011	B008179	<u>From</u>	<u>To</u>
bc10kt72211c					
1000	ACADEMIC SALARIES			0	1,537
2000	CLASSIFIED/OTHER NONACADEMIC			343	0
5000	OPERATING EXPENSES AND SERVICES			1,194	0
				<hr/>	<hr/>
				1,537	1,537

Reason: Special Project Adjustment
Description: Cover negative balances

Fund 12: General Fund Restricted

		<u>From</u>	<u>To</u>
bc10pn725a	6/30/2011 B008182		
2000	CLASSIFIFED/OTHER NONACADEMIC	132	0
3000	EMPLOYEE BENEFITS	0	132
		<hr/> 132	<hr/> 132

Reason: Special Project Adjustment
Description: SP#1401 Fed Wrk Stdy SCC neg

		<u>From</u>	<u>To</u>
bc10pn725b	6/30/2011 B008183		
2000	CLASSIFIFED/OTHER NONACADEMIC	403	0
3000	EMPLOYEE BENEFITS	0	403
		<hr/> 403	<hr/> 403

Reason: Special Project Adjustment
Description: SP#1720 USDA neg balances

		<u>From</u>	<u>To</u>
bc10pn728e	6/30/2011 B008195		
1000	ACADEMIC SALARIES	4,148	0
2000	CLASSIFIFED/OTHER NONACADEMIC	0	13,253
3000	EMPLOYEE BENEFITS	5,083	0
4000	SUPPLIES AND MATERIALS	49	0
5000	OPERATING EXPENSES AND SERVICES	638	0
7000	OTHER OUTGO	3,335	0
		<hr/> 13,253	<hr/> 13,253

Reason: Special Project Adjustment
Description: SP#2250 Res Dev neg balances

		<u>From</u>	<u>To</u>
bc10pn729a	6/30/2011 B008197		
1000	ACADEMIC SALARIES	0	1,538
3000	EMPLOYEE BENEFITS	0	551
4000	SUPPLIES AND MATERIALS	0	21
5000	OPERATING EXPENSES AND SERVICES	2,110	0
		<hr/> 2,110	<hr/> 2,110

Reason: Special Project Adjustment
Description: SP#3311 Sal 12B/ARCHES supp

		<u>From</u>	<u>To</u>
bc10pn729b	6/30/2011 B008198		
2000	CLASSIFIFED/OTHER NONACADEMIC	158	0
3000	EMPLOYEE BENEFITS	0	158
		<hr/> 158	<hr/> 158

Reason: Adjustment
Description: SP#1227 CCRAA neg amounts

Fund 12: General Fund Restricted

bc10pn802a	6/30/2011	B008208	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		1,647	0
2000	CLASSIFIFED/OTHER NONACADEMIC		0	4,758
3000	EMPLOYEE BENEFITS		0	2,632
4000	SUPPLIES AND MATERIALS		1,370	0
5000	OPERATING EXPENSES AND SERVICES		745	0
6000	CAPITAL OUTLAY		3,628	0
			<hr/>	<hr/>
			7,390	7,390

Reason: Special Project Adjustment
Description: SP#1109 SAC SCE neg bal

bc10pn802b	6/30/2011	B008209	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		2,869	0
2000	CLASSIFIFED/OTHER NONACADEMIC		0	8,662
3000	EMPLOYEE BENEFITS		0	89
4000	SUPPLIES AND MATERIALS		1,246	0
5000	OPERATING EXPENSES AND SERVICES		552	0
6000	CAPITAL OUTLAY		4,084	0
			<hr/>	<hr/>
			8,751	8,751

Reason: Special Project Adjustment
Description: SP#1101 SAC SCE neg bal

bc10pn802d	6/30/2011	B008211	<u>From</u>	<u>To</u>
2000	CLASSIFIFED/OTHER NONACADEMIC		0	17
3000	EMPLOYEE BENEFITS		17	0
			<hr/>	<hr/>
			17	17

Reason: Special Project Adjustment
Description: SP#1708 SAC UB III neg bal

bc10pn802f	6/30/2011	B008213	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	210
2000	CLASSIFIFED/OTHER NONACADEMIC		248	0
3000	EMPLOYEE BENEFITS		0	38
			<hr/>	<hr/>
			248	248

Reason: Special Project Adjustment
Description: SP#1653 SAC SSS III y4 neg bal

bc10pn802h	6/30/2011	B008214	<u>From</u>	<u>To</u>
2000	CLASSIFIFED/OTHER NONACADEMIC		8,184	0
3000	EMPLOYEE BENEFITS		0	8,484
5000	OPERATING EXPENSES AND SERVICES		300	0
			<hr/>	<hr/>
			8,484	8,484

Reason: Special Project Adjustment
Description: SP#1102 SAC SCE ESL neg bal

Fund 12: General Fund Restricted

bc10pn802g	6/30/2011	B008215	From	To
1000	ACADEMIC SALARIES		0	34,916
3000	EMPLOYEE BENEFITS		20,486	0
4000	SUPPLIES AND MATERIALS		2,310	0
5000	OPERATING EXPENSES AND SERVICES		11,434	0
6000	CAPITAL OUTLAY		686	0
			34,916	34,916

Reason: Special Project Adjustment
Description: SP#1102 SAC ESL neg bal-close

bc10pn802j	6/30/2011	B008217	From	To
1000	ACADEMIC SALARIES		10,499	0
2000	CLASSIFIED/OTHER NONACADEMIC		1,156	0
3000	EMPLOYEE BENEFITS		0	11,655
			11,655	11,655

Reason: Special Project Adjustment
Description: SP#1102 SAC SCE ESL neg bal

bc10pn802k	6/30/2011	B008218	From	To
3000	EMPLOYEE BENEFITS		0	47
4000	SUPPLIES AND MATERIALS		47	0
			47	47

Reason: Special Project Adjustment
Description: SP#1101 SAC ASE neg bal

bc10pn802l	6/30/2011	B008219	From	To
1000	ACADEMIC SALARIES		0	795
3000	EMPLOYEE BENEFITS		401	0
4000	SUPPLIES AND MATERIALS		221	0
5000	OPERATING EXPENSES AND SERVICES		173	0
			795	795

Reason: Special Project Adjustment
Description: SP#1102 SAC SCE ESL close

bc10pn802m	6/30/2011	B008220	From	To
1000	ACADEMIC SALARIES		0	6,148
2000	CLASSIFIED/OTHER NONACADEMIC		11,504	0
3000	EMPLOYEE BENEFITS		0	5,356
			11,504	11,504

Reason: Special Project Adjustment
Description: SP#1106 SAC Eng Lit Civ-close

Fund 12: General Fund Restricted

bc10pn803b	6/30/2011	B008222	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	22,246
3000	EMPLOYEE BENEFITS		11,680	0
4000	SUPPLIES AND MATERIALS		3,546	0
5000	OPERATING EXPENSES AND SERVICES		6,794	0
6000	CAPITAL OUTLAY		226	0
			<hr/>	<hr/>
			22,246	22,246

Reason: Special Project Adjustment
Description: SP#1106 SAC Eng Lit neg-close

bc10pn803f	6/30/2011	B008226	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	142
2000	CLASSIFIED/OTHER NONACADEMIC		965	0
3000	EMPLOYEE BENEFITS		0	2,171
4000	SUPPLIES AND MATERIALS		390	0
5000	OPERATING EXPENSES AND SERVICES		39	0
6000	CAPITAL OUTLAY		821	0
7000	OTHER OUTGO		98	0
			<hr/>	<hr/>
			2,313	2,313

Reason: Special Project Adjustment
Description: SP#2250 SCC EOPS neg bal

bc10pn803g	6/30/2011	B008227	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	497
2000	CLASSIFIED/OTHER NONACADEMIC		5,133	0
3000	EMPLOYEE BENEFITS		0	6,070
4000	SUPPLIES AND MATERIALS		716	0
5000	OPERATING EXPENSES AND SERVICES		636	0
6000	CAPITAL OUTLAY		82	0
			<hr/>	<hr/>
			6,567	6,567

Reason: Special Project Adjustment
Description: SP#2230 SCC DSPS neg bal

bc10pn803h	6/30/2011	B008228	<u>From</u>	<u>To</u>
2000	CLASSIFIED/OTHER NONACADEMIC		0	2,035
3000	EMPLOYEE BENEFITS		1,535	0
5000	OPERATING EXPENSES AND SERVICES		500	0
			<hr/>	<hr/>
			2,035	2,035

Reason: Special Project Adjustment
Description: SP#1151 SAC ARRA neg bal

Fund 12: General Fund Restricted

		6/30/2011	B008229	<u>From</u>	<u>To</u>
bc10pn803i					
1000	ACADEMIC SALARIES			0	2,412
2000	CLASSIFIFED/OTHER NONACADEMIC			934	0
3000	EMPLOYEE BENEFITS			724	0
4000	SUPPLIES AND MATERIALS			248	0
5000	OPERATING EXPENSES AND SERVICES			506	0
				<hr/>	<hr/>
				2,412	2,412

Reason: Special Project Adjustment
Description: SP#1580 SAC Job Dev Hcap neg

		6/30/2011	B008230	<u>From</u>	<u>To</u>
bc10pn803j					
2000	CLASSIFIFED/OTHER NONACADEMIC			0	1,038
3000	EMPLOYEE BENEFITS			0	55
5000	OPERATING EXPENSES AND SERVICES			1,093	0
				<hr/>	<hr/>
				1,093	1,093

Reason: Special Project Adjustment
Description: SP#1150 SAC ARRA neg bal

		6/30/2011	B008233	<u>From</u>	<u>To</u>
bc10pn803m					
1000	ACADEMIC SALARIES			247	0
3000	EMPLOYEE BENEFITS			0	247
				<hr/>	<hr/>
				247	247

Reason: Special Project Adjustment
Description: SP#1608 SAC NSF neg bal

		6/30/2011	B008235	<u>From</u>	<u>To</u>
bc10pn803p					
1000	ACADEMIC SALARIES			6,452	0
3000	EMPLOYEE BENEFITS			0	2,030
5000	OPERATING EXPENSES AND SERVICES			0	4,422
				<hr/>	<hr/>
				6,452	6,452

Reason: Special Project Adjustment
Description: SP#1603 SAC NSF TEST:UP neg

		6/30/2011	B008236	<u>From</u>	<u>To</u>
BC01JP0803A					
1000	ACADEMIC SALARIES			0	150
2000	CLASSIFIFED/OTHER NONACADEMIC			0	999
4000	SUPPLIES AND MATERIALS			1,028	0
6000	CAPITAL OUTLAY			121	0
				<hr/>	<hr/>
				1,149	1,149

Reason: Special Project Adjustment
Description: Cover neg bal Title III Yr 4

Fund 12: General Fund Restricted

SPAJ	6/30/2011	B008237	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	1,436
3000	EMPLOYEE BENEFITS		0	536
4000	SUPPLIES AND MATERIALS		1,006	0
5000	OPERATING EXPENSES AND SERVICES		966	0
			<hr/>	<hr/>
			1,972	1,972

Reason:

Description: Clear neg bal

BC01JP0803B	6/30/2011	B008238	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	1,986
2000	CLASSIFIED/OTHER NONACADEMIC		102	0
3000	EMPLOYEE BENEFITS		595	0
4000	SUPPLIES AND MATERIALS		1,289	0
			<hr/>	<hr/>
			1,986	1,986

Reason:

Description: Special Project Adjustment

Cover neg bal Title III Yr 5

BC10DP803B	6/30/2011	B008239	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		58	0
5000	OPERATING EXPENSES AND SERVICES		0	58
			<hr/>	<hr/>
			58	58

Reason:

Description: Special Project Adjustment

Cover neg bal

BC10DP830C	6/30/2011	B008240	<u>From</u>	<u>To</u>
2000	CLASSIFIED/OTHER NONACADEMIC		0	1,311
3000	EMPLOYEE BENEFITS		1,311	0
			<hr/>	<hr/>
			1,311	1,311

Reason:

Description: Special Project Adjustment

Cover negative balances

BC01JP0803C	6/30/2011	B008241	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	16,990
2000	CLASSIFIED/OTHER NONACADEMIC		7,206	0
3000	EMPLOYEE BENEFITS		0	1,524
4000	SUPPLIES AND MATERIALS		8,179	0
5000	OPERATING EXPENSES AND SERVICES		3,113	0
6000	CAPITAL OUTLAY		16	0
			<hr/>	<hr/>
			18,514	18,514

Reason:

Description: Special Project Adjustment

Cover neg bal Gear UP Yr 1

BC10DP83D	6/30/2011	B008242	<u>From</u>	<u>To</u>
3000	EMPLOYEE BENEFITS		0	2
5000	OPERATING EXPENSES AND SERVICES		2	0
			<hr/>	<hr/>
			2	2

Reason:

Description: Special Project Adjustment

Clear negative balances

Fund 12: General Fund Restricted

BC01JP0803D	6/30/2011	B008243	<u>From</u>	<u>To</u>
2000	CLASSIFIFED/OTHER NONACADEMIC		60	0
3000	EMPLOYEE BENEFITS		0	60
			<hr/> 60	<hr/> 60

Reason: Special Project Adjustment
Description: Cover neg bal Gear Up III Yr 6

BC10DP83D	6/30/2011	B008244	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		2,243	0
2000	CLASSIFIFED/OTHER NONACADEMIC		0	2,737
5000	OPERATING EXPENSES AND SERVICES		494	0
			<hr/> 2,737	<hr/> 2,737

Reason: Special Project Adjustment
Description: Cover negative balances

BC10DP83E	6/30/2011	B008245	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		0	4,827
5000	OPERATING EXPENSES AND SERVICES		4,827	0
			<hr/> 4,827	<hr/> 4,827

Reason: Special Project Adjustment
Description: Cover negative balances

BC10DP83F	6/30/2011	B008247	<u>From</u>	<u>To</u>
2000	CLASSIFIFED/OTHER NONACADEMIC		302	0
3000	EMPLOYEE BENEFITS		0	302
			<hr/> 302	<hr/> 302

Reason: Special Project Adjustment
Description: Cover negative balances

BC10DP83G	6/30/2011	B008248	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		7,749	0
2000	CLASSIFIFED/OTHER NONACADEMIC		0	7,749
			<hr/> 7,749	<hr/> 7,749

Reason: Special Project Adjustment
Description: Cover negative balances

BC10DP83H	6/30/2011	B008250	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		19	0
3000	EMPLOYEE BENEFITS		0	19
			<hr/> 19	<hr/> 19

Reason: Special Project Adjustment
Description: Cover negative balances

Fund 12: General Fund Restricted

BC10DP83I	6/30/2011	B008251	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		4,342	0
2000	CLASSIFIFED/OTHER NONACADEMIC		0	3,034
3000	EMPLOYEE BENEFITS		0	1,308
			<hr/>	<hr/>
			4,342	4,342

Reason: Special Project Adjustment
Description: Cover negative balances

BC10DP83J	6/30/2011	B008253	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	2,754
2000	CLASSIFIFED/OTHER NONACADEMIC		573	0
3000	EMPLOYEE BENEFITS		0	1,808
4000	SUPPLIES AND MATERIALS		3,385	0
5000	OPERATING EXPENSES AND SERVICES		604	0
			<hr/>	<hr/>
			4,562	4,562

Reason: Special Project Adjustment
Description: Cover negative balances

BC01JP0803H	6/30/2011	B008254	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	9,234
2000	CLASSIFIFED/OTHER NONACADEMIC		0	497
3000	EMPLOYEE BENEFITS		1,930	0
4000	SUPPLIES AND MATERIALS		2,543	0
5000	OPERATING EXPENSES AND SERVICES		1,733	0
6000	CAPITAL OUTLAY		3,525	0
			<hr/>	<hr/>
			9,731	9,731

Reason: Special Project Adjustment
Description: Cover neg bal Enrollmnt Growt

BC10DP83L	6/30/2011	B008255	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	66,289
2000	CLASSIFIFED/OTHER NONACADEMIC		16,125	0
3000	EMPLOYEE BENEFITS		0	8,739
4000	SUPPLIES AND MATERIALS		15,921	0
5000	OPERATING EXPENSES AND SERVICES		38,249	0
6000	CAPITAL OUTLAY		4,733	0
			<hr/>	<hr/>
			75,028	75,028

Reason: Special Project Adjustment
Description: Cover negative balances

bc10pn804a	6/30/2011	B008256	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		2,117	0
2000	CLASSIFIFED/OTHER NONACADEMIC		0	1,583
3000	EMPLOYEE BENEFITS		0	534
			<hr/>	<hr/>
			2,117	2,117

Reason: Special Project Adjustment
Description: Multi SP clearing of neg bal

Fund 12: General Fund Restricted

		6/30/2011	B008257	<u>From</u>	<u>To</u>
bc10pn804b					
1000	ACADEMIC SALARIES			0	24,263
2000	CLASSIFIFED/OTHER NONACADEMIC			13,030	0
3000	EMPLOYEE BENEFITS			7,066	0
4000	SUPPLIES AND MATERIALS			2,538	0
5000	OPERATING EXPENSES AND SERVICES			431	0
6000	CAPITAL OUTLAY			1,198	0
				<hr/>	<hr/>
				24,263	24,263

Reason: Special Project Adjustment
Description: Multi SP clearing of neg bal

		6/30/2011	B008258	<u>From</u>	<u>To</u>
bc10pn804c					
1000	ACADEMIC SALARIES			0	1,142
3000	EMPLOYEE BENEFITS			1,142	0
				<hr/>	<hr/>
				1,142	1,142

Reason: Special Project Adjustment
Description: SP#1680 TANF neg bal clearing

		6/30/2011	B008259	<u>From</u>	<u>To</u>
bc10pn804d					
2000	CLASSIFIFED/OTHER NONACADEMIC			0	40,091
3000	EMPLOYEE BENEFITS			27,313	0
5000	OPERATING EXPENSES AND SERVICES			12,778	0
				<hr/>	<hr/>
				40,091	40,091

Reason: Special Project Adjustment
Description: SP#2260 BEC neg bal clearing

		6/30/2011	B008261	<u>From</u>	<u>To</u>
bc10pn804f					
2000	CLASSIFIFED/OTHER NONACADEMIC			0	24,949
3000	EMPLOYEE BENEFITS			22,411	0
5000	OPERATING EXPENSES AND SERVICES			2,538	0
				<hr/>	<hr/>
				24,949	24,949

Reason: Special Project Adjustment
Description: SP#2532 SBDC CSUF neg bal

		6/30/2011	B008263	<u>From</u>	<u>To</u>
bc10pn804h					
1000	ACADEMIC SALARIES			0	1,107
2000	CLASSIFIFED/OTHER NONACADEMIC			0	23,815
3000	EMPLOYEE BENEFITS			16,434	0
5000	OPERATING EXPENSES AND SERVICES			8,488	0
				<hr/>	<hr/>
				24,922	24,922

Reason: Special Project Adjustment
Description: SP#2230 SAC DSPS neg bal

Fund 12: General Fund Restricted

bc10pn804i	6/30/2011	B008264	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	335
2000	CLASSIFIFED/OTHER NONACADEMIC		0	152
3000	EMPLOYEE BENEFITS		0	1,513
7000	OTHER OUTGO		2,000	0
			<hr/>	<hr/>
			2,000	2,000

Reason: Special Project Adjustment
Description: SP#2250 SAC EOPS neg bal

bc10pn804j	6/30/2011	B008265	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	260
2000	CLASSIFIFED/OTHER NONACADEMIC		275	0
3000	EMPLOYEE BENEFITS		0	15
			<hr/>	<hr/>
			275	275

Reason: Special Project Adjustment
Description: SP#2230 SCC DSPS neg bal

BC10PN804L	6/30/2011	B008267	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		1,963	0
2000	CLASSIFIFED/OTHER NONACADEMIC		0	36,775
3000	EMPLOYEE BENEFITS		0	18,416
4000	SUPPLIES AND MATERIALS		7,472	0
5000	OPERATING EXPENSES AND SERVICES		42,238	0
6000	CAPITAL OUTLAY		3,518	0
			<hr/>	<hr/>
			55,191	55,191

Reason: Special Project Adjustment
Description: Cover neg bal SAC Credit Matri

bc10kt8511a	6/30/2011	B008268	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	143
3000	EMPLOYEE BENEFITS		0	45
4000	SUPPLIES AND MATERIALS		184	0
7000	OTHER OUTGO		4	0
			<hr/>	<hr/>
			188	188

Reason: Special Project Adjustment
Description: Clear negative balances 10-11

bc10kt8511b	6/30/2011	B008269	<u>From</u>	<u>To</u>
2000	CLASSIFIFED/OTHER NONACADEMIC		3	0
3000	EMPLOYEE BENEFITS		0	85
4000	SUPPLIES AND MATERIALS		82	0
			<hr/>	<hr/>
			85	85

Reason: Special Project Adjustment
Description: Cover negative balances sp1109

Fund 12: General Fund Restricted

bc10kt8511c		6/30/2011	B008270	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	142
3000	EMPLOYEE BENEFITS			0	837
4000	SUPPLIES AND MATERIALS			979	0
				<hr/>	<hr/>
				979	979

Reason: Special Project Adjustment
Description: Cover negative balances sp1101

bc10kt8511d		6/30/2011	B008271	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	2,824
2000	CLASSIFIED/OTHER NONACADEMIC			4	0
3000	EMPLOYEE BENEFITS			76	0
4000	SUPPLIES AND MATERIALS			2,634	0
5000	OPERATING EXPENSES AND SERVICES			108	0
6000	CAPITAL OUTLAY			2	0
				<hr/>	<hr/>
				2,824	2,824

Reason: Special Project Adjustment
Description: Cover negative balances sp1102

bc10kt8511e		6/30/2011	B008272	<u>From</u>	<u>To</u>
2000	CLASSIFIED/OTHER NONACADEMIC			0	26
3000	EMPLOYEE BENEFITS			26	0
				<hr/>	<hr/>
				26	26

Reason: Special Project Adjustment
Description: Cover negative balances sp1513

bc10kt8511g		6/30/2011	B008274	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	10,786
2000	CLASSIFIED/OTHER NONACADEMIC			5,037	0
3000	EMPLOYEE BENEFITS			656	0
5000	OPERATING EXPENSES AND SERVICES			5,093	0
				<hr/>	<hr/>
				10,786	10,786

Reason: Special Project Adjustment
Description: Cover neg bal Tech Prep sp1827

bc10pn805a		6/30/2011	B008275	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	3,575
2000	CLASSIFIED/OTHER NONACADEMIC			0	1,196
3000	EMPLOYEE BENEFITS			2,975	0
4000	SUPPLIES AND MATERIALS			161	0
5000	OPERATING EXPENSES AND SERVICES			1,635	0
				<hr/>	<hr/>
				4,771	4,771

Reason: Special Project Adjustment
Description: SP#1108 SCC Jail GED neg bal

Fund 12: General Fund Restricted

bc10pn805b	6/30/2011	B008276	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	840
2000	CLASSIFIFED/OTHER NONACADEMIC		187	0
3000	EMPLOYEE BENEFITS		0	277
7000	OTHER OUTGO		930	0
			1,117	1,117

Reason: Special Project Adjustment
Description: SP#1695 SAC Talent Srch IV yr1

bc10kt8511h	6/30/2011	B008277	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	33,904
2000	CLASSIFIFED/OTHER NONACADEMIC		6	0
3000	EMPLOYEE BENEFITS		11,804	0
4000	SUPPLIES AND MATERIALS		4,151	0
5000	OPERATING EXPENSES AND SERVICES		13,300	0
6000	CAPITAL OUTLAY		4,643	0
			33,904	33,904

Reason: Special Project Adjustment
Description: Cover neg bal sp1106

bc10kt8511i	6/30/2011	B008278	<u>From</u>	<u>To</u>
2000	CLASSIFIFED/OTHER NONACADEMIC		14,000	0
3000	EMPLOYEE BENEFITS		0	14,000
			14,000	14,000

Reason: Adjustment
Description: Cover negative balance sp3610

bc10kt8511j	6/30/2011	B008279	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		1,705	0
2000	CLASSIFIFED/OTHER NONACADEMIC		823	0
3000	EMPLOYEE BENEFITS		988	0
4000	SUPPLIES AND MATERIALS		0	3,516
			3,516	3,516

Reason: Special Project Adjustment
Description: Cover negative balances sp1101

bc10kt8511k	6/30/2011	B008280	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	10,301
2000	CLASSIFIFED/OTHER NONACADEMIC		0	18,770
3000	EMPLOYEE BENEFITS		15,578	0
4000	SUPPLIES AND MATERIALS		5,463	0
5000	OPERATING EXPENSES AND SERVICES		5,246	0
6000	CAPITAL OUTLAY		2,784	0
			29,071	29,071

Reason: Special Project Adjustment
Description: Cover negative balances sp1102

Fund 12: General Fund Restricted

		6/30/2011	B008281	<u>From</u>	<u>To</u>
bc10kt8511l					
1000	ACADEMIC SALARIES			0	13,679
2000	CLASSIFIFED/OTHER NONACADEMIC			15,754	0
3000	EMPLOYEE BENEFITS			0	18,307
4000	SUPPLIES AND MATERIALS			12,157	0
5000	OPERATING EXPENSES AND SERVICES			2,407	0
6000	CAPITAL OUTLAY			1,668	0
				<hr/>	<hr/>
				31,986	31,986

Reason: Special Project Adjustment
Description: Cover negative balances sp1106

		6/30/2011	B008282	<u>From</u>	<u>To</u>
bc10kt8511m					
1000	ACADEMIC SALARIES			0	1,106
4000	SUPPLIES AND MATERIALS			1,106	0
				<hr/>	<hr/>
				1,106	1,106

Reason: Special Project Adjustment
Description: Cover neg bal SAC Matri sp2491

		6/30/2011	B008284	<u>From</u>	<u>To</u>
bc10ng080511a					
2000	CLASSIFIFED/OTHER NONACADEMIC			1,425	0
6000	CAPITAL OUTLAY			0	1,425
				<hr/>	<hr/>
				1,425	1,425

Reason: Special Project Adjustment
Description: Cover negative balances SP1829

		6/30/2011	B008285	<u>From</u>	<u>To</u>
bc10ng080511b					
1000	ACADEMIC SALARIES			0	717
2000	CLASSIFIFED/OTHER NONACADEMIC			340	0
3000	EMPLOYEE BENEFITS			377	0
				<hr/>	<hr/>
				717	717

Reason: Special Project Adjustment
Description: Cover negative balances SP1838

		6/30/2011	B008286	<u>From</u>	<u>To</u>
bc10kt8511n					
4000	SUPPLIES AND MATERIALS			250	0
5000	OPERATING EXPENSES AND SERVICES			1,347	0
6000	CAPITAL OUTLAY			0	1,597
				<hr/>	<hr/>
				1,597	1,597

Reason: Special Project Adjustment
Description: Cover negative balances sp1824

		6/30/2011	B008287	<u>From</u>	<u>To</u>
bc10ng080511c					
1000	ACADEMIC SALARIES			0	15
3000	EMPLOYEE BENEFITS			15	0
				<hr/>	<hr/>
				15	15

Reason: Special Project Adjustment
Description: Cover negative balances SP1833

Fund 12: General Fund Restricted

		6/30/2011	B008288	<u>From</u>	<u>To</u>
bc10kt8511o	2000		CLASSIFIED/OTHER NONACADEMIC	3,912	0
	3000		EMPLOYEE BENEFITS	547	0
	5000		OPERATING EXPENSES AND SERVICES	1,527	0
	6000		CAPITAL OUTLAY	0	5,986
				<hr/>	<hr/>
				5,986	5,986
Reason:	Special Project Adjustment				
Description:	Cover negative balances sp1814				

		6/30/2011	B008290	<u>From</u>	<u>To</u>
bc10kt8511p	1000		ACADEMIC SALARIES	0	5
	3000		EMPLOYEE BENEFITS	5	0
				<hr/>	<hr/>
				5	5
Reason:	Special Project Adjustment				
Description:	Cover negative balances sp1815				

		6/30/2011	B008291	<u>From</u>	<u>To</u>
bc10ng080511e	2000		CLASSIFIED/OTHER NONACADEMIC	1,047	0
	3000		EMPLOYEE BENEFITS	0	1,047
				<hr/>	<hr/>
				1,047	1,047
Reason:	Special Project Adjustment				
Description:	Cover negative balances SP1817				

		6/30/2011	B008292	<u>From</u>	<u>To</u>
bc10kt8511r	1000		ACADEMIC SALARIES	6,632	0
	6000		CAPITAL OUTLAY	0	6,632
				<hr/>	<hr/>
				6,632	6,632
Reason:	Special Project Adjustment				
Description:	Cover negative balances				

		6/30/2011	B008293	<u>From</u>	<u>To</u>
bc10ng080511f	4000		SUPPLIES AND MATERIALS	1,267	0
	6000		CAPITAL OUTLAY	0	1,267
				<hr/>	<hr/>
				1,267	1,267
Reason:	Special Project Adjustment				
Description:	Cover negative balances				

		6/30/2011	B008294	<u>From</u>	<u>To</u>
bc10kt8511s	1000		ACADEMIC SALARIES	0	53
	3000		EMPLOYEE BENEFITS	0	757
	5000		OPERATING EXPENSES AND SERVICES	810	0
				<hr/>	<hr/>
				810	810
Reason:	Special Project Adjustment				
Description:	Cover negative balances sp1814				

Board of Trustees
SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS
6/1/2011 - 6/30/2011

Fund 12: General Fund Restricted

bc10ng080511g	6/30/2011	B008295		
3000	EMPLOYEE BENEFITS		<u>From</u>	<u>To</u>
6000	CAPITAL OUTLAY		2,039	0
			0	2,039
			<hr/>	<hr/>
			2,039	2,039
Reason:	Special Project Adjustment			
Description:	Cover negative balances			
bc10ng080511h	6/30/2011	B008297		
1000	ACADEMIC SALARIES		<u>From</u>	<u>To</u>
3000	EMPLOYEE BENEFITS		216	0
			0	216
			<hr/>	<hr/>
			216	216
Reason:	Special Project Adjustment			
Description:	Cover negative balances			
bc10ng080511i	6/30/2011	B008298		
1000	ACADEMIC SALARIES		<u>From</u>	<u>To</u>
2000	CLASSIFIFED/OTHER NONACADEMIC		0	1,956
			1,956	0
			<hr/>	<hr/>
			1,956	1,956
Reason:	Special Project Adjustment			
Description:	Cover negative balances SP1826			
bc10kt8511u	6/30/2011	B008299		
2000	CLASSIFIFED/OTHER NONACADEMIC		<u>From</u>	<u>To</u>
3000	EMPLOYEE BENEFITS		197	0
			0	197
			<hr/>	<hr/>
			197	197
Reason:	Special Project Adjustment			
Description:	Cover negative balances			
bc10ng080511j	6/30/2011	B008300		
2000	CLASSIFIFED/OTHER NONACADEMIC		<u>From</u>	<u>To</u>
3000	EMPLOYEE BENEFITS		2,207	0
5000	OPERATING EXPENSES AND SERVICES		6,439	0
6000	CAPITAL OUTLAY		240	0
			0	8,886
			<hr/>	<hr/>
			8,886	8,886
Reason:	Special Project Adjustment			
Description:	Cover negative balances			
bc10kt8511v	6/30/2011	B008301		
1000	ACADEMIC SALARIES		<u>From</u>	<u>To</u>
2000	CLASSIFIFED/OTHER NONACADEMIC		4,973	0
3000	EMPLOYEE BENEFITS		0	2,580
4000	SUPPLIES AND MATERIALS		0	711
6000	CAPITAL OUTLAY		42	0
			0	1,724
			<hr/>	<hr/>
			5,015	5,015
Reason:	Special Project Adjustment			
Description:	Cover negative balances sp1825			

Fund 12: General Fund Restricted

bc10ng080511k		6/30/2011	B008302	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	374
2000	CLASSIFIED/OTHER NONACADEMIC			2,217	0
3000	EMPLOYEE BENEFITS			249	0
4000	SUPPLIES AND MATERIALS			0	5
6000	CAPITAL OUTLAY			0	2,087
				<hr/>	<hr/>
				2,466	2,466
Reason:	Special Project Adjustment				
Description:	Cover negative balances				

bc10kt8511w		6/30/2011	B008303	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	1,687
3000	EMPLOYEE BENEFITS			0	273
4000	SUPPLIES AND MATERIALS			917	0
5000	OPERATING EXPENSES AND SERVICES			1,043	0
				<hr/>	<hr/>
				1,960	1,960
Reason:	Special Project Adjustment				
Description:	Cover negative balances sp1823				

bc10pn808a		6/30/2011	B008304	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			3,752	0
3000	EMPLOYEE BENEFITS			0	2,972
7000	OTHER OUTGO			0	780
				<hr/>	<hr/>
				3,752	3,752
Reason:	Correction				
Description:	Correct negative budgets				

bc10kt8811b		6/30/2011	B008306	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			18,058	0
3000	EMPLOYEE BENEFITS			0	8,919
4000	SUPPLIES AND MATERIALS			0	3,546
5000	OPERATING EXPENSES AND SERVICES			0	5,593
				<hr/>	<hr/>
				18,058	18,058
Reason:	Correction				
Description:	Cover negative balances sp1106				

Summary by Major Object for Fund 12

	<u>From</u>	<u>To</u>
1000 ACADEMIC SALARIES	0	210,793
2000 CLASSIFIED/OTHER NONACADEMIC	0	58,379
3000 EMPLOYEE BENEFITS	15,096	0
4000 SUPPLIES AND MATERIALS	60,880	0
5000 OPERATING EXPENSES AND SERVICES	164,537	0
6000 CAPITAL OUTLAY	20,141	0
7000 OTHER OUTGO	8,518	0
	<hr/> 269,172	<hr/> 269,172

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

**From 6 / 1 / 2011 To 6 / 30 / 2011
Board Meeting on 9 / 12 / 2011**

FUND: 31 BOOKSTORE FUND

BACKGROUND

The California Administration Code, Regulation 58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Account</u>		
4000	SUPPLIES AND MATERIALS	\$50,000	
5000	OPERATING EXPENSES AND SERVICES		\$50,000
	Total Transfer	\$50,000	\$50,000

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 31: Bookstore Fund

bc10kt8811d	6/30/2011	B008308	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		50,000	0
5000	OPERATING EXPENSES AND SERVICES		0	50,000
			<hr/>	<hr/>
			50,000	50,000

Reason: Adjustment
Description: Adj budg to reflect actual exp

Summary by Major Object for Fund 31

		<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS	50,000	0
5000	OPERATING EXPENSES AND SERVICES	0	50,000
		<hr/>	<hr/>
		50,000	50,000

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

From 6/1/2011 To 6/30/2011

Board Meeting on 9/12/2011

FUND: 33 CHILD DEVELOPMENT FUND

BACKGROUND

The California Administration Code, Regulation 58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Account</u>		
1000	ACADEMIC SALARIES		\$24,446
2000	CLASSIFIED / OTHER NONACADEMIC	\$49,676	
3000	EMPLOYEE BENEFITS		31,568
4000	SUPPLIES AND MATERIALS	1,814	
5000	OPERATING EXPENSES AND SERVICES	3,097	
7000	OTHER OUTGO	1,427	
	Total Transfer	\$56,014	\$56,014

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 33: Child Development Fund

		6/14/2011	B008018	<u>From</u>	<u>To</u>
bc10pn614c					
1000	ACADEMIC SALARIES			0	10,000
2000	CLASSIFIFED/OTHER NONACADEMIC			10,000	0
				<hr/>	<hr/>
				10,000	10,000

Reason: Special Project Adjustment
Description: CDS teacher sal/DO hrly empl

		6/17/2011	B008050	<u>From</u>	<u>To</u>
bc10kt61711p					
4000	SUPPLIES AND MATERIALS			629	0
5000	OPERATING EXPENSES AND SERVICES			0	629
				<hr/>	<hr/>
				629	629

Reason: Special Project Adjustment
Description: Fund conference account

		6/30/2011	B008199	<u>From</u>	<u>To</u>
bc10pn729c					
1000	ACADEMIC SALARIES			1,907	0
2000	CLASSIFIFED/OTHER NONACADEMIC			0	2,699
3000	EMPLOYEE BENEFITS			513	0
4000	SUPPLIES AND MATERIALS			160	0
5000	OPERATING EXPENSES AND SERVICES			119	0
				<hr/>	<hr/>
				2,699	2,699

Reason: Special Project Adjustment
Description: SP#2120 CDS yr end budg adj

		6/30/2011	B008200	<u>From</u>	<u>To</u>
bc10pn729d					
1000	ACADEMIC SALARIES			0	3,875
2000	CLASSIFIFED/OTHER NONACADEMIC			5,870	0
3000	EMPLOYEE BENEFITS			0	1,995
				<hr/>	<hr/>
				5,870	5,870

Reason: Special Project Adjustment
Description: SP#2120 CDS yr end budg adj

		6/30/2011	B008201	<u>From</u>	<u>To</u>
bc10pn729e					
1000	ACADEMIC SALARIES			9,988	0
2000	CLASSIFIFED/OTHER NONACADEMIC			6,001	0
3000	EMPLOYEE BENEFITS			0	15,989
				<hr/>	<hr/>
				15,989	15,989

Reason: Special Project Adjustment
Description: SP#2120 CDS final budg adj

		6/30/2011	B008202	<u>From</u>	<u>To</u>
bc10pn729f					
1000	ACADEMIC SALARIES			945	0
2000	CLASSIFIFED/OTHER NONACADEMIC			0	1,992
3000	EMPLOYEE BENEFITS			0	2,048
5000	OPERATING EXPENSES AND SERVICES			3,095	0
				<hr/>	<hr/>
				4,040	4,040

