

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, September 14, 2009

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Dr. David Chapel. Other members present were Mr. Brian Conley, Ms. Gloria Holguin, Mr. John Hanna, Mr. Larry Labrado, and Ms. Lisa Woolery. Mr. Mark McLoughlin arrived at the time noted.

Mr. Phillip Yarbrough was not in attendance due to illness.

Administrators present during the regular meeting were Ms. Judy Chitlik, Mr. Peter Hardash, Dr. Edward Hernandez, Jr., Dr. Erlinda Martinez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Tom Andrews, Skilled Maintenance Worker at Santa Ana College.

1.3 Public Comment

Mr. Tom Andrews spoke regarding reductions in force and budget.

1.4 Approval of Minutes

It was moved by Mr. Labrado, seconded by Mr. Conley, and carried unanimously to approve the minutes of the regular meeting held August 24, 2009.

1.5 Approval of Consent Calendar

It was moved by Mr. Conley, seconded by Mr. Labrado, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar:

4.1 Approval of Santiago Canyon College, Orange Education Center High School Diploma Program Graduates for 2008-2009

The board approved and certified the list attached to the agenda of the 2008-2009 High School Program Graduates for the Orange Education Center.

1.5 Approval of Consent Calendar – (cont.)

4.2 Approval of Santa Ana College School of Continuing Education High School Diploma Program Graduates for 2008-2009

The board approved and certified the list attached to the agenda of the 2008-2009 High School Program Graduates for the Santa Ana College School of Continuing Education.

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.2 Approval of Budget Transfers and Budget Increases/Decreases

The board approved budget transfers, increases, and decreases during the month of June 2009.

5.4 Ratification of Award of Bid #1130 – Asphalt Paving and Parking Lot Lighting at Santa Ana College

The board ratified awarding Bid #1130 for the asphalt paving and parking lot lighting project at Santa Ana College as presented.

5.5 Approval of Notice of Completion: Bid #1130 Asphalt Paving and Parking Lot Lighting at Santa Ana College

The board approved the notice of completion for the asphalt paving and parking lighting project by DLG Electric as presented.

5.6 Approval of the Quarterly Financial Status Report (CCFS-311Q) for the Period Ended June 30, 2009

The board approved the Quarterly Financial Status Report (CCFS-311Q) for the period ended June 30, 2009, as presented.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Career Technical Education (CTE) Multiple Pathways \$ 50,000
 – 2nd Award (SAC)
- Math, Engineering, and Science Achievement (MESA) \$ 50,568
 Program – *Reduction of \$28,487* (SAC)
- Student Support Services – Year 4 (SAC) \$313,555
- Talent Search – Year 1 (SAC) \$320,832
- Upward Bound – Year 3 (SAC) \$291,633

1.5 Approval of Consent Calendar – (cont.)

6.2 Amendment to Subcontract Agreement with Santa Ana Unified School District for the Career Technical Education (CTE) Community Collaborative Grant – DO-08-064

The board approved the amendment to the subcontract agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the subcontract agreement.

Mr. McLoughlin arrived at this time.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Edward Hernandez, Jr. provided a report to the board.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College (SAC)
Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

2.3 Report from Student Trustee

Ms. Gloria Holguin provided a report to the board.

2.4 Reports from Student Presidents

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Alejandro Flores, Student President, Santa Ana College
Ms. Tina Lam, Student President, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College
Mr. John Zarske, Academic Senate President, Santa Ana College

2.7 Informational Presentation - Budget

Mr. Hardash, Dr. Hernandez, Dr. Martinez, and Mr. Vázquez provided an update on the budget.

2.7 Informational Presentation - CSEA

The following representatives of CSEA, Chapter 579, provided a report to the board:

Mr. Sean Small, Stage Manager/Master Carpenter, SAC
Mr. Guillermo Santucci, Labor Relations Representative, CSEA
Kenny Wilson, Organizer, CSEA

It was moved by Mr. McLoughlin and seconded by Mr. Hanna to suspend the rules and consider Item 6.3 (Board of Trustees Agenda – Placement of Closed Session) at this time. Discussion ensued. The motion carried unanimously.

Dr. Chapel called a recess at 6:47 p.m.

The board reconvened at 6:51 p.m.

Since Dr. Jeff McMillan was unable to attend the meeting, Dr. Chapel read a letter from Dr. McMillan regarding Item 6.3 (Board of Trustees Agenda – Placement of Closed Session).

6.3 Board of Trustees Agenda – Placement of Closed Session

As a result of the Board of Trustees' evaluation survey, the board discussed changing the placement of Closed Session on its agenda. Since this was an information item, no action was taken.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:08 p.m. to consider the following items:

1. Public Employment (pursuant to Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts

2. Conference with Labor Negotiator (pursuant to Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Assistant Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579

RECONVENE

The board reconvened at 7:56 p.m.

Closed Session Report

Mr. Conley reported the board discussed the aforementioned items, and there was no action taken during closed session.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Conley, seconded by Mr. Labrado, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Employment Agreements
- Approve Outside Assignments
- Approve Interim to Permanent Positions
- Approve Changes of Assignment
- Approve Stipends
- Approve Leaves of Absence
- Approve Part-time/Hourly Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Service

3.2 Classified Personnel

It was moved by Mr. Conley, seconded by Mr. Labrado, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Reduction in Force Layoffs
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Changes in Salary Placement
- Approve Voluntary Furloughs
- Approve Leaves of Absence
- Approve Returns from Leave of Absence
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments

3.2 Classified Personnel – (cont.)

- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters
- Approve Volunteers

4.0 INSTRUCTION

All items listed under instruction were approved as part of Item 1.5: Consent Calendar.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, 5.2, 5.4, 5.5, and 5.6 were approved as part of Item 1.5: Consent Calendar.

5.3 Approval of Materials Testing & Inspection Services: SAC Child Development Center

It was moved by Mr. Conley, seconded by Mr. Labrado, and carried unanimously to approve an agreement with Reliant Testing Engineers to perform all specialized inspection and testing services as presented.

6.0 GENERAL

Items 6.1 and 6.2 were approved as part of Item 1.5: Consent Calendar, and Item 6.3 was considered after Item 2.7.

6.4 Board Member Comments

In response to the self-evaluation survey results, Mr. McLoughlin asked that an item be placed on future agendas to address the board's continuous improvement process.

Mr. Hanna asked that the accreditation report include the board's efforts in handling the self-evaluation survey results.

Mr. Hanna reported he attended a recent Community College of California Advisory Committee on Legislation (ACL) meeting in Sacramento and asked that information relating to the purpose of ACL meetings be attached to the minutes.

Mr. Hanna asked that staff respond (if time permits) to solicitations from the State Chancellor's Office regarding legislation to focus on. Mr. Hanna suggested a 2010 community college regulatory relief act.

Mr. Conley and Dr. Chapel reported they attended SAC's and SCC's convocations and a dinner hosted by SAC's Academic Senate.

6.4 Board Member Comments – (cont.)

Mr. Conley plans to attend an upcoming Statewide Pupil Assessment Review Board meeting in Sacramento at no expense to the district.

Dr. Chapel asked for the reason SCC's student government retreat was held in Indio rather than within the district's boundaries.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on September 28, 2009, at the District Office, 2323 N. Broadway, Santa Ana, California.

There being no further business, Dr. Chapel declared this meeting adjourned at 8:05 p.m.

Respectfully submitted,

Eddie Hernandez, Jr., Ed.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: September 28, 2009