

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, September 14, 2009
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes – Regular meeting of August 24, 2009

Action

1.5 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from Chancellor
- 2.2 Report from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings
- 2.6 Informational Presentation - Budget
- 2.7 Informational Presentation - CSEA

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public.(RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts

2. Conference with Labor Negotiator (pursuant to Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Assistant Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579

RECONVENE

Issues discussed in Closed Session (Board Clerk)

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3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel Action

- Approval of Employment Agreements
- Approval of Outside Assignments
- Approval of Interim to Permanent Positions
- Approval of Changes of Assignment
- Approval of Stipends
- Approval of Leaves of Absence
- Approval of Part-time/Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Service

3.2 Classified Personnel Action

- Approval of Reduction in Force Layoffs
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Changes in Salary Placement
- Approval of Voluntary Furlough
- Approval of Leaves of Absence
- Approval of Returns from Leave of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters
- Approval of Volunteers

4.0 INSTRUCTION

***4.1 Approval of Santiago Canyon College, Orange Education Center High School Diploma Program Graduates for 2008-2009** Action

The administration recommends approval and certification of the list attached to the agenda of the 2008-2009 High School Program Graduates for the Orange Education Center.

***4.2 Approval of Santa Ana College School of Continuing Education High School Diploma Program Graduates for 2008-2009** Action

The administration recommends approval and certification of the list attached to the agenda of the 2008-2009 High School Program Graduates for the Santa Ana College School of Continuing Education.

* Item is included on the Consent Calendar, Item 1.5.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Budget Transfers and Budget Increases/Decreases Action
The administration recommends approval of budget transfers, increases, and decreases during the month of June 2009.
- 5.3 Approval of Materials Testing & Inspection Services: SAC Child Development Center Action
The administration recommends approval of an agreement with Reliant Testing Engineers to perform all specialized inspection and testing services as presented.
- *5.4 Ratification of Award of Bid #1130 – Asphalt Paving and Parking Lot Lighting at Santa Ana College Action
The administration recommends ratification of awarding Bid #1130 for the asphalt paving and parking lot lighting project at Santa Ana College as presented.
- *5.5 Approval of Notice of Completion: Bid #1130 Asphalt Paving and Parking Lot Lighting at Santa Ana College Action
The administration recommends approval of the notice of completion for the asphalt paving and parking lot lighting project by DLG Electric as presented.
- *5.6 Approval of the Quarterly Financial Status Report (CCFS-311Q) for the Period Ended June 30, 2009 Action
The administration recommends approval of the Quarterly Financial Status Report (CCFS-311Q) for the period ended June 30, 2009, as presented.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization of the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|---|-----------|
| - Career Technical Education (CTE) Multiple Pathways | \$ 50,000 |
| – 2 nd Award (SAC) | |
| - Math, Engineering, and Science Achievement (MESA) Program – Reduction of \$28,487 (SAC) | \$ 50,568 |
| - Student Support Services – Year 4 (SAC) | \$313,555 |
| - Talent Search – Year 1 (SAC) | \$320,832 |
| - Upward Bound – Year 3 (SAC) | \$291,633 |

* Item is included on the Consent Calendar, Item 1.5.

- *6.2 Amendment to Subcontract Agreement with Santa Ana Unified School District for the Career Technical Education (CTE) Community Collaborative Grant – DO-08-064 Action
The administration recommends approval of the amendment to the subcontract agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the subcontract agreement.
- 6.3 Board of Trustees Agenda – Placement of Closed Session Information
- 6.4 Board Member Comments Information
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on September 28, 2009.

* Item is included on the Consent Calendar, Item 1.5.