Reason: Special Project Adjustment
Description: SP#2120 CDS yr end budg adj

Fund 33: Child Development Fund

bc10pn729g	6/30/2011	B008203	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	21,424
2000	CLASSIFIFED/OTHER NONACADEMIC		16,579	0
3000	EMPLOYEE BENEFITS		3,311	0
4000	SUPPLIES AND MATERIALS		981	0
5000	OPERATING EXPENSES AND SERVICES		553	0
			21,424	21,424

Reason: Special Project Adjustment
Description: SP#2120 CDS yr end budg adj

bc10pn729h	6/30/2011	B008204	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		6,079	0
2000	CLASSIFIFED/OTHER NONACADEMIC		0	3,786
3000	EMPLOYEE BENEFITS		0	2,417
4000	SUPPLIES AND MATERIALS		44	0
5000	OPERATING EXPENSES AND SERVICES		80	0
			6,203	6,203

Reason: Special Project Adjustment
Description: SP#2120 CDS yr end budg adj

bc10pn729i	6/30/2011	B008205	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	6,477
2000	CLASSIFIFED/OTHER NONACADEMIC		14,754	0
3000	EMPLOYEE BENEFITS		0	8,277
			14,754	14,754

Reason: Special Project Adjustment
Description: SP#2120 CDS yr end budg adj

bc10pn729j	6/30/2011	B008206	<u>From</u>	<u>To</u>
2000	CLASSIFIFED/OTHER NONACADEMIC		4,391	0
3000	EMPLOYEE BENEFITS		0	4,391
			4,391	4,391

Reason: Special Project Adjustment
Description: SP#2120 CDS yr end budg adj

bc10pn804e	6/30/2011	B008260	<u>From</u>	<u>To</u>
2000	CLASSIFIFED/OTHER NONACADEMIC		0	1,152
3000	EMPLOYEE BENEFITS		0	275
7000	OTHER OUTGO		1,427	0
			1,427	1,427

Reason: Special Project Adjustment
Description: SP#2060 CalWORKS neg bal

Fund 33: Child Development Fund

bc10pn804g	6/30/2011	B008262	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES		0	1,589
2000	CLASSIFIFED/OTHER NONACADEMIC		1,710	0
5000	OPERATING EXPENSES AND SERVICES		0	121
			<hr/>	<hr/>
			1,710	1,710

Reason: Special Project Adjustment
Description: SP#1271 EHS ARRA final rev

Summary by Major Object for Fund 33

		<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES	0	24,446
2000	CLASSIFIED/OTHER NONACADEMIC	49,676	0
3000	EMPLOYEE BENEFITS	0	31,568
4000	SUPPLIES AND MATERIALS	1,814	0
5000	OPERATING EXPENSES AND SERVICES	3,097	0
7000	OTHER OUTGO	1,427	0
		<hr/>	<hr/>
		56,014	56,014

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

**From 6 / 1 / 2011 To 6 / 30 / 2011
Board Meeting on 9 / 12 / 2011**

FUND: 41 CAPITAL OUTLAY PROJECTS FUND

BACKGROUND

The California Administration Code, Regulation 58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Account</u>		
5000	OPERATING EXPENSES AND SERVICES		\$17,370
6000	CAPITAL OUTLAY	\$15,000	
7900	CONTINGENCY OR RESERVE	2,370	
	Total Transfer	\$17,370	\$17,370

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 41: Capital Outlay Projects Fund

bc10pn610f	6/10/2011	B008005	<u>From</u>	<u>To</u>
5000	OPERATING EXPENSES AND SERVICES		0	15,000
6000	CAPITAL OUTLAY		15,000	0
			<hr/>	<hr/>
Reason:	Special Project Adjustment		15,000	15,000
Description:	SAC R Bldg HVAC system repair			

bc10pn721a	6/30/2011	B008160	<u>From</u>	<u>To</u>
5000	OPERATING EXPENSES AND SERVICES		0	2,370
7900	CONTINGENCY OR RESERVE		2,370	0
			<hr/>	<hr/>
Reason:	Special Project Adjustment		2,370	2,370
Description:	Fund 41 negative balances			

Summary by Major Object for Fund 41

	<u>From</u>	<u>To</u>
5000 OPERATING EXPENSES AND SERVICES	0	17,370
6000 CAPITAL OUTLAY	15,000	0
7900 CONTINGENCY OR RESERVE	2,370	0
	<hr/>	<hr/>
	17,370	17,370

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

From 6 / 1 / 2011 To 6 / 30 / 2011

Board Meeting on 9 / 12 / 2011

FUND: 42 BOND FUND, MEASURE E

BACKGROUND

The California Administration Code, Regulation 58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Account</u>		
5000	OPERATING EXPENSES AND SERVICES		\$13,680
7900	CONTINGENCY OR RESERVE	\$13,680	
	Total Transfer	\$13,680	\$13,680

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 42: Bond Fund, Measure E

bc10pn721b	6/30/2011	B008161	<u>From</u>	<u>To</u>
5000	OPERATING EXPENSES AND SERVICES		0	13,680
7900	CONTINGENCY OR RESERVE		13,680	0
			<hr/>	<hr/>
			13,680	13,680

Reason: Special Project Adjustment
Description: Bond invest/interest neg bal

Summary by Major Object for Fund 42

		<u>From</u>	<u>To</u>
5000	OPERATING EXPENSES AND SERVICES	0	13,680
7900	CONTINGENCY OR RESERVE	13,680	0
		<hr/>	<hr/>
		13,680	13,680

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

From 6/1/2011 To 6/30/2011

Board Meeting on 9/12/2011

FUND: 71 ASSOCIATED STUDENTS FUND

BACKGROUND

The California Administration Code, Regulation 58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Account</u>		
5000	OPERATING EXPENSES AND SERVICES		\$37,824
7900	CONTINGENCY OR RESERVE	\$37,824	
	Total Transfer	\$37,824	\$37,824

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

5.2 (71)

Fund 71: Associated Students Fund

bc10pn725c	6/30/2011	B008184	<u>From</u>	<u>To</u>
5000	OPERATING EXPENSES AND SERVICES		0	37,824
7900	CONTINGENCY OR RESERVE		37,824	0
			<hr/>	<hr/>
			37,824	37,824

Reason: Adjustment
Description: SAC Assoc Student exp adjust

Summary by Major Object for Fund 71

		<u>From</u>	<u>To</u>
5000	OPERATING EXPENSES AND SERVICES	0	37,824
7900	CONTINGENCY OR RESERVE	37,824	0
		<hr/>	<hr/>
		37,824	37,824

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

From 6 / 1 / 2011 To 6 / 30 / 2011

Board Meeting on 9 / 12 / 2011

FUND: 79 DIVERSIFIED TRUST FUND

BACKGROUND

The California Administration Code, Regulation 58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Account</u>		
6000	CAPITAL OUTLAY		\$40,000
7900	CONTINGENCY OR RESERVE	\$40,000	
	Total Transfer	\$40,000	\$40,000

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 79: Diversified Trust Fund

bc10kt6211a	6/2/2011	B007960	<u>From</u>	<u>To</u>
6000	CAPITAL OUTLAY		0	40,000
7900	CONTINGENCY OR RESERVE		40,000	0
			<hr/>	<hr/>
			40,000	40,000

Reason: Adjustment

Description: Increase equip budg 2 cover ex

Summary by Major Object for Fund 79

	<u>From</u>	<u>To</u>
6000 CAPITAL OUTLAY	0	40,000
7900 CONTINGENCY OR RESERVE	40,000	0
	<hr/>	<hr/>
	40,000	40,000

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS AND FISCAL SERVICES

To:	Board of Trustees	Date:	September 12, 2011
Re:	Approval of the 2011-2012 Adopted Budget		
Action:	Request for Approval		

BACKGROUND

In accordance with the California Code of Regulations, Title 5, Sections 58301 and 58305(c), the governing board of each community college district shall hold a public hearing and adopt a final budget by September 15th of each year. The General Fund proposed Adopted Budget has been reviewed and recommended for approval by the Budget Allocation and Planning Review Committee (BAPR) at the September 7, 2011 meeting. BAPR is the shared governance body charged with the responsibility to develop and to recommend the proposed Adopted Budget to the Chancellor.

ANALYSIS

A bound copy of the proposed Adopted Budget has been provided for your review. It contains a balanced budget for all of the funds under the District. Furthermore, the Chancellor’s Message can be found on Page 3 and provides an overview of the major assumptions used in the budget development process. The 2011-2012 Proposed Adopted Budget pdf can be found at the following link: <http://rsccd.edu/apps/rpub.asp?Q=784> pending Board approval on September 12, 2011.

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2011-2012 Adopted Budget as presented.

Fiscal Impact:	As presented in Adopted Budget	Board Date:	September 12, 2011
Prepared by:	Adam M. O’Connor, Interim Assistant Vice Chancellor, Fiscal Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor		

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 12, 2011
Re:	Approval of Appointments for the Measure E Citizens' Bond Oversight Committee	
Action:	Request for Approval	

BACKGROUND

California Education Code 15278 requirements for bonds that are approved under the authority of Proposition 39 is the requirement of a citizens' bond oversight committee comprised of a minimum of seven (7) appointed members who satisfy various categories of membership. The board approved the membership of the original committee in December of 2002 and acts upon the appointment, reappointment and reaffirmation of the committee each year.

ANALYSIS

The committee terms are based on the calendar year. Therefore, we recommend that the following appointments be approved, filling two of the current vacancies as follows:

Name	Membership Category	Recommended Action
Steven M. Smith	SAC Community at Large Representative	Appoint
William E. Thornton	Senior Organization Representative	Appoint

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of Steven M. Smith and William E. Thornton to the Citizens' Bond Oversight Committee as presented.

Fiscal Impact:	None	Board Date: September 12, 2011
Prepared by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

STEVEN M. SMITH
1123 N. LOWELL ST.
SANTA ANA, CA 92703
562.896.2031
STEVE@KIDWORKSONLINE.ORG

PROFESSIONAL EXPERIENCE

DIRECTOR, DEVELOPMENT & MARKETING

KidWorks Community Development Corporation, Santa Ana, Ca. August 2010 – Present

- Reporting to the CEO, oversee all development efforts for operating budget and capital campaign funding needs, including major gifts, grant writing/reporting, direct mail, donor services, and annual campaigns
- Responsible for all brand management and promotion activities
- Direct and implement all public relations activities
- Serve on senior management team, strategizing, safeguarding, and promoting overall health and direction of the organization

DIRECTOR OF THE ANNUAL FUND & DEVELOPMENT COMMUNICATIONS

Biola University, La Mirada, Ca. July 2008 – August 2010

- Responsible for all aspects of Annual Fund campaigns; accountable for raising \$2,312,999 first year, and increasing Annual Fund giving by a minimum of 5% each year
 - Exceeded the 2008-2009 goal of \$2,312,999 by raising \$2,480,058
- Responsible to oversee the creation of all aspects of fundraising materials & advertising
- Oversaw the donor loyalty club – The President's Circle – for 500+ donors giving \$1,000 or more per year
- Prepared quarterly presentations for the Board of Trustees
- Oversaw development of all capital campaign materials, including a new \$53 million school of theology

ASSOCIATE DIRECTOR OF ALUMNI GIVING

Biola University, La Mirada, Ca. January 2007 – July 2008

- Maintained a portfolio of 150 significant alumni donors, solicited gifts from \$1,000 to \$10,000
- Responsible for increasing alumni giving; increased giving from 8% to 14%, out of a pool of 41,000 alumni
- Created and implemented retention programs including special events, membership benefits, and networking tools

MANAGER OF YOUNG ALUMNI RELATIONS

Biola University, La Mirada, Ca. June 2005 – January 2007

- Responsible for creating and implementing the marketing plan for young alumni giving and engagement
- Managed a portfolio of 150 young alumni donors
- Responsible for researching and analyzing alumni behavioral patterns and recommending action steps to increase engagement, giving, and donor retention

EDUCATION

BACHELOR OF ARTS degree, Humanities with an emphasis in English Literature, Summa Cum Laude, May 2005
Biola University, La Mirada, CA.

VOLUNTEER EXPERIENCE

STUDENT DEVELOPMENT MENTOR

Biola University, La Mirada, CA. August 2007 – August 2008

- Mentored college students with behavioral and academic issues

RELIEF VOLUNTEER

Kigali, Rwanda, Africa, July 2003 – August 2003

- Offered relief assistance and care for orphans and children with HIV, AIDS in post-genocide Rwanda

CO-DIRECTOR, TORREY HONORS INSTITUTE NEW STUDENT ORIENTATION

Biola University, La Mirada, CA. April 2002 – May 2003

- Led a team of 12 volunteers to develop and implement an orientation program preparing incoming freshman for a four-year classical education program

AWARDS & SPECIAL DISTINCTIONS
--

- Member and Summa Cum Laude graduate, Torrey Honors Institute Fall 2001-Spring 2005
- Developed, coordinated, and implemented first-ever Biola National Student Leadership Conference
- Congressional appointment and \$450,000 scholarship to the United States Military Academy at West Point, Congressman George Radanovich, Spring 2001

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date:	September 12, 2011
Re:	Approval of Agreement with HMC Architects for Architectural/Engineering Services		
Action:	Request for Approval		

BACKGROUND

HMC Architects has been providing architectural and planning services for the district. HMC is currently assisting the district with updating all district Facilities Master Plans. In the process of assessing facilities conditions for Dunlap Hall at Santa Ana College, it was determined that the classroom building required safety and access improvements. Specifically, the existing concrete guardrails that surround the building on each floor walkway need to be replaced. In addition, for the size of the building and its occupancy rating, an additional elevator is required to comply with ADA access requirements. Based on these necessary building improvements, the Division of State Architect (DSA) will require that all restrooms facilities in the building be upgraded to current access code standards. The DSA may require additional building upgrades, such as seismic, energy efficiency and fire life safety that is not currently included in this scope of work.

ANALYSIS

The HMC Architectural proposal for the project is based on the estimated cost of construction for the renovation. At this time, the estimated construction cost for the Dunlap Hall renovation and upgrades is approximately \$4,500,000. Based on this estimated construction cost, HMC Architects proposes a fee of \$448,000 plus reimbursable expenses.

RECOMMENDATION

It is recommended that the Board of Trustees approve the agreement with HMC Architects to provide architectural and engineering services as presented.

Fiscal Impact:	\$448,000 plus reimbursable expenses	Board Date:	September 12, 2011
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor		

May 27, 2011

Mr. Peter Hardash
Vice Chancellor
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706



Re: Proposal/Agreement for Architectural/Engineering Services
Santa Ana Community College - Dunlap Hall Remodel

Dear Peter:

HMC Architects is pleased to present our Proposal/Agreement to provide safety and access improvements for Dunlap Hall at Santa Ana College. We understand that the following Architectural, Mechanical, Plumbing, and Electrical Design Services will be provided for the replacement of existing concrete guardrails, replacement of the stair handrails, the addition of a new gurney-size elevator, toilet room remodels, and additional Accessibility and Fire-Life Safety upgrades as may be required by code. Structural Engineering for this work will be provided under a separate agreement between the Structural Engineer and the District and incorporated into this project.

The Programming and Schematic Design phases will identify costs, design alternatives, and scope options for the District to establish a specific scope of work and budget and the Design fee for the remaining phases will be adjusted to reflect the approved scope at that time.

A. Scope of Work:

1. Provide Architectural Services to prepare Design options with design studies of new railing configurations, new elevator tower, and toilet room improvements. Up to three (3) options are anticipated for review with the College. Upon selection of a preferred option, drawings of the new design will be prepared showing the new features.
2. The work will be primarily in the elevator, toilet rooms, exterior walks, and stairs including door thresholds and very little work is anticipated inside classrooms and offices.
3. Provide an Assessment of the emergency egress lighting system, fire alarm system, and the capacity of the existing emergency power generator, with a discussion of options for upgrades or replacement.
4. Provide Architectural, Mechanical, Plumbing, and Electrical Services to prepare Construction Documents and Specifications for the selected design option to be submitted to DSA for review and approval. All representation with DSA in order to obtain the required approvals will be provided.
5. Cost Estimates will be provided during the Schematic Design phase in order to compare design options and prior to Bidding to confirm the project budget.



Mr. Peter Hardash
 Vice Chancellor
 May 27, 2011
 Page 2

6. Representation during Bidding and Negotiation of the construction contract.
7. Construction Administration for the construction period, assumed to be three (3) months in duration.
8. The construction cost is preliminarily budgeted at \$4,500,000 and the total project cost is preliminarily budgeted at \$6,000,000. The budget will be reevaluated and adjusted along with the Design fee at the end of Schematic Design upon District review and approval of the initial findings, costs, and Design alternatives.

B. Assumptions/Exclusions:

1. All Structural Engineering Design such as the repair of the existing slabs and connections of the new railing, and the elevator tower structure is not included in the scope of this proposal. HMC will coordinate our work with the Structural Engineer retained by RSCCD.
2. DSA plan check fees are to be provided by the District.
3. Soils testing will be provided by the District.
4. DSA may require additional remodel and upgrade work not specified in this proposal such as new toilet facilities outside the existing toilet rooms in Dunlap Hall, parking lot modifications, and site ramps which may require additional fee. Additional work will be presented to the District for approval prior to being executed.
5. While this work will improve the safety and performance of the building it does not bring it to full compliance with current building codes for such items as seismic safety, energy efficiency, and life safety. The District should consider these options.

C. Compensation:

Fee for the Scope of Work listed above shall be a fixed fee of Four Hundred and Forty-eight Thousand Dollars (\$448,000), fee breakdown and approximate duration as follows.

Phase:	%	Fee	Approximate Duration
Programming & Conceptual Design	15%	\$ 67,200	1.5 Months
Schematic Design	15%	\$ 67,200	1.5 Months
Design Development	10%	\$ 44,800	1 Month
Construction Documents	35%	\$ 156,800	8 Months (Including 6 months for DSA Review)
Bidding & Negotiations	5%	\$ 22,400	2 Months
Construction Administration	20%	\$ 89,600	3 Months

Mr. Peter Hardash
Vice Chancellor
May 27, 2011
Page 3

The fee remaining after the Schematic Design phase will be adjusted to reflect any change in project scope upon mutual agreement of the District and HMC.

D. Additional Services:

If Additional Services are required beyond the original Scope of Work, such as services described in Attachment "A", HMC will bill on an hourly basis per Attachment "B", HMC Hourly Rate Schedule, with prior written approval from the District.

E. Reimbursable Expenses:

Reimbursable expenses including costs related to printing, plotting, and delivery charges in the interest of the project are in addition to compensation for Basic and Additional Services. These expenses shall be billed by the Architect to the Owner at one and one tenth (1.10) times the expense incurred by the Architect and Architect's Consultants.

F. Other Terms and Conditions of This Proposal/Agreement:

Reference Attachment "C" of this Proposal/Agreement.

G. Authorization/Agreement to Proceed:

HMC ARCHITECTS is hereby requested and authorized by Rancho Santiago Community College District to provide Architectural Services as described above. All the foregoing is agreed to and authorized by:

HMC Architects:

Rancho Santiago CCD:

Kevin M. Wilkeson, AIA
Principal
License # C-20601

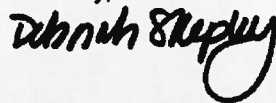
Date

Peter Hardash,
Vice Chancellor

Date

If this Proposal/Agreement accurately reflects the scope of services desired, please sign and return with a Purchase Order so that we can begin work. It is a pleasure providing our services to the Rancho Santiago Community College District and it is an honor to be part of your team.

Sincerely,



Deborah Shepley, AIA, LEED[®] AP
Principal, Community College Practice Leader
MO License # 008183

DS:le

**Mr. Peter Hardash
Vice Chancellor
May 27, 2011
Page 4**

**Encs.: Attachment "A" – Additional Service List
Attachment "B" – HMC Hourly Rate Schedule
Attachment "C" – Other Terms & Conditions**

cc: Lynete Eloff, Sam Relfnyder, Kevin Wilkeson (HMC)

ATTACHMENT "A"

ADDITIONAL SERVICES

The Additional Services described in this Attachment are not included in Basic Services and they shall be paid for by the Owner as provided in this Agreement, in addition to the compensation for Basic Services. Additional Services may only be provided if authorized or confirmed in writing by the Owner and Architect.

Project Representation Beyond Basic Services:

1. **Revisions:** Making revisions in Drawings, Specifications, Project Manual or other documents when such revisions are:
 - a. Inconsistent with approvals or instructions previously given by the Owner;
 - b. Required by the enactment, revised interpretation, jurisdictional differences in interpretation, or revision of codes, laws or regulations subsequent to the preparation of such documents, or additional costs caused by delays resulting from such.
2. **Project Changes:** Providing services required because of changes in the Project including, but not limited to, size, quality, complexity, the Owner's schedule, or the method of bidding or negotiating and contracting for construction.
3. **Change Orders:** Preparing Drawings, Specifications and other documentation, analysis and supporting data, evaluating Contractor's proposals, and providing other services in connection with Change Orders and directives.
4. **Default:** Providing services made necessary by the default or termination of the Contractor, by defects or deficiencies in the Work of the Contractor, or by failure of performance of either the Owner, Contractor or others performing services or providing work on the Project.
5. **Contractor's Submittals:** Reviewing a Contractor's submittal out of sequence from the submittal schedule agreed to by the Architect.
6. **Contractor's RFI:** Responding to the Contractor's requests for information where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, Contractor-prepared coordination drawings, or prior Project correspondence or documentation.
7. **Claims:** Providing services in connection with claims submitted by Contractor or others.
8. **Hearings, Proceedings:** Providing services in connection with the preparation for, or attendance at, public hearings or other meetings, or legal proceedings, except where the Architect is a party thereto.

Contingent Additional Services

1. **Existing or Other Facilities:** Providing services to investigate facilities or existing conditions or to make measured drawings thereof.
2. **Detailed Estimates:** Providing detailed estimates of Construction Cost.
3. **Providing Other Consultants:** Providing services of consultants, if any other than those specified as Basic Services under this Agreement.
4. **Post Completion/Extended Construction:** Providing services after the original completion date not due to the fault of the Architect/Engineer or after issuance to the Owner of the final Certificate for Payment, or thirty (30) days after the date of Substantial Completion of the Work, whichever is earlier.
5. **Project Hold/Resumption:** If the Project is placed on hold by the Owner for more than 90 days due to circumstances beyond the direct control of the Architect, the schedule shall be adjusted and the Architect's compensation shall be equitably adjusted to provide for expenses incurred in the interruption and resumption of the Architect's services.
6. **Other Additional Services:** Providing any other services not otherwise included in this Agreement.

ATTACHMENT "B"
HMC MASTER ARCHITECT RATE SCHEDULE
Standard Hourly Rate Schedule by Professional Category
(Not all categories may apply to this contract)

	Hourly Rates
Principal	\$ 195.00
Senior Construction Administrator	\$ 185.00
Senior Project Manager/Senior Project Architect	\$ 185.00
Senior Technical Manager	\$ 180.00
Cost Estimator	\$ 175.00
Director of Interior Design	\$ 175.00
Project Manager/Project Architect	\$ 170.00
Technical Manager	\$ 170.00
Sr. Project Designer	\$ 180.00
Project Designer	\$ 150.00
Sustainable Design	\$ 150.00
Project Leader	\$ 140.00
Technical Leader	\$ 140.00
Technical Services/QA Plan Reviewer/Spec Writer	\$ 140.00
Senior Interior Designer/Senior Interior Project Designer	\$ 135.00
Architectural Model Builder	\$ 135.00
Construction Administrator	\$ 130.00
Project Coordinator	\$ 125.00
Design Leader	\$ 125.00
Interior Designer/Interior Project Designer	\$ 125.00
Senior Drafter	\$ 115.00
Designer II	\$ 115.00
Junior Designer	\$ 110.00
Intermediate Drafter	\$ 110.00
Visualization Arts Coordinator	\$ 110.00
Finisher/Photographer	\$ 105.00
Graphics Designer	\$ 100.00
Computer Services	\$ 100.00
Interior Design/Project Leader	\$ 100.00
Drafter	\$ 100.00
Designer	\$ 90.00
DSA Coordinator	\$ 90.00
Construction Administration Support	\$ 80.00
Contract Administrator	\$ 80.00
Interior Design Coordinator	\$ 75.00
Admin Support	\$ 75.00

These are the current hourly rate effective March 1, 2011 through February 28, 2012 and are subject to change one time annually effective March 1st.

ATTACHMENT "C"

OTHER TERMS AND CONDITIONS

Retainer

An initial payment of zero (-0-) shall be made upon execution of this Agreement and credited to the fee earned at final payment.

Invoicing

The Architect shall invoice its time and reimbursable expenses monthly, and invoices are due and payable upon receipt. Amounts unpaid thirty (30) days after the receipt of the invoice will be subject to a service charge of eighteen percent (18%) per annum, pursuant to Civil Code §3320. Should the Owner fail to pay current invoices for more than sixty (60) days, the Architect may stop work on the Project until payment is received or terminate this Agreement with the Owner. The Architect shall not be held liable for any damages or losses that may result from such suspension or termination of services according to the provisions set forth in this proposal.

The Owner agrees to return disputed invoices within fifteen (15) days of that invoice with a clear description of the nature of the dispute.

Legal Costs

In the event that legal proceedings between the parties are necessary to enforce the terms of this Agreement, the prevailing party shall be entitled to an award of its litigation costs and expenses, including reasonable attorney's fees.

Project Suspension/Resumption

If the Project is suspended by the Owner for more than thirty (30) consecutive days, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect's compensation shall be equitably adjusted to provide for expenses incurred in the interruption and resumption of the Architect's services. If the project is suspended by the Owner for more than ninety (90) consecutive days, the Architect may terminate the Agreement, by giving not less than seven (7) days written notice.

Termination

Either the Owner or Architect may, for any reason, terminate this Agreement upon not less than seven (7) days written notice to the other party. In the event of termination, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due. Termination Expenses are in addition to compensation for Basic and Additional Services and shall be computed as five percent (5%) of the Basic Services and Additional Service Fees.

Owner's Responsibility

The Owner shall provide full information, including a program which sets forth the Owner's objectives, schedule, constraints, and budget, with reasonable contingencies and criteria. The Owner shall also furnish any reports, tests, surveys, permits, inspection or other documentation of information or consultants reasonably requested by the Architect. All of foregoing shall be furnished at the Owner's expense, and the Architect shall be entitled to rely upon the accuracy and completeness thereof.

Ownership of Documents

The Owner acknowledges that the Architect's Drawings, Specifications, Other Documents, Three Dimensional Computer Models and other design models are instruments of professional services. Nevertheless, the Drawings, Specifications, Other Documents, Three Dimensional Computer Models and other design models prepared under this Agreement shall become the property of the Owner upon completion of this Project and upon payment of all amounts due the Architect. The Architect, however,

shall be deemed the author of these documents and shall retain all common law, statutory, and other reserved rights, including the copyright. Should the Owner or any other person, firm or legal entity use, reuse or modify the Architects' Drawings, Specifications, Other Documents, Three Dimensional Computer Models and other design models prepared under this Agreement, for other than the Owner's use and occupancy of the completed Project, the Owner agrees to indemnify, defend, and hold the Architect harmless from and against any and all claims, liabilities, suits, demands, losses, costs, and expenses, including reasonable attorneys' fees and all legal expenses and fees incurred on appeal, and all interest thereon, accruing or resulting to any and all persons, firms or any other legal entity, arising out of such use, reuse or modification of the Architect's Drawings, Specifications, Other Documents, Three Dimensional Computer Models or other design models, except where the Architect is found to be solely liable for such damages or losses by a court or forum of competent jurisdiction.

Electronic Files

When requested by Owner, the Architect may transfer documents in electronic file formats to the Owner. The creation of the computer files may be considered an additional service and the Architect shall be compensated on an hourly basis with prior approval of the Owner. By accepting these files/disks and the above stipulations, the Owner agrees to indemnify the Architect, its agents and all consultants against all claims, resulting from the use of these files and the information they contain, by the Owner or their own Consultants, Contractor, Subcontractors, suppliers and all others who receive these files or data. In no event shall the Architect be liable for any loss or profit or any consequential damages as a result of the Clients use or reuse of the electronic files. Owner understands and agrees the Architect relies on various forms of data transmission by an uninterrupted delivery of electrical and telephone service as a means of conducting Architect's business, including the Internet, and that the Internet may be used for intentional and malicious purposes, including transmission of electronic applications commonly referred to as computer "viruses" or "worms". While the Architect endeavors to eliminate the propagation of such applications through its systems and network, the Architect has no control over the actions of third party internet service providers or users of the Internet or similar systems. Consequently, the Owner agrees to waive all claims against the Architect for the propagation of virus applications that may cause damage of any kind to the Owner unless the Architect was the creator of the virus.

Software and Data Exchange Protocols

The Owner and Architect shall, at the earliest practical moment, meet and delineate the types of software to be used on the Project and establish protocols, standards and tolerances as may be required for the proper execution of the Work. The Owner and Architect shall work together to establish the permitted uses for all digital information, including the Model, to be exchanged on the Project. Such determination shall be set forth in the BIM Addendum, or other similar document, that shall be incorporated by reference into all agreements for services or construction of the Project.

Indemnification

The Architect agrees, to the fullest extent permitted by law, to indemnify and hold the Owner harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) made against the Owner that are ultimately determined by the Court to be caused by and only to the extent of the Architect's negligence, recklessness or willful misconduct in the performance of professional services under this Agreement and the Architect's Consultants or anyone for whom the Architect is legally liable.

The Owner agrees, to the fullest extent permitted by law, to indemnify and hold the Architect harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by the Owner's negligence, recklessness or willful misconduct and those of the Owner's contractors, subcontractors, agents, or consultants for anyone for whom the Owner is legally liable, and arising from the Project that is the subject of this Proposal. In the event claims, losses, damages, or expenses are caused by the joint or concurrent negligence of Architect and Owner, they shall be borne by each party in proportion to its negligence. The Architect is not obligated to indemnify the Owner in any manner whatsoever for the Owner's own negligence.

Limitation of Liability

In recognition of the relative risks and benefits of the project to both the Owner and the Architect, the risks have been allocated such that the Owner agrees, to the fullest extent permitted by law, to limit the liability of the Architect and his or her subconsultants to the Owner and to all construction contractors and subcontractors on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of the Architect and his or her subconsultants to all those named shall not exceed the Architect's total fee for services rendered on this project. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contract or warranty.

Insurance

During the term of this Agreement, the Architect agrees to provide evidence of insurance coverage of five million dollars (\$5M). In addition, the Architect agrees to attempt to maintain continuous professional liability coverage for the period of design and construction of this project if such coverage is reasonably available at commercially affordable premiums. The Architect further agrees that the applicable subconsultants will be required to maintain a minimum of one million dollars (\$1,000,000) Errors and Omissions coverage. For the purposes of this Agreement "reasonably available" and "commercially affordable" shall mean that more than half the Architect's practicing in this state in this discipline are able to obtain such coverage. Nothing contained in the Agreement or otherwise is intended to create a fiduciary relationship between the parties.

Mediation

In an effort to resolve any conflicts that arise during the design or construction of the Project or following the completion of the Project, the Owner and the Architect agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The Owner and the Architect further agree to include a similar mediation provision in all agreements with independent contractors and consultant retained for the Project and require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, subconsultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

Assignment

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

Hazardous Materials

It is acknowledged by both parties that the Architect's scope of services does not include any services related to asbestos or hazardous or toxic materials. In the event the Architect or any other party encounters asbestos or hazardous or toxic materials or toxic mold at the jobsite, or should it become known in any way that such materials at the jobsite, or any adjacent areas that may affect the performance of the Architect's services, the Architect may, at the Architect's option and without liability for consequential or any other damages, suspend performance of services on the project until the Owner retains appropriate specialist consultant(s) or contractor(s) to identify, abate, and/or remove the asbestos or hazardous or toxic materials, and warrant the jobsite is in full compliance with the applicable laws and regulations.

Consequential Damages

The Architect and the Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination.

Third Party Contracts

The Owner shall, upon request of the Architect, supply a copy of the executed Agreement with the Owner's Construction Manager or Project Management Firm, relating to services provided under this Agreement.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 12, 2011
Re:	Approval of Architect Contract – Westberg+White, Inc.	
Action:	Request for Approval	

BACKGROUND

Westberg+White architects are currently providing architectural services for various Santa Ana College campus improvement projects. The district-wide safety video surveillance project now requires architectural services for documentation necessary for bids and site/building drawings. Westberg+White is currently providing similar services and documentation on their current projects at Santa Ana College by adding the additional district sites to their current work will expedite the project and save the additional district costs.

ANALYSIS

Westberg+White, Inc. negotiated a proposal to provide architectural and engineering services for the safety video surveillance project at all district sites totaling \$113,412 plus reimbursable expenses estimated at \$5,000. This is based on 3.9% of the estimated installation and construction cost (\$2,908,000) for the district-wide surveillance project.

RECOMMENDATION

It is recommended that the Board of Trustees approve the architectural and engineering services proposal with Westberg+White, Inc. as presented.

Fiscal Impact:	\$113,412 plus reimbursable expenses	Board Date: September 12, 2011
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raul Rodriguez, Ph.D., Chancellor	



WESTBERG + WHITE, INC.
ARCHITECTS AND PLANNERS

August 9, 2011

Peter Hardash, Vice Chancellor
Rancho Santiago Community College District
2323 North Broadway, Suite 404-1
Santa Ana, CA 92780

Attn: Mr. Peter Hardash, Vice Chancellor

RE: Architectural and Electrical Engineering services for the District Wide Video Surveillance Project.

Dear Peter,

Westberg + White is please to provide our proposal for assisting RSCCD with the District Wide Video Surveillance project. We understand that the District has acquired the services of PlanNet Consulting for the video Surveillance equipment and low voltage wiring design documents and W+W will provide all the necessary Architectural and Electrical Engineering construction documentation for the following sites;

- Digital Media Center
- Centennial Education Center
- District Operation Center
- Orange Education Center
- Santiago Canyon College
- Santa Ana College

Peter, we plan on providing all the recourses necessary to help the District expedite required documents as soon as possible. After numerous conversations with Ron Beeler, we understand that the project will have construction duration of 12 months and our scope of services for each site to be as follows;

Site Analysis and Documentation Services;

- Champion and lead a forensic analysis of each site to establish all existing conditions and proposed challenges as it relates to construction and installation.
- Provide a complete electrical as-built study performed by our Electrical Engineering Consultant.
- Develop a complete photo album of each site showing all related conditions to support the bid/construction documents.
- Qualify all site conduit routing and document as required on bid/construction documents.

MEMBER AMERICAN INSTITUTE OF ARCHITECTS

14471 Chambers Road, Suite 210 Tustin, CA 92780-6964 (714) 508-1780 Fax (714) 508-1790

SAN DIEGO SANTA MARIA SAN LUIS OBISPO



WESTBERG + WHITE, INC.
ARCHITECTS AND PLANNERS

- Review all PlanNet documents and suggest modifications to these documents as it relates to site as-built conditions and possible installation issues.
- Provide complete electrical plans to support PlanNet's installation requirements.

Contract Administration Services;

- Assist and attend the mandatory pre-bid site meetings at all sites.
- Assist the District with bid phase activity.
- Champion the District/Contractor's pre-construction protocol meeting along with FPPS.
- Champion weekly construction meetings and develop meeting minutes.
- Lead all RFI activity.
- Document and distribute RFI, Submittal and Change Order and Bulletin logs.
- Review all Contractor Submittals.
- Review all Proposed Change Orders and attend all related PCO meetings.
- Review all proposed electrical routing documents provided by the Contractor prior to construction.
- Be available to assist District and Contractor with electrical routing issues in building as challenges may arise.

Compensation

Westberg + White proposes to provide the above mentioned services for 3.9(%) percent of the final cost of Construction. We understand the estimated cost of construction is \$2,908,000.00; therefore our fee at this time will be \$113,412.00

Peter, if you are in agreement with the information provided, please authorize us to begin by signing the enclosed agreement and return the original for our files. Westberg+White and our consultant team look forward to providing our services and continuing our business relationship with RSCCD. Please don't hesitate to me if you have any questions or need further information.

Sincerely,
Westberg+White Architects

Gregory G. Beard
Principal

Cc: Ron Beeler, FPPS
Paul Westberg, Westberg+White

MEMBER AMERICAN INSTITUTE OF ARCHITECTS

14471 Chambers Road, Suite 210 Tustin, CA 92780-6964 (714) 508-1780 Fax (714) 508-1790
SAN DIEGO SANTA MARIA SAN LUIS OBISPO

5.6 (3)



WESTBERG + WHITE, INC.
ARCHITECTS AND PLANNERS

ATTACHMENT 1

PROFESSIONAL SERVICES AGREEMENT

Between the Client:

Rancho Santiago Community College District
2323 North Broadway, Suite 404-1
Santa Ana, CA 92780

and the Architect:

Westberg + White
14471 Chambers Rd. Suite 210
Tustin, CA 92780

Paul Westberg CA License # C11045

Location: RSCCD District Wide

Scope of Work: Architectural and Electrical Engineering services for the District Wide Video Surveillance Project as described on our proposal letter dated August 9, 2011

Fee: Westberg + White proposes to provide Architectural services for this project at 3.9(%) percent of the final cost of Construction. We understand the estimated cost of construction is \$2,908,000.00 therefore our base fee at this time will be \$113,412.00.

Reimbursable Expenses: Reimbursable Expenses are in addition to the fee and include those expenses incurred in the interest of the project. They include project-related travel (mileage and auto expenses); printing, plotting and reprographic costs, postage and delivery charges. These expenses will be compensated at 1.10 times the amounts invoiced to the Architect. We suggest the District budget an estimated \$5,000.00 for these project-related expenses.

Client:
Rancho Santiago Community College District

Architect:
Westberg + White Architects

By: _____
_____ Peter Hardash, Vice Chancellor

By: _____
Paul Westberg AIA
Managing Partner

Date: _____

Date: August 9, 2011

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 12, 2011
Re:	Award of Contract for Construction Management Services for Various Projects at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

Santa Ana College is prepared to bid several projects with a scope of work that includes the closing of Martha Lane and Fifteenth Street with cul-de-sacs, realignment of College Avenue, new landscaping in and around College Avenue, installation of an enhanced entrance at College Avenue and Seventeenth Street and a new synthetic soccer field.

These projects are scheduled to take approximately 17 months to complete and require the services of a construction management firm to provide general oversight and represent the District with the general contractor.

ANALYSIS:

A Request For Proposals (RFP) was sent to three (3) construction management firms that had a history of providing well respected services to the District. The firms included Bernards, C. W. Driver and Seville Construction Services. Two (2) of the firms responded to the RFP and both firms were interviewed by a committee including representatives of the District’s Facility Planning, District Construction and Support Services Department, a representative from Santa Ana College (Paul Foster) and a consultant with Facility Planning and Program Services (Bob Partridge).

As a result of the interview process, there was unanimous agreement that Bernards and their personnel proposal for this project would best serve Santa Ana College. Due diligence and reference checks were performed for both Bernards and Seville. Again, Bernards was the stronger firm based on these reference checks. Bernards is currently working on Santa Ana College construction projects and is mobilized with an office trailer on campus.

Financially, the proposed cost of services is as follows:

FIRM	LABOR COST	REIMBURSABLE EXPENSES	TOTAL
Bernards	\$408,576.00	\$32,880.00	\$441,456.00
Seville	\$405,600.00	\$40,400.00	\$446,000.00

It is recommended that Bernards be awarded a contract for construction management services at Santa Ana College based upon their strong interview, reference checks and cost of services. Bernards has been the construction management firm on several projects at Santa Ana College and has always performed with professionalism and excellence.

RECOMMENDATION:

It is recommended that the Board of Trustees authorize the Vice Chancellor, Business Operations/Fiscal Services to enter into an agreement with Bernards as presented.

Fiscal Impact:	\$441,456.00	Board Date: September 12, 2011
Prepared by:	Alex Oviedo, District Construction Supervisor, District Construction & Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 12, 2011
Re:	Adoption of Resolution No. 11-34 – Plumbing for the Athletics/Aquatics Complex at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010, the Board awarded a contract to Interpipe Construction, Inc. for Bid #1140, plumbing for the Athletics/Aquatics Complex at Santiago Canyon College.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Resolution 11-34 as well as Exhibit A.

Resolution 11-34 and Change Order #4 as outlined, increases the contract by \$17,849.09. The revised contract amount is \$868,932.13. It should be noted that Interpipe Contracting, Inc. original cost submittal was \$18,514.00 but was reduced to \$17,849.09, saving the District \$664.91.

The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 18.192% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No. 11-34, Interpipe Construction, Inc. for Bid #1140, plumbing for the Athletics/Aquatics Complex at Santiago Canyon College as presented.

Fiscal Impact:	\$17,849.09	Board Date: September 12, 2011
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	

**BEFORE THE GOVERNING BOARD OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**RESOLUTION FOR APPROVAL OF AWARD OF CONTRACT TO INTERPIPE
CONTRACTING, INC. FOR CERTAIN ADDITIONAL WORK AT THE SANTIAGO
CANYON COLLEGE ATHLETIC/AQUATIC COMPLEX**

RESOLUTION NO. _____ 11-34 _____

WHEREAS, the Governing Board of the Rancho Santiago Community College District (“District”) previously awarded a contract for construction work at the Athletics/Aquatic Complex at Santiago Canyon College, (“Project”) to Interpipe Contracting, Inc. (“Contractor”);

WHEREAS, subsequent to the award of the contract for the Project, it was determined that additional work was necessary on the Project (“Change Order”) including addition of a new sewer line for an additional drinking fountain. These items are more fully described in Exhibit “A”;

WHEREAS, the Contractor is intimately familiar with the Project and is ready, willing and able to perform the additional work set forth in the Change Order;

WHEREAS, the total cost for the Change Order is \$17,849.09 and exceeds the limitations set forth in Public Contract Code Section 20659;

WHEREAS, it would be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the Contractor;

WHEREAS, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project;

WHEREAS, the additional work must be performed before the Project can be completed and failure to complete the Project will disrupt the education of students;

WHEREAS, it would work an incongruity and not produce any advantage to the District to competitively bid the Change Order since such competitive bid work could result in multiple contractors being required to perform work more efficiently and effectively performed by one contractor; and

WHEREAS, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 holds that statutes requiring competitive bidding do not apply when competitive bidding would work an incongruity or not produce any advantage.

NOW, THEREFORE, the Governing Board of the Rancho Santiago Community College District does hereby find, resolve, determine, and order as follows:

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. That it would work an incongruity and not produce any advantage to the District to competitively bid the completion of the additional work set forth in the Change Order.

Section 3. That the District approves the immediate completion of the additional work stated in the Change Order without competitively bidding such work and approves the District's payment to the Contractor in accordance with the terms and conditions set forth in the Change Order.

Section 4. That the completion and approval of the additional work stated in Change Order is necessary to ensure completion of the Project and use of the facilities by students and staff.

Section 6. That the Governing Board delegates to Peter Hardash, Vice Chancellor, Business Operations/Fiscal Services, authority to execute all agreements and complete all necessary documents for the additional work and to otherwise fulfill the intent of this Resolution.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Rancho Santiago Community College District this 12th day of September, 2011, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

I, _____, President of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
Rancho Santiago Community College District

I, _____, Clerk of the Board of Trustees of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Board of Trustees of the Rancho Santiago Community College District Governing Board at a regular meeting thereof held on the 25th day of July, 2011, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Rancho Santiago Community College District Governing Board this _____ day of _____, 20__.

Clerk of the Board of Trustees
Rancho Santiago Community College District

EXHIBIT “A”

***CHANGE ORDER FOR ADDITIONAL WORK RELATED TO
THE SANTIAGO CANYON COLLEGE ATHLETICS AND AQUATICS COMPLEX***

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 12, 2011
Re:	Adoption of Resolution No. 11-36 – HVAC for the Science Building (Bond Portion) at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On December 10, 2007, the Board awarded a contract to Athena Engineering, Inc. for Bid #1065/SCC Science Building to perform the HVAC portion of the project.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Resolution 11-36 as well as Exhibit A.

Resolution 11-36 and Change Order #3 as outlined, increases the contract by \$178,889.00 and adds an additional 296 calendar days to the length of the project. The revised contract amount is \$949,007.00. It should be noted that Athena Engineering, Inc. original cost submittal was \$240,672.37 but was reduced to \$178,889.00, saving the District \$61,783.37.

The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 26% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No. 11-36, Athena Engineering, Inc. for Bid #1065, HVAC for the Santiago Canyon College Science Building as presented.

Fiscal Impact:	\$178,889.00	Board Date: September 12, 2011
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	

**BEFORE THE GOVERNING BOARD OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**RESOLUTION FOR APPROVAL OF AWARD OF CONTRACT TO ATHENA
ENGINEERING, INC. FOR CERTAIN ADDITIONAL WORK AT THE SANTIAGO
CANYON COLLEGE SCIENCE BUILDING**

RESOLUTION NO. _____ 11-36 _____

WHEREAS, the Governing Board of the Rancho Santiago Community College District (“District”) previously awarded a contract for construction work at the Science Building at Santiago Canyon College, (“Project”) to Athena Engineering, Inc. (“Contractor”);

WHEREAS, subsequent to the award of the contract for the Project, it was determined that additional work was necessary on the Project (“Change Order”) including modification of the fume hood control valves and ductwork and as more fully set forth in Exhibit “A”;

WHEREAS, the Contractor is intimately familiar with the Project and is ready, willing and able to perform the additional work set forth in the Change Order;

WHEREAS, the total cost for the Change Order is \$178,889.00 and exceeds the limitations set forth in Public Contract Code Section 20659;

WHEREAS, it would be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the Contractor;

WHEREAS, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project;

WHEREAS, the additional work must be performed before the Project can be completed and failure to complete the Project will disrupt the education of students;

WHEREAS, it would work an incongruity and not produce any advantage to the District to competitively bid the Change Order since such competitive bid work could result in multiple contractors being required to perform work more efficiently and effectively performed by one contractor; and

WHEREAS, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 holds that statutes requiring competitive bidding do not apply when competitive bidding would work an incongruity or not produce any advantage.

NOW, THEREFORE, the Governing Board of the Rancho Santiago Community College District does hereby find, resolve, determine, and order as follows:

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. That it would work an incongruity and not produce any advantage to the District to competitively bid the completion of the additional work set forth in the Change Order.

Section 3. That the District approves the immediate completion of the additional work stated in the Change Order without competitively bidding such work and approves the District's payment to the Contractor in accordance with the terms and conditions set forth in the Change Order.

Section 4. That the completion and approval of the additional work stated in Change Order is necessary to ensure completion of the Project and use of the facilities by students and staff.

Section 6. That the Governing Board delegates to Peter Hardash, Vice Chancellor, Business Operations/Fiscal Services, authority to execute all agreements and complete all necessary documents for the additional work and to otherwise fulfill the intent of this Resolution.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Rancho Santiago Community College District this 12th day of September, 2011, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

I, _____, President of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
Rancho Santiago Community College District

I, _____, Clerk of the Board of Trustees of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Board of Trustees of the Rancho Santiago Community College District Governing Board at a regular meeting thereof held on the 25th day of July, 2011, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Rancho Santiago Community College District Governing Board this _____ day of _____, 20__.

Clerk of the Board of Trustees
Rancho Santiago Community College District

EXHIBIT "A"

***CHANGE ORDER FOR ADDITIONAL WORK RELATED TO
THE SANTIAGO CANYON COLLEGE SCIENCE BUILDING***

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 12, 2011
Re:	Adoption of Resolution No. 11-37– HVAC for the Science Building (State Portion) at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On December 10, 2007, the Board awarded a contract to Athena Engineering, Inc. for Bid #1065/SCC Science Building to perform the HVAC portion of the project.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Resolution 11-37 as well as Exhibit A.

Resolution 11-37 and Change Order #3 as outlined, increases the contract by \$23,075.00. The revised contract amount is \$2,744,694.26 and adds an additional 132 calendar days to the length of the project. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 10.081% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No. 11-37, Athena Engineering, Inc. for Bid #1065, HVAC for the Santiago Canyon College Science Building as presented.

Fiscal Impact:	\$23,075.00	Board Date: September 12, 2011
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	

**BEFORE THE GOVERNING BOARD OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**RESOLUTION FOR APPROVAL OF AWARD OF CONTRACT TO ATHENA
ENGINEERING, INC. FOR CERTAIN ADDITIONAL WORK AT THE SANTIAGO
CANYON COLLEGE SCIENCE BUILDING**

RESOLUTION NO. 11-37

WHEREAS, the Governing Board of the Rancho Santiago Community College District (“District”) previously awarded a contract for construction work at the Science Building at Santiago Canyon College, (“Project”) to Athena Engineering, Inc. (“Contractor”);

WHEREAS, subsequent to the award of the contract for the Project, it was determined that additional work was necessary on the Project (“Change Order”) including the installation of sensors to fume hood doors and as more fully set forth in Exhibit “A”;

WHEREAS, the Contractor is intimately familiar with the Project and is ready, willing and able to perform the additional work set forth in the Change Order;

WHEREAS, the total cost for the Change Order is \$23,075.00 and exceeds the limitations set forth in Public Contract Code Section 20659;

WHEREAS, it would be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the Contractor;

WHEREAS, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project;

WHEREAS, the additional work must be performed before the Project can be completed and failure to complete the Project will disrupt the education of students;

WHEREAS, it would work an incongruity and not produce any advantage to the District to competitively bid the Change Order since such competitive bid work could result in multiple contractors being required to perform work more efficiently and effectively performed by one contractor; and

WHEREAS, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 holds that statutes requiring competitive bidding do not apply when competitive bidding would work an incongruity or not produce any advantage.

NOW, THEREFORE, the Governing Board of the Rancho Santiago Community College District does hereby find, resolve, determine, and order as follows:

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. That it would work an incongruity and not produce any advantage to the District to competitively bid the completion of the additional work set forth in the Change Order.

Section 3. That the District approves the immediate completion of the additional work stated in the Change Order without competitively bidding such work and approves the District's payment to the Contractor in accordance with the terms and conditions set forth in the Change Order.

Section 4. That the completion and approval of the additional work stated in Change Order is necessary to ensure completion of the Project and use of the facilities by students and staff.

Section 6. That the Governing Board delegates to Peter Hardash, Vice Chancellor, Business Operations/Fiscal Services, authority to execute all agreements and complete all necessary documents for the additional work and to otherwise fulfill the intent of this Resolution.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Rancho Santiago Community College District this 12th day of September, 2011, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

I, _____, President of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
Rancho Santiago Community College District

I, _____, Clerk of the Board of Trustees of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Board of Trustees of the Rancho Santiago Community College District Governing Board at a regular meeting thereof held on the 25th day of July, 2011, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Rancho Santiago Community College District Governing Board this _____ day of _____, 20__.

Clerk of the Board of Trustees
Rancho Santiago Community College District

EXHIBIT "A"

***CHANGE ORDER FOR ADDITIONAL WORK RELATED TO
THE SANTIAGO CANYON COLLEGE SCIENCE BUILDING***

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 12, 2011
Re:	Adoption of Resolution No. 11-38 – Plumbing for the Science Building (State Portion) at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On December 10, 2007, the Board of Trustees awarded a contract to J.M. Farnan Company, Inc. for Bid #1063/SCC Science Building to perform the plumbing portion of the project.

ANALYSIS:

During the course of construction certain changes to the scope of work for this contract were required in order to complete the project. The specific changes, reasons for the changes and cost impacts are noted in the attached Resolution 11-38 as well as Exhibit A.

Resolution 11-38 and Change Order #8 as outlined, increases the contract by \$34,837.54. The cause of the contract's increase above the 10% cap was the need to have the contractor complete the final connections to the floor drains that had been covered up due to Angeles Contracting, Inc. (ACI) over pouring the concrete floor. It should be noted that J.M. Farnan Company, Inc. original cost submittal was \$59,485.00 but was reduced to \$22,300.00, saving the District \$37,185.00. These charges will be back-charged to ACI.

The revised contract amount is \$1,484,789.93. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total combined change orders for the project are 12.895% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

District Construction's legal counsel recommends that the Board of Trustees adopt Resolution 11-38, J.M. Farnan Company, Inc. for Bid #1063, plumbing in the Santiago Canyon College Science Building as presented.

Fiscal Impact:	\$34,837.54	Board Date: September 12, 2011
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	

**BEFORE THE GOVERNING BOARD OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**RESOLUTION FOR APPROVAL OF AWARD OF CONTRACT TO J. M. FARNAN
COMPANY, INC. FOR CERTAIN ADDITIONAL WORK AT SANTIAGO CANYON
COLLEGE SCIENCE BUILDING**

RESOLUTION NO. 11-38

WHEREAS, the Governing Board of the Rancho Santiago Community College District (“District”) previously awarded a contract for construction work at Santiago Canyon College Science Building, (“Project”) to J. M. Farnan Company, Inc. (“Contractor”);

WHEREAS, subsequent to the award of the contract for the Project, it was determined that additional work was necessary on the Project (“Change Order”) including [Chipping out the deck sleeves and floor drains that were covered with concrete] as more fully set forth in Exhibit “A”;

WHEREAS, the Contractor is intimately familiar with the Project and is ready, willing and able to perform the additional work set forth in the Change Order;

WHEREAS, the total cost for the Change Order is \$34,837.54 and exceeds the limitations set forth in Public Contract Code Section 20659;

WHEREAS, it would be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the Contractor;

WHEREAS, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project;

WHEREAS, the additional work must be performed before the Project can be completed and failure to complete the Project will disrupt the education of students;

WHEREAS, it would work an incongruity and not produce any advantage to the District to competitively bid the Change Order since such competitive bid work could result in multiple contractors being required to perform work more efficiently and effectively performed by one contractor; and

WHEREAS, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 holds that statutes requiring competitive bidding do not apply when competitive bidding would work an incongruity or not produce any advantage.

NOW, THEREFORE, the Governing Board of the Rancho Santiago Community College District does hereby find, resolve, determine, and order as follows:

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. That it would work an incongruity and not produce any advantage to the District to competitively bid the completion of the additional work set forth in the Change Order.

Section 3. That the District approves the immediate completion of the additional work stated in the Change Order without competitively bidding such work and approves the District's payment to the Contractor in accordance with the terms and conditions set forth in the Change Order.

Section 4. That the completion and approval of the additional work stated in Change Order is necessary to ensure completion of the Project and use of the facilities by students and staff.

Section 6. That the Governing Board delegates to Peter Hardash, Vice Chancellor, Business Operations/Fiscal Services, authority to execute all agreements and complete all necessary documents for the additional work and to otherwise fulfill the intent of this Resolution.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Rancho Santiago Community College District this 12th day of September, 2011, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

I, _____, President of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
Rancho Santiago Community College District

I, _____, Clerk of the Board of Trustees of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Board of Trustees of the Rancho Santiago Community College District Governing Board at a regular meeting thereof held on the 23rd day of May, 2011, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Rancho Santiago Community College District Governing Board this _____ day of _____, 20__.

Clerk of the Board of Trustees
Rancho Santiago Community College District

EXHIBIT "A"

***CHANGE ORDER FOR ADDITIONAL WORK RELATED TO
THE SANTIAGO CANYON COLLEGE SCIENCE BUILDING***

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 12, 2011
Re:	Adoption of Resolution No 11-39– Earthwork for the Athletic/Aquatic Complex at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010, the Board awarded a contract to Southern California Grading for Bid #1151, earthwork for the Athletic/Aquatic Complex at Santiago Canyon College.

ANALYSIS:

During the course of construction certain changes to the scope of work for this contract were required in order to complete the project. The specific changes, reasons for the changes and cost impacts are noted in the attached Resolution 11-39 as well as Exhibit A.

Resolution 11-39 and Change Order #3 as outlined, increases the contract by \$6,006.13. The revised contract amount is \$284,567.68. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 10.727% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No 11-39, Southern California Grading for Bid #1151, earthwork for the Athletic/Aquatic Complex at Santiago Canyon College as presented.

Fiscal Impact:	\$6,006.13	Board Date: September 12, 2011
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	

**BEFORE THE GOVERNING BOARD OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**RESOLUTION FOR APPROVAL OF AWARD OF CONTRACT TO INTERPIPE
CONTRACTING, INC. FOR CERTAIN ADDITIONAL WORK AT THE SANTIAGO
CANYON COLLEGE ATHLETIC/AQUATIC COMPLEX**

RESOLUTION NO. 11-39

WHEREAS, the Governing Board of the Rancho Santiago Community College District (“District”) previously awarded a contract for construction work at the Athletics/Aquatics Complex at Santiago Canyon College, (“Project”) to Southern California Grading (“Contractor”);

WHEREAS, subsequent to the award of the contract for the Project, it was determined that additional work was necessary on the Project (“Change Order”) including the investigation and repair to a leaking water line at the site and as more fully set forth in Exhibit “A”;

WHEREAS, the Contractor is intimately familiar with the Project and is ready, willing and able to perform the additional work set forth in the Change Order;

WHEREAS, the total cost for the Change Order is \$6,006.13 and exceeds the limitations set forth in Public Contract Code Section 20659;

WHEREAS, it would be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the Contractor;

WHEREAS, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project;

WHEREAS, the additional work must be performed before the Project can be completed and failure to complete the Project will disrupt the education of students;

WHEREAS, it would work an incongruity and not produce any advantage to the District to competitively bid the Change Order since such competitive bid work could result in multiple contractors being required to perform work more efficiently and effectively performed by one contractor; and

WHEREAS, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 holds that statutes requiring competitive bidding do not apply when competitive bidding would work an incongruity or not produce any advantage.

NOW, THEREFORE, the Governing Board of the Rancho Santiago Community College District does hereby find, resolve, determine, and order as follows:

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. That it would work an incongruity and not produce any advantage to the District to competitively bid the completion of the additional work set forth in the Change Order.

Section 3. That the District approves the immediate completion of the additional work stated in the Change Order without competitively bidding such work and approves the District's payment to the Contractor in accordance with the terms and conditions set forth in the Change Order.

Section 4. That the completion and approval of the additional work stated in Change Order is necessary to ensure completion of the Project and use of the facilities by students and staff.

Section 6. That the Governing Board delegates to Peter Hardash, Vice Chancellor, Business Operations/Fiscal Services, authority to execute all agreements and complete all necessary documents for the additional work and to otherwise fulfill the intent of this Resolution.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Rancho Santiago Community College District this 12th day of September, 2011, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

I, _____, President of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
Rancho Santiago Community College District

I, _____, Clerk of the Board of Trustees of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Board of Trustees of the Rancho Santiago Community College District Governing Board at a regular meeting thereof held on the 25th day of July, 2011, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Rancho Santiago Community College District Governing Board this _____ day of _____, 20__.

Clerk of the Board of Trustees
Rancho Santiago Community College District

EXHIBIT "A"

***CHANGE ORDER FOR ADDITIONAL WORK RELATED TO
THE SANTIAGO CANYON COLLEGE HUMANITIES BUILDING***

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 12, 2011
Re:	Approval of Change Order #2, Bid #1136 – Concrete for the Athletic/Aquatic Complex at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On April 11, 2011, the Board awarded a contract to Guy Yocom Construction, Inc. for Bid #1136, electric for the Athletic/Aquatic Complex.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #2.

Change Order #2 increases the contract by \$58,684.02. The revised contract amount is \$1,007,020.71. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 8.967% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #2, Bid #1136 for Guy Yocom Construction, Inc., concrete for the Athletic/Aquatic Complex at Santiago Canyon College as presented.

Fiscal Impact:	\$58,684.02	Board Date: September 12, 2011
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Athletic/Aquatic Center Project at Santiago Canyon College	Bid No. 1136	P.O. # 11-BP000254
	D.S.A. No. 04-109232	
Contractor: Guy Yocom Construction Inc	Change Order No. 2	
Architect: The Austin Company	Date: August 24, 2011	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

Original Contract Amount		\$924,150.00
Previous Change Orders	\$24,186.69	
This Change Order	\$58,684.02	
Total Change Orders		\$82,870.71
Revised Contract Amount		\$1,007,020.71
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		April 30, 2012
Revised Contract Completion Date		
RSCCD Board Approval Date		September 12, 2011

Architect Authorized Signature Date

Contractor Name Authorized Signature Date

Construction Manager - Seville Construction Services Authorized Signature Date

District Inspector Authorized Signature Date

Darryl A. Odum

Director - District Construction and Support Services Authorized Signature Date

Assistant Vice Chancellor - Facility Planning Authorized Signature Date

Peter J. Hardash

Vice Chancellor, Business Operations/Fiscal Services Authorized Signature Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92708-1640

Project: Athletic/Aquatic Center Project at Santiago Canyon College		Bid No. 1136	P.O. # 11-BP000254
Contractor: Guy Yocom Construction Inc		D.S.A. No. 04-109232	
Architect: The Austin Company		Change Order No. 2	
		Date: August 24, 2011	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u> Installation of new stair landing that was removed from the contract drawings during bid time by Tidwells surety company</p> <p><u>REASON:</u> Have a complete stair landing that meets code requirements (Backcharge Great American Insurance Co.)</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$58,684.02
Sub-Total		\$0.00	\$58,684.02
Total			\$58,684.02

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 12, 2011
Re:	Approval of Change Order #1, Bid #1138 - Structural Steel at the Athletics/Aquatics Complex at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010, the Board awarded a contract to Blazing Industrial Steel, Inc. for Bid #1138/structural steel for the Athletics/Aquatics Complex at Santiago Canyon College.

ANALYSIS:

During the normal course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #1.

Change Order #1 increases the contract by \$11,392.37. The revised contract amount is \$998,392.37. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 1.154% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #1, Blazing Industrial Steel, Inc. for Bid #1138, structural steel for the Athletics/Aquatics Complex at Santiago Canyon College as presented.

Fiscal Impact:	\$11,392.37	Board Date: September 12, 2011
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	

CHANGE ORDER		Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640	
Project: Athletic/Aquatic Center Project at Santiago Canyon College	Bid No.	1138	P.O. #10-P0014486
	D.S.A. No.	04-109232	
Contractor: Blazing Industrial Steel Inc	Change Order No.	1	
Architect: The Austin Company	Date:	August 24, 2011	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$987,000.00
Previous Change Orders	\$0.00	
This Change Order	\$11,392.37	
Total Change Orders		\$11,392.37
Revised Contract Amount		\$998,392.37
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		April 20, 2011
Revised Contract Completion Date		
RSCCD Board Approval Date		September 12, 2011

_____ Architect	_____ Authorized Signature	_____ Date
_____ Contractor Name	_____ Authorized Signature	_____ Date
_____ Construction Manager - Seville Construction Services	_____ Authorized Signature	_____ Date
_____ District Inspector	_____ Authorized Signature	_____ Date
_____ Darryl A. Odum Director - District Construction and Support Services	_____ Authorized Signature	_____ Date
_____ Assistant Vice Chancellor - Facility Planning	_____ Authorized Signature	_____ Date
_____ Peter J. Hardash Vice Chancellor, Business Operations/Fiscal Services	_____ Authorized Signature	_____ Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Athletic/Aquatic Center Project at Santiago Canyon College		Bid No. 1138	P.O. #10-P0014486
Contractor: Blazing Industrial Steel Inc		D.S.A. No.	04-109232
Architect: The Austin Company		Change Order No.	1
		Date:	August 24, 2011
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u> Furnish and rework Nelson Stud steel reinforcement per approved field change directive</p> <p><u>REASON:</u> Allow installation of structural steel trusses and frames (Unforeseen Condition)</p> <p><u>REQUESTOR:</u> Architect/District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$0.00	\$11,392.37
Sub-Total		\$0.00	\$11,392.37
Total			\$11,392.37

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 12, 2011
Re:	Approval of Change Order #2, Bid #1139 – Electricity for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010, the Board awarded a contract to Dynalectric for Bid #1139, electricity for the Humanities Building at Santiago Canyon College.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #2.

Change Order #2 increases the contract by \$93,179.00. The revised contract amount is \$3,720,489.00. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 2.57% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #2, Bid #1139 for Dynalectric, electricity for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	\$93,179.00.00	Board Date: September 12, 2011
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Santiago Canyon College Humanities Building	Bid No. 1139	P.O. # 10-BP000225
	D.S.A. No. 04-110212	
Contractor: Dynalectric	Change Order No. 2	
Architect: LPA Inc	Date: August 18, 2011	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$3,617,900.00
Previous Change Orders	\$9,410.00	
This Change Order	\$93,179.00	
Total Change Orders		\$102,589.00
Revised Contract Amount		\$3,720,489.00
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		September 24, 2011
Revised Contract Completion Date		September 24, 2011
RSCCD Board Approval Date		September 12, 2011

_____ Architect	_____ Authorized Signature	_____ Date
_____ Contractor Name	_____ Authorized Signature	_____ Date
_____ Construction Manager - Seville CS	_____ Authorized Signature	_____ Date
_____ District Inspector	_____ Authorized Signature	_____ Date
_____ Darryl A. Odum Director - District Construction and Support Services		_____ Date
_____ Assistant Vice Chancellor - Facility Planning	_____ Authorized Signature	_____ Date
_____ Peter J. Hardash Vice Chancellor, Business Operations/Fiscal Services		_____ Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: **Santiago Canyon College Humanities Building**

Bid No. **1139**

P.O. # **10-BP000225**

D.S.A. No.

04-110212

Contractor: **Dynalectric**

Change Order No.

2

Architect: **LPA Inc**

Date: **8/18/11**

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u></p> <p>Added light fixtures to room 233</p> <p><u>REASON:</u></p> <p>To light markerboards</p> <p><u>REQUESTOR:</u> LPA</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$0.00	\$1,438.00
2.0	<p><u>DESCRIPTION:</u></p> <p>Upsizing wire from electrical Distribution panel</p> <p><u>REASON:</u></p> <p>Required for systems</p> <p><u>REQUESTOR:</u> LPA</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$0.00	\$3,962.00
3.0	<p><u>DESCRIPTION:</u></p> <p>New fiber lines to replace existing copper lines at Science Bldg, M&O, LRC and Humanities.</p> <p><u>REASON:</u></p> <p>Upgrade fire alarm systems</p> <p><u>REQUESTOR:</u> District / College</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$0.00	\$87,779.00
Sub-Total		\$0.00	\$93,179.00
Total			\$93,179.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date:	September 12, 2011
Re:	Approval of Change Order #2, Bid #1140 – Plumbing for the Humanities Building at Santiago Canyon College		
Action:	Request for Approval		

BACKGROUND:

On March 22, 2010, the Board awarded a contract to Interpipe Contracting, Inc. for Bid #1140, plumbing for the Humanities Building at Santiago Canyon College.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #2.

Change Order #2 increases the contract by \$9,399.00. The revised contract amount is \$806,528.00. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 6.816% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #2, Bid #1140 for Interpipe Contracting, Inc., plumbing for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	\$9,399.00	Board Date:	September 12, 2011
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor		

CHANGE ORDER		Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640	
Project: Santiago Canyon College Humanities Building	Bid No. 1140	P.O. # 10-P0014548	
	D.S.A. No. 04-110212		
Contractor: Interpipe	Change Order No. 2		
Architect: LPA Inc	Date: August 25, 2011		

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$755,060.00
Previous Change Orders	\$42,069.00	
This Change Order	\$9,399.00	
Total Change Orders		\$51,468.00
Revised Contract Amount		\$806,528.00
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		October 5, 2011
Revised Contract Completion Date		October 5, 2011
RSCCD Board Approval Date		September 12, 2011

_____ Architect	_____ Authorized Signature	_____ Date
_____ Contractor Name	_____ Authorized Signature	_____ Date
_____ Construction Manager - Seville CS	_____ Authorized Signature	_____ Date
_____ District Inspector	_____ Authorized Signature	_____ Date
_____ Darryl A. Odum Director - District Construction and Support Services		_____ Date
_____ Assistant Vice Chancellor - Facility Planning	_____ Authorized Signature	_____ Date
_____ Peter J. Hardash Vice Chancellor, Business Operations/Fiscal Services		_____ Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: *Santiago Canyon College Humanities Building*

Bid No. 1140

P.O. # 10-P0014548

D.S.A. No. 04-110212

Contractor: *Interpipe*

Change Order No. 2

Architect: *LPA Inc*

Date: *August 25, 2011*

ITEM NO.	EXPLANATION: DESCRIPTION:	CREDIT	EXTRA
1.0	<p>Existing old gas line required repairs at two (2) locations.</p> <p>REASON: Safety condition</p> <p>REQUESTOR: District / College</p> <p>TIME EXTENSION: ADDS 0 calendar days</p>	\$0.00	\$9,399.00
Sub-Total		\$0.00	\$9,399.00
Total			\$9,399.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 12, 2011
Re:	Approval of RBF Consulting – Various Ongoing Projects at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

The California Regional Water Quality Control Board requires a compliant Storm Water Pollution Prevention Plan (SWPPP) to be implemented and monitored throughout the construction of the various projects at Santiago Canyon College. The California Regional Water Quality Control Board has required that the District engage the services of a qualified SWPPP practitioner to monitor the project.

ANALYSIS:

To assist in meeting those requirements RBF Consulting will provide Qualified SWPPP Practitioner (QSP) services to the College. RBF Consulting will provide monitoring of the (SWPPP) and conduct weekly inspections, pre-storm event, during and post storm event inspections and quarterly non-stormwater inspections and document these per requirements identified in the Permit. They will prepare rain event action plans and conduct storm event sampling to show compliance with Numeric Action Levels for pH and turbidity. RBF will identify and explain required corrective actions to ensure that the project is in compliance with the Permit. A proposal for the complete scope of work is attached. The cost is \$81,000.00 work as described and \$1,800.00 for reimbursable expenses. The total amount for the scope of work is \$82,800.00.00.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposal with RBF Consulting to provide QSP services as presented.

Fiscal Impact:	\$ 81,000.00 plus \$1,800.00 in reimbursable expenses	Board Date: September 12, 2011
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	



August 23, 2011

Mr. Jim Rogers
Vice President/Project Executive
Seville Construction Services

Submitted via email to jrogers@sevillecs.com

Subject: Proposal to Provide Qualified SWPPP Practitioner (QSP) Services for Santiago Canyon College, Risk Level 2 Project

Dear Mr. Rogers:

RBF Consulting (RBF) is pleased to submit our proposal for QSP services for the Santiago Canyon College Project. As discussed during our meeting, this proposal is to provide full QSP services for the duration of the Santiago Canyon College Project, with estimated completion date of May 2013.

Services to be provided will include:

- Coordination between Seville Construction Services, So Cal Grading, and Marina
- Weekly site inspections
- Pre/during/post storm site inspections
- Quarterly non-stormwater inspections
- Rain Event Action Plans
- Daily weather tracking
- Storm event sampling for pH and turbidity
- SMARTS reporting assistance (if needed)
- Numeric Action Level Exceedance Report (if needed)

Please see the attached pages for a detailed description of tasks and proposed fees for this project.

We look forward to your review of our proposal, and to discussing any questions with you at your convenience. If you have any questions or require additional information, please contact me at (949) 855-3613 (office), (714) 321-3006 (cell), or e-mail at tanyab@rbf.com.

Sincerely,

Tanya Bilezikjian, P.E., CPESC, QSD, QSP, TOR
Project Manager
Senior Associate, Stormwater Management
RBF Consulting

Anna Lantin, P.E., CPESC, CPSWQ, QSD
Principal-in-Charge
Vice President, Stormwater Management
RBF Consulting

PLANNING ■ DESIGN ■ CONSTRUCTION

14725 Alton Parkway, Irvine, CA 92618-2027 ■ P.O. Box 57057, Irvine, CA 92619-7057 ■ 949.472.3505 ■ Fax 949.472.8373

Offices located throughout California, Arizona & Nevada ■ www.RBF.com



Scope of Services

1. Document and maintain precipitation forecast information from the National Weather Service Forecast Office per requirements of the Permit.

Deliverable: Daily NOAA weather forecast printout. Forecast will be printed daily at the RBF Irvine office, and placed in the field SWPPP during each weekly inspection at a minimum. RBF will also track rainfall at the site using either an on-site rain gauge or a local weather station.

2. Develop Rain Event Action Plan (REAP) in accordance with the Permit. The REAP is to be modified and documented per requirements of the Permit.

Deliverable: Using the data collected in the daily NOAA forecast, RBF will prepare a Rain Event Action Plan 48 hours prior to each likely storm event (defined as 50% or greater probability of rain). To increase efficiency, the REAP will be developed along with the pre-storm inspection (addressed in item 4 below). All REAP-required actions will be communicated to Seville Construction Services. RBF will provide the information in a timely manner so the REAP can be implemented 24 hours prior to the likely storm event, as required by the Permit. Based on typical precipitation patterns in the area, the estimate is based on the possibility of twelve storm events per wet season. If fewer rain events occur, cost savings will result.

3. Conduct weekly inspections, pre-storm event, during and post storm event inspections and quarterly non-stormwater inspections, and document these per requirements identified in the Permit. RBF will identify and explain required corrective actions to ensure that the project is in compliance with the Permit. QSP will have a closing conference with representatives before leaving the project.

Deliverable: RBF will conduct routine (weekly), storm event triggered (pre, during, post storm) inspections, and quarterly non-stormwater inspections. All inspection forms will be provided electronically via email, and all completed forms will be filed in the field SWPPP. Inspection findings will be accompanied by recommendations for BMP modifications or improved housekeeping measures, and will be clearly communicated both in the inspection paperwork and in the post inspection conference. As required by the permit, RBF will ensure all BMP deficiencies are addressed within 72 hours, and corrections are documented on the inspection form.

4. Conduct storm event sampling to show compliance with Numeric Action Levels for pH and turbidity.

Deliverable: RBF will conduct all required sampling to meet the project's Risk Level 2 requirements. RBF will provide two people and all sampling equipment (pH and turbidity field meters). Sampling will include pH and turbidity monitoring at each site discharge point, on each day of discharge. Additionally, where non-stormwater discharges are noted leaving the site, these will be sampled for pH and turbidity as required by the Permit. As required, RBF can assist with entering monitoring data to SMARTS. Where possible, inspections and sampling will be combined to increase efficiency.

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Offices located throughout California, Arizona & Nevada ■ www.RBF.com



Summary

The following table provides a summary of the cost estimate:

Task	Deliverable	Cost
1. Weather Forecast Tracking	- Daily NOAA reports - Daily rainfall log	\$2,000
2. REAP	- REAP for each likely storm event - Ten storm events per year (assumed)	\$4,000
3. Inspections	- 84 weeks of construction - Weekly Inspection Reports - Storm-triggered Inspections - Quarterly Inspection Reports	\$34,000
4. Sampling for pH and turbidity	- Two sampling personnel - Sampling equipment provided - pH and turbidity effluent data - Ten storm events per year	\$31,000
5. As-needed Assistance	- Additional T&M task for as-needed work requests	\$10,000
Reimbursables	Mileage	\$1,800
	Total	\$82,800

Standard Text

Additional Services:

Services which are not specifically identified herein as services to be performed by RBF or its consultants are considered "Additional Services" for purposes of this Agreement. Client may request that RBF perform services which are Additional Services. However, RBF is not obligated to perform such Additional Services unless an amendment to this Agreement has been fully executed setting forth the scope, schedule and fee for such Additional Services. In the event RBF performs Additional Services before receipt of such executed amendment, Client acknowledges its obligation to pay for such services at RBF's standard rates, within 30 days of receipt of RBF's invoice.

Exclusions

Consulting services relating to any of the following tasks may be completed by Consultant if negotiated under a separate contract for an additional fee; but are presently specifically excluded from this Agreement:

1. BMP implementation and BMP maintenance;
2. Hazardous wastes;
3. Construction Administration;

PLANNING ■ DESIGN ■ CONSTRUCTION

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4. Construction Staking;
5. Environmental Studies;
6. Site Plan Preparation / Studies;
7. Any other services not specifically set forth in the above Scope of Services.

Client Responsibilities

1. Client shall provide access to the site.
2. Client is to provide any and all indemnification, abatement, disposal or other actions required by local, state or federal law regarding hazardous materials.
3. Client shall pay all governmental fees and costs.
4. Client will require any construction contractors to indemnify Consultant from any and all losses, damages, claims, expenses, including attorneys fees, and costs arising out of the contractor's work, excepting only losses, damages, claims, expenses including attorneys fees, and costs which are caused by the sole negligence or willful misconduct of RBF in performing its services under this agreement. Client will require that the construction contractors add RBF (Consultant) as an additional insured in the comprehensive general liability, auto liability, workers' compensation and builder risk insurance coverage required by Client.

PLANNING ■ DESIGN ■ CONSTRUCTION

14725 Alton Parkway, Irvine, CA 92618-2027 ■ P.O. Box 57057, Irvine, CA 92619-7057 ■ 949.472.3505 ■ Fax 949.472.8373

Offices located throughout California, Arizona & Nevada ■ www.RBF.com

Staff	Billing Rate	Estimated Percent of Project
Tanya Bilezikjian, P.E., QSD Project Manager	\$164	10%
Bill De Jong, QSD/QSP Project Engineer	\$130	30%
Patrick Kuga, QSP Design Engineer	\$110	30%
Kevin Villarama Staff Engineer	\$70	30%
	Total	100%

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 12, 2011
Re:	Approval of Notice of Completion, Bid #1063 – Science Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On December 10, 2007, the District approved a contract with J.M. Farnan Company, Inc. to complete the plumbing portion of the Science Building at Santiago Canyon College.

As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially complete on May 21, 2010 and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$1,948,869.72.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion for the electrical portion of the Science Building at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: September 12, 2011
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Mr. Darryl A. Odum
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 E. Chapman, Orange, California, caused improvements to be made to the property to wit: Bid No. 1063/Plumbing – Science Building, the contract for the doing of which was heretofore entered into on the 24th day of January, 2008, which contract was made with J. M. Farnan Co., Inc., P.O.08-P0003738/08-P0003741, as contractor; that said improvements were completed on the 21st day of May, 2010, and accepted by formal action of the governing Board of said District on the 12th day of September, 2011; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Hartford Fire Insurance Company.

Orange

Rancho Santiago Community College District of
County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on
_____, 20____.

Signature _____
(include name of corporation, partnership, etc., if any)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 12, 2011
Re:	Approval of the Phoenix Group to Provide Parking Citation Collection and Management Service	
Action:	Request for Approval	

BACKGROUND

The district has used an outside vendor, Judicial Data Systems (JDS), to process, manage and collect fines resulting from parking citations issued at SAC and SCC for more than 23 years. Outsourcing this function has been the most cost effective way because the seasonal nature of this activity requires more staff at peak times of the year and fewer staff during periods when classes are not in session. The fees paid to JDS are less than the cost of doing this with in-house staff. Additionally, the district lacked the space required for records storage. During a recent review of contracts, a comparison was done with other vendors who provide the service to see if there is one that can save the district money.

ANALYSIS

A comparison to JDS was done using the Phoenix Group, a parking citation collection and management company that is located within the district and is a major vendor for municipalities, colleges and universities throughout the state. The basic rate charged per citation by both JDS and The Phoenix Group is about the same, for example:

<u>Phoenix Group</u>	<u>JDS</u>
Citation issued - \$20.00	Citation issued - \$20.00
Surcharges - \$12.50	Surcharges - \$12.50
Processing Costs - \$1.25	Processing Costs - \$1.15
Income to RSCCD - \$6.25	Income to RSCCD - \$6.35

Both companies charge the same surcharges mandated by the courts and the state for each parking citation that is processed.

However, the services provided by the Phoenix Group are far superior to those we currently receive from JDS. The Phoenix Group offers 24 hour access to an on-line payment service, so that violators may pay quickly and conveniently, giving the district access to fine revenue earlier. The Phoenix Group provides a more aggressive collection service to collect fines after DMV holds are ignored. They also collect fines for parking citations issued to vehicles registered in other states.

The Phoenix Group has a parking citation management program that is accessible on-line which provides the district instantaneously a variety of reports and data to track individual citations, to track citations issued by individual officers, to manage the overall parking enforcement program

and to manage the parking citation contesting/appeals program. JDS does not have this capacity and we currently must wait for several days to get limited data from them. JDS processes parking citation contests/appeals strictly by mail.

RECOMMENDATION

It is recommended that the Board of Trustees approve the service contract for parking citation collections and management services with the Phoenix Group as presented.

Fiscal Impact:	N/A	Board Date: September 12, 2011
Prepared by:	Al Chin, Director, District Safety and Security	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

**Rancho Santiago Community College District
PHOENIX GROUP FEE STRUCTURE**

<i>Parking - Annual Volume 10,000</i>	<i>% by</i>	<i>10,000 Volume by</i>	<i>Proposed</i>	<i>Extended</i>
PARKING CITATION PROCESSING				
Parking Citations - Manual	1.00	10,000.00	0.60	6,000.00
First Notice Mailing w/postage	0.50	5,000.00	0.85	4,250.00
Payment Processing	0.90	9,000.00	0.25	2,250.00
Minimum Processing fee			150.00	0.00
SUB TOTAL			0.00	12,500.00
AVERAGE COST PER PARKING CITATION				1.25
County Surcharge Check Disbursement (Optional)			25.00	No Charge
Credit Cards IVR/Phone			0.00	No Charge
Credit Cards Website			0.00	No Charge
Credit Card Convenience Fee/Citizen Service Fee	See Note 1		3.95	No Charge
Out of State Processing	See Note 4		35%	0.00
Reports			Included	No Charge
Phone Service 24 hours			0.00	0.00
Letters Misc.		Optional	1.50	0.00
Refunds			5.00	0.00
Returned Checks			10.00	0.00
Online System Access			Included	No Charge
Conversion (2 - 5 years)			Included	No Charge
1st Level Review Suspend Process			Included	No Charge
Review Disposition Letters (custom)	0.00		1.50	0.00
2nd Level Hearing Suspend Process			Included	No Charge
Hearing Schedule & Dispositions Letters (each)	0.00		1.50	0.00
Online Contesting Application		Optional	0.00	0.00
Optional Services				
Special Collections Fee - Collection Agency (See Note 2 and 3)			35.00%	
Franchise Tax Board - Collection Charge (Processing)				
	Note: All charges from the FTB or SCO will be borne by Rancho Santiago Community College District. All			
Credit Reporting Notices			15.00%	
FTB: Cost of Social Security Number			Included in Collection Services	
FTB: Cost for Notification of Intent Letter (FTB Intercept Notices)			1.25	
Postage for Notices and letters			1.25	Included

Note 1: Merchant fees are paid from the \$3.95 Convenience fees we collect from the public. No charge to the College.
 Note 2: We do not charge for Special Collections for payments during the time the citation is on DMV hold and before follow-up collection service.
 Note 3: Citations are sent to a Collection Agency after all other means of collection have been completed.
 Sample criteria set by the College. Examples for collection: Returned uncollected by DMV and over 13 months old for out of state.
 Note 4: Out of state percentage of collections is only collection after payment

CITATION PROCESSING SERVICE AGREEMENT

PHOENIX GROUP Information Systems, a California Corporation
2677 N. Main Street, Suite 400
Santa Ana, CA 92705
(Hereinafter referred to as "PHX")

Agrees to provide to:

Rancho Santiago Community College District
2323 N. Broadway #101
Santa Ana, CA 92706
(Hereinafter referred to as "AGENCY")

PHX will provide ongoing citation processing in accordance with the following terms and conditions:

1.0 PROCESSING SERVICES PROVIDED

PHX shall receive from AGENCY and process parking citations issued to California and out-of-state vehicles. PHX will provide AGENCY with a citation processing management system and access to the database using the Internet and Wincite.net.

1.1 Citation Referral and Reconciliation: AGENCY will forward citations to PHX daily or weekly via electronic communication or hard copy. Statistics reporting will provide detail of the information received by issue date. AGENCY will also include payment information as well as cancellations, dismissals, voids, corrections and/or other relevant information pertaining to the citation(s) status. PHX will update AGENCY on a monthly basis regarding status of payment updates. AGENCY may also update to the database remotely.

1.2 Registered Owner Information: PHX will be responsible for maintaining on-line communications with the California Department of Motor Vehicles ("DMV"). This communication is required as part of this agreement to request registered owner information. Further, PHX will be responsible for communicating and purchasing registration information with out of state DMV offices. If PHX is unable to obtain the necessary information, the citation may be returned to AGENCY for research and follow up.

1.3 Delinquent Notices: PHX will generate and mail the notices for citations that have been referred to PHX by AGENCY. The mailed notice will include:

- A. Citation Number;
- B. Date and Time of issuance;
- C. Violation and Description;
- D. Amount of fine/fee due;
- E. How to pay the citation; and
- F. Return address for payment.

1.4 Notices: Notices are sent to the owner that DMV has on record at the time the citation is written.

2.0 PAYMENT PROCESSING

All payments processed by PHX will be based on the directions and instructions provided by AGENCY. Details of the process may change as needed and will be directed by AGENCY. Payment processing and deposits will be made within 24-48 hours of receipt of payment. The monies will be deposited into an account controlled by AGENCY. PHX will make deposits on behalf of AGENCY for payments received by PHX. All payments collected by AGENCY will be entered remotely or reported to PHX by AGENCY.

2.1 Revenue Reporting: PHX will forward revenue reports to AGENCY to balance the deposits for the month. The reports will list all citations paid by citation number and all deposits made by day.

2.2 Changes to Payment Processing Procedures

AGENCY retains the right to change the banking procedure. Changes to the procedures will be negotiated with PHX to the extent that the banking procedures remain within the scope of services provided by PHX. Changes to the process will be finalized in writing between AGENCY and PHX.

2.3 Credit Card Payments (Optional)

PHX will provide the option for the public to pay citations by credit card on the telephone or on the Internet. The violator may use the following credit cards: Discover, MasterCard, Visa or American Express. The system will provide real time access to the citation data, including the balance due. The secure site will verify the credit card, approve the payment and update the citation record in real time. The violator is charged a convenience fee of \$3.95 that is retained by PHX for processing and merchant fees. The violator is instructed on how much to pay for the citation and how much they are charged as a convenient fee and alternative methods for payment. NO additional costs are passed on to the AGENCY.

2.4 Credit Card Charge Back: The process includes the following:

- 1) Charge back notification received by PHX;
- 2) PHX locates the citation(s) that were paid on the transaction being disputed;
- 3) PHX reverses the payment of the citation(s) and reopens the citation(s) immediately;
- 4) PHX enters notes regarding the credit card payment information including, but not limited to:
 - Original Transaction ID(s);
 - Chargeback ID; and
 - Any pertinent correspondence regarding the charge back.
- 5) A letter of dispute describing the charge is sent to the credit card company;
- 6) If the dispute is found in favor of the credit card holder, then the charge back is accepted and a notice of unpaid fees are sent to the registered owner;
- 6) Charge back paperwork is then filed by PHX for later retrieval if necessary; and
- 7) Charge backs are reflected in the monthly reporting.

2.5 Custom Website

PHX will establish a website link to our website for inquiry and payment. This will appear to the violator that they are working directly with AGENCY. We can also allow the payment screen to simulate AGENCY's web page.

The credit card option will be set up and maintained by PHX with no additional costs charged to AGENCY. The services include:

- a. Setting up a custom header and footer page based on graphics approved by AGENCY;
- b. All merchant fees; and
- c. Internet security and website fees.

3.0 ONLINE INQUIRY

The citation data is accessible by citation number, vehicle license number, name or VIN number.

PHX's online inquiry system will provide the following:

- A. Electronic facsimile of the original citation;
- B. All citation information, including vehicle identification number ("VIN");
- C. Current status of the citation, DMV inquiry, holds, and release information;
- D. Delinquent notice information, due date, mailing date;
- E. Administrative review, hearing court appeals, and disposition information;
- F. Payment information, including all date, amounts and payment codes; and
- G. Registered owner information.

3.1 Equipment Requirements:

AGENCY will provide a standard personal computer that will run Microsoft Internet Explorer 6.0 or greater and Windows 2000, Windows XP Pro or greater. PHX will provide Wincite.net to AGENCY for citation data and reporting access. Any licensing required to operate Microsoft products will be the responsibility of AGENCY.

4.0 REMOTE DATA ENTRY

4.1 Remote Data Entry: Remote data entry will be provided through the Internet, using Internet Explorer and Wincite.net. Each operator would be set up with a unique password and security level. Individual function levels will include view only, edit, add and dismiss/void capabilities.

4.2 User Accounts: Accounts may be established by AGENCY and/or PHX. Access is limited to employees of AGENCY only. This limitation specifically excludes contractors and/or consultants. Exceptions to the limitation must be approved in writing by PHX.

5.0 REPORTING

PHX will supply AGENCY with electronic monthly reporting. The reports will be supplied to AGENCY in a PDF format available for access using Adobe Reader with the option to export the report to Microsoft Excel. The reports will include at least the following:

- A. Officer Summary Report;
- B. Officer Summary Y-T-D Monthly Recap;
- C. Void/Dismiss Report;
- D. Habitual Offender Hot Sheet Report;
- E. Habitual Offender Detail Report;
- F. DMV Monthly Reports;
- G. Out of State Revenue Detail Report;
- H. Revenue Collection Detail Report;
- I. Daily Deposit Report; and
- J. Revenue Distribution (Surcharge) Report.

The production/management reports will be reviewed with AGENCY to establish the monthly reports required to provide adequate information and detail. The monthly production report schedule may change as needed. Reporting information may also be provided to AGENCY in Excel or other method as mutually agreed to by both parties.

6.0 SURCHARGES It is the responsibility of AGENCY to outline the surcharges that require monthly reporting to PHX. PHX will provide the monthly surcharge disbursement report to AGENCY as part of the monthly reports as identified in Section 5. AGENCY will make all disbursements to the County.

7.0 OWNERSHIP OF SOFTWARE

AGENCY acknowledges that the software and software programs used by AGENCY were developed by PHX and PHX is the sole property owner. AGENCY obtains no right or interest in the software by virtue of this agreement.

8.0 FEES

In consideration of the services provided, AGENCY agrees to pay the following fees per citation:

1. Cost per citation (Handwritten)	\$0.80	Cites Issued
2. Payment Processing	\$0.20	Payment processing is included in this proposal.
3. Delinquent Notices	\$0.85	A delinquent notice is only charged for citations that reach the delinquent period and a delinquent notice is mailed, or second notices as required.
4. Second Notices	\$0.85	A delinquent notice is only charged for citations that reach the delinquent period and a delinquent notice is mailed, or second notices as required.
5. Out of State citations	35%	Out of State processing includes any costs charged by the state for the registered owner. The percentage is only for citations that are collected.

Optional Costs/Services

6. Special customer letters	\$1.50	During the term of this agreement, special letters may be included as directed by AGENCY. Special letters are custom letters that follow up processing, such as hearing dates, hearing results, or habitual violations. PHOENIX will not implement processing special letters without the consent of AGENCY. (Optional Service)
7. Bank returned checks	\$10.00	Bank returned items are charged to AGENCY in the event that the bank returns a citation payment uncollected. These charges are usually passed on to the violator. There is no charge to reopen a citation. (Optional Service)
8. Refunds	\$5.00	Bank account must be controlled by PHOENIX. AGENCY will approve each refund in advance of disbursement. (Optional Service)
9. County Surcharge Disbursement	\$25.00	Checks are prepared and disbursed back to AGENCY for payment to the County. (Optional Service)
10 Credit Card Payments	No Charge	A convenience fee of \$3.95 will be charge to the public for a convenience fee – no cost to AGENCY. (Optional Service)
11. On-line Contesting	\$35.00	<u>Per Month</u> - This will give you a copy of the online application completed by the public. It is the exact form they submitted along with any photos at the end of the application. (Optional Service)
12. Ticket Stock	TBQ	Based on volume and copies of stock.

•Note (from above items)

Item – 5. out of state processing includes any costs charged by the state. The percentage is only for citations that are collected.

Item – 6. During the term of agreement, special letters may be included as directed by AGENCY. Special letters are custom letters that follow up processing. An example would be letters that inform the violator of habitual violations or disposition letters mailed for each review and hearing conclusion. PHX will not implement processing special letters without the consent of AGENCY.

8.1 Minimum Fee: PHX will charge a monthly minimum fee of \$150.00 each month. If the cost of citations issued exceeds \$150.00 in actual billing charges, the minimum fee will be waived.

8.2 Postal Increases: In the event of a postal increase, PHX will request the adjustment of fees to offset the postal increase only; such requests will be in writing. Any other increases must be approved in writing.

8.3 Electronic Archives: PHX will charge \$50.00 for each electronic copy as requested by AGENCY, which contains archived data as specified in Section 9.0.

9.0 DATA RETENTION POLICY

9.1 Computer Data Files: Data will be removed/archived from the system every July. Data archived from the system will be electronically retained by PHX. It will be retained from 24 months from the date of archival. AGENCY has the option to receive a copy of the electronic data by request. Related costs are defined in Section 8.0 Fees.

Criteria for removal/archival of data will be:

Closed citations: Any citation date older than 18 months and has been closed for a period of one year.

Open citations: Any citations open that are not on DMV hold and older than 24 months. Regardless of the age of open citations that are on file with the DMV with a hold on the registration will remain on the system until DMV clears the citation.

9.2 Hard Copy Data: Hard copy files will be returned to AGENCY twice a year which will contain citations more than six months old. For example, citation hard copies from January-June will be returned to AGENCY the next January. These files will consist of the original citations and payment receipts. PHX will provide computer generated citation data for citations on the system provided they have not been archived to electronic copy.

10.0 TERM AND RENEWALS:

Except as otherwise stated these terms and conditions shall be in effect between both parties, which shall commence on 09/01/2011 to 06/30/2013, provided however, the Agreement may be extended thereafter for subsequent one-year periods. In conjunction with any extension, PHX may give of price adjustments. All extensions and increases shall be approved in writing by the AGENCY.

10.1 Ownership of Data: All citations, electronic and handwritten, reports, electronic media and any other documents, including copies and reproductions assembled or prepared by PHX employees, agents or officers in connection with this agreement shall be the property of AGENCY and shall be delivered to AGENCY upon either the completion of this agreement or the termination of this agreement.

10.2 Exclusivity: AGENCY agrees to utilize only the services of PHX during the term of this agreement for the processing of citations. AGENCY also agrees during the term of agreement to not directly or indirectly assist a competitor of PHX in the performance of the services provided by PHX under this agreement, and not to divulge the trade secrets or property of PHX to any unauthorized person or entity. This Non-Disclosure obligation shall survive the termination of this agreement

10.3 Books and Records: PHX will maintain adequate books and records for parking citations forwarded to PHX for processing. Upon two weeks prior notice, such books or records, related processing data and AGENCY bank records shall be available for inspection or audit by AGENCY at PHX's location during regular working hours.

11.0 LIMITATION OF LIABILITY

Except for a breach of a party's indemnification or confidentiality obligations, neither party shall be liable to the other party or any third party for any incidental, special or consequential damages arising out of this agreement except where a party acted with gross negligence or willful misconduct.

12.0 INSURANCE

PHX shall procure and maintain for the duration of this agreement the following insurance against claims for injuries to persons or damages of property, which may arise from or in connection with the performance of the Contract by PHX, his agents, representatives, employees, or subcontractors:

- A. General Liability: \$1,000,000 combined single limit for each occurrence.
- B. Workers' Compensation as required by the Labor Code of the State of California.

13.0 CONFIDENTIAL/FILE SECURITY

Reasonable security provisions will be provided by PHX to insure the access to AGENCY computer records and files will only be available to AGENCY. PHX cannot guarantee against loss or alteration of computer records, but will take reasonable precautions to prevent such occurrences. PHX will hold all AGENCY data in strict confidence and shall not provide any data to any other party unless directed by AGENCY in writing or as ordered by any lawful agency.

14.0 SECTION HEADINGS

Section heading appearing in this agreement are inserted for convenience and reference only and shall not be construed to be interpretations of text.

15.0 MISCELLANEOUS

15.1 Jurisdiction: This agreement shall be governed and construed in accordance with the laws of the state of California.

15.2 Waiver: The waiver of any breach of any provision of this agreement shall not constitute a waiver of any subsequent breach of the same or other provisions of this agreement.

15.3 Enforceability: If any provision of this agreement shall not be enforceable, the remainder of this agreement shall remain in full force and effect.

15.4 Validity: All provision of this agreement shall be binding upon both parties.

15.5 Entire Agreement: This agreement contains the entire understanding between PHX and AGENCY with respect to citation processing, and upon the commencement date, supercedes and replaces all prior agreements, negotiations, proposals or representations regarding warranty or services.

15.6 Independent Contractor: PHX agrees that it is an independent contractor and that its officers and employees are not employees of AGENCY, nor are they entitled to any benefits as AGENCY employees as a result of the execution of this agreement.

16. COMMENCEMENT OF WORK

Work shall not commence under this agreement until a fully executed agreement has been received by PHX and PHX has been given approval to proceed. Any work performed by PHX prior to the date of approval shall be considered as having been performed at PHX's own risk.

17. CANCELLATION

AGENCY and PHX reserves the right to cancel this agreement at any time upon sixty (60) days written notice to the other party. At such time, PHX agrees to provide AGENCY with all AGENCY data plus an electronic file of all AGENCY data.

Accepted:
PHOENIX GROUP
Information Systems

Accepted:
Rancho Santiago Community
College District

SIGNATURE

SIGNATURE

TYPED OR PRINTED NAME

TYPED OR PRINTED NAME

TITLE

TITLE

DATE

DATE

Surcharges: As of January 2011 - Prepared by Mary Houghton

Phoenix Group will account for SURCHARGES as required for distribution.

It is important to point out that not all citations are considered parking violations and applicable for disbursement. For example, a CVC 5204 (No current registration tabs) is considered a registration violation and would not be subject to the Court, Jail and State surcharge of \$12.50. Our system denotes the type of violation for every violation issued by COLLEGE. The information is reported in detail on report PC 740 REVENUE DISTRIBUTION REPORT. The following surcharges are applicable and/or available for reporting as follows with the appropriate dates associated to the date of the surcharge in relation to the date the citation was ISSUED.

1. <u>Criminal Justice Facilities Fund</u>: GC 76000 (76101) \$1.50
2. <u>Courthouse (Local) Construction Fund</u>: GC 76000 (GC 76100) \$1.50
3. <u>County General Fund</u>: GC 76000 \$2.00
4. <u>SB 1407 Immediate and Critical Needs Account</u>: GC 70372(b) \$3.00 <i>Issued after 01/01/09 & Paid</i>
5. <u>SB 425 State Court Facilities Fund</u>: GC 70372 (b) \$1.50 – <i>Issued after 01/01/08 & Paid</i>
6. <u>Equipment and Registration Violations</u>: 50% of fine
7. <u>Disabled Parking (Linkage)</u>: \$50.00 – Not applicable in ORANGE County.
8. <u>Handicap Assessment fee (PC 1465.6)</u>, 10% of \$250.00 effective date 1/1/93.
9. <u>NEW 2010 SB 857- effective December 7, 2010 (GC 76000.3)</u> \$3.00 <i>Each agency that elects to process parking violations shall pay to the Treasurer for deposit in the Trial Court Trust Fund three dollars (\$3) for each civil parking penalty collected on each violation.</i>

Our system will account and adjust for the following:

- Double Payments - made within the same month would be reported as only one valid surcharge,
- Partial payments - would not be reported until final payment is made,
- Payment Plan/Promissory notes - would not be reported until final payment is made,
- Bank returned checks - The number of citations (paid) would be reduced,
- Refunds - The number of payments would be reduced to account for any refunds,
- Paid citations from a registration or equipment violation are not applicable for surcharges other than those listed above. Citations paid (in the previous month) at the DMV.

05/2011

PARKING CITATION FEES

JDS FEES:

\$1.15 per each citation filed

\$3.00 per each review filed **** Please keep in mind that there are only about 10-20 reviews PER MONTH. This is NOT a charge on each citation filed.

\$5.00 per each hearing: **** Please keep in mind that there are only about 1 or 2 hearings PER MONTH. This is NOT a charge on each citation filed.

COUNTY/STATE FEES:

\$12.50 for each citation PAID

Our office sends a report each month stating the quantity of citations paid and thus, what the College owes the County/State

DMV HOLD FEES:

Each citation that is placed on a "registration hold" at the DMV is charged \$3.00, by the DMV. This fee is collected by the DMV after the close of each month, deducted from the collections of parking penalties that are made by the DMV. The DMV sends a check for these payments, directly to the College.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 12, 2011
Re:	Approval of Foundation for California Community College (FCCC) - Microsoft Campus Agreement & Academic Select/Participation Agreements	
Action:	Request for Approval	

BACKGROUND

On October 13, 2008 the Board of Trustees approved the Foundation for California Community Colleges Microsoft Campus Agreement for licensing Microsoft software. This agreement was a three year contract expiring on September 30, 2011. The intention is to renew this agreement for another three year term. Prior to the Microsoft Campus Master Licensing Agreement, all districts purchasing any computers were required to buy individual Microsoft products licenses for each computer.

ANALYSIS

The Microsoft Campus Agreement is a licensing program that provides California Community Colleges the opportunity to license Microsoft product for an additional savings based on the school's employee FTE count.

The Microsoft Select Agreement complements the Campus Agreement, allowing the community colleges to purchase perpetual licenses with or without Software Assurance (upgrade insurance) for desktop or server platforms as needed. The cost of Software Assurance is prorated based on the number of full and partial years left in the agreement term, and is coterminous with the agreement.

This Microsoft suite of software has been the District standard for over ten years. The District has participated in the FCCC purchase program since inception. Annual renewal costs are calculated using current employee FTE levels reported by the State Chancellor's Office and the quantity of servers currently in production.

With over 5,000 workstations and server platforms in the District's technology assets portfolio, the cost per platform is under \$60 for all required software. This per unit cost represents a significant savings not available outside of the FCCC program.

This agreement is for a three year term commencing October 1, 2011.

RECOMMENDATION

It is recommended that the Board of Trustees approve RSCCD's contract renewal under the Microsoft Campus Agreement with the FCCC and Academic Select/Participation Agreements as presented.

Fiscal Impact:	\$100,000 annually (estimated)	Board Date: September 12, 2011
Prepared by:	Sylvia LeTourneau, Assistant Vice Chancellor of Information Technology Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

ComputerLand *silicon valley*

 Licensing Worksheet of Santa Ana College

 PRINT

Validated Renewal Worksheet for Campus Agreement Licensing

**Santa Ana College
Foundation for California Community Colleges (FCCC)
Microsoft Campus Agreement 2011 (Year 1 of 3)**

Please use this quote to generate and submit your PO no later than **Friday, 2-Sep-2011** to insure a timely renewal for everyone.

Purchase Order to be made payable to:

ComputerLand Silicon Valley
482 West San Carlos Str.
San Jose, CA 95110
Federal Tax ID 77-0269631

Submit Purchase Order by fax or e-mail:

by FAX: **408-519-3260**
by E-mail: **svork@cland.com**

• **Choose a Desktop Bundle for Faculty and Staff**

Desktop Bundle for Faculty & Staff	Item Price (per FTE)	Select	FTE Count	Ext. Price
1. Enhanced Faculty/Staff Desktop Bundle with Core CALs and MDOP consisting of: <ul style="list-style-type: none"> • Office Enterprise or Pro Plus for Windows and Office for Mac • Windows Enterprise Upgrade • Core CALs which include: <ul style="list-style-type: none"> * Windows Server CALs * Exchange Server Std CALs * SharePoint Server Std CALs * System Center Configuration Manager Client MLs * Lync Std CALs * Forefront Endpoint Protection (*must include one of the two System Center Config Mgr Servers under the Server options to manage Forefront Endpoint Protection)	\$50.50	✓	1117	\$56,408.50
p/n 2UJ-00001CFB				

▶ Microsoft Desktop Optimization Pack p/n
WSB-00068CF

● **Choose Optional Faculty/Staff Desktop Products**

Optional Faculty/Staff Desktop Products	Part Number	Item Price (per FTE)	Select	FTE Count	Ext. Price
1. SQL Server CAL	359-00765CF	\$5.00	✓	1117	\$5,585.00
2. Visual Studio Professional	C5E-00181CF	\$2.00	✓	1117	\$2,234.00

● **Server License Options**

Server License	Part Number	Item Price per License	Number of Licenses	Ext. Price
1. Windows Server Standard	P73-00203CF	\$39.00	10	\$390.00

TOTAL \$64,617.50

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Validated Renewal Worksheet for Campus Agreement Licensing

**Santiago Canyon College
Foundation for California Community Colleges (FCCC)
Microsoft Campus Agreement 2011 (Year 1 of 3)**

Please use this quote to generate and submit your PO no later than Friday, 2-Sep-2011 to insure a timely renewal for everyone.

Purchase Order to be made payable to: Submit Purchase Order by fax or e-mail:

ComputerLand Silicon Valley
482 West San Carlos Str.
San Jose, CA 95110
Federal Tax ID 77-0269631

by FAX: 408-519-3260
by E-mail: svork@cland.com

● **Choose a Desktop Bundle for Faculty and Staff**

Desktop Bundle for Faculty & Staff	Item Price (per FTE)	Select	FTE Count	Ext. Price
1. Enhanced Faculty/Staff Desktop Bundle with <u>Core CALs</u> and <u>MDQP</u> consisting of: <ul style="list-style-type: none"> ◆ Office Enterprise or Pro Plus for Windows and Office for Mac p/n 2UJ-00001CFB • Windows Enterprise Upgrade • Core CALs which include: <ul style="list-style-type: none"> * Windows Server CALs * Exchange Server Std CALs * SharePoint Server Std CALs * System Center Configuration Manager Client MLs * Lync Std CALs * Forefront Endpoint Protection (*must include one of the two System Center Config Mgr Servers under the Server options to manage Forefront Endpoint Protection) ▶ Microsoft Desktop Optimization Pack p/n WSB-00068CF 	\$50.50	<input checked="" type="checkbox"/>	508	\$25,654.00

● **Choose Optional Faculty/Staff Desktop Products**

Optional Faculty/Staff Desktop Products	Part Number	Item Price (per FTE)	Select	FTE Count	Ext. Price
1. SQL Server CAL	359-00765CF	\$5.00	<input checked="" type="checkbox"/>	508	\$2,540.00

• **Server License Options**

	Server License	Part Number	Item Price per License	Number of Licenses	Ext. Price
1.	SQL Server Standard per Server (need SQL CALs for all clients)	228-04437CF	\$80.00	1	\$80.00
2.	Windows Server Datacenter (1 Processor License, 2 Processor Minimum)	P71-01031CF	\$130.00	1	\$130.00
3.	Windows Server Standard	P73-00203CF	\$39.00	5	\$195.00
					TOTAL \$28,599.00

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• Minimum screen resolution 1280 x 800 pixels.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 12, 2011
Re:	Approval of Donation of Two Transport Refrigeration Units	
Action:	Request for Approval	

BACKGROUND

The Santa Ana College Diesel program has been in a partnership with the Air Resources Board (ARB) for the past 5+ years. This partnership has been most beneficial for the Diesel program/students. The ARB has sent a letter (attached) which details the wish for our program to donate two Transport Refrigeration Units (TRU's) that are no longer used by SAC Diesel Technology to Heart of Compassion.

Heart of Compassion, a non-profit food bank located in Montebello, California, has sent a letter (attached), indicating their need to replace their existing trailer refrigeration and truck mounted refrigeration units in order that their organization can continue with their goal of "fighting hunger and feeding hope". RYPOS (the filter manufacturer) will donate the particulate filters (valued at approximately \$35,000) needed for the upgrade. The Diesel program students will assist with upgrading the donated units so that they are compliant with state standards. This will give our students a great learning opportunity. So, this donation is beneficial in many ways.

ANALYSIS

The Board of Trustees has requested that surplus items be made available for donation to non-profit organizations and school districts. Education Code 81452 does allow the District to donate equipment having no monetary value.

RECOMMENDATION

It is recommended that the Board of Trustees approve the donation of two Transport Refrigeration Units to Heart of Compassion as presented.

Fiscal Impact:	N/A	Board Date: September 12, 2011
Prepared by:	Tracey Conner-Crabbe, Director of Purchasing Services Bart Hoffman, Dean of Human Services & Technology	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	



Air Resources Board



Linda S. Adams
Acting Secretary for
Environmental Protection

Mary D. Nichols, Chairman
9480 Telstar Avenue, Suite 4
El Monte, California 91731 • www.arb.ca.gov

Edmund G. Brown Jr.
Governor

August 2, 2011

Bart Hoffman, Dean
Human Services & Technology
Russell Hall, R 105
Santa Ana College
1530 W. 17th St.
Santa Ana, CA 92706-3398

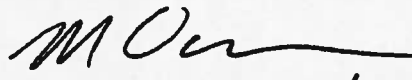
Dear Mr. Hoffman:

We are in contact with Mr. Tom Hogue of your staff to assist Heart of Compassion, a not-for-profit, charitable organization to comply with the Air Resources Board's (ARB's) diesel programs in general and the Transport Refrigeration Unit (TRU) rule specifically. Mr. Hogue informed us that he has two TRUs in his shop that were donated to the College. These two units are currently not in compliance with the TRU rule and cannot be sold in California. However, these two units can be donated to the Heart of Compassion organization if he and his students make them compliant by installing diesel particulate filters. These filters will be made available free of charge for this project only, by Rypos, the filter manufacturer.

Your approval to donate these two TRUs to Heart of Compassion, would greatly help this organization to continue to serve the hungry with free food and to do so in compliance with the TRU rule.

Thank you for considering this proposal. Please do not hesitate to contact me with questions or comments at 916-322-0873 or piacobs@arb.ca.gov.

Sincerely,


for Paul Jacobs

Paul Jacobs, Chief
Mobile Source Enforcement Branch

The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our website: <http://www.arb.ca.gov>.

California Environmental Protection Agency

Printed on Recycled Paper

5.21 (2)



Fighting Hunger – Feeding Hope

600 South Maple Ave. • Montebello, CA 90640 • Phone (323) 727-7997 • Fax (323) 727-0170 • hocdist@shcglobal.net

August 8, 2011

Mr. Bart Hoffman
Dean
Human Services and Technology
Santa Ana College
1530 West 17th Street
Santa Ana, CA 92706

Dear Dean Hoffman:

I am the President of Heart of Compassion, a 501 c-3 , non-profit food bank located in Montebello, California. Last fiscal year we collected, stored, and distributed over \$30 Million worth of food and goods to over 250,000 needy families primarily located in Southern California.

We are in vital need of upgrading our Trailer Refrigeration Units and Truck mounted refrigeration units. Paul Jacobs of the ARB and State Sen. Ron Calderon have been very proactive in assisting us update and bring into compliance our aging units. Through this cooperation we were put in touch with Tom Hogue at your fine college.

Tom had mentioned that there are 2 or 3 surplus refrigeration units at your college. We would appreciate Santa Ana College donating these units to Heart of Compassion to continue our goal of Fighting Hunger and Feeding Hope.

Attached is a copy of our IRS non-profit determination letter along with a calendar showing our work through the year. We would be honored to list Santa Ana College as one of our partners in next years calendar and also mention the partnership to ARB and Sen. Calderon's office.

Should you have any questions, please do not hesitate to call me at (323) 727-3994.

Sincerely yours,



Eric R. Lietze

President

Heart of Compassion Distribution, Inc.

Use of this donation will be in compliance with IRS regulations under section 170(e)(3) and paragraphs (6), (2) and (3) for the care of the ill, the needy or children. This donation will not be resold, bartered or exchanged, but used in accordance with our tax-exempt status. Heart Of Compassion is a tax-exempt, charitable organization as described under section 501(c)(3) of the IRS Code. Contributions made to Heart Of Compassion are tax deductible. Our Federal ID Number is 42-1573926.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Educational Services

To: Board of Trustees	Date: September 12, 2011
Re: Approval of Resource Development Items	
Action: Request for Approval	

ANALYSIS

Items for the following categorical programs have been developed:

	<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
1.	Center for International Trade Development (District) Annual allocation from the California Community College Chancellor's Office to assist Orange County businesses in reaching global markets. (11/12)	7/1/2011	\$205,000
2.	Equality Employment Opportunity (EEO) – Diversity Allocation Funds (District) Funds from the California Community Colleges Chancellor's Office for the Human Resource Department to broadly disseminate information about job openings. (11/12)	7/1/2011	\$12,781
3.	Matriculation Non-Credit (DO/CEC/OEC) Funds from the California Community Colleges Chancellor's Office to provide services for students in designated non-credit courses to help them become more knowledgeable about college programs and services, as well as their own skills, abilities, educational options, and goals. (11/12)	7/1/2011	\$1,260,891
	CEC \$884,948		
	OEC \$355,443		
	DO <u>\$20,500</u>		
	\$1,260,891		

Fiscal Impact: \$1,608,126	Board Date: September 12, 2011
Item Prepared by: Maria Gil, Interim Resource Development Coordinator	
Item Submitted by: Enrique Perez, Assistant Vice Chancellor, Educational Services	
Item Recommended by: Dr. Raúl Rodríguez, Chancellor	

- | | | |
|---|-----------------|-----------------|
| <p>4. Paraprofessional Teacher Training Program (SAC/SCC)
 Sub-award from the Orange County Department of Education to provide services for youth 17-24 to introduce them to and prepare them for teaching professions. (11/12)
 SAC \$15,000
 SCC \$15,000</p> | <p>7/1/2011</p> | <p>\$30,000</p> |
| <p>5. Santa Ana Middle College High School (SAC)
 Annual funds from the California Community Colleges Chancellor's Office to continue and expand Middle College High School. (11/12)</p> | <p>7/1/2011</p> | <p>\$99,454</p> |

RECOMMENDATION

It is recommended that these items be approved and that the Vice Chancellor of Business Operations/Fiscal Services or his designee be authorized to enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$1,608,126	Board Date: September 12, 2011
Item Prepared by: Maria Gil, Interim Resource Development Coordinator	
Item Submitted by: Enrique Perez, Assistant Vice Chancellor, Educational Services	
Item Recommended by: Dr. Raúl Rodríguez, Chancellor	

SPECIAL PROJECT DETAILED BUDGET #2290

NAME: Center for International Trade and Development (CITD) - District

FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 07/01/11 - 06/30/12

PROJ ADM: Enrique Perez

CONTRACT AWARD: \$ 205,000

PROJ DIR: Wendy Bruget

CONTRACT #: 11-308-029

Date: 08/19/2011

GL Account String						New Budget	
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit
11	0000	000004	50000	2130	Classified Employee : District Operations (Fixed		86,836
11	0000	000004	50000	3415	H & W - Non-Instructional : District Operations		39,258
11	0000	672000	50000	5865	Indirect Costs : District Holding Acct		48,906
11	2290	672000	50000	5865	Indirect Costs : District Operations (16% of grant-funded direct costs) (20% of district-funded direct costs)	48,906	
11	2290	684000	53210	2110	Classified Management : Ctr for Intl Trade Dev Project Director @ 20%	17,060	
11	2290	684000	53210	2130	Classified Employees : Ctr for Intl Trade Dev Valadez, Jacqueline @ 80%	39,870	
11	2290	684000	53210	3115	STRS - Non-Instructional : Ctr for Intl Trade	0	
11	2290	684000	53210	3215	PERS - Non-Instructional : Ctr for Intl Trade	6,490	
11	2290	684000	53210	3315	OASDHI - Non-Instructional : Ctr for Intl Tra	3,613	
11	2290	684000	53210	3325	Medicare - Non-Instructional : Ctr for Intl T	845	
11	2290	684000	53210	3335	PARS - Non-Instructional : Ctr for Intl Trade	0	
11	2290	684000	53210	3415	H & W - Non-Instructional : Ctr for Intl Trad	12,764	
11	2290	684000	53210	3435	H & W - Retiree Fund Non-Inst : Ctr for Intl	583	
11	2290	684000	53210	3515	SUI - Non-Instructional : Ctr for Intl Trade	938	
11	2290	684000	53210	3615	WCI - Non-Instructional : Ctr for Intl Trade	1,399	
11	2290	684000	53210	3915	Other Benefits - Non-Instruct : Ctr for Intl	1,350	
11	2290	684000	53305	2110	Classified Management : Educational Services Perez, Enrique @ 20%	29,906	
11	2290	684000	53305	3215	PERS - Non-Instructional : Educational Servic	3,409	
11	2290	684000	53305	3315	OASDHI - Non-Instructional : Educational Serv	1,971	
11	2290	684000	53305	3325	Medicare - Non-Instructional : Educational Se	461	
11	2290	684000	53305	3415	H & W - Non-Instructional : Educational Servi	1,964	
11	2290	684000	53305	3435	H & W - Retiree Fund Non-Inst : Educational S	318	
11	2290	684000	53305	3515	SUI - Non-Instructional : Educational Service	512	
11	2290	684000	53305	3615	WCI - Non-Instructional : Educational Service	763	
11	2290	684000	53305	3915	Other Benefits - Non-Instruct : Educational S	1,878	
					#2290 CITD FY 11/12 (match)	175,000	175,000

*Match contribution is 1:1 @ \$205,000; remaining match requirement at \$30,000 is met through in-kind contributions

SPECIAL PROJECT DETAILED BUDGET #2290

NAME: Center for International Trade and Development (CITD) - District

FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 07/01/11 - 06/30/12
 CONTRACT AWARD: \$ 205,000

PROJ ADM: Enrique Perez
 PROJ DIR: Wendy Bruget

CONTRACT #: 11-308-029

Date: 08/19/2011

GL Account String					Description	New Budget	
Fd	Prj	Tops	Dept	Code		Debit	Credit
12	2290	000000	50000	8659	Other Reimb Categorical Allow : District Operati		205,000
12	2290	672000	50000	5865	Indirect Costs : District Operations	7,885	
12	2290	675000	53210	5210	Conference Expenses : Ctr for Intl Trade Dev Off	26,000	
12	2290	684000	53210	2110	Classified Management : Ctr for Intl Trade Dev Project Director @ 80%	68,246	
12	2290	684000	53210	2130	Classified Employees : Ctr for Intl Trade Dev Valadez, Jacqueline @ 20%	9,967	
12	2290	684000	53210	2320	Classified Employees - Hourly : Ctr for Intl Business Experts @ \$40/hr x 19hrs/wk x 48wks	36,480	
12	2290	684000	53210	3215	PERS - Non-Instructional : Ctr for Intl Trade	8,916	
12	2290	684000	53210	3315	OASDHI - Non-Instructional : Ctr for Intl Tra	4,933	
12	2290	684000	53210	3325	Medicare - Non-Instructional : Ctr for Intl T	1,683	
12	2290	684000	53210	3335	PARS - Non-Instructional : Ctr for Intl Trade	474	
12	2290	684000	53210	3415	H & W - Non-Instructional : Ctr for Intl Trad	17,345	
12	2290	684000	53210	3435	H & W - Retiree Fund Non-Inst : Ctr for Intl	1,160	
12	2290	684000	53210	3515	SUI - Non-Instructional : Ctr for Intl Trade	1,868	
12	2290	684000	53210	3615	WCI - Non-Instructional : Ctr for Intl Trade	2,785	
12	2290	684000	53210	3915	Other Benefits - Non-Instruct : Ctr for Intl	1,350	
12	2290	684000	53210	4610	Non-Instructional Supplies : Ctr for Intl Trade	1,208	
12	2290	684000	53210	5100	Contracted Services : Ctr for Intl Trade Dev Off	1,500	
12	2290	684000	53210	5220	Mileage/parking expenses : Ctr for Intl Trade De	600	
12	2290	684000	53210	5235	District Business/Sponsorships : Ctr for Intl Tr	5,600	
12	2290	684000	53210	5800	Advertising : Ctr for Intl Trade Dev Office	1,500	
12	2290	684000	53210	5940	Reproduction/Printing Expenses : Ctr for Intl Tr	3,000	
12	2290	684000	53210	6410	Equipment - All Other > \$1,000 : Ctr for Intl Tr	2,500	
					#2290 CITD FY 11/12	205,000	205,000

SPECIAL PROJECT DETAILED BUDGET #2330
NAME: Equal Employment Opportunity (EEO - Diversity allocation funds)
FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 7/1/11 to 6/30/12

PROJ. ADM.: J. Didion

CONTRACT INCOME: \$5 - 10/11 Carryover

J. DIR.: E. Marasigan

\$12,781 - 11/12 Allocation

\$12,786 - TOTAL

Date: 08/30/11

GL Account	Description	Debit	Credit
12-2330-000000-50000-8629	Other Gen Categorical Apport : 2010/11 Allocation		12,781
12-2330-000009-50000-8629	Other Gen Categorical Apport : 09/10 Carryover		5
12-2330-676000-53110-5100	Contracted Services : Human Resources Office	1,278	
12-2330-676000-53110-5240	Applicant Travel Reimbursement : Human Resources Of	3,000	
12-2330-676000-53110-5300	Inst Dues & Memberships : Human Resources Office	550	
12-2330-676000-53110-5660	Software Support Service : Human Resources Office	2,958	
12-2330-676000-53110-5920	Personnel Recruiting : Human Resources Office	5,000	
Totals for PROJECT: 2330	Equal Employmnt Opportunity	12,786	12,786

SPECIAL PROJECT DETAILED BUDGET #2490
NAME: NON-CREDIT MATRICULATION - CENTENNIAL EDUCATION CENTER
FISCAL YEAR: 2011/2012

Contract Period: 7/1/11 - 6/30/12
 Adv. Apportionment @ 71.42%: 900,528
 Contribution to DO-Research: (15,580)
 Non-Credit Matriculation (CEC)= **884,948**

PROJ. ADM. James Kennedy
 PROJ. DIR. Nilo Lipiz
 Date: 08/25/2011

Fd	Prj	GL Account String		Code	Description	Existing Budget		Revised Budget		Budget Changes (+/-)	
		Tops	Dept			Debit	Credit	Debit	Credit	Debit	Credit
12	2490	000000	10000	8629	Other Gen Categorical Apport : Santa Ana Coll		921,314	884,948	36,366		
12	2490	000000	50000	8629	Other Gen Categorical Apportionment		15,196	15,580		384	384
12	2490	679000	53340	S&B	Classified Employees : Research	15,196		15,580		384	
12	2490	602000	18200	1485	Int/Sum - Reassigned Time, PT : SAC Continuin	0		177		177	
12	2490	602000	18200	3115	STRS - Non-Instructional : SAC Continuing Ed-	0		15		15	
12	2490	602000	18200	3325	Medicare - Non-Instructional : SAC Continuing	0		3		3	
12	2490	602000	18200	3435	H & W - Retiree Fund Non-Inst : SAC Continuin	0		2		2	
12	2490	602000	18200	3515	SUI - Non-Instructional : SAC Continuing Ed-I	0		3		3	
12	2490	602000	18200	3615	WCI - Non-Instructional : SAC Continuing Ed-I	0		4		4	
12	2490	620000	18100	2130	Classified Employees : Continuing Education Orozco, Christina @ 100% 1B-12B	49,152		49,152			0
12	2490	620000	18100	2310	Classified Employees - Ongoing : Continuing Villa, Mario; Vasquez, Yolanda; Leung, Sharon	43,514		42,418			1,096
12	2490	620000	18100	2320	Classified Employees - Hourly : Continuing Ed	5,000		5,000			0
12	2490	620000	18100	3215	PERS - Non-Instructional : Continuing Educati	10,603		11,009		406	
12	2490	620000	18100	3315	OASDHI - Non-Instructional : Continuing Educa	6,223		6,071			152
12	2490	620000	18100	3325	Medicare - Non-Instructional : Continuing Edu	1,455		1,420			35
12	2490	620000	18100	3335	PARS - Non-Instructional : Continuing Educati	174		0			174
12	2490	620000	18100	3415	H & W - Non-Instructional : Continuing Educat	16,433		17,874		1,441	
12	2490	620000	18100	3435	H & W - Retiree Fund Non-Inst : Continuing Ed	1,004		979			25
12	2490	620000	18100	3515	SUI - Non-Instructional : Continuing Educatio	723		1,577		854	
12	2490	620000	18100	3615	WCI - Non-Instructional : Continuing Educatio	2,409		2,350			59
12	2490	620000	18100	3915	Other Benefits - Non-Instruct : Continuing Ed	1,350		1,350			0
12	2490	620000	18100	5100	Contracted Services : Continuing Education Di	14,000		14,000			0
12	2490	631000	18100	1230	Contract Counselors : Continuing Education	0		0			0
12	2490	631000	18100	1430	Part-Time Counselors : Continuing Education Macias, Debbie; Tamayo, Roberto	12,625		28,700		16,075	
12	2490	631000	18100	1433	Beyond Contract - Counselors : Continuing Edu	45,806		43,920			1,886
12	2490	631000	18100	1434	Int/Sum Beyond Contr-Counselor : Continuing E	0		5,663		5,663	
12	2490	631000	18100	1435	Int/Sum - Counselors,Part-Time : Continuing E	2,355		2,914		559	
12	2490	631000	18100	2310	Classified Employees - Ongoing : Continuing Barbery, Monika	15,899		15,899			0
12	2490	631000	18100	2320	Classified Employees - Hourly : Continuing Ed	16,000		14,905			1,095
12	2490	631000	18100	3115	STRS - Non-Instructional : Continuing Educati	3,973		6,700		2,727	

SPECIAL PROJECT DETAILED BUDGET #2490
NAME: NON-CREDIT MATRICULATION - CENTENNIAL EDUCATION CENTER
FISCAL YEAR: 2011/2012

Contract Period: 7/1/11 - 6/30/12
 Adv. Apportionment @ 71.42%: 900,528
 Contribution to DO-Research: (15,580)
 Non-Credit Matriculation (CEC)= **884,948**

PROJ. ADM. James Kennedy
 PROJ. DIR. Nilo Lipiz
 Date: 08/25/2011

Fd	GL Account String			Description	Existing Budget		Revised Budget		Budget Changes (+/-)		
	Prj	Tops	Dept		Code	Debit	Credit	Debit	Credit	Debit	Credit
12	2490	631000	18100	3215	PERS - Non-Instructional : Continuing Educati	3,415		3,512		97	
12	2490	631000	18100	3315	OASDHI - Non-Instructional : Continuing Educa	1,978		1,910			68
12	2490	631000	18100	3325	Medicare - Non-Instructional : Continuing Edu	1,277		1,624		347	
12	2490	631000	18100	3335	PARS - Non-Instructional : Continuing Educati	0		3		3	
12	2490	631000	18100	3415	H & W - Non-Instructional : Continuing Education Divi	0		0			0
12	2490	631000	18100	3435	H & W - Retiree Fund Non-Inst : Continuing Ed	881		1,120		239	
12	2490	631000	18100	3515	SUI - Non-Instructional : Continuing Educatio	634		1,803		1,169	
12	2490	631000	18100	3615	WCI - Non-Instructional : Continuing Educatio	2,113		2,688		575	
12	2490	631000	18100	3915	Other Benefits - Non-Instruct : Continuing Ed	0		0			0
12	2490	632000	18100	2130	Classified Employees : Continuing Education Lopez-Galacia, Jorge @ 100% 1B-12B	36,924		36,924			0
12	2490	632000	18100	2320	Classified Employees - Hourly : Continuing Ed	1,705		2,045		340	
12	2490	632000	18100	3215	PERS - Non-Instructional : Continuing Educati	3,953		4,443		490	
12	2490	632000	18100	3315	OASDHI - Non-Instructional : Continuing Educa	2,373		2,500		127	
12	2490	632000	18100	3325	Medicare - Non-Instructional : Continuing Edu	555		585		30	
12	2490	632000	18100	3335	PARS - Non-Instructional : Continuing Educati	0		3		3	
12	2490	632000	18100	3415	H & W - Non-Instructional : Continuing Educat	11,533		12,418		885	
12	2490	632000	18100	3435	H & W - Retiree Fund Non-Inst : Continuing Ed	383		403		20	
12	2490	632000	18100	3515	SUI - Non-Instructional : Continuing Educatio	276		649		373	
12	2490	632000	18100	3615	WCI - Non-Instructional : Continuing Educatio	919		968		49	
12	2490	632000	18100	3915	Other Benefits - Non-Instruct : Continuing Ed	1,350		1,350			0
12	2490	632000	18100	4610	Non-Instructional Supplies : Continuing Educa	27,665		27,665			0
12	2490	632000	18100	4710	Food and Food Service Supplies : Continuing E	1,000		1,000			0
12	2490	632000	18100	5100	Contracted Services : Continuing Education Di	1,000		1,000			0
12	2490	632000	18100	5220	Mileage/Parking Expenses : Continuing Educati	1,000		1,000			0
12	2490	632000	18100	5610	Lease Agreement - Equipment : Continuing Educ	10,000		10,000			0
12	2490	632000	18100	5630	Maint Contract - Office Equip : Continuing Ed	2,000		2,000			0
12	2490	632000	18100	5800	Advertising : Continuing Education Division	6,500		6,500			0
12	2490	632000	18100	5845	Excess/Copies Usage : Continuing Education D	6,500		6,500			0
12	2490	632000	18100	5925	Postage : Continuing Education Division	1,000		1,000			0
12	2490	632000	18100	5940	Reproduction/Printing Expenses : Continuing E	4,000		4,000			0
12	2490	632000	18100	5950	Software License and Fees : Continuing Educat	3,500		3,500			0
12	2490	632000	18100	6410	Equipment - All Other > \$1,000 : Continuing E	1,135		1,135			0
12	2490	632000	18100	6419	Equip/Software - >\$200 <\$1,000 : Continuing E	10,000		10,000			0

Original Budget

Prepared by: Maria Gil

2 of 3

Board Approved: September 12, 2011

Accountant: JoJo Penning

SPECIAL PROJECT DETAILED BUDGET #2490
 NAME: NON-CREDIT MATRICULATION - CENTENNIAL EDUCATION CENTER
 FISCAL YEAR: 2011/2012

Contract Period: 7/1/11 - 6/30/12
 Adv. Apportionment @ 71.42%: 900,528
 Contribution to DO-Research: (15,580)
 Non-Credit Matriculation (CEC)= 884,948

PROJ. ADM. James Kennedy
 PROJ. DIR. Nilo Lipiz
 Date: 08/25/2011

Fd	Prj	Tops	Dept	Code	Description	Existing Budget		Revised Budget		Budget Changes (+/-)	
						Debit	Credit	Debit	Credit	Debit	Credit
12	2490	649000	18100	1410	Part-Time Academic Management : Continuing Ed	40,328		39,705			623
12	2490	649000	18100	1450	Part-Time Coordinators : Continuing Education	21,993		21,535			458
12	2490	649000	18100	1455	Int/Sum - Coordinators, PT : Continuing Educa	176		176			0
12	2490	649000	18100	1485	Int/Sum - Reassigned Time, PT : Continuing Ed	420		420			0
12	2490	649000	18100	2130	Classified Employees : Continuing Education Kindelan, Herminia @ 100% 1B-12B Suarez, Francisco @ 100% 1B-12B Ruiz, Luisa @ 50% 1B-12B	144,538		144,538			0
12	2490	649000	18100	2310	Classified Employees - Ongoing : Continuing Vega, Brenda; Garcia, Anthony	45,734		45,734			0
12	2490	649000	18100	2320	Classified Employees - Hourly : Continuing Ed	0		94		94	
12	2490	649000	18100	3115	STRS - Non-Instructional : Continuing Educati	3,603		5,101		1,498	
12	2490	649000	18100	3215	PERS - Non-Instructional : Continuing Educati	20,373		21,691		1,318	
12	2490	649000	18100	3315	OASDHI - Non-Instructional : Continuing Educa	12,006		12,006			0
12	2490	649000	18100	3325	Medicare - Non-Instructional : Continuing Edu	3,792		3,705			87
12	2490	649000	18100	3415	H & W - Non-Instructional : Continuing Educat	19,411		20,886		1,475	
12	2490	649000	18100	3435	H & W - Retiree Fund Non-Inst : Continuing Ed	2,616		2,555			61
12	2490	649000	18100	3515	SUI - Non-Instructional : Continuing Educatio	1,883		4,113		2,230	
12	2490	649000	18100	3615	WCI - Non-Instructional : Continuing Educatio	6,277		6,132			145
12	2490	649000	18100	3915	Other Benefits - Non-Instruct : Continuing Ed	3,375		3,375			0
12	2490	649000	18100	5999	Special Project Holding Acct : Continuing Edu	142,582		129,934			12,648
12	2490	675000	18100	5210	Conference Expenses : Continuing Education Di	1,302		895			407
12	2490	678000	14141	2130	Classified Employees : Academic Support - CEC	37,794		0			37,794
12	2490	678000	14141	3215	PERS - Non-Instructional : Academic Support -	4,047		0			4,047
12	2490	678000	14141	3315	OASDHI - Non-Instructional : Academic Support	2,385		0			2,385
12	2490	678000	14141	3325	Medicare - Non-Instructional : Academic Suppo	558		0			558
12	2490	678000	14141	3415	H & W - Non-Instructional : Academic Support	9,594		0			9,594
12	2490	678000	14141	3435	H & W - Retiree Fund Non-Inst : Academic Supp	385		0			385
12	2490	678000	14141	3515	SUI - Non-Instructional : Academic Support -	277		0			277
12	2490	678000	14141	3615	WCI - Non-Instructional : Academic Support -	923		0			923
12	2490	678000	14141	3915	Other Benefits - Non-Instruct : Academic Supp	675		0			675
					Total - #2490 Non-Credit Matriculation (CEC)	936,510	936,510	900,528	900,528	76,041	76,041

SPECIAL PROJECT DETAILED BUDGET #2490
NAME: NON-CREDIT MATRICULATION - ORANGE EDUCATION CENTER
FISCAL YEAR: 2011/2012

Contract Period: 7/1/11 - 6/30/12
 Adv. Apportionment @ 28.58%: 360,363
 Contribution to DO-Research: (4,920)
 Non-Credit Matriculation (OEC)=355,443

PROJ. ADM. Jose Vargas
 PROJ. DIR.
 Date: 08/25/2011

Fd	GL Account String			Description	Existing Budget		Revised Budget		Budget Changes (+/-)		
	Prj	Tops	Dept		Code	Debit	Credit	Debit	Credit	Debit	Credit
12	2490	649000	28100	2130	Classified Employees : Continuing Education Touyanou, Rosemary @ 55% 1B-12B Garcia, Isabel @ 100% 1B-12B Berganza, Leyvi @ 86% 1B-12B Tse, Edna @ 67% 1B-3B (COA eff 10/1/11 #1102)	177,365		150,277			27,088
12	2490	649000	28100	2310	Classified Employees - Ongoing : Continuing Student Activities Specialist to be filled by 9/12/11	17,823		14,040			3,783
12	2490	649000	28100	3215	PERS - Non-Instructional : Continuing Educati	20,899		18,732			2,167
12	2490	649000	28100	3315	OASDHI - Non-Instructional : Continuing Educa	12,359		10,403			1,956
12	2490	649000	28100	3325	Medicare - Non-Instructional : Continuing Edu	2,891		2,433			458
12	2490	649000	28100	3415	H & W - Non-Instructional : Continuing Educat	40,482		39,266			1,216
12	2490	649000	28100	3435	H & W - Retiree Fund Non-Inst : Continuing Ed	1,993		1,678			315
12	2490	649000	28100	3515	SUI - Non-Instructional : Continuing Educatio	1,435		2,702		1,267	
12	2490	649000	28100	3615	WCI - Non-Instructional : Continuing Educatio	4,784		4,027			757
12	2490	649000	28100	3915	Other Benefits - Non-Instruct : Continuing Ed	4,158		3,480			678
12	2490	649000	28100	4610	Non-Instructional Supplies : Continuing Educa	256		10,000		9,744	
12	2490	649000	28100	5815	Class Schedules/Printing : Continuing Educati	4,105		10,000		5,895	
12	2490	649000	28100	5940	Reproduction/Printing Expenses : Continuing E	800		2,000		1,200	
12	2490	675000	28100	5210	Conference Expenses : Continuing Education Di	184		3,000		2,816	
12	2490	678000	24141	2130	Classified Employees : Academic Support - OEC	3,510		0			3,510
12	2490	678000	24141	3215	PERS - Non-Instructional : Academic Support -	376		0			376
12	2490	678000	24141	3315	OASDHI - Non-Instructional : Academic Support	222		0			222
12	2490	678000	24141	3325	Medicare - Non-Instructional : Academic Suppo	52		0			52
12	2490	678000	24141	3415	H & W - Non-Instructional : Academic Support	579		0			579
12	2490	678000	24141	3435	H & W - Retiree Fund Non-Inst : Academic Supp	36		0			36
12	2490	678000	24141	3515	SUI - Non-Instructional : Academic Support -	26		0			26
12	2490	678000	24141	3615	WCI - Non-Instructional : Academic Support -	86		0			86
12	2490	678000	24141	3915	Other Benefits - Non-Instruct : Academic Supp	68		0			68
					Total - #2490 Non-Credit Matriculation (OEC)	390,744	390,744	360,363	360,363	82,798	82,798

SPECIAL PROJECT DETAILED BUDGET #2490
 NAME: NON-CREDIT MATRICULATION - DISTRICT RESEARCH
 FISCAL YEAR: 2011/2012

Contract Period: 7/1/10 - 6/30/11
 Contract Amount: \$20,500

PROJ. ADM. NGA PHAM
 PROJ. DIR.

Contribution from CEC: \$ 15,580
 Contribution from OEC: \$ 4,920

DATE: 08/31/2011

GL Account			Description		Existing Budget		Revised Budget		Budget Changes (+/-)		
Fd	Prj	Tops	Dept	Code	Debit	Credit	Debit	Credit	Debit	Credit	
12	2490	000000	50000	8629		19,995		20,500		505	
12	2490	679000	53340	2130	12,174		12,174		0		
					Other Gen Categorical Apport : District Opera						
					Classified Employees : Research						
					Gheonghe, Cristina @ 27% (1B-12B)						
12	2490	679000	53340	3215	1,303		1,388		85		
12	2490	679000	53340	3315	777		777		0		
12	2490	679000	53340	3325	182		182		0		
12	2490	679000	53340	3415	4,437		4,786		349		
12	2490	679000	53340	3435	125		125		0		
12	2490	679000	53340	3515	90		202		112		
12	2490	679000	53340	3615	301		301		0		
12	2490	679000	53340	3915	365		365		0		
12	2490	679000	53340	4610	241		200		41		
					19,995		20,500		546		
					#2490 - Total Research (non-credit)						546

SPECIAL PROJECT DETAILED BUDGET # 2XXX
NAME: Paraprofessional Teacher Training Program (PTTP) - Santa Ana College
FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 07/01/2011 - 06/30/2012
 CONTRACT INCOME: \$15,000

PROJ. ADM. Micki Bryant
 PROJ. DIR. Steve Bautista

Agreement No. 37219
 Sub-award from O.C. Department of Education for PTTP Instructional Services Program

Date: 08/31/2011

Datatel Account String					Description	New Budget	
Fd	Prj	Tops	Dept	Code		Debit	Credit
12	2XXX	000000	10000	8659	Other Reimb Categorical Allow :		15,000
12	2XXX	649000	15330	4610	Non-Instructional Supplies : Center for Teacher Edu	3,200	
12	2XXX	732000	15330	7650	Stipends paid for students : Center for Teacher Edu	5,000	
12	2XXX	732000	15330	7670	Other Exp Paid for Students : Center for Teacher Edu	6,800	
Total - PTTP (SAC)						15,000	15,000

6.1 (12)

SPECIAL PROJECT DETAILED BUDGET # 2XXX
NAME: Paraprofessional Teacher Training Program (PTTP) - Santiago Canyon College
FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 07/01/2011 - 06/30/2012
 CONTRACT INCOME: \$15,000

PROJ. ADM. Ruth Babeshoff
 PROJ. DIR. Janis Perry

Agreement No. 37219

Date: 08/31/2011

Sub-award from O.C. Department of Education for PTTP Instructional Services Program

Datatel Account String					Description	New Budget	
Fd	Prj	Tops	Dept	Code		Debit	Credit
12	2XXX	000000	20000	8659	Other Reimb Categorical Allow :		15,000
12	2XXX	649000	29345	4210	Books, Mags & Ref Mat, Non-Lib : Pathways to Teachi	10,000	
12	2XXX	649000	29345	4610	Non-Instructional Supplies : Pathways to Teaching	600	
12	2XXX	649000	29345	4710	Food and Food Service Supplies : Pathways to Teachi	200	
12	2XXX	649000	29345	5100	Contracted Services :	500	
12	2XXX	732000	29345	7650	Stipends paid for students	2,400	
12	2XXX	732000	29345	7670	Other Exp Paid for Students	1,300	
Total - PTTP (SCC)						15,000	15,000

6.1 (13)

SPECIAL PROJECT DETAILED BUDGET # 2450
NAME: Santa Ana Middle College High School
FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 7/1/11 to 6/30/12
 CONTRACT INCOME: \$99,454

PROJ. ADM. Sara Lundquist
 PROJ. DIR. Claudia Flint

Revised DATE: 8/30/11

GL Account	Description	Debit	Credit
12-2450-000000-10000-8659	Other Reimb Categorical All		95,629
12-2450-000000-50000-8659	Other Reimb Categorical All		3,825
12-2450-110500-15643-1310	Part-Time Instructors : Spa	-	
12-2450-110500-15643-3111	STRS - Instructional : Span	-	
12-2450-110500-15643-3321	Medicare - Instructional :	-	
12-2450-110500-15643-3431	H & W - Retiree Fund Inst :	-	
12-2450-110500-15643-3511	SUI - Instructional : Spani	-	
12-2450-110500-15643-3611	WCI - Instructional : Spani	-	
12-2450-490100-19100-4210	Books, Mags & Ref Mat, Non-	-	
12-2450-490100-19100-4310	Instructional Supplies : St	9,500	
12-2450-601000-19100-4610	Non-Instructional Supplies	-	
12-2450-631000-15310-1430	Part-Time Counselors : Coun	69,810	
12-2450-631000-15310-3115	STRS - Non-Instructional :	5,684	
12-2450-631000-15310-3325	Medicare - Non-Instructiona	1,012	
12-2450-631000-15310-3435	H & W - Retiree Fund Non-In	698	
12-2450-631000-15310-3515	SUI - Non-Instructional : C	1,124	
12-2450-631000-15310-3615	WCI - Non-Instructional : C	1,675	
12-2450-649000-19100-5966	Transportation - Student :	2,000	
12-2450-653000-17200-2350	Overtime - Classified Emplo	1,000	
12-2450-653000-17200-3315	OASDHI - Non-Instructional	62	
12-2450-653000-17200-3325	Medicare - Non-Instructiona	14	
12-2450-653000-17200-3435	H & W - Retiree Fund Non-In	10	
12-2450-653000-17200-3515	SUI - Non-Instructional : C	16	
12-2450-653000-17200-3615	WCI - Non-Instructional : C	24	
12-2450-675000-19100-5210	Conference Expenses	3,000	
12-2450-672000-50000-5865	Indirect Costs : District O	3,825	
Totals for PROJECT: 2450	Santa Ana Middle College	99,454	99,454

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To: Board of Trustees	Date: September 12, 2011
Re: Approval of Grant Sub-Agreements between RSCCD and Peralta Community College District for the Entrepreneurship Career Pathways Project	
Action: Request for Approval	

BACKGROUND

Rancho Santiago Community College District was awarded the Entrepreneurship Career Pathways Project grant, Grant No. 09-172-041, by the California Community Colleges Chancellor's Office, Economic and Workforce Development Career Technical Education Division, to disseminate funds to designated community college districts in order for them to implement the "Youth Entrepreneurs Project". The project targets youth, ages 14 – 27, in order to replace misconceptions of vocational education and blue-collar jobs with increased awareness of and aspirations to self-employment as a legitimate lifetime career path providing reliable living wages.

ANALYSIS

Peralta Community College District developed a proposal that was selected to be awarded funds through this project. The enclosed sub-agreement outlines the terms and conditions of the award, the main elements of which are that Peralta Community College District has been awarded \$60,000 to provide Youth Entrepreneurship Project services in their service territory until the end date of the agreement, December 31, 2011.

Project Administrator is Enrique Perez. Project Director is Michael Roessler.

RECOMMENDATION

It is recommended that the sub-agreement be approved and that the Vice Chancellor of Business Operations/Fiscal Services or his designee be authorized to sign the agreement.

Fiscal Impact: (\$60,000)	Board Date: September 12, 2011
Prepared by: Sarah Santoyo, Director of Grants	
Submitted by: Enrique Perez, Assistant Vice Chancellor of Educational Services	
Recommended by: Dr. Raúl Rodríguez, Chancellor	

**GRANT SUB-AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
Peralta Community College District**

This Grant Sub-Agreement (hereinafter "**Agreement**") is entered into between Rancho Santiago Community College District (hereinafter "**RSCCD**") and the Peralta Community College District (hereinafter "**SUBCONTRACTOR**").

WHEREAS, RSCCD was awarded a "Entrepreneurship Career Pathways Project" grant, (hereinafter "**Grant**"), Grant #09-172-041, from the California Community Colleges Chancellor's Office, Economic and Workforce Development Career Technical Education Division, to disseminate funds to community colleges for them to continue to implement the "Young Entrepreneurs Project" (hereinafter "**Project**"), to replace misconceptions of vocational education and blue-collar jobs with increased awareness of and aspirations to self-employment as a legitimate lifetime career path providing reliable living wages.

WHEREAS, **SUBCONTRACTOR** has agreed to participate in the purpose of the Grant, and

WHEREAS, **RSCCD** has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees,

NOW, THEREFORE the **RSCCD** and **SUBCONTRACTOR** do covenant and agree as follows:

ARTICLE I

1. **Statement of Work**

Continue to provide Young Entrepreneurship Project (YEP) services within **SUBCONTRACTOR**'s service territory. The purpose of the YEP is to bring business ownership concepts to youth ages 14-27 while increasing awareness of and aspirations to self-employment as a legitimate career path.

2. **Period of Performance**

The period of performance for this Agreement shall be from March 1, 2011 through December 31, 2011.

3. **Total Cost**

The total cost to RSCCD for performance of this Agreement shall not exceed \$60,000, which amount shall be provided to **SUBCONTRACTOR** promptly upon execution of this Agreement and approval by RSCCD's Board.

4. **Reporting**

SUBCONTRACTOR is responsible for completion and submission of Quarterly Progress Reports, according to the following schedule: October 15th and January 15th. The Final Narrative Summary Reports are due by April 15th.

5. **Expenditure of Grant Funds.**

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is responsible

for the appropriate expenditure of all Grant funds received and for any misappropriation or disallowment of Grant funds.

6. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

7. Audit

SUBCONTRACTOR agrees that RSCCD, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, SUBCONTRACTOR agrees to include a similar right of RSCCD, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this Agreement.

8. Mutual Indemnification

Both parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

9. Subcontracting.

SUBCONTRACTOR has informed RSCCD of its intent to subcontract its performance of the services described in Section 1 and certain related obligations to the Alameda County Small Business Development Center administered by Humboldt State University, and RSCCD consents to such subcontracting.

10. Notices

All notices, reports and correspondence between the parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

Rancho Santiago Community College District
Enrique Perez
Assistant Vice Chancellor Educational Services
2323 N. Broadway, Ste. 350
Santa Ana, CA 92706-1640
(714) 480-6410
perez_enrique@rsccd.edu

Sub-agreement between RSCCD and Peralta Community College District

Peralta Community College District
Attn: Sean Brooke, Director
333 East 8th Street
Oakland, CA 94606
(510) 587-7833
sbrooke@peralta.edu

CC: Dr. Jacob Ng
Vice Chancellor, Student Services
333 East 8th Street
Oakland, CA 94606
(510) 466-7295
jacng@peralta.edu

ARTICLE II

1. **Legal Terms and Conditions**

Both RSCCD and SUBCONTRACTOR will implement the project according to the Grant Agreement Legal Terms and Conditions, Article I, Rev. 07/09 and Article II, Rev. 04/08.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the parties hereto.

[remainder of page left intentionally left blank]

Sub-agreement between RSCCD and Peralta Community College District

IN WITNESS WHEREOF, the parties have caused each of their duly authorized representatives to execute and deliver this Agreement as of the day and year first written above.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

PERALTA COMMUNITY COLLEGE
DISTRICT

By: _____

By: 

Name: Peter J. Hardash
Vice Chancellor

Name: Jacob Ng

Title: Business Operations/Fiscal Services

Title: Vice Chancellor, Student Services
(for internal reference only)

Date: _____

Date: 07/21/11


By: 

Name: Wise E. Allen
(authorized agent)

Title: Chancellor

Date: 7/27/11

Approved as to legal form for the District


Office of the General Counsel 7/23/11
Peralta Community College District

[SIGNATURE PAGE OF SUB-AGREEMENT]

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Educational Services

To: Board of Trustees	Date: September 12, 2011
Re: Approval of Sub-Agreement between RSCCD and University of California-Irvine (UCI) for RTI Implementation Grant	
Action: Request for Approval	

BACKGROUND

RTI was awarded a contract from the Department of Education to perform evaluation of GEAR UP programs. Santa Ana College was identified to participate in RTI's project, and received funds from RTI to rigorously study the impact of the Saturday Academy of Mathematics (SAM) to improve middle school GEAR UP students' learning of key Pre-Algebra and Algebra concepts and to increase enrollment in higher level-math courses in 8th and 9th grades.

ANALYSIS

UCI is a key collaborator in implementing the Saturday Academy of Math, both in overseeing aspects of implementation and as UCI undergraduate students assist in program delivery. UCI will be responsible for collecting data according to the research plan identified in the grant proposal submitted to RTI, in order to perform a rigorous study of the Saturday Academy of Math. UCI will also analyze the data and prepare a report of that analysis.

The attached sub-agreement represents the understanding between RSCCD and UCI, wherein RSCCD awards UCI \$78,343 to perform the work described above.

Project Administrator is Sara Lundquist. Project Director is Lilia Tanakeyowma.

RECOMMENDATION

It is recommended that the sub-agreement be approved and that the Vice Chancellor, Business Operations/Fiscal Services, or his designee, be authorized to sign the subcontract agreements.

Fiscal Impact: (\$78,343)	Board Date: September 12, 2011
Prepared by: Sarah Santoyo, Director of Grants	
Submitted by: Enrique Perez, Assistant Vice Chancellor of Educational Services	
Recommended by: Dr. Raúl Rodríguez, Chancellor	

**SUB-AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT/
SANTA ANA COLLEGE
AND
THE REGENTS OF THE UNIVERSITY OF CALIFORNIA**

This Agreement is entered into on the ___ day of _____ between Rancho Santiago Community College District (hereinafter “**RSCCD**”) and The Regents of the University of California on behalf of its Irvine campus (hereinafter “**UCI**”).

WHEREAS, RTI International has a *GEAR UP Implementation Award* contract from the U. S. Department of Education (Contract #ED-04-CO-0036/0001) and has sub-contracted with RSCCD (subcontract #28-312-0209234) to implement a project to rigorously study the impact of the Saturday Academy of Mathematics (SAM) designed to support the learning of key Pre-Algebra and Algebra concepts by middle school GEAR UP students;

WHEREAS, **UCI** has agreed to participate in the purpose of this grant; and

WHEREAS, **RSCCD** has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

NOW, THEREFORE the **RSCCD** and **UCI** do covenant and agree as follows:

TERM

1. The effective term for the performance of work related to this Agreement is August 1, 2010 to September 30, 2011.

TOTAL COST

2. The total cost to RSCCD for the performance of this agreement, shall not exceed \$78,343.

STATEMENT OF WORK

3. This Agreement is based on the Santa Ana College’s approved project proposal included as *Exhibit A* to this Agreement. **UCI** agrees to comply with all applicable provisions, to perform all of its proposed work, and to provide all of its proposed services set forth in this Agreement and the aforementioned project proposal (*Exhibit A*) in a professional, timely and diligent manner.

TERMS AND CONDITIONS

4. **UCI** shall monitor its program for compliance with the provisions of this Agreement, the subcontract between RTI International and RSCCD (subcontract #28-312-0209234) included in this agreement as *Exhibit A*, and all applicable laws, regulations (such as specific regulations that pertain to GEAR UP projects: Program Provisions 20 U.S.C. 1070a-21 – 1070a-28; 34 CFR Parts 74, 75, 77 79, 80, 81, 82, 84, 85, 86, 97, 98 and 99; 34 CFR Part 694; OMB Circular A-21), and its institutional policies and procedures.

REPORTS

5. **UCI** shall submit such reports, data and information at such times as **RSCCD** may require, and in the form **RSCCD** may require, regarding the performance of **UCI's** services, or **UCI's** activities, costs or other data.

SUBMISSION OF INVOICES

6. Upon the effective date of this Agreement, **RSCCD** shall make payments to **UCI** in accordance with the following:

- a. **Payments.** **RSCCD** shall make reimbursement payments as long as the total payments under this Agreement do not exceed \$78,343.
- b. **Invoices.** One original signed invoice should be sent to Santa Ana College's GEAR UP Project Director, as follows:

Lilia Tanakeyowma, Dean
Office, School & Community Partnerships Division
Santa Ana College
1530 W. 17th Street
Santa Ana, CA 92706

ACCESS AND RECORDS

7. (a) **Access.** **RSCCD**, the U.S. Department of Education, and the United States Government and/or their representatives, shall have access, for purposes of monitoring auditing, and examining, to **UCI's** activities, books, documents and papers (including computer records) and to records of **UCI's** subcontractors, consultants, contracted employees, bookkeepers, accountants, employees and participants related to this Agreement. Such agencies or representatives shall have the right to make excerpts, transcripts and photocopies of such records and to schedule on-site monitoring during normal business hours at their discretion. Monitoring activities also may include, but are not limited to, questioning employees and participants and entering any premises or onto any site in which any of the services or activities funded hereunder are conducted or in which any of the records of **UCI** are kept. In the event **UCI** does not make the above-referenced documents available within the County of Orange, California, **UCI** agrees to pay all necessary and reasonable expenses incurred by **RSCCD** in conducting any audit at the location where said records and books of account are maintained.

(b) **Records Retention.** All accounting records and evidence pertaining to all costs of **UCI** and all documents related to this Agreement shall be kept available at **UCI's** office or place of business for the duration of this Agreement and thereafter for three (3) years after completion of an audit. Records which relate to (1) complaints, claims, administrative proceedings or litigation arising out of the performance of this Agreement, or (2) costs and expenses of this Agreement to which **RSCCD** or any other government agency takes exception, shall be retained beyond the three (3) year period until final resolution or disposition of such appeals, litigation, claims, or exceptions.

INDEMNIFICATION

8. (a) **UCI** shall indemnify, hold harmless and defend **RSCCD**, its Board of Trustees, its officers, agents and employees from any and all claims, demands, loss, liability, injury death, suits or judgments arising out of or alleged to arise out of or in consequence of **UCI's** performance of this Agreement, or any act or omission of **UCI**, its officers, agents or employees, including, but not limited to, and without waiving the generality of the foregoing, any audit disallowances or sums expended by **UCI** in violation of federal, State or **RSCCD** requirements or of this Agreement, or any negligent or intentional acts or omissions of **UCI**, its officers, agents or employees which injure or damage any participants or other third parties, including **RSCCD** personnel representatives. **UCI** shall forthwith remit all sums due **RSCCD**, along with the legal rate of interest pursuant to this paragraph.

(b) **RSCCD** shall indemnify, hold harmless and defend **UCI**, its Board of Regents, its officers, agents and employees from any and all claims, demands, loss, liability, injury death, suits or judgments arising out of or alleged to arise out of or in consequence of **RSCCD's** performance of this Agreement, or any act or omission of **RSCCD**, its officers, agents or employees, including, but not limited to, and without waiving the generality of the foregoing, any audit disallowances or sums expended by **RSCCD** in violation of federal, State or **UCI** requirements or of this Agreement, or any negligent or intentional acts or omissions of **RSCCD**, its officers, agents or employees which injure or damage any participants or other third parties, including **UCI** personnel representatives. **RSCCD** shall forthwith remit all sums due **UCI**, along with the legal rate of interest pursuant to this paragraph.

The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the U.S. Department of Education, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

TOTAL AGREEMENT

9. This Agreement, together with the attachments hereto, expresses the total understanding of the parties. There are no oral understandings of the parties or terms and conditions other than as are stated herein. **UCI** acknowledges that it has read and agrees to all terms and conditions included in this contract.

AMENDMENTS

10. This Agreement may be modified or revised at any time by the parties as long as the amendment is made in writing and signed by both parties.

NOTICES

11. All notices, reports and correspondence between the parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

RSCCD: Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706
Attn: Vice Chancellor, Business Operations and Fiscal Services

UCI: Agency Representative: Eileen Lamb, Sr. Contract & Grant Officer
Department: Office of Research Administration
Agency: University of California, Irvine
Address: 300 University Tower
City, State Zip: Irvine, CA 92697-7600
Phone: (949) 824-4781

IN WITNESS WHEREOF, **RSCCD** and **UCI** have executed this Agreement as of the date listed in the first sentence of this agreement.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

THE REGENTS OF THE
UNIVERSITY OF CALIFORNIA

By: _____
Name: Peter J. Hardash
Vice Chancellor
Title: Business Operations/Fiscal Services
Date: _____
Board
Approved
date: _____

By: _____
Name: _____
Title: _____
Date: _____

LIST OF EXHIBITS

EXHIBIT A RTI sub-contract with RSCCD

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Appendix A: Special Contract Requirements

SCR 1. Type of Subcontract/Funding

This is a Firm Fixed Price Subcontract in the amount of **\$84,610.00**, for the completion of all the work requirements found in Appendix D, Statement of Work/Budget. Upon completion and RTI acceptance of the work specified herein, the Subcontractor will submit invoice(s) in accordance with the payment provisions established elsewhere herein. In addition to any other available remedies, if, in the opinion of RTI, Subcontractor fails to perform in accordance with the terms of this Subcontract, the RTI Subcontract Administrator may refuse or limit approval of any invoices for payment, and may cause payments to Subcontractor to be reduced or withheld until such time as RTI determines that Subcontractor has met the performance terms as established by the Subcontract.

SCR 2. Milestone Payment Schedule

The Subcontractor shall provide the services/supplies set forth in Appendix D, Statement of Work/Budget, and will invoice RTI in accordance with the following Milestone Payment Schedule:

	Milestone	Due Date	Amount
1	Startup Memo	August, 2010	21,153
2	First Quarterly Report	October 15, 2010	10,576
3	Second Quarterly Report	January 15, 2011	10,576
4	Third Quarterly Report	April 15, 2011	10,576
5	Fourth Quarterly Report	July 15, 2011	10,576
6	Final Activity Report	September 30, 2011	10,576
7	Evaluation Report	September 30, 2011	10,576
	Total		84,610

SCR 3. Period of Performance

The period of performance for this Subcontract shall begin on **August 01, 2010** and continue to **September 30, 2011** in accordance with the Appendix B, Standard Terms and Conditions and Appendix D, Statement of Work.

SCR 4. Designation of Contractual Representatives

A. **Blake Upton** is hereby designated as the RTI Subcontract Administrator and is the only one with the authority to direct changes under this Subcontract. All notices shall be in writing and addressed as follows:

For RTI

Blake Upton
Office of Research Contracts
RTI International
P.O. Box 12194
Research Triangle Park, NC 27709-2194
Phone: 919/541-6672
Facsimile: 919/541-6624
Email: bupton@rti.org

For Subcontractor

Peter Hardash
Rancho Santiago Community College District
2323 N. Broadway
#404-1
Santa Ana, CA 92706
Phone: 714/480-7340
Facsimile: 714/796-3935
Email: hardish_peter@rsccd.edu

B. The RTI Technical Monitor/Project Manager assigned to this Subcontract is **Laura Knapp**.

SCR 5. Key Personnel

A. **Lilia Tanakeyowma** is considered essential to the work being performed under this Subcontract. By mutual agreement, the list of key personnel may be amended from time to time during the course of this Subcontract to either add or delete key personnel as appropriate.

- B. During the first ninety (90) calendar days of performance, Subcontractor shall make no substitutions of key personnel unless the substitution is necessitated by illness, death, or termination of employment. Subcontractor shall notify the RTI Subcontract Administrator within ten (10) calendar days after the occurrence of any of these events and provide the information required by Paragraph C below. After the initial ninety (90) calendar day period, Subcontractor shall submit the information required by Paragraph C to the RTI Subcontract Administrator at least ten (10) calendar days prior to making any permanent substitutions.
- C. Prior to diverting the above-named personnel to other programs, Subcontractor shall submit a justification (including the reason for the requested substitution and resumes of the proposed replacement key personnel) in sufficient detail to permit evaluation of the impact of the requested substitution on the program. Proposed substitutes should have comparable qualifications to those of the persons being replaced. The RTI Subcontract Administrator will notify Subcontractor of RTI's decision about the substitutions within twenty (20) calendar days after receipt of all required information.

SCR 6. Institutional Review Board (IRB)

Institutional Review Board approval must be obtained before any contact with human subjects. All research involving human subjects, or data from or about human subjects, must be conducted in accordance with applicable federal regulations (45 CFR 46 and 21 CFR 50 and 56) and the protocol approved by the IRB. Research activities include contacting Human Subjects, conducting the survey and the collecting and storing of any Human Subject data resulting from this survey. Upon notice of IRB approval, RTI will provide notice to the Subcontractor to commence work. Once this notice is provided to Subcontractor, the Subcontractor may commence with the research activities.

SCR 7. Department of Education Security Requirements (Flow-down Provision)

The Subcontractor and its lower-tier subcontractors and consultants shall comply with the Department of Education Security Requirements as set forth herein:

- a. The Statement of Work of this Subcontract;
- b. The Privacy Act of 1974 (P.L. 93-579, U.S.C. 552a)
- c. The U.S. Department of Education Handbook for Information Assurance Security Policy, OCIO-01 (March 2006); and
- d. The U.S. Department of Education Departmental Directive OM:5:101, "Contractor Employee Personnel Security Screenings."

The Subcontractor may request copies of the above referenced documents by contacting the RTI Subcontract Administrator. Subcontractor employee positions required under this Subcontract and their designated risk levels:

To be determined

All Subcontractor employees must undergo a personnel security screening if they will be employed for thirty (30) days or more, in accordance with Department of Education Directive OM:5-101, "Contractor Employee Personnel Screenings." The type of screening and the timing of the screening will depend upon the nature of the contractor position, the type of data to be accessed, and the type of information technology (IT) system access required. Personnel security screenings will be commensurate with the risk and magnitude of harm the individual could cause.

FAILURE TO COMPLY WITH CONTRACTOR PERSONNEL SECURITY REQUIREMENTS MAY RESULT IN THE TERMINATION OF THIS SUBCONTRACT FOR DEFAULT.

SCR 8. Withholding of Contract Payments (Department of Education Flow-down Provision)

Notwithstanding any other payment provisions of the Subcontract, failure of the Subcontractor to submit required forms, responses or reports when due; failure to perform or deliver required work, supplies, or services; or, failure to meet any of the requirements of the Subcontract, to include all requirements as specified in the Department of Education Security Requirements SCR Above, will result in the withholding of payments under this Subcontract in such amounts as the RTI Subcontract Administrator deems appropriate, unless the failure arises out of causes beyond the control, and without the fault of negligence, of the Subcontractor, as defined by the clause entitled "Excusable Delays or Default", as applicable. The RTI Subcontract Administrator will promptly notify the Subcontractor of its intention to withhold payment of any invoice or voucher submitted. Payment will be withheld until the failure is cured, a new delivery schedule is agreed upon, or payment is made as part of the termination settlement.

SCR 9. Removal From Project Access (Department of Education Flow-down Provision)

When Subcontractor employees are removed from positions, for any reason, the Subcontractor shall:

- a. Revoke all access authorizations
- b. Retrieve all specific keys and badges
- c. Change the combinations on all locks to which the employee had access
- d. Review the employee's obligations to the organization
- e. Notify appropriate Department of Education, thru RTI, security officials of the removal action.

For all access terminations, the Subcontractor shall:

- a. Follow the Checklist for Employee termination
- b. Assure that the departing employee either completes all assigned tasks or briefs the replacement on the requirements and status of ongoing tasks
- c. Determine the employee's access termination date
- d. Immediately notify the assigned ADP Systems Manager(s) if access termination is for cause and request an immediate revocation of access
- e. Complete the Manager's Checklist for Employee Termination and forward the checklist to the RTI Project Manager
- f. Review with the employee their obligation to protect related data
- g. Assure that the employee completes the Access Termination Statement.

The RTI Project Manager shall:

- a. Notify Department of Education of the access termination on the employee
- b. Notify the assigned ADP Systems Managers of the access termination date.

Appendix B: Standard Terms and Conditions

ARTICLE 1. Privity

This Subcontract is funded in whole or in part with funds from the United States Government. Neither the Government nor any of its departments, agencies, or employees is or will be a party to this Subcontract or any lower-tier subcontract. No privity between the Government Client and Subcontractor is established by this Subcontract. All communications regarding this Subcontract must be directed to RTI and not to RTI's Government Client.

ARTICLE 2. Independent Contractor

The relationship of Subcontractor to RTI is that of an independent contractor, and nothing in this Subcontract shall be construed as creating any other relationship. Accordingly, Subcontractor shall comply with all laws and assume all risks incident to its status as an independent contractor. This includes, but is not limited to, responsibility for all applicable federal and state income taxes, associated payroll and business taxes, licenses and fees, and such insurance as is necessary for Subcontractor's protection in connection with work performed under this Agreement. Neither Subcontractor nor anyone employed by it shall be, represent, act, purport to act, or be deemed to be an agent, representative, employee, or servant of RTI.

ARTICLE 3. Statement of Work/Budget

Subcontractor shall furnish the necessary personnel, materials, services, equipment and facilities, and all other items necessary to accomplish all tasks specified in Appendix D, *Statement of Work/Budget*, which is hereby incorporated and made a part of this Subcontract.

ARTICLE 4. Period of Performance

Subcontractor shall strictly adhere to the period of performance set forth in the Appendix A, Special Contract Requirements. Any changes to the period of performance shall only be authorized by RTI through the issuance of a written and properly executed Subcontract modification. In the event of any anticipated or actual delay in performance, Subcontractor shall: (i) promptly notify RTI in writing (within 5 days) of the reasons for the delay and the actions being taken to overcome or minimize the delay; (ii) provide RTI with a written recovery schedule; and (iii) if requested by RTI, expedite performance or delivery to avoid or minimize delay to the maximum extent possible, unless Subcontractor is excused from prompt performance as provided in the "Excusable Delays" article of this Subcontract.

ARTICLE 5. Consultants/Lower-Tier Subcontracts

- A. PRIOR WRITTEN approval of the RTI Subcontract Administrator is required for obtaining services of consultants and lower-tier subcontractors. Costs for consultants and lower-tier subcontracts who have not received PRIOR WRITTEN approval in accordance with this Article will not be reimbursed. Inclusion in the Subcontractor's budget or proposal does not constitute request or approval of consultants or lower-tier Subcontractors.
- B. When requesting the use of consultants or a lower-tier subcontractor, the Subcontractor shall furnish information concerning the need for such services, the reasonableness of the fees or costs, a copy of the proposed consulting agreement/subcontract, and any additional information required to make a determination of acceptability. Cost-plus-a-percentage-of-cost subcontracts or purchase orders are prohibited.

ARTICLE 6. Assignment, Delegation and Subcontracting

- A. Subcontractor shall not assign any of its rights or interests in this Subcontract without RTI's prior written consent. Subcontractor shall not delegate any of its duties or obligations under this Subcontract. Subcontractor may not assign its right to monies due or to become due. No assignment, delegation or subcontracting by Subcontractor, with or without RTI's consent, shall relieve Subcontractor of any of its obligations under this Subcontract or prejudice any of RTI's rights against Subcontractor whether arising before or after the date of any assignment. This Article does not limit Subcontractor's ability to purchase standard commercial supplies or raw materials.
- B. RTI shall be entitled to assign this Subcontract to any of its subsidiaries or other affiliates (including by operation of law, judicial process or otherwise) or any successor to RTI's business or operations without prior notice to or consent from Subcontractor. RTI shall further be entitled to assign this Subcontract to its Prime Sponsor of the agreement under which this Subcontract is issued without prior notice to or consent from Subcontractor. Any other assignment by RTI shall require Subcontractor consent.

ARTICLE 7. Technical Direction

- A. The RTI Technical Monitor/Project Manager identified in Appendix A, Special Contract Requirements, does not have the authority to direct the Subcontractor to make changes in scope, period(s) of performance, place(s) of performance, cost, funding, or any other express Provisions of this Subcontract. All matters affecting the terms of this Subcontract and the administration thereof shall be referred to the RTI Subcontract Administrator. Any changes to the provisions of this Subcontract must be made by written modification in accordance with the Subcontract Changes and Modifications Provision of this Subcontract.
- B. When, in the opinion of Subcontractor, technical direction calls for effort outside the scope of the Statement of Work, Subcontractor shall so notify the RTI Subcontract Administrator and the originator of the technical direction in writing in accordance with the Changes and Modifications Article of this Subcontract.

ARTICLE 8. Inspection and Acceptance

Acceptance of the work set forth in this Subcontract will be made by RTI's Technical Representative or his or hers authorized representative. RTI and the Government have the right to inspect and evaluate the work performed or being performed under this Subcontract, and the premises where the work is being performed, at all reasonable times and in a manner that will not unduly delay the work. If either RTI or the Government performs inspection or evaluation on the premises of Subcontractor or its lower tier subcontractors, the Subcontractor shall furnish and requires its subcontractors to furnish all reasonable facilities and assistance for the safe and convenient operation of these duties.

ARTICLE 9. Changes and Modifications

- A. The RTI Subcontract Administrator may, without notice to sureties and in writing, direct changes within the general scope of this Subcontract in any of the following: (i) technical requirements and descriptions, specifications, statement of work, drawings or designs; (ii) shipment or packing methods; (iii) place of delivery, inspection or acceptance; (iv) reasonable adjustments in quantities or delivery schedules or both; (v) amount of RTI-furnished property; and, if this Subcontract includes services; (vi) description of services to be performed; (vii) time of performance (i.e., hours of the day, days of the week, etc.); and (viii) place of performance. Subcontractor shall comply immediately with such direction.
- B. If such change increases or decreases the cost or time required to perform this Subcontract, the parties shall negotiate an equitable adjustment in the price or schedule, or both, to reflect the increase or decrease. RTI will modify this Subcontract in writing accordingly. Unless authorized agreed in writing, Subcontractor must assert any claim for adjustment to the RTI Subcontract Administrator in writing within 25 days and deliver a fully supported proposal to the RTI Subcontract Administrator within 30 days after Subcontractor's receipt of such direction. RTI may, at its sole discretion, consider any claim regardless of when asserted. If Subcontractor's proposal includes the cost of property made obsolete or excess by the change, RTI may direct the disposition of the property. RTI may examine Subcontractor's pertinent books and records to verify the amount of Subcontractor's claim. Failure of the parties to agree upon any adjustment shall not excuse Subcontractor from performing in accordance with RTI's direction.
- C. If Subcontractor considers that RTI's conduct constitutes a change, Subcontractor shall notify the RTI Subcontract Administrator immediately (within 5 work days) in writing as to the nature of such conduct and its effect upon Subcontractor's performance. Pending direction from RTI's Subcontract Administrator, Subcontractor shall take no action to implement any such change.
- D. Notwithstanding the foregoing provisions of this article, the cost of this Subcontract and, if this contract is incrementally funded, the funds allotted for the performance thereof shall not be increased or deemed to be increased except by specific written modification of this Subcontract indicating the new Subcontract cost and the new amount of funding allotted to this Subcontract. Until such modification is made, Subcontractor shall not be obligated to continue performance or incur costs beyond the point established in the "Limitation of Cost" and "Limitation of Funds" articles of this Subcontract.

ARTICLE 10. Deliverables and Technical Reports

- A. Deliverable requirements are stipulated in Appendix D, *Statement of Work/Budget*. All required deliverables shall be addressed to the RTI Project Manager.
- B. Notwithstanding any other payment provision of this Subcontract, failure of Subcontractor to submit required reports when due, or failure to perform or deliver required work, supplies, or services to the reasonable satisfaction of RTI's

Project Manager, will result in the withholding of payment under the Subcontract unless such failure arises out of causes beyond the control and without the fault or negligence of Subcontractor.

ARTICLE 11. Submission and Payment of Invoices

- A. Subcontractor will submit invoices in accordance with the Milestone Payment Schedule included herein. A properly prepared invoice will be paid within 30 days of receipt.
- B. Invoices and payment instructions are set forth in Appendix E of the Subcontract.

ARTICLE 12. Representations and Certifications

Prior to the execution of this subcontract, Subcontractor shall provide current, accurate, and complete representations and certifications. This may be completed through one of the following alternatives:

- Completion through the U.S. Governments Online Representations and Certifications database (ORCA) at <http://orca.bpn.gov>;
- Representations and Certifications submitted during the initial proposal with RTI in response to the U.S. Government RFP; or
- Completion of the Representations and Certifications provided by RTI (*document will be provided upon request*).

ARTICLE 13. Final Payment and Closeout

Subcontractor's final invoice and release and assignment shall be submitted to RTI within 90 days following completion of the period of performance of this Subcontract. In the event that quick closeout is requested by RTI, Subcontractor shall comply with FAR Part 42.708 to complete Subcontract closeout. Payment of the **final invoice** will be withheld pending:

- Completion and acceptance by RTI of all work performed under Statement of Work
- Completion of Subcontractor's Release and Assignment Form, including patent/invention report, and property report; and
- Submission of all required Administrative and Technical Reports
- Clear, visible, and proper marking of "**final invoice**" on the actual final invoice

ARTICLE 14. Travel

To the extent travel is not restricted by the Subcontract, costs incurred for lodging, meals and incidental expenses shall be considered to be reasonable, allowable, and allocable under this Subcontract only to the extent that they do not exceed on a daily basis the maximum per diem rates in effect on the day of travel as set forth in the current version of the Federal Travel Regulations (FTR).

ARTICLE 15. Taxes

Unless the Subcontract specifies otherwise, Subcontractor is liable for and shall pay, all taxes, impositions, charges and exactions imposed on or measured by this Subcontract except for applicable sales and use taxes that are separately stated on Subcontractor's invoice. Prices shall not include any taxes, impositions, charges or exactions for which Subcontractor has furnished a valid exemption certificate or other evidence of exemption.

ARTICLE 16. Record Retention and Access

Subcontractor shall maintain books, records, documents, program and individual service records and other evidence of its accounting and billing procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature incurred in the performance of this contract. These records shall be subject at all reasonable times to monitoring, inspection, review or audit by authorized employees or agents of RTI or the Government. Subcontractor shall retain all such records concerning this contract for a period of three (3) years after the completion of the Subcontract. If any litigation, claim or audit is started before the expiration date of this three-year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.

ARTICLE 17. Confidential Information

- A. During the term of this Subcontract, Subcontractor and its employees may receive or have access to data and information that is confidential and proprietary to RTI or its Client. All such data and information ("Confidential

Information") made available to, disclosed to, or otherwise made known to Subcontractor as a result of services under this Subcontract shall be considered confidential and shall be considered the sole property of RTI and/or RTI's Client. Confidential Information may be used by Subcontractor or its employees only for purposes of performing the obligations hereunder. Subcontractor shall not reveal, publish or otherwise disclose Confidential Information to any third party without the prior written consent of the disclosing party.

- B. The foregoing obligations shall not apply to Confidential Information which:
- is or becomes generally available to the public other than as a result of a disclosure by Subcontractor;
 - becomes available to Subcontractor on a non-confidential basis from a third party source which is not prohibited from disclosing such information by a legal, contractual or fiduciary agreement to a third party;
 - Subcontractor develops independently without use of the disclosing party's Confidential Information, as demonstrated by written records and evidence;
 - was in Subcontractor's possession or known to it prior to its receipt from the disclosing party; or
 - is required by law to be disclosed, provided Subcontractor notifies the disclosing party promptly and gives the disclosing party an opportunity to seek an appropriate protective order.
- C. These obligations of confidentiality and non-disclosure shall remain in effect for a period of five (5) years after the termination of this Subcontract.

ARTICLE 18. Organizational Conflicts of Interest

- A. Subcontractor warrants that, to the best of the Subcontractor's knowledge and belief, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest or that the Subcontractor has disclosed all such relevant information.
- B. Subcontractor agrees that if an actual or potential organizational conflict of interest is discovered after award, the Subcontractor will make a full disclosure in writing to the RTI Subcontract Administrator. This disclosure shall include a description of activities that the Subcontractor has taken or proposes to take, after consultation with the RTI Subcontract Administrator, to avoid, mitigate, or neutralize the actual or potential conflict.
- C. The RTI Subcontract Administrator may terminate this Subcontract for convenience, in whole or in part, if it deems such termination necessary to avoid an organizational conflict of interest. If the Subcontractor was aware of a potential organizational conflict of interest prior to award, or discovered an actual or potential conflict after award and did not disclose or misrepresented relevant information to the RTI Subcontract Administrator, RTI may terminate the contract for default, and/or forward the relevant information to the Government Contracting Officer, who may debar the Subcontractor from Government contracting, and/or pursue such other remedies as may be permitted by law or this Subcontract.
- D. Subcontractor further agrees to insert provisions which shall conform substantially to the language of this Section, including this paragraph (d), in any lower-tier subcontract or consultant agreement hereunder.

ARTICLE 19. Right to Publish/Release of Information

- A. Subcontractor agrees that it will not publish, have published or otherwise disseminate any information of whatever nature resulting from the work being performed under this Agreement without providing RTI 60 days to review prior to publishing, and as applicable, all such publications shall also comply with Articles 20 and 21 as set forth herein.
- B. Subcontractor and RTI mutually agree not to use the other party's name or make reference to the other party or any of its employees in publications, news releases, advertising, speeches, technical papers, photographs, sales promotions, or publicity purposes of any form related to this work or data developed hereunder, unless such materials have received prior written approval of the other party. Approvals shall not be unreasonably withheld. Unless specifically restricted in the Subcontract, use of either party's name may be made in internal documents, annual reports, and data bases which are available to the public and which identify the existence of the research project by title, principal investigator, sponsor, period of funding, amount of award and abstract of the project.
- C. Subcontractor shall not use or duplicate any proprietary information including trade secrets belonging to or supplied by RTI, except as authorized by RTI in the performance of services or work under this Agreement.
- D. Any program, document, data or information supplied by Subcontractor to Client through RTI may be used, copied or disclosed by Client as necessary in the normal course of its business, notwithstanding any copyright of Subcontractor in such materials and notwithstanding any notices or legends appearing thereon.

ARTICLE 20. Publication and Audio-Visual Production (Department of Education Flow-down Provision)

Except as provided herein, neither the development nor production of any publication or audiovisual product is authorized. In the event that development or production of any publication or audiovisual product subsequently becomes a Subcontract requirement (expressed or implied), the Subcontractor shall obtain written approval from the RTI Subcontract Administrator. Until the Subcontractor obtains such RTI Subcontract Administrator approval, no costs for development or production of the publication or audiovisual product shall be allowable. The following items are excepted from the approval requirements of the clause: 1. Up to 50 copies of progress and final reports. The Subcontractor shall insure that any publication or audiovisual product developed or produced under this Subcontract is compatible with the Department of Education's responsibilities under the Sections 504 and 508 of the Rehabilitation Act of 1973, 29 U.S.C. 794 and 794d, as amended, to ensure the accessibility of its programs and activities to individuals with disabilities. The Subcontractor shall not distribute or release to the public any publication or audiovisual product developed or produced under this Subcontract without written authorization of the Department of Education and the Research Triangle Institute. To obtain this authorization, the Subcontractor shall submit 3 copies of the publication or audiovisual product to the RTI Subcontract Administrator for submission to the Department of Education. Since the Department of Education must obtain internal public affairs or other clearances, the Subcontractor shall plan at least **60** days to obtain authorization from RTI.

ARTICLE 21. Publication and Publicity (Department of Education Flow-down Provision)

- A. Unless otherwise specified in this subcontract, the subcontractor is encouraged to publish and otherwise promote the results of its work under this subcontract. A copy of each article or work submitted by the subcontractor for publication shall be promptly sent to the Contracting Officer's Technical Representative, via the RTI Subcontract Administrator. The subcontractor shall also inform the representative when the article or work is published and furnish a copy in the published form.
- B. The subcontractor shall acknowledge the support of the Department of Education in publicizing the work under this contract in any medium. This acknowledgment shall read substantially as follows: "This project has been funded at least in part with Federal funds from the U.S. Department of Education under contract number *ED04C00036/0002*, Task Order #18. The content of this publication does not necessarily reflect the views or policies of the U.S. Department of Education or RTI International, nor does mention of trade names, commercial products, or organizations imply endorsement by the U.S. Government."

ARTICLE 22. Indemnification

- A. Subcontractor shall indemnify and hold RTI harmless from any loss, damage, liability, claims, demands, suits, or judgments including any reasonable attorney's fees, and costs, as a result of any damage of injury to RTI or its employees, or agents, or properties, or for any injury to third persons or their property which is directly or indirectly caused by the negligence willful misconduct, or violation of statutory duties of Subcontractor, or its employees or agents, in the course of performance of any work specified in this Subcontract.
- B. RTI shall promptly notify Subcontractor of any claim which is covered by this provision and shall authorize representatives to settle or defend such claim or suit and to represent the other party in such litigation.

ARTICLE 23. Infringement Indemnity

In addition to any other warranty by Subcontractor against infringement, statutory or otherwise, Subcontractor shall defend at its expense, any suit against RTI or RTI's Client based on a claim that any item furnished by Subcontractor under this Subcontract or the normal use or sale thereof infringes any U.S. Letters patent or copyright, and shall pay costs and damages finally awarded in any such suit, provided that Subcontractor is notified in writing of the suit and given authority, information, and assistance at Subcontractor's expense for the defense of same. If the use or sale of said item is enjoined as a result of such suit, Subcontractor, at no expense to RTI, shall obtain for RTI and RTI's Client the right to use and sell said item or shall substitute an equivalent item reasonably acceptable to RTI and extend this patent indemnity thereto.

ARTICLE 24. Governing Law

This Subcontract shall be governed by and construed in accordance with the laws of the State of North Carolina. No consideration shall be given to North Carolina's conflict of laws rules. This Subcontract excludes the application of the 1980 United Nations Convention on Contracts for the International Sale of Goods.

ARTICLE 25. Compliance with Laws

Subcontractor shall comply with all applicable statutes and government rules, regulations and orders, including those pertaining to United States Export Controls.

ARTICLE 26. Excusable Delays

FAR 52.249-14, "Excusable Delays," is incorporated by reference. "Contractor" means Subcontractor and "Contracting Officer" means RTI.

ARTICLE 27. Stop Work Order

In the event that RTI must initiate a "Stop Work" order under this Subcontract, the notification will be made in accordance with the Federal Acquisition Regulation (FAR) clause entitled, "Stop Work Order".

ARTICLE 28. Labor Disputes

Whenever Subcontractor has knowledge that any actual or potential labor dispute is delaying or threatens to delay the timely performance of this Subcontract, Subcontractor shall immediately (within 5 calendar days) give notice thereof, including all relevant information, to RTI.

ARTICLE 29. Disputes

- A. Disputes under RTI's Prime Contract. RTI's Prime Contract includes a mandatory disputes clause (the "Disputes Clause") which governs the resolution of questions of law or fact relating to RTI's Prime Contract. All of Subcontractor claims, controversies or disputes concerning matters which pertain to disputes cognizable under the Disputes Clause of RTI's Prime Contract shall be governed by the provisions of this Paragraph and Subcontractor shall provide RTI with a timely and detailed written notice of any such claims or controversies. Any Final Decision of the Government Contracting Officer under RTI's Prime Contract relating to the Subcontract or the Subcontractor's performance hereunder shall be conclusive and binding upon the Subcontractor unless appealed and reversed as provided below. RTI shall notify the Subcontractor of any such Final Decision within ten (10) calendar days of RTI receipt thereof.
- B. In the event RTI elects to appeal any such Final Decision, pursuant to the Disputes Clause of RTI's Prime Contract, the Subcontractor shall provide RTI with reasonable assistance in the prosecution of such appeal including, but not limited to, reasonable access to the Subcontractor's personnel and non-privileged documents. The Subcontractor further agrees to reimburse RTI for any and all reasonable costs associated with an appeal arising out of or relating to the Subcontract, taken on behalf of the Subcontractor. However, if the Subcontractor notifies RTI in writing that such an appeal should not be taken on the Subcontractor's behalf, RTI shall have the right to continue such an appeal on behalf of RTI and the Subcontractor with the Subcontractor providing reasonable assistance in the prosecution of such an appeal as described herein.
- C. In the event RTI elects not to appeal any such Final Decision pursuant to the Disputes Clause of RTI's Prime Contract, RTI shall so notify the Subcontractor in writing within fourteen (14) calendar days of RTI's receipt of such Final Decision. If within ten (10) calendar days of receipt of RTI's notice of a decision not to appeal any such Final Decision, the Subcontractor requests RTI, in writing, to appeal the Government Contracting Officer's Final Decision, RTI shall do so at the sole expense of the Subcontractor provided such an appeal would not be in violation of any civil or criminal statute. If RTI appeals any such Final Decision, whether at its election or at the Subcontractor's request, a final judgment in any such appeal, if binding upon RTI under RTI's Prime Contract, shall in turn be binding upon the Subcontractor and RTI under the Subcontract. Further, the Subcontractor shall be solely responsible for providing any and all certifications required, including, but not limited to any certifications required by the Contract Disputes Act of 1978, 41 U.S.C. §§ 601-613, to the extent applicable, and any and all information requested by RTI to support any certifications required for appeals pursuant to the Disputes Clause of RTI's Prime Contract.
- D. As used herein, the term "appeal" shall include any and all proceedings taken by RTI before a Government agency, and, if applicable, a Board of Contract Appeals, and any federal court. The Subcontractor shall be conclusively bound by any decision of any such dispute resolution forum or tribunal designated in the Prime Contract. Pending completion of contract or final disposition of a dispute pursuant to this Paragraph which releases Subcontractor from performance, the Subcontractor shall, at all times, proceed diligently with the performance of the Subcontract.
- E. Subcontract Dispute Resolution under the Subcontract. In the event a question, claim or dispute between the parties is not cognizable under this Article, Disputes under the Prime Contract, such question, claim or dispute shall

be settled by mutual agreement between the parties. If an agreement is not reached within a reasonable time, the parties may settle such disputes by arbitration in accordance with the Rules of the American Arbitration Association in the City of Raleigh, North Carolina. Pending completion of the Subcontract or final disposition of a dispute pursuant to this Paragraph which releases Subcontractor from performance, the Subcontractor shall, at all times, proceed diligently with the performance of the Subcontract.

ARTICLE 30. Litigation

- A. Subcontractor shall provide written notice to RTI of any litigation that relates to the services directly or indirectly financed under this contract or that has the potential to impair the ability of the Subcontractor to fulfill the terms and conditions of this Subcontract, including but not limited to financial, legal or any other situation which may prevent the Subcontractor from meeting its obligations on the Subcontract.
- B. Subcontractor shall provide written notice to RTI of any final decision by any tribunal, state or federal agency, or court which is adverse to the Subcontractor which results in a settlement, compromise, claim, or agreement of any kind for any action or proceeding brought against the contractor or its employee or agent under the Americans with Disabilities Act of 1990, and any other provisions of federal or state law concerning equal employment opportunities or nondiscriminatory practices.

ARTICLE 31. Termination/Cancellation

- A. If Subcontractor shall be adjudged bankrupt, or becomes insolvent or file for voluntary bankruptcy or be subjected to involuntary bankruptcy proceedings, or enter receivership proceedings, or make an assignment for the benefit of creditors, or if Subcontractor should persistently or repeatedly refuse or should fail, except in cases for which extension of time is provided, to supply enough properly skilled workmen or proper materials, or if Subcontractor should fail to make prompt payment to subcontractors for material or labor, or otherwise is guilty of a violation on any provision of this Subcontract, including delivery delays beyond fifteen (15) days after specified delivery date, or as otherwise specified in the Subcontract, then RTI, without prejudice to any of the other rights or remedies expressly provided by law, may cancel this Subcontract, or any part hereof, by written notice to Subcontractor and shall have the right thereafter to take possession of all materials, equipment and the like, the cost of which has been reimbursed by RTI to Subcontractor, in such cases of termination, RTI shall be relieved of all further obligations hereunder. In the event that RTI incurs any additional costs as a result of the default by Subcontractor, RTI shall have the right to hold Subcontractor accountable for any such additional costs or damages incurred by RTI.
- B. If RTI, shall be adjudged bankrupt, or become insolvent or file for voluntary bankruptcy or be subjected to involuntary bankruptcy proceedings, or enter receivership proceedings, or make an assignment for the benefit of creditors, then Subcontractor, without prejudice to any of the other rights or remedies expressly provided by law, may cancel this Subcontract, or any part hereof, by written notice to RTI and shall have the right there to retain possession of all materials, equipment and the like, the cost of which has not been reimbursed by RTI to Subcontractor, in such cases of termination, Subcontractor shall be relieved of all further obligations hereunder.
- C. RTI at its own option may, upon written notice to Subcontractor, cancel this Subcontract in whole or in part, at any time, whether or not Subcontractor is in default of any of its obligations hereunder. Upon such cancellation, Subcontractor agrees to waive any claim for damages, including loss of anticipated profits on account hereof. However, RTI agrees that Subcontractor shall be paid an amount which when added to all installments previously paid will equal the sum of all costs properly incurred up to the date of cancellation, plus earned profit on such incurred costs, and any reasonable cost incurred as a result of such cancellation as agreed to between RTI and Subcontractor. In no event shall such payments be greater than the original Subcontract price or available funding whichever is less. All earned profit shall bear the same relationship to such incurred costs as the profit increment of the purchase price bears to the cost increment of such purchase price.
- D. RTI reserves the right to verify the amounts of any cost and profit increments claimed by Subcontractor, through an audit of Subcontractor's records.

ARTICLE 32. Insurance

- A. Upon execution of the Subcontract, Subcontractor certifies that it maintains and also that it shall require any lower-tier Subcontractor to maintain throughout this Subcontract the following insurance at, or in excess of, the limits detailed below.

- Worker's compensation and employer's liability insurance as required by the state or province where the work is performed.
- Comprehensive automobile and vehicle liability insurance covering claims for injuries to members of the public and/or damages to property of others arising from use of motor vehicles, including on-site and off-site operations, and owned, non-owned, or hired vehicles, with \$1,000,000 combined single limits.
- Commercial general liability insurance covering claims for injuries to members of the public or damage to property of others arising out of any negligent act or omission of the Subcontractor or of any of its employees, agents, or lower-tier subcontractors, with \$1,000,000 combined single limits.

B. Subcontractor's insurance policy shall name as an additional insured:

"RTI International and its subsidiaries, affiliates, officers, directors, and employees"

C. Subcontractor shall provide to RTI, upon Subcontract execution, a certificate of insurance depicting the insurance requirements set forth in this Article.

ARTICLE 33. Assumption of Liability; Waiver and Release

In consideration of the mutual covenants, terms and conditions contained in this Subcontract, it is understood and agreed that Subcontractor hereby assumes full responsibility for any and all claims, causes of action, demands, liabilities, fines, penalties, losses, damages, costs and expenses of whatsoever nature, including attorneys' fees, resulting from but not limited to, death, bodily injury, and damage to property and the environment, arising out of or connected with any act or omission of the Subcontractor and/or performance of services pursuant to this Subcontract by Subcontractor, its agents, subcontractors, employees or assigns, and hereby releases and discharges RTI from any responsibility whatsoever for any such claims, demands, losses or expense, unless caused by or resulting from a material breach of this Subcontract by RTI which is not cured within a reasonable period of time following actual receipt by RTI of written notice describing the nature of such breach.

ARTICLE 34. Standards of Ethics and Business Conduct

A. RTI has established very high ethical standards for our employees. RTI considers adherence to the RTI Code of Conduct as well as strict observance of all U.S. and non U.S. laws and regulations to be not only a legal requirements but more than that, an ethical obligation for all. While performing as an RTI Subcontractor, you are expected to adopt and comply with these same standards. As a result, this Subcontract incorporates by reference, with the same force and effect as if it was given in full text, RTI's "Code of Conduct." The applicable standards can be accessed on the RTI website at <http://www.rti.org/pubs/CodeConduct.pdf>. Upon request, the Subcontract Administrator can provide paper copies of these standards.

B. If Subcontractor has a good faith reason to believe that any violation of the Code of Conduct has been committed by an employee(s) of either RTI or Subcontractor or anyone affiliated with Subcontractor, Subcontractor shall report such violation to RTI by calling the RTI's Ethics Helpline toll-free at 1-877-212-7220 or sending an e-mail to Ethics@rti.org.

ARTICLE 35. Executive Order on Terrorism Financing

Subcontractor is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of Subcontractor to ensure compliance with these Executive Orders and laws. This provision must be included in all subcontracts/subawards issued under this Subcontract.

ARTICLE 36. Export Controls

A. Subcontractor agrees to comply with all U.S. export control laws and regulations, specifically including but not limited to, the requirements of the Arms Export Control Act, 22 U.S.C. 2751-2794, including the International Traffic in Arms Regulation (ITAR), 22 C.F.R. 120 et seq.; and the Export Administration Act, 50 U.S.C. app. 2401-2420, including the Export Administration Regulations, 15 C.F.R. 730-774; including the requirement for obtaining any export license or agreement, if applicable. Without limiting the foregoing, Subcontractor agrees that it will not transfer any export controlled item, data, or services, to include transfer to foreign persons employed by or associated with, or under contract to Subcontractor or Subcontractor's lower-tier subcontractors, without the authority of an export license, agreement, or applicable exemption or exception.

- B. Subcontractor agrees to notify RTI if any deliverable under this Subcontract is restricted by export control laws or regulations.
- C. Subcontractor shall immediately notify the RTI Subcontract Administrator if Subcontractor is, or becomes listed in any Denied Parties List or if Subcontractor's export privileges are otherwise denied, suspended or revoked in whole or in part by any U.S. Government entity or agency.
- D. If Subcontractor is engaged in the business of either exporting or manufacturing (whether exporting or not) defense articles or furnishing defense services, Subcontractor represents that it is registered with the Office of Defense Trade Controls, as required by the ITAR, and it maintains an effective export/import compliance program in accordance with the ITAR.
- E. Where Subcontractor is a signatory under a RTI export license or export agreement, Subcontractor shall provide prompt notification to the RTI Subcontract Administrator in the event of changed circumstances including but not limited to, ineligibility, a violation or potential violation of the ITAR, and the initiation or existence of a U.S. Government investigation, that could affect Subcontractor's performance under the Subcontract.
- F. Subcontractor shall be responsible for all losses, costs, claims, causes of action, damages, liabilities and expense, including attorney's fees, all expense of litigation and/or settlement, and court costs, arising from any act or omission of Subcontractor, its officers, employees, agents, or subcontractors at any tier, in the performance of any of its obligations under this Article.
- G. If the technical data required to perform this Subcontract is subject to ITAR, Subcontractor shall comply with the following:
 - (i) The technical data shall be used only to manufacture the work required by this Subcontract; and
 - (ii) The data shall not be disclosed to any other person except lower-tier subcontractors within the same country; and;
 - (iii) Any rights in the data may not be acquired by any foreign person; and
 - (iv) Subcontractor, including lower-tier subcontractors, shall return, or at RTI's direction, destroy all of the technical data exported to Subcontractor pursuant to this Subcontract upon fulfillment of its terms; and
 - (v) Unless otherwise directed by RTI, Subcontractor shall deliver the work only to RTI or to an agency of the U.S. Government
 - (vi) Subcontractor shall include the terms of this paragraph (g) in all lower-tier subcontracts issued when technical data is provided to the lower-tier subcontractor.

ARTICLE 37. Foreign Corrupt Practices Act

Subcontractor acknowledges and understands that it must comply fully with the anti-bribery provisions of the U.S. Foreign Corrupt Practices Act, as amended ("FCPA"). Specifically, Subcontractor understands and agrees that it shall be unlawful for the Subcontractor and/or any officer, director, employee or agent of the Subcontractor to make any kind of offer, payment, promise to pay, or authorization of the payment of any money, or offer, gift, promise to give, or authorization of the giving of anything of value to either:

- (a) any foreign official (or foreign political party) for purposes of either influencing any act or decision of such foreign official in his official capacity, or inducing such foreign official to do or omit to do any act in violation of the lawful duty of such official, or securing any improper advantage, or inducing such foreign official to use his influence with a foreign government, or instrumentality thereof, to affect or influence any act or decision of such government or instrumentality in order to assist such person in obtaining or retaining business for or with, or directing business to any person; or
- (b) to any person, while knowing that all or a portion of such money or thing of value will be offered, given, or promised, directly or indirectly, to any foreign official (or foreign political party), or to any candidate for foreign political office, for any of the prohibited purposes described above.

Further, Subcontractor acknowledges that "foreign official" means any officer or employee of a foreign government or any department, agency or instrumentality thereof, or of a public international organization, or any person acting in an official capacity for or on behalf of any such government or department, agency, or instrumentality, or for or on behalf of any such public international organization, including employees of government-owned companies in South Africa.

ARTICLE 38. Debarment and Suspension

In accepting this Subcontract, the Subcontractor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal department or agency. Any change in the debarred or suspended status of the Subcontractor during the life of this Subcontract must be reported immediately to RTI. The Subcontractor agrees to incorporate the Debarment and Suspension certification into any lower-tier subcontract that they may enter into as a part of this Subcontract.

ARTICLE 39. Utilization of Small Business Concerns

Subcontractor agrees to actively seek out and provide the maximum practicable opportunities for small businesses, small disadvantaged businesses, women-owned small businesses, minority business enterprises, historically black colleges and universities and minority institutions, Historically Underutilized Business Zone small business concerns and U.S. Veteran and Service-Disabled Veteran Owned small business concerns to participate in the subcontracts Subcontractor awards to the fullest extent consistent with the efficient performance of this Subcontract.

ARTICLE 40. Validity and Waiver

The invalidity in whole or in part of any provision of this Agreement shall not affect the validity of other provisions. A waiver of a breach of any provision of this Agreement shall not constitute a waiver of any subsequent breach of that provision or a breach of any other provision of this Agreement. The failure of RTI to enforce at any time or from time to time any provision of this Agreement shall not be construed as a waiver thereof.

ARTICLE 41. Government Federal Acquisition Regulation Clauses and Supplements

Subcontractor shall perform the Services in accordance with the attached Federal Acquisition Regulations ("FAR")(48 CFR Chapter I) and FAR Supplementary Regulations. Subcontractor's attention is specifically directed to the list of applicable FAR clauses set forth in Appendix C. These clauses are attached hereto and incorporated herein by reference.

ARTICLE 42. Electronic Contracting

The parties agree that if this Subcontract is transmitted electronically neither party shall contest the validity of this Subcontract, or any Acknowledgement thereof, on the basis that this Subcontract or Acknowledgement contains an electronic signature.

ARTICLE 43. Survivability

A. If this Subcontract expires, is completed, or is terminated, Subcontractor shall not be relieved of those obligations contained in the following Articles:

- Independent Contractor
- Governing Law
- Indemnification
- Infringement Indemnity
- Confidential Information
- Right to Publish/Release of Information
- Insurance
- Export Controls
- Electronic Contracting

A. Those U.S. Government Federal Acquisition Regulation and Agency Supplementary Regulation(s) provisions that by their nature should survive.

ARTICLE 44. Order of Precedence

Any inconsistency in this Subcontract shall be resolved by giving precedence in the following order:

1. Terms and Conditions of this Subcontract, including the appendices hereto

2. Incorporated FAR and Agency clauses, Appendix C
3. Subcontractor's proposal, if incorporated herein.

ARTICLE 45. Entire Agreement

Both parties acknowledge that they have read this Subcontract, understand it, and agree to be bound by its terms and further agree that it is the entire agreement between the parties hereto which supercedes all prior agreements, written or oral, relating to the subject matter hereof. No modification or waiver of any provision shall be binding unless in writing signed by the party against whom such modification or waiver is sought to be enforced.

Appendix C: Federal Acquisition Regulation (FAR) Clauses

If this Subcontract involves funds from a Federal government contract, or funds from a subcontract at any tier relating to a Federal government contract, the following clauses from the Federal Acquisition Regulation (FAR) are incorporated into the Subcontract by reference where applicable and form a part of the terms and conditions of the Subcontract. The full text of the FAR clauses may be found at <http://www.arnet.gov/far/>. Subcontractor agrees to flow down all applicable FAR and supplementary clauses to lower-tier subcontractors.

Where necessary to make the language of the FAR clauses applicable to the Subcontract, the term "Contractor" shall mean "Subcontractor," the term "Contract" shall mean the "Subcontract," the terms "Government," "Contracting Officer," and equivalent terms and phrases shall mean "Research Triangle Institute or RTI International Subcontract Administrator."

The following instances are exceptions to the general rules as provided in (a) above:

1. Where it is clear, by the context of the provision itself or the conditions under which it is being applied, that the reference is intended to refer to the Government, its officers or agents, or the prime contractor specifically;
2. Where an explicit provision of this Agreement states a contrary intent;
3. Where access to proprietary financial information or other proprietary data is required; or
4. Where interpretation in accordance with the rules stated above would place the prime contractor in a position of violating the equivalent or related provisions of the Prime Contract whereas construction of the terms without modification would not.

References in any provision incorporated by reference herein to the "Disputes" clause shall be construed as references to the "Disputes" provision contained elsewhere herein. No provision herein shall be taken to imply any direct access on the part of the Subcontractor to the Disputes process as defined in the terms of the Prime Contract.

Clauses Applicable to Subcontracts for Noncommercial Items Regardless of Dollar Value		
Clause Number	Title	Date
52.202-1	Definitions	Jul 2004
52.203-3	Gratuities	Apr 1984
52.203-5	Covenant Against Contingent Fees	Apr 1984
52.203-10	Price Adjustment for Illegal or Improper Activity	Jan 1997
52.219-8	Utilization of Small Business Concerns	Oct 2000
52.222-1	Notice to Government of Labor Disputes	Feb 1997
52.222-3	Convict Labor	Jun 2003
52.222-21	Prohibition of Segregated Facilities	Feb 1999
52.222-26	Equal Opportunity	Apr 2002
52.222-54	Employment Eligibility Verification	Jan 2009
52.227-1	Authorization and Consent	Jul 1995
52.227-14	Rights in Data – General (Applicable to all Non-University Subcontractors)	Dec 2007
52.227-14	Rights in Data – General, Alt. IV (Applicable to all University Subcontractors)	Dec 2007
52.242-15	Stop-Work Order	Aug 1989
52.246-4	Inspection of Services—Fixed Price	Aug 1996
52.249-1	Termination for the Convenience of the Government (Fixed Price) (Short Form) ("Government" shall mean "RTI")	Apr 1984
52.249-2	Termination for the Convenience of the Government (Fixed Price) ("Government" shall mean "RTI")	Sep 1996

52.249-4	Termination for the Convenience of the Government (Services) (Short Form) ("Government" shall mean "RTI")	Apr 1984
52.249-5	Termination for the Convenience of the Government (Educational and Other Nonprofit Institutions) ("Government" shall mean "RTI")	Sep 1996
Clauses Applicable to Purchases of Non-commercial items exceeding \$10,000		
52.222-21	Prohibition Against Segregated Facilities	Feb 1999
52.222-26	Equal Opportunity	Apr 2002
52.222-36	Affirmative Action for Workers with Disabilities	June 1998
Clauses Applicable to Purchases of Non-commercial items exceeding \$25,000		
52.209-6	Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment	Jul 1995
52.222-35	Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans	Dec 2001
52.222-37	Employment Reports on Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans	Dec 2001
Unless Otherwise Exempt the Following Clauses Are Applicable		
52.215-10	Price Reduction for Defective Cost or Pricing Data	Oct 1997
52.215-11	Price Reduction for Defective Cost or Pricing Data – Modifications	Oct 1997
52.215-12	Subcontractor Cost or Pricing Data	Oct 1997
52.215-13	Subcontractor Cost or Pricing Data – Modifications	Oct 1997
52.215-20	Requirements for Cost or Pricing Data or Information other than Cost or Pricing Data	Oct 1997
52.215-21	Requirements for Cost or Pricing Data or Information other than Cost or Pricing Data--Modifications	Oct 1997
Applicable to Cost Reimbursement, Time and Material or Labor Hour Subcontracts		
52.216-7	Allowable Cost and Payment (cost reimbursement) (Subcontractor agrees to execute assignment documents in order to comply with subsection (h))	Dec 2002
52.222-2	Payment for Overtime Premiums – insert "\$0" in paragraph (a)	July 1990
52.232-20	Limitation of Cost (if Subcontract is fully funded)	Apr 1984
52.232-22	Limitation of Funds (if Subcontract is incrementally funded)	Apr 1984
52.243-2	Changes—Cost Reimbursement (applicable to cost type Subcontracts)	Aug 1987
52.243-3	Changes—Time and Material or Labor Hours (applicable to such Subcontracts)	Sep 2000
52.244-2	Subcontracts (paragraphs (h) and (i) only)	Aug 1998
52.245-5	Government Property (Cost Reimbursement, Time and Materials, or Labor-Hours Contracts)	Jun 2003
52.246-5	Inspection of Services (Cost Reimbursement)("Contracting Officer" means "RTI Subcontract Administrator" and "Government" means "RTI and Government" (an inspection system accepted by the Government will be deemed accepted by RTI) and where "Government" first appears in paragraph (k) it shall mean "RTI and the Government." The provisions in this clause for access, right to inspect, safety protection, and relief from liability apply equally to RTI and the Government)	Apr 1984
52.246-6	Inspection of Time and Material and Labor Hour ("Contracting Officer" means "RTI Subcontract Administrator" and "Government" means "RTI and Government" (an inspection system accepted by the Government will be deemed accepted by RTI) and where "Government" first appears in paragraph (k) it shall mean "RTI and the Government." The provisions in this clause for access, right to inspect, safety protection, and relief from liability apply equally to RTI and the Government)	May 2001

52.249-6 (Alt IV)	Termination (Cost Reimbursement)(“Government” means “RTI” and “Contracting Officer” means the “RTI Subcontract Administrator”. Alternate IV is applicable to Time and Material or Labor Hour Subcontract only.	Sep 1996
52.249-14	Excusable Delays	Apr 1984
Certifications		
<i>The Subcontractor (or Offeror), by signing this Subcontract and/or Offer, hereby certifies compliance with the following clauses and is, therefore eligible for award.</i>		
52.203-11	Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions (required for Subcontracts greater than \$100,000)	Apr 1991
52.209-5	Certification Regarding Debarment, Suspension, Proposed Debarment and Other Responsibility Matters (required for Subcontracts greater than \$100,000)	Dec 2001
52.209-6	Protecting the Government’s Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment (required for Subcontracts greater than \$25,000)	Jul 1995
52.222-22	Previous Contracts and Compliance Reports (required for Subcontracts greater than \$10,000)	Feb 1999
52.222-25	Affirmative Action Compliance—Statement of Affirmative Action	Apr 1984
52.223-13	Certification of Toxic Chemical Release Reporting(required for Subcontracts greater than \$100,000)	Aug 2003
52.230-1	Cost Accounting Standards Notices and Certifications	June 2000
Additional Clauses Applicable to the Subcontract		
52.230-2	Cost Accounting Standards	Apr 1998
52.230-3	Disclosure and Consistency of Cost Accounting Practices	Apr 1998
52.230-5	Cost Accounting Standards—Educational Institutions	Apr 1998
52.230-6	Administration of Cost Accounting Standards	Nov 1999
<p>Subcontractor shall communicate and otherwise deal directly with the Contracting Officer to the extent practicable and permissible as to all matters relating to Cost Accounting Standards. Subcontractor shall provide the RTI Subcontract Administrator with copies of all communications between Subcontractor and the Contracting Officer respecting Cost Accounting Standards FAR 52.230-2 and Administration of Cost Accounting Standards 52.230-6, provided Subcontractor shall not be required to disclose to RTI such communications containing information that is legally privileged and confidential to Subcontractor. In addition to any other remedies provided by law or under this Subcontract, Subcontractor agrees to indemnify and hold RTI harmless to the full extent of any loss, damage, or expense if Subcontractor is subject to any liability as the result of the Subcontractor or its lower-tier subcontractors to comply with the requirements of FAR 52.230-2, 52.230-3, 52.230-5 or 52.230-6. Paragraph (b) is deleted in each of the foregoing clauses.</p>		
Truth in Negotiations (TINA) (Cost and Pricing Data)		
<p>Unless exempt, Subcontractor shall submit a FAR Part 15 compliant cost proposal inclusive of any appropriate updates throughout the negotiation process. At the conclusion of negotiations, and regardless of any prior certification, Subcontractor must certify to the accuracy, currency and completeness of its information in accordance with FAR required Certificate of Current Cost or Pricing Data.</p> <ol style="list-style-type: none"> Indemnification: If any cost or price (including profit or fee) negotiated in connection with the prime contract between the Government and RTI or any cost that is reimbursable under said contract is reduced because cost or pricing data furnished by Subcontractor in connection with this Subcontract or any proposal submitted by Subcontractor relating to said Subcontract or in connection with this Subcontract was not accurate, complete, or current, the Subcontractor shall indemnify RTI in the amount of said reduction. The phrase “cost or pricing data” as used herein shall be deemed to include any such data related to a lower-tier prospective or actual subcontract, at any level, which was submitted by the Subcontractor or which it procured by submission of or in connection with the aforesaid proposal or this Subcontract in support of its cost estimate. 		

2. If any reduction of the contract price under this clause reduces the price of items for which payment was made prior to the date of the modification reflecting the price reduction, the Subcontractor shall be liable and shall pay RTI at the time such overpayment is repaid:
- a. Simple interest on the amount of such overpayment to be computed from the date(s) of overpayment to the Subcontractor to the date RTI is repaid by the Subcontractor at the applicable underpayment rate effective for each quarter prescribed by the Secretary of the Treasury under 26 U.S.C. 662(a)(2); and
 - b. For Department of Defense contracts only, a penalty equal to the amount of the overpayment, if the Subcontractor knowingly submitted cost or pricing data which were incomplete, inaccurate or non-current.

Cost or Pricing Data for Changes: Prior to the pricing of any change or other modification to the Subcontract which involves increases and/or decreases in costs plus applicable profit to exceed threshold for submission of cost or pricing data, subcontractors shall submit cost or pricing data and shall certify that such data, as defined in FAR 2.101, submitted either actually or by specific identification in writing are accurate, complete and current as of the date of completion of negotiations. When required to obtain cost or pricing data from its subcontractors, pursuant to the provisions of this Subcontract, Subcontractor shall obtain such data.

The following FAR Supplementary Clauses are incorporated herein

Clause Number	Title	Date
EDAR 3452.202-1	Definitions	Aug 1987
EDAR 3452.208-70	Printing	Aug 1987
EDAR 3452.227-70	Publication and Publicity	Jun 2005
EDAR 3452.227-71	Paperwork Reduction Act	Aug 1987
EDAR 3452.227-72	Advertising of Awards	Aug 1987
EDAR 3452.242-73	Accessibility of Meetings, Conferences, and Seminars to Persons with Disabilities	Aug 1987

Subcontractor shall comply with the Department of Education Full Text Clauses incorporated herein:

1. 306-2 ADDITIONAL REQUIREMENTS FOR CONTROL OF GOVERNMENT PROPERTY (JAN 1989)

(A) The contractor shall request written authorization from the contracting officer before acquiring any contractually necessary property to which the Government will have title. The request shall include complete descriptions of all individual items which will exceed \$1,000 in cost, including:

- (a) a brief statement of function;
- (b) manufacturer and manufacturer's brand name, model or part number;
- (c) vendor and its proposed price;

(B) Management of government property in the possession of the contractor shall be in accordance with FAR Part 45. The contractor shall provide an annual report of total property acquisition cost, as required by FAR 45.505-14.

2. 307-5 PAYMENT OF TRAVEL EXPENSES AND FEES FOR ED EMPLOYEES (MARCH 1985)

The Contractor shall not use any contract funds, or funds from other sources, to pay the travel expenses of, or a fee to, ED employees for lectures, attending program functions, or any other activities in connection with this contract.

3. 301-20 PROHIBITION OF DISCRIMINATION AGAINST INDIVIDUALS WITH DISABILITIES (FEB 1995)

The contractor shall comply with all applicable requirements of the Americans with Disabilities Act of 1990 including Section 302, which provides that:

"No individual shall be discriminated against on the basis of disability in the full and equal enjoyment of the goods, services, facilities, privileges, advantages, or accommodations of any place of public accommodation by any person who owns, leases (or leases to), or operates a place of public accommodation."

Failure to comply with the Americans with Disabilities Act of 1990, as amended, shall be considered a failure to comply with the terms of this contract.

**4. 307-17 ORGANIZATIONAL CONFLICTS OF INTEREST
(ED 307-17) (Aug 2007)**

(A) The contractor, subcontractor, employee or consultant, has certified that, to the best of their knowledge and belief, there are no relevant facts or circumstances which could give rise to an organizational or personal conflict of interest, (see FAR Subpart 9.5 for organizational conflicts of interest), (or apparent conflict of interest) for the organization or any of its staff, and that the contractor, subcontractor, employee or consultant has disclosed all such relevant information if such a conflict of interest appears to exist to a reasonable person with knowledge of the relevant facts (or if such a person would question the impartiality of the contractor, subcontractor, employee or consultant). Conflicts may arise in the following situations:

1. Unequal access to information - a potential contractor, subcontractor, employee or consultant has access to non-public information through its performance on a government contract.
2. Biased ground rules - a potential contractor, subcontractor, employee or consultant has worked, in one government contract, or program, on the basic structure or ground rules of another government contract,
3. Impaired objectivity - a potential contractor, subcontractor, employee or consultant, or member of their immediate family (spouse, parent or child) has financial or other interests that would impair, or give the appearance of impairing, impartial judgment in the evaluation of government programs, in offering advice or recommendations to the government, or in providing technical assistance or other services to recipients of Federal funds as part of its contractual responsibility.

"Impaired objectivity" includes but is not limited to the following situations that would cause a reasonable person with knowledge of the relevant facts to question a person's objectivity:

- financial interests or reasonably foreseeable financial interests in or in connection with products, property, or services that may be purchased by an educational agency, a person, organization, or institution in the course of implementing any program administered by the Department;
- significant connections to teaching methodologies that might require or encourage the use of specific products, property or services; or
- significant identification with pedagogical or philosophical viewpoints that might require or encourage the use of a specific curriculum, specific products, property or services, Contractors must provide the disclosure described above on any actual or potential conflict (or apparent conflict of interest) of interest regardless of their opinion that such a conflict or potential conflict (or apparent conflict of interest) would not impair their objectivity.

In a case in which an actual or potential conflict (or apparent conflict of interest) is disclosed, the Department will take appropriate actions to eliminate or address the actual or potential conflict (or apparent conflict of interest), including but not limited to mitigating or neutralizing the conflict, when appropriate, through such means as ensuring a balance of views, disclosure with the appropriate disclaimers, or by restricting or modifying the work to be performed to avoid or reduce the conflict. In this clause, the term "potential conflict" means reasonably foreseeable conflict of interest.

(B) The contractor, subcontractor, employee or consultant agrees that if "impaired objectivity, or an actual or potential conflict of interest (or apparent conflict of interest) is discovered after the award is made, it will make a full disclosure in writing to the Contracting Officer. This disclosure shall include a description of actions that the Contractor has taken or proposes to take, after consultation with the Contracting Officer, to avoid, mitigate, or neutralize the actual or potential conflict (or apparent conflict of interest).

(C) Remedies - The Government may terminate this contract for convenience, in whole or in part, if it deems such termination necessary to avoid the appearance of a conflict of interest. If the Contractor was aware of a potential conflict of interest prior to award or discovered an actual or potential conflict (or apparent conflict of interest) after award and did not disclose or misrepresented relevant information to the Contracting Officer, the Government may terminate the contract for default, or pursue such other remedies as may be permitted by law or this contract. These remedies include imprisonment for up to five years for violation of Title 18, U.S. Code, § 1001 and fines of up to \$5000 for violation of Title 31, U.S. Code, § 3802. Further remedies include suspension or debarment from contracting with the federal government. The Contractor may also be required to reimburse the Department for costs

the Department incurs arising from activities related to conflicts of interest. An example of such costs would be those incurred in processing Freedom of Information Act requests related to a conflict of interest.

(D) In cases where remedies short of termination have been applied, the contractor, subcontractor, employee or consultant agrees to eliminate the organizational conflict of interest, or mitigate it to the satisfaction of the Contracting Officer.

(E) The Contractor further agrees to insert in any subcontract or consultant agreement hereunder, provisions which shall conform substantially to the language of this clause, including specific mention of potential remedies and this paragraph (E)."

5. 307-3 DUAL COMPENSATION (MARCH 1985)

If a project staff member, subcontractor, or consultant is involved in two or more projects, at least one of which is supported by Federal funds, he/she may not be compensated for more than 100 percent of his/her time during any part of the period of dual involvement. That is, an individual is prohibited from receiving double payment for any given period of work.

6. 308-2 RESEARCH ACTIVITIES INVOLVING HUMAN SUBJECTS (March 1999)

(a) Any research activities under this contract involving human subjects are governed by Department of Education (ED) regulations for the protection of human subjects in research, Title 34, Code of Federal Regulations, Part 97. Part 97 requires the contractor, subcontractors and any other entities involved in covered research activities to establish and maintain procedures for the protection of human subjects. The definitions in 34 CFR 97.102 applies to this clause. As used in this clause, "covered research" means research involving human subjects that is not exempt under 34 CFR 97.101(b) and 34 CFR 97.401(b). The requirements at Part 97 apply to all entities involved in covered research under this contract. The requirements of this clause apply to the Contractor, regardless of which entity performs the covered research. The contractor shall comply with Part 97 and shall ensure that each entity involved in covered research activities complies with Part 97.

(b) The Contractor agrees that the rights and welfare of human subjects involved in research under this contract shall be protected in accordance with 34 CFR Part 97 and with the Contractor's current Assurance of Compliance on file with ED or the Office for Protection from Research Risks, Department of Health and Human Services.

(c) Under no condition shall the Contractor conduct, or allow to be conducted, any covered research activity involving human subjects prior to the Department's receipt of the Certification that the research has been reviewed and approved by the Institutional Review Board (IRB) [34 CFR 97.103(f)]. No covered research involving human subjects shall be initiated under this contract until the Contractor has provided the Contracting Officer (or the Contracting Officer's designee) a properly completed Certification form certifying IRB review and approval of the research activity, and the Contracting Officer or designee has received the Certification. This restriction applies to the activities of each participating entity.

(d) In accordance with 34 CFR 97.109(e), an IRB must conduct continuing reviews of covered research activities at intervals appropriate to the degree of risk, but no less than once a year. Covered research activities that are expected to last one year or more are therefore subject to review by an IRB at least once a year.

(1) For each covered activity under this contract that requires continuing review, the contractor shall submit an annual written representation to the Contracting Officer (or the Contracting Officer's designee) stating whether covered research activities have been reviewed and approved by an IRB within the previous 12 months. The contractor may use Optional Form 310 for this representation. For multi-institutional projects, the contractor shall provide this information on its behalf and on behalf of any other entity engaged in covered research activities for which continuing IRB reviews are required.

(2) If the IRB disapproves, suspends, terminates or requires modification of any covered research activities under this contract, the Contractor shall immediately notify the Contracting Officer in writing of the IRB's action. (e) The Contractor shall bear full responsibility for performing as safely as is feasible all activities under this contract involving the use of human subjects and for complying with all applicable regulations and requirements concerning human subjects. No one (neither the Contractor, nor any subcontractor, agent or employee of the Contractor, nor any other person or organization, institution, or group of any kind whatsoever) involved in the performance of such activities shall be deemed to constitute an agent or employee of the Department or Education or of the Federal Government with respect to such activities. The Contractor agrees to discharge its obligations, duties, and

undertakings and the work pursuant thereto, whether requiring professional judgment or otherwise, as an independent Contractor without imputing liability on the part of the Government for the acts of the Contractor and its employees.

(f) Upon discovery of any noncompliance with any of the requirements or standards stated in paragraphs (b), (c) and (d) above, the Contractor shall immediately correct the deficiency. If at any time during performance of this contract, the Contracting Officer determines, in consultation with the Protection of Human Subjects Coordinator, Office of the Chief Financial and Chief Information Officer, or the sponsoring office, that the Contractor is not in compliance with any of the requirements or standards stated in paragraphs (b), (c) and (d) above, the Contracting Officer may immediately suspend, in whole or in part, work and further payments under this contract until the Contractor corrects such noncompliance. Notice of the suspension may be communicated by telephone and confirmed in writing.

(g) The Government may terminate this contract, in full or in part, for failure to fully comply with any regulation or requirement related to human subjects involved in research. Such termination may be in lieu of or in addition to suspension of work or payment. Nothing herein shall be construed to limit the Government's right to terminate the contract for failure to fully comply with such requirements.

7. 317-1 ACCOMMODATION/ACCESSIBILITY FOR THE DISABLED (OCTOBER 1999)

The acquisition and management of Federal Information Processing (FIP) resources shall be conducted in a manner that ensures access to computer and telecommunications products and services by all individuals, both federal employees and the public sector, including individuals with disabilities. The acquisition, management and utilization of FIP resources are subject to the computer accommodation and information accessibility for individuals with disabilities contained in Section 508 of the Workforce Investment Act of 1998, P.L. 105-220; Telecommunications Act of 1996, P.L. 104-104 February 1996, 110 Stat. 56; and in the Telecommunications Accessibility Enhancement Act, P.L. 100-542 October 1988. FIP resources required under this contract include computer accommodation and information accessibility where the goal is to ensure full access, integration, and continuity of support to all individuals, including individuals with disabilities. "Computer accommodation" means the acquisition or modification of FIP resources to minimize the functional limitations of individuals with disabilities so as to promote productivity and provide access to work-related or public information resources. "Individuals with disabilities" are individuals with limitations of vision, hearing, speech and/or mobility. The contractor shall ensure that FIP resources are equally provided to all individuals, including individuals with disabilities.

8. 52.224-1 PRIVACY ACT NOTIFICATION (APR 1984)

The Contractor will be required to design, develop, or operate a system of records on individuals, to accomplish an agency function subject to the Privacy Act of 1974, Public Law 93-579, December 31, 1974 (5 U.S.C. 552a) and applicable agency regulations. Violation of the Act may involve the imposition of criminal penalties.

9. 52.224-2 PRIVACY ACT (APR 1984)

(a) The Contractor agrees to--

(1) Comply with the Privacy Act of 1974 (the Act) and the agency rules and regulations issued under the Act in the design, development, or operation of any system of records on individuals to accomplish an agency function when the contract specifically identifies--

- (i) The systems of records; and
- (ii) The design, development, or operation work that the contractor is to perform;

(2) Include the Privacy Act notification contained in this contract in every solicitation and resulting subcontract and in every subcontract awarded without a solicitation, when the work statement in the proposed subcontract requires the redesign, development, or operation of a system of records on individuals that is subject to the Act; and

(3) Include this clause, including this subparagraph (3), in all subcontracts awarded under this contract which requires the design, development, or operation of such a system of records.

(b) In the event of violations of the Act, a civil action may be brought against the agency involved when the violation concerns the design, development, or operation of a system of records on individuals to accomplish an agency function, and criminal penalties may be imposed upon the officers or employees of the agency when the violation concerns the operation of a system of records on individuals to accomplish an agency function. For purposes of the

Act, when the contract is for the operation of a system of records on individuals to accomplish an agency function, the Contractor is considered to be an employee of the agency.

(c)(1) "Operation of a system of records," as used in this clause, means performance of any of the activities associated with maintaining the system of records, including the collection, use, and dissemination of records.

(2) "Record," as used in this clause, means any item, collection, or grouping of information about an individual that is maintained by an agency, including, but not limited to, education, financial transactions, medical history, and criminal or employment history and that contains the person's name, or the identifying number, symbol, or other identifying particular assigned to the individual, such as a fingerprint or voiceprint or a photograph.

(3) "System of records on individuals," as used in this clause, means a group of any records under the control of any agency from which information is retrieved by the name of the individual or by some identifying number, symbol, or other identifying particular assigned to the individual.

10. 52.239-1 PRIVACY OR SECURITY SAFEGUARDS (AUG 1996)

(a) The Contractor shall not publish or disclose in any manner, without the Contracting Officer's written consent, the details of any safeguards either designed or developed by the Contractor under this contract or otherwise provided by the Government.

(b) To the extent required to carry out a program of inspection to safeguard against threats and hazards to the security, integrity, and confidentiality of Government data, the Contractor shall afford the Government access to the Contractor's facilities, installations, technical capabilities, operations, documentation, records, and databases.

(c) If new or unanticipated threats or hazards are discovered by either the Government or the Contractor, or if existing safeguards have ceased to function, the discoverer shall immediately bring the situation to the attention of the other party.

Appendix D: Statement of Work/Budget

Santa Ana GEAR UP Proposal Narrative

1. Study Objectives / Research Questions

The Continuous Improvement Evaluation Planning Award fits with Santa Ana GEAR UP's desire to more rigorously study the impact of an expansion to a long-standing instructional strategy – the Saturday Academy of Mathematics (SAM) - designed to support the learning of key Pre-Algebra and Algebra concepts by middle school GEAR UP students. The current SAM program goals include preparing middle school students achieving at grade level ("proficient level"), as measured by their scores in the California Standards Test (CST), for higher level mathematics courses in high school, particularly Geometry in 9th grade, and teaching students and their parents about the requirements for college. Additionally, teachers who participate as SAM teachers receive professional development designed to support pedagogy that increases student engagement in the SAM classroom as well as their regular classrooms. Follow-up studies of SAM Pre-Algebra academy graduates display high rates of enrollment in Algebra in 8th grade, and follow-up studies of SAM Algebra academy graduates demonstrate high rates of enrollment in Geometry in 9th grade. This implementation award will allow us the opportunity to expand this successful model to serve students who are performing below grade-level and scoring "basic" and "below basic" in the CST. Upon receipt of this implementation award, the University of California, Irvine Math Project faculty will revise the existing SAM curriculum to meet the needs of these at-risk students in order to ensure their success in Math after their participation in this supplemental intervention program. Ultimately, the goal of this research project is to explore factors that lead to the success of the program with rigorous evidence of the success of the strategy in preparing students for college-level mathematics in high school. The goal of the intervention and evaluation will be to determine if the redesigned SAM academies (1)

increase the success of at-risk students in higher level mathematics, (2) increase the capacity of middle school Math teachers to impact the teaching/learning process of students falling below grade level in Math, and (3) increase the capacity of principals to evaluate the teaching of higher level math in middle school.

Study Objectives:

1. Engage low performing students in the SAM academies at both GEAR UP intermediate schools to improve their achievement in Math.
2. Collect project-specific measures of mathematics learning during the academies from students in the matched comparison group as well as the academies.
3. Provide professional development to teachers to increase student engagement in learning mathematics in GEAR UP middle school in accordance with the strategy used in SAM to meet the needs of students who are struggling to be at grade-level in mathematics.
4. Provide tools to school administrators to assess the use of successful student engagement strategies in the Math classrooms.

This Santa Ana GEAR UP intervention addresses the second funding priority - successful completion of grade appropriate math. The Saturday Academy of Math is intended to support achievement in mathematics through successful completion of Pre-Algebra and Algebra coursework in middle school.

Research Questions:

The following research questions are aligned with the goals of the intervention and evaluation:

1. Does participation in the 7th grade Pre-Algebra Academy increase achievement by 20% or more for students who began well below grade level on 6th grade standards-based mathematics?
2. Does participation in the 8th grade Algebra Academy significantly increase achievement by 20% or more for students who began well below grade level on 7th grade standards-based mathematics?
3. Do teachers participating in the academies implement the professional development they receive through the intervention in their regular classrooms?

Intervention

The planned intervention fits into the category of revised use of a current strategy. The Saturday Academy of Mathematics (SAM) is an academic enrichment program offered during the academic year. SAM was developed as a collaborative effort between the University of California Irvine's Center for Educational Partnerships, Santa Ana GEAR UP, the Irvine Mathematics Project and participating Santa Ana Unified secondary schools. The program works with middle school students and is designed to accelerate the students' understanding of algebraic concepts through a challenging hands-on curriculum that is paired with a more individualized instruction. UC Irvine undergraduate students work alongside trained teachers to assist the instruction and serve as a coach to the students. SAM sessions are held on eight consecutive Saturday from 8 to noon at the school sites. SAM offers two academies throughout the school year. The SAM Algebra Academy works with students who are currently enrolled in 8th grade Algebra and received a satisfactory grade ("C" or better) in their previous math course and scored "proficient" (at grade level) in the CST. The SAM Pre-Algebra Academy works with

7th graders who are enrolled in Pre-Algebra and also demonstrated satisfactory completion in their prior math course and in the CST.

To ultimately increase the academic achievement of a greater number of students, the Santa Ana GEAR UP is proposing to redesign the existing SAM curriculum to address the need of those students performing below grade level - scoring "basic" or "below basic" in the California Standards Test (CST). A second proposed change to the existing model is to include 8 hours of professional development for administrators at each participating school on evaluating use of the SAM student engagement strategies in the regular classrooms at the schools during the academic year. And a third proposed change includes the engagement of parents in raising awareness to the importance of academic success in early college preparation.

Retrospective data from previous years of delivery of the academies to GEAR UP schools in the district has been collected; however project-specific learning outcomes have only been collected from participants in the academies. School outcomes, such as enrollment in higher level mathematics courses, have been collected from non-participants although these students may not be similar to the participants in the academies. Thus, the data that will be analyzed for the project will be collected during the intervention from both SAM academy students and matched students who do not participate in the academies.

The proposed intervention will be conducted at two GEAR UP middle schools, Carr Intermediate and McFadden Intermediate and will serve both 7th and 8th grade students. GEAR UP is currently in its first year of implementation at these two schools. At present, GEAR UP serves 7th graders as the first cohort. Next academic year (2010-2011), GEAR UP will continue serving these students as they move to the 8th grade and will add a new cohort of 7th graders.

Santa Ana GEAR UP (awarded in 2009)	2009-10	2010-11	2011-12
Carr Intermediate	7th (cohort 1)	7th and 8th	8th (cohort 2)
McFadden Intermediate	7th (cohort 1)	7th and 8th	8th (cohort 2)

As the table below shows, during spring 2011 7th grade students who are below grade level on their 6th grade end of year mathematics CST and enrolled in a Pre-Algebra class will be eligible for the Pre-Algebra Academy. During fall 2011, 8th grade students who are below grade level on their 7th grade end of year mathematics CST and currently enrolled in Algebra will be eligible for the Algebra Academy.

	Summer 2010	Fall 2010	Spring 2011	Fall 2011	Spring 2012	Summer 2012
McFadden 7th grade	Preparing the evaluation tools and obtaining IRB approval	Redesigning the curriculum from the existing one for proficient and advanced students to one that will be used for students scoring basic and below basic in the CST Identifying teachers and conducting professional development	75 in Pre-Algebra		Analyzing the data and writing the findings of the study	Focus on dissemination
McFadden 8th grade				75 in Algebra		
Carr 7th grade			75 in Pre-Algebra			
Carr 8th grade				75 in Algebra		

The target population for the academies includes students who are enrolled in the appropriate course (Pre-Algebra or Algebra) yet entered the course well below grade level based on the end-of-year standards-based mathematics test (CST) administered the previous spring. The strategies taught in the academies are aimed at helping Pre-Algebra students master the more difficult concepts that are covered during the second semester of instruction. For Algebra students, the

strategies are aimed at mastering key concepts during the first semester of Algebra, which will help them succeed during the second semester. The number of openings for the program per school will be limited to 75 students for each academy, pre-Algebra or Algebra - 25 students per SAM class held each semester for a total enrollment across the two schools of 150 students. The assignment method will use the participation eligibility variable (below grade level on the previous year's end of course standards based mathematics achievement test) and course enrollment. Previous grades and demographic variables will be used to individually match control students to the academy students.

The academies will be held over 8 consecutive Saturdays, and include 32 hours of instruction. Students will attend at their school site in classrooms of approximately 25 students. Teachers at the school site will be recruited to teach the academies and attend twelve hours of intensive training on the curriculum. Undergraduate students from UCI will be recruited to assist the teachers with the group-work that occurs during the academies - two undergraduate students per classroom. These undergraduate students will be carefully selected to ensure their interest and capacity in working with intermediate school students and participate in training on the SAM curriculum and strategies for engaging students. The academies in the intervention will begin in spring 2011 with pre-Algebra students in 7th grade. In fall 2011, the Algebra academies will begin, and the second cohort - 8th graders - will be offered the opportunity to participate.

This intervention addresses the second priority of increasing achievement in mathematics. Final grades in Pre-Algebra and Algebra courses will be collected as part of the evaluation, in addition to end of year mathematics achievement scores, subsequent enrollment in higher level mathematics, and subsequent achievement in those courses for students participating in 2011.

The Professional Development follows the research of Elmore (2002), Gándara, Maxwell-Jolly, and Driscoll (2005), Darling-Hammond (1999), and O'Shea (2005) by having the following goals:

- Increase teacher subject matter content knowledge in math, in particular their own grade level standards, by making the teachers active learners in lessons that will use constructivist strategies (Bransford, Brown, and Cocking, 2000) to address issues such as: early misconceptions, investigating, collecting data, finding patterns, and discussing results
- Increase teacher pedagogical content knowledge, especially how to engage all learners, specifically English Learners, by using manipulatives and scaffolding strategies (Echevarria, Vogt, & Short, 2000; McGrath, 2007)
- Increase teachers' own self-efficacy in implementing rigorous, standards-based lessons that incorporate problem-solving, higher order questions, the probing of student ideas and comments, and the promotion of student use of academic language (Lemke, 1990)

Each day of professional development will consist of approximately 75% hands-on lessons that the teachers will be using in their classrooms. The teachers will participate in as students to deepen their understanding of the content and gain practical wisdom in how to conduct the lesson. Effective teaching strategies will be woven into activities and overtly modeled throughout the content. A post-lesson discussion will allow teachers to analyze the lesson in terms of how to use it with students, why to use it with students and what to do during the lessons to ensure students are reaching the objectives. Resource books containing engaging, hands-on lessons will be purchased for the teachers, and the lessons will be modeled throughout the professional development.

Training for the principals will go beyond the instructional strategies for the SAM classes, which can then be used in the regular math classes. Principals will focus on how to assess the evidence of student engagement they observe when they go into the classroom. UCI faculty trainers will provide principals with a Peer Observation Protocol (PCOP) developed in a previous NSF grant (see appendix C). The tool allows the observer to record, in 5 minute intervals, what role the teacher and students are taking in terms of who is doing the talking, reading and writing, group size, cognitive level of the lesson, and teaching strategies used. The reverse side of this protocol contains questions to ask the teacher to begin a self-analysis of the lesson. Principals will be guided in the conversation to have with the teacher after his or her observation. Each observation will be followed up by a conversation allowing the teacher to see what worked and what did not, using student evidence.

2. Evaluation Methodology and Analysis Plan

The impact of SAM on the preparation and advancement of students to higher level mathematics courses in 8th and 9th grade will be studied using a non-equivalent groups design with assignment known through the use of a cut-score to place students into eligibility pools. The design will include a pretest of end of year grade level ability to determine eligibility, a pretest to determine the level of mathematics skill and knowledge students have at the beginning of the academy, a posttest of the same level of mathematics skills and knowledge immediately after the academy, and a final posttest of grade-level standards-based mathematics knowledge at the end of the academic year. The design is diagrammed as follows where O_1 is the project-specific measure and O_2 is the end of year measure:

N	O_1	X	O_1	O_2
N	O_1		O_1	O_2

Distributions on SAM academy pre- and posttests for Pre-Algebra and Algebra have been collected for years from the populations at the GEAR UP schools and expected means and standard deviations for these populations and gains observed after the academies are estimated to be similar as the new SAM academy test will have the same number of items (20) and the same overall level of difficulty. Furthermore, distributions on the standards-based mathematics test administered to 6th, 7th, and 8th grade students for the 2007-08 and 2008-09 academic years have also been studied to estimate expected means and gains between grade levels without treatment, as well as observed standard deviations for the scaled scores on each of these tests. Actual distributions for below grade level results were used to determine whether sufficient sample sizes.

Below Grade Level changes from 6 th to 7 th :			
	n	Below 6 th % (2008)	Below 7 th % (2009)
Carr	428	67%	54%
McFadden	446	74%	65%
	879 (n)	616 (n)	520 (n)

Grade-level competency levels from 7 th to 8 th :			
	n	Below 7 th % (2008)	Below 8 th % (2009)
Carr	417	73%	60%
McFadden	489	72%	73%
	906 (n)	656 (n)	607 (n)

For the professional development research question, the design is a static one-group comparison or posttest only with non-equivalent groups and is diagrammed as follows:

N	X	O	O
N		O	O

For reliability purposes, two observations will be taken and averaged for the final comparison between teachers who taught SAM classrooms and teachers who did not teach SAM classrooms.

Assignment to Treatment

Students will be selected based on their scores on the eligibility pretest for each academy and randomized using a random digits table. The first 75 students on the randomized list will be invited to participate in each academy at each school since students vary somewhat on achievement levels at the individual schools. Students who decide not to participate in the academy will be flagged for further study to explore motivation. Once the classrooms have been filled, a matched control sample of the same number of students that are participating in the academy will be created from the students remaining in the eligibility pool. Matching variables will include achievement level on the eligibility pretest and language ability through the previous year's CELDT or language proficiency scores which are both applicable to all students who attended a school in the district the year before the study. Academy students will be ranked from highest to lowest on these matching variables and control students will be matched from the bottom to the top of the lists.

Measures

The primary student outcomes for measuring success will include pre- and post-project-specific learning measures in mathematics based on the curriculum used in the academies and the end of year California Standards Test (CST) mathematics achievement scores. The project specific test consists of 20 multiple choice questions with one correct answer. The pre- and posttest are identical tests. The California Standards Test (CST) in Mathematics scaled scores range from 150 to 600 points (check this), with the target populations at the GEAR UP schools averaging standard deviations of 40 – 50 points around the mean score. For the professional development outcomes, teacher and principal evaluations using classroom observations will be collected during at least two observation periods for each participating teacher. Each observation

protocol will be scored on up to 5 important dimensions and the scores from the observation protocols will be averaged to account for the variability in classroom assignments on any one day of observation. The observation protocol that will be used has been piloted and tested by the Irvine Math Project (IMP) at UC Irvine for 7 years. Interrater reliability estimates are available from IMP and were high for elementary classrooms in 2009. Agreement between principal observers and professional development observers will be calculated for each academy as part of the professional development program for administrators.

For the baseline measures, grade-level standards-based mathematics achievement test scores for the cohorts in the 2009-10 academic year will be used for both the treatment and control groups. School records will be used to obtain these baseline measures and the end of year standards-based mathematics outcome measures for the study. These measures are routinely collected through the annual GEAR UP evaluation reporting process fully disaggregated by students and classroom if needed. Finally, final course grades and placement in higher level mathematics will also be collected as part of the dissemination of impact on course-taking and preparation for high school mathematics. These data are fully disaggregated by students and by classroom.

Data Collection and Analysis

All outcome measures will be collected from both the intervention and control groups. To capture pre/post test results, whole classrooms will administer the project-specific mathematics test. Scores for students in the academies and the control groups will be selected from the class-wide administration. Incentives to teachers for facilitating this data collection will be provided in the budget, in addition to studies relating the project-specific test results to benchmark exams used by the schools (covered in the evaluation budget). The project-specific achievement data will be collected from the classrooms before and after the academies. School records will be

collected every semester or annually as they are normally available (see Table of Activities and Timeline under the Management section). Discussions with the schools will occur in advance to ensure that the classroom administration can be achieved in the manner planned. The data analysis plan includes comparisons on the outcomes between academy students and control students on levels of learning of mathematics concepts during the academies, final grades in their courses, proficiency on mathematics achievement tests at the end of the year, and course placement the subsequent year. The planned impact of a 20% increase or more on the project-based mathematics tests will be assessed using an analysis of covariance design (ANCOVA), assuming a target increase of 4 points for the treatment group and a standard deviation of 4 points (20 points possible). Depending on the reliability of the project-specific tests that are developed by the Irvine Math Project at UC Irvine, a modification recommended by Trochim (2006), in which the group means are subtracted from the pretest scores in the case of low reliability, will be carried out.

A power analysis assuming the target increase and standard deviation assumptions derived from previous analyses using SAM tests for more advanced students was conducted. The results showed that 32 subjects in each sample would yield a 99% level of power to find a significant difference at $p < .05$ (Kraemer & Thiemann, 1987). For the end of the year Mathematics CST outcomes, the same result was found for the targeted 50 point difference between groups at the end of the year. The expected sample of 150 for each group provides sufficient power to find significances for increases of lesser magnitude for both tests. If population differences are found between the schools, these differences will be controlled for using analysis of covariance (ANCOVA). ANCOVA can be used to include the pretest levels which were used to create the study eligibility pools, in the event that significant attrition occurs

in the academies. Using covariates to account for unexpected differences between the groups will reduce error, and boost power further to find a true significant difference between the group means (Creswell, 1994). With multiple covariates, a factorial design may be used or the effects may be modeled with a multiple regression model. All data management and analysis routines will be conducted with SPSS software (14.0).

3. Plan for Using Study Results

Study results will be used in three ways: (1) to expand the work of our local GEAR UP project to better serve the needs of GEAR UP students at risk of not achieving grade-level proficiency in Math and, therefore, have limited ability to achieve preparation for college, (2) develop a Math intervention that can improve student grade-level proficiency in similar communities throughout the country, and (3) contribute to the literature of what supplemental programs help in increasing math achievement in middle schools.

Our Santa Ana GEAR UP partnership is very interested in learning from the findings if this type of supplemental strategy, which has had significant success with the students working at grade level, could be a viable strategy for helping to improve the academic achievement of students working below grade level. For the first part of the impact plan, dissemination of the results of the study will be shared with the school district to encourage other middle schools to engage students who are not at grade level mathematics in middle school so that they may succeed in high school. We hope the study results will show an impact on the observed tendency of Algebra students to move from grade level competency to less than grade level competency by the end of 8th grade. Students who leave 8th grade not ready for Algebra are destined to repeat Algebra in 9th grade and sometimes beyond. This study will bring attention to addressing these student needs in particular.

For the second part of the impact study, presentations that address the underlying standards in the intervention which are applicable to other states in the union will be made to encourage other GEAR UP projects to consider implementing research-based supplemental strategies that can impact students most in need. Research findings together with technical assistance in establishing this model in other similar communities would be of great benefit to other educational partnerships looking for successful strategies to help raise the performance level of currently low performing students.

For the third part of the impact study, a research article in a refereed journal will be written and submitted to describe the program and the results obtained to a larger scholarly audience. This part of the plan will provide more evidence for GEAR UP as a successful program if the results show the positive impact that is expected from theory and anecdotal evidence provided by professional development providers and program coordinators. It is our aim to achieve a high-quality, rigorous research that will meet the high standards of the U.S. Department of Education's Institute of Education Sciences What Works Clearinghouse.

4. Work Plan

Key personnel in implementing the intervention and evaluation

Lilia Tanakeyowma, Ed.D., GEAR UP Director, Santa Ana College will have the ultimate responsibility in the overall implementation of the proposed intervention and, as Director of Santa Ana GEAR UP will work with both GEAR UP school administrators to ensure identification of math teachers to serve as SAM teachers, monitor participation of math teachers in professional development, and supervise the research study proposed. Dr. Tanakeyowma currently directs two GEAR UP projects under the auspices of the Santa Ana Partnership serving nearly 3,000 students in 2 middle schools and 2 high schools in the Santa Ana Unified School

District. The Santa Ana Partnership includes the Santa Ana Unified School District, California State University Fullerton, the University of California Irvine, the City of Santa Ana and several business and community based organizations serving central Santa Ana, the county seat for Orange County, California. Dr. Tanakeyowma serves as trainer for NCCEP's Capacity Building Workshops and has presented on successful GEAR UP strategies and numerous regional and national venues. She will use this expertise to lead dissemination efforts.

Santana Ruiz, is the Associate Director at the Center for Educational Partnerships at the University of California, Irvine. He is responsible for directing all k-12 academic preparation programs which includes; EAOP, GEAR UP, Upward Bound and American Indian programs. He also serves as the Director of Community College Programs; a regional collaborative strategy between the local community colleges and UCI focused on increasing transfer rates to the UC system. Mr. Ruiz will supervise the involvement of the Irvine Math Project faculty in the re-design of the SAM curriculum and leading the professional development component for the secondary school teachers selected to participate as SAM teachers; will supervise the coordinator who will work with schools to recruit secondary school teachers and recruit and train UCI undergraduate students.

Silvia Swigert, Director of Research and Evaluation, Center for Educational Partnerships, UC Irvine will have primary responsibility for developing and implementing the research study. Silvia Swigert has 13 years of experience working as an evaluator and research analyst in leadership training and educational research organizations and five years as a GEAR UP external evaluator at the Center for Educational Partnerships at the University of California, Irvine. She has a master's degree in Industrial and Organizational Psychology with a special emphasis on psychological and educational measurement. She is presently working towards a Ph.D. in

Education at the University of California, Los Angeles. Silvia currently serves as a Principal Analyst I with the Research and Evaluation unit at the Center for Educational Partnerships at UCI and oversees the evaluation of programs receiving over 7 million annually in federal and state grants. Silvia will lead the research study component of this project.

Viviana Ramos, Center for Educational Partnerships, UC-Irvine, and SAM Coordinator, Since 2005 Viviana has been working as the Saturday Academy in Mathematics (SAM) Program Coordinator through the Early Academic Outreach Program. As SAM Coordinator, Viviana has worked to implement and maintain the SAM curriculum in various school districts including: Santa Ana Unified, Montebello Unified, and Compton Unified. During the 2008-2009 academic year, over 800 students completed the SAM Program in both the middle school and high school level. She continues to work with students, parents, and school administrators in an effort to increase the number of students pursuing education in Santa Ana and Compton. Viviana will have primary responsibility for coordinating SAM at each GEAR UP school site, including supervising the undergraduate UCI students who will provide teaching support, will ensure logistical arrangements at each site, will administer program assessments to the students at the schools, and collect school records for the outcomes of the study, and will work with Padres Promotores to conduct the parent sessions as part of SAM orientation and concluding ceremony.

Development, implementation, and evaluation of this proposed intervention will involve the entire GEAR UP partnership team. Leaders from the Santa Ana Unified School District will be able to mobilize school principals as well as district administrators and research team, promote teacher participation, and coordinate facilities and communication needs. Leaders from UCI will engage the necessary discipline specific faculty to revise the SAM curriculum and will

make this research study a priority for the Research and Evaluation team at the Center for Educational Partnerships. Padres Promotores leaders from Santa Ana College will design 8 hours of parent training for the parents of students participating in SAM that will focus on awareness of academic achievement in early college preparation.

Key project members will meet monthly during the implementation phase of this proposed intervention. After each academy, a mini-conference will be held inviting teachers and principals from GEAR UP and non-GEAR UP schools in the SAUSD to discuss SAM and review the results of the intervention.

Timeline

	Timeline	Activities
Year One: 2010-2011	Summer 2010	
		Prepare evaluation tools and obtain IRB approval
	Fall 2010	
	September	Meeting with principal- teacher recruitment
		Redesign curriculum to address students performing below grade level
	October	Conduct teacher professional development
		Principal training (8 hrs)
	November	Identify 7th grade student eligible pool
		7 th grade students will enroll in spring SAM pre-Algebra academy
		7th grade students will be assigned to control groups
		SAM pre-assessment collection with both treatment and control groups
	December	Analyze pre-Algebra Pre-Assessments
	January	Student participants and their parents will attend orientation
	Spring 2011	
	February (1st class)	Pre-Algebra SAM academy begins
	March	Principals observe SAM academy
		Principals observe pre-Algebra classrooms during the weekday
May (8th class)	Post-assessment collection with both treatment and control groups	
	Student participants and their parents attend end-of-academy celebration at UCI	
June	Follow-up Principal training (4 hrs)	
Summer 2011		

Year 1 progress report presented to GEAR UP partnership team
Identify 8th grade eligible students
Hold mini conference to share progress with GEAR UP and non-GEAR UP principals and school staff.

Year Two: 2011-2012	Fall 2011	
	September	Recruit students for participation in SAM Algebra academy and control group
		8 th grade students will enroll in the Saturday Academy of Math (SAM) Algebra academy
		8 th grade students will be assigned to control groups
	October (1 st class)	Saturday Academy of Math (SAM) pre-assessment collection with both treatment and control groups
	November	8th grade student participants and their parents attend an orientation
		Algebra SAM academy begins
	Nov-Dec	Principals conduct Algebra classroom observations
	December (8 th class)	SAM post-assessment collection with both treatment and control groups
	February	Principal follow up training (4 hrs)
		Spring 2012
		Final Analysis and Writing of the Study Findings
		Summer 2012
		Commence dissemination through regional and national education conferences
	Fall 2012	
	Continue dissemination through on-line journal and peer review journal submission	
	Submit study findings to What Works ed.gov clearinghouse	
	Final report submission	

Detailed Budget and Justification

Table A: Budget Summary:

Project begin date	Fall 2010
Project end date	Fall 2012
	<i>Funds requested from GEAR UP Implementation Award</i>
Personnel	\$57,600
Fringe benefits	\$9,583
Travel	\$6,160
Equipment	\$2,000
Supplies	
Contractual	\$3,000
Other	
Total direct costs	\$84,610
Indirect costs (limited to 8% of direct costs)	\$6,267
Training stipends	
Total costs (Direct + indirect + stipends)	\$84,610

Appendix E: Invoice/Payment Instructions

Invoice Instructions

A. Invoices are to be submitted to RTI's Accounts Payable Department via electronic mail at the following address:

Accounting@rti.org

In the event an invoice is unable to be submitted via electronic mail it should be submitted to RTI's Accounts Payable Department at the following address:

RTI International
PO Box 12106
Research Triangle Park, NC 27709
ATTENTION: Accounts Payable

Questions regarding invoices should be directed to the A/P department at 919/541-5877 (accounting@rti.org).

B. To be considered properly prepared, invoices must include:

- Subcontract number: 28-312-0209234
- prime contract number: ED-04-CO-0036/0001
- invoice number
- milestone completed
- total amount due
- cumulative amount billed

C. Consultant Fees

Approved consultant fees shall be listed individually with a line entry identifying the consultant name, period of performance, daily rate and total payment claimed. Receipts or copies of consultant invoices shall be provided to substantiate the claim for consultant cost. The invoice shall include daily rate and period of performance as a minimum.

D. Subcontracts

Costs for approved lower-tier subcontracts shall be listed separately detailing the subcontractor's name, COA if applicable, period of performance for the claim and dollar amount claimed for the invoiced period. Copies of subcontractor receipts or invoices shall be provided with the voucher to substantiate the claim for subcontractor costs.

E. Equipment

Approved equipment costs shall include documentation for all equipment purchased. The documentation must include sufficient detail to show what was purchased, make, model, quantity, serial number, etc. Unapproved equipment costs will not be reimbursed by RTI.

F. Invoices shall include sufficient detail for all indirect rates to be verified by RTI.

G. Certification as to Accuracy of Invoice: All invoices must include the following certification, signed by a responsible official of the Subcontractor's organization:

"I hereby certify that, to the best of my knowledge and belief, all charges presented are correct, accurate, and complete, that payment therefore has not been received, and that all amounts requested are for the appropriate purposes and in accordance with the Subcontract."

H. Payment Terms: A properly prepared invoice will be paid within 30 days of receipt. RTI shall promptly notify Subcontractor of an intention to withhold any portion of a submitted invoice. The **Release and Assignment** form and the **Final Invoice** shall be submitted to RTI within 90 days following completion of the period of performance of this Subcontract and the final invoice **must** be clearly marked "**final invoice**" to avoid any returns of the invoice(s) and delays in payment processing.

- I. Payments under this Subcontract shall be by Electronic Funds Transfer (EFT). Within 10 days of the execution of this Subcontract, Subcontractor will submit a completed EFT form provided by RTI. All EFT information and any changes to EFT information shall be sent to the RTI's Accounts Payable Department at the address above.

Appendix F: Conflict of Interest Certification

CONFLICT OF INTEREST CERTIFICATION

(A) Subcontractor, by signing this form, certifies that, to the best of their knowledge and belief, there are no relevant facts or circumstances which could give rise to an organizational or personal conflict of interest, (see FAR Subpart 9.5 for organizational conflicts of interest) (or apparent conflict of interest), for the organization or any of its staff, and that the Subcontractor has disclosed all such relevant information if such a conflict of interest appears to exist to a reasonable person with knowledge of the relevant facts (or if such a person would question the impartiality of the Subcontractor). Conflicts may arise in situations such as the following:

1. Unequal access to information – Subcontractor, Subcontractor's employee, or Subcontractor's consultant has access to non-public information through its performance on a government contract.
2. Biased ground rules - Subcontractor, Subcontractor's employee, or Subcontractor's consultant has worked, in one government contract, or program, on the basic structure or ground rules of another government contract.
3. Impaired objectivity - Subcontractor, Subcontractor's employee, or Subcontractor's consultant, or member of their immediate family (spouse, parent or child) has financial or other interests that would impair, or give the appearance of impairing, impartial judgment in the evaluation of government programs, in offering advice or recommendations to the government, or in providing technical assistance or other services to recipients of Federal funds as part of its contractual responsibility.

"Impaired objectivity" includes but is not limited to the following situations that would cause a reasonable person with knowledge of the relevant facts to Question a person's objectivity:

- financial interests or reasonably foreseeable financial interests in or in connection with products, property, or services that may be purchased by an educational agency, a person, organization, or institution in the course of implementing any program administered by the Department;
- significant connections to teaching methodologies or approaches that might require or encourage the use of specific products, property or services; or
- significant identification with pedagogical or philosophical viewpoints that might require or encourage the use of a specific curriculum, specific products, property or services, Subcontractor must provide the disclosure described above on any actual or potential conflict of interest (or apparent conflict of interest) regardless of their opinion that such a conflict or potential conflict (or apparent conflict of interest) would not impair their objectivity.

In a case in which an actual or potential conflict (or apparent conflict of interest) is disclosed, the Department will take appropriate actions to eliminate or address the actual or potential conflict, including but not limited to mitigating or neutralizing the conflict, when appropriate, through such means as ensuring a balance of views, disclosure with the appropriate disclaimers, or by restricting or modifying the work to be performed to avoid or reduce the conflict. In this clause, the term "potential conflict" means reasonably foreseeable conflict of interest.

(B) Subcontractor agrees that if impaired objectivity, or an actual or potential conflict of interest (or apparent conflict of interest) is discovered after the award is made, it will make a full disclosure in writing to the Contracting Officer through the RTI Subcontract Administrator. This disclosure shall include a description of actions that the Subcontractor has taken or proposes to take, after consultation with the Contracting Officer, to avoid, mitigate, or neutralize the actual or potential conflict (or apparent conflict of interest).

(C) Remedies - RTI may terminate this Subcontract for convenience, in whole or in part, if it and/or the Department of Education deems such termination necessary to avoid the appearance of a conflict of interest. If Subcontractor was aware of a potential conflict of interest prior to award or discovered an actual or potential conflict after award and did not disclose or misrepresented relevant information to the Contracting Officer through the RTI Subcontract Administrator, RTI may terminate the Subcontract for default, or pursue such other remedies as may be permitted by law or this Subcontract. The remedies that may be pursued by the Department of Education include imprisonment for up to five years for violation of Title 18, U.S. Code, § 1001 and fines of up to \$5000 for violation of Title 31, U.S. Code, § 3802. Further remedies include suspension or debarment from contracting with the federal government. Subcontractor may also be required to reimburse the

Department for costs the Department incurs arising from activities related to conflicts of interest. An example of such costs would be those incurred in processing Freedom of Information Act requests related to a conflict of interest.

- (D) In cases where remedies short of termination have been applied, Subcontractor agrees to eliminate the organizational conflict of interest, or mitigate it to the satisfaction of the Contracting Officer.
- (E) Subcontractor further agrees to insert in any lower-tier subcontract or consultant agreement hereunder, provisions which shall conform substantially to the language of this clause, including specific mention of potential remedies and this paragraph (E).

ATTACHMENT A -CONFLICT OF INTEREST CERTIFICATION

The Subcontractor, Rancho Santiago Community College District, hereby certifies that, to the best of their knowledge and belief, there are no present or currently planned interests (financial, contractual, organizational, or otherwise) relating to the work to be performed under the Subcontract that would create any actual or potential conflict of interest (or apparent conflicts of interest) (including conflicts of interest for immediate family members: spouses, parents, children) that would impinge on its ability to render impartial, technically sound, and objective assistance or advice or result in it being given an unfair competitive advantage. In this clause, the term "potential conflict" means reasonably foreseeable conflict of interest. The Subcontractor further certifies that it has and will continue to exercise due diligence in identifying and removing or mitigating, to the Government's satisfaction, such Conflicts of Interest (or apparent conflicts of interest).

Rancho Santiago Community College District

Signature

Printed Name

Title

Date

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Adoption of Resolution Authorizing Payment to Trustee Absent from Board Meetings

Resolution No. 11-35

Whereas, California Education Code Section 72024(5d) provides that “a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes find that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board,” and

Whereas, on July 25, 2011, the Board of Trustees of the Rancho Santiago Community College District held a regular board meeting; and

Whereas, Trustee David Chapel was not present at the board meeting; and

Whereas, the board has determined that Trustee Chapel’s absence was due to family business;

NOW, THEREFORE, BE IT RESOLVED that Trustee Chapel shall be paid at the regular rate of compensation for the board meeting on July 25, 2011.

Dated this 12th day of September 2011.

Ayes:
Noes:
Absent:
Abstain:

Raúl Rodríguez, Ph.D.
Secretary to the Board of Trustees

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Office of the Chancellor

To:	Board of Trustees	Date: September 12, 2011
Re:	Approval to Serve Alcoholic Beverages at District Sponsored Event	
Action:	Request for Action	

BACKGROUND

The district has a long-standing tradition of supporting its colleges through a major fundraiser each year. This year's event – Soldiers to Scholars - will be held at the Santa Ana College Orange County Sheriff's Regional Training Academy on September 15, 2011.

ANALYSIS

The Soldiers to Scholars event is planned as an evening reception where alcoholic beverages will be served. In accordance with Board Policy 3212, alcoholic beverages may be served at fund raising events benefiting a non-profit corporation. Proceeds from the event will be donated to the Santa Ana College Foundation and Santiago Canyon College Foundation and earmarked to support the Veterans Program at each college.

RECOMMENDATION

It is recommended that the Board of Trustees approve the service of alcoholic beverages at the Soldiers to Scholars event to be held at the Santa Ana College Orange County Sheriff's Regional Training Academy on September 15, 2011.

Fiscal Impact: None	Board Date: September 12, 2011
Prepared by: Debra Gerard, Executive Assistant to the Chancellor	
Submitted by: Raúl Rodríguez, Chancellor	
Recommended by: Raúl Rodríguez, Chancellor	

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
EDUCATIONAL SERVICES**

To: Board of Trustees	Date: September 12, 2011
Re: Adoption of Revised Board Policies	
Action: Request for Approval	

BACKGROUND

The Board Policy Committee met on August 15, 2011 and approved revisions to three policies, which were presented for first reading at the August 22, 2011 board meeting.

ANALYSIS

The policies are:

BP 9003 (revised) – Membership

BP 9004 (revised) – Trustee Areas

BP 9008 (revised) – Duties of the Officers

RECOMMENDATION

It is recommended that the Board adopt the revisions to these policies.

Fiscal Impact: None	Board Date: September 12, 2011
Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Recommended by: Dr. Raúl Rodríguez, Chancellor	

Membership - BP9003

Adopted 08/1/77; Revised

The Board of Trustees of the Rancho Santiago Community College District shall consist of seven members who shall each serve four-year terms. Trustees will reside in certain specified trustee areas, but be elected at large by the voters. Three trustees shall represent Area 1, one trustee Area 2, and three trustees Area 3 (see Board Policy 9004 for a description of trustee area boundaries).

It is the intent of the Board that beginning with the November 2012 election, each trustee will reside in one of seven specified trustee areas, and be elected by the voters residing in that area.

The Board of Trustees may change the methodology utilized for electing Board members in any manner consistent with law.

Any person who meets the criteria contained in law is eligible to be elected or appointed a member of the Board.

An employee of the district may not be sworn into office as an elected or appointed member of the governing board unless he or she resigns as an employee.

No member of the governing board shall, during the term for which he or she is elected, hold an incompatible office.

Reference:

Education Code Sections 5000 et seq., 72023, 72103, 72104

Trustee Areas - BP9004

Revised 12/10/01; Revised

TRUSTEE AREA ONE - THREE BOARD MEMBERS

Essentially this area includes the largest and western portion of Santa Ana, extending westerly to Euclid Street in Fountain Valley, and generally bounded by Westminster Avenue/17th Street to the north, Halladay to the east, and Sunflower Avenue on the South.

TRUSTEE AREA TWO - ONE BOARD MEMBER

Essentially this area includes the eastern portion of Santa Ana, and takes in small northerly sections of Irvine, Costa Mesa and Newport Beach in the John Wayne Airport area, extending past Jamboree Road to the southeast and south to the San Joaquin (73) Freeway, and is generally bounded to the north by LaVeta Avenue in Orange, Halladay Street and Rousselle Street to the west (north of Warner Avenue), south Bristol Street to the west (south of Warner Avenue), and Lyon Street to the east.

TRUSTEE AREA THREE - THREE BOARD MEMBERS

Essentially this area includes the northern portion of the Rancho Santiago Community College District, Orange, Villa Park, and Anaheim Hills, extending southerly to LaVeta Avenue in Orange and Westminster Avenue in Garden Grove, and westerly to Euclid Street. The eastern area extends along Santiago Canyon Road southerly to the Modjeska Canyon area, easterly to the county line, and to the Santa Ana River which forms the northern district boundary. ([Click here to view map](#))

It is the intent of the Board that the current configuration of three trustee areas will be replaced by a seven trustee area configuration prior to the November 2012 election.

Duties of the Officers - BP9008

Revised

At the annual organizational meeting, the Board shall elect from among its members a President of the Board, Vice President, Clerk.

A. President: It shall be the duty of the president to: ~~The president shall perform such other duties as are imposed by law or by action of the Board.~~

- Preside over all meetings of the Board;
- Represent the district at all official functions;
- Serve as the official spokesperson for the Board;
- Call emergency and special meetings of the Board as required by law;
- Consult with the Chancellor on board meeting agendas;
- Communicate with individual Board members about their responsibilities;
- Participate in the orientation process for new Board members;
- Assure Board compliance with policies on board education, self-evaluation and CEO evaluation;
- Represent the Board at official events or ensure board representation.

B. Vice-President: It shall be the duty of the vice president to serve in the absence of the president of the Board. The vice president shall perform such other duties as required by the president or by actions of the Board.

C. Clerk: It shall be the duty of the clerk to certify or attest to official actions taken by the Board and to monitor the making and maintenance of records as required by law.

D. Secretary: The Chancellor shall serve as Secretary to the Board.

It shall be the duty of the secretary to:

- Prepare the agenda for each meeting, in consultation with the Board president;
- Assure the official posting of the call of each meeting in compliance with law;
- Notify members of the Board of regular, special, emergency and adjourned meetings;
- Supervise the preparation of minutes of meetings for Board consideration and approval;
- Provide back-up data on all items to be under consideration;
- Attend all Board meetings and closed sessions, unless excused, and in such cases to assign a designee;
- Conduct the official correspondence of the Board;
- Certify as legally required all board actions;
- Sign, when authorized by law or by Board action, any documents that would otherwise require the signature of the Secretary or the Clerk of the Board.

The terms of officers shall be for one year.

The Board does not have an official system of rotation of officers; it elects the officers each year from among all its members.