

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Monday, October 10, 2011**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:32 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Arianna Barrios, Dr. David Chapel, Mr. Andrew Hanson, Mr. Larry Labrado, and Mr. Mark McLoughlin. Mr. Brian Conley and Mr. John Hanna arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Debra Gerard was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Raymond Hicks, Santa Ana College Academic Senate President.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Labrado, seconded by Mr. Hanson, and carried unanimously to approve an addendum for Item 3.1 (Management/Academic Personnel) and a revised page and addendum for Item 3.2 (Classified Personnel).

1.4 Public Comment

There were no public comments.

1.5 Approval of Minutes

It was moved by Mr. McLoughlin, seconded by Mr. Hanson, and carried unanimously to approve the minutes of the regular meeting held on September 26, 2011.

## 1.6 Approval of Consent Calendar

It was moved by Mr. Labrado, seconded by Mr. McLoughlin, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar (as indicated by an asterisk on the agenda), with the exception of Item 5.14 (Adoption of Resolution No. 11-42 for Plumbing for Loop Road Extension at Santiago Canyon College) and Item 5.15 (Adoption of Resolution 11-43 for Concrete for Santiago Canyon Road Entry and Parking Lot at Santiago Canyon College) removed from the Consent Calendar by Mr. Yarbrough.

### 5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

### 5.2 Approval of Additional Construction Management Services for various Santiago Canyon College Construction Projects – Seville Construction Services, Inc.

The board approved additional services for Seville Construction Services, Inc., in the amount of \$2,362,640 as presented.

### 5.5 Acceptance of 2010-2011 Citizens' Bond Oversight Committee Annual Report

The board accepted the 2010-2011 Citizens' Bond Oversight Committee Annual Report to the Community as presented.

### 5.6 Approval of Additional Construction Management Services for Completion of Documentation and Project Filing/Archiving

The board approved the extension of services with Bernards Construction Management in order to complete the filing/archiving of district construction documents as presented.

### 5.7 Approval of Change Order #2 for Bid #1137 for Masonry for Athletic/Aquatic Complex at Santiago Canyon College (SCC)

The board approved change order #2 for Bid #1137 for Industrial Masonry, Inc., for masonry for the Athletic/Aquatic Complex at SCC as presented.

### 5.8 Approval of Change Order #2 for Bid #1138 for Structural Steel at Athletics/Aquatics Complex at Santiago Canyon College

The board approved change order #2 for Blazing Industrial Steel, Inc., for Bid #1138 for structural steel for the Athletics/Aquatics Complex at SCC as presented.

### 5.9 Approval of Change Order #3 for Bid #1140 for Plumbing for Humanities Building at Santiago Canyon College

The board approved change order #3 for Bid #1140 for Interpipe Contracting, Inc., for plumbing for the Humanities building at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.10 Approval of Change Order #1 for Bid #1141 for HVAC for Humanities Building at Santiago Canyon College

The board approved change order #1 for Bid #1141 for West Tech Mechanical for HVAC for the Humanities building at SCC as presented.

5.11 Approval of Change Order #3 for Bid #1144 for Roofing for Humanities Building at Santiago Canyon College

The board approved change order #3 for Bid #1144 for Troyer Contracting Company for roofing on the Humanities building at SCC as presented.

5.12 Approval of Change Order #2 for Bid #1146 for Framing and Elevators for Humanities Building at Santiago Canyon College

The board approved change order #2 for Bid #1146 for Inland Building Construction Company for framing and elevators for the Humanities building at SCC as presented.

5.13 Approval of Change Order #3 for Bid #1147 for Interiors for Humanities Building at Santiago Canyon College

The board approved change order #3 for Bid #1147 for Inland Empire Architectural Specialties for interiors for the Humanities Building at SCC as presented.

5.16 Approval of Notice of Completion for Bid #1172 for Demolition of Church and Former Child Development Center at Santa Ana College (SAC)

The board approved the Notice of Completion for Bid #1172 for demolition of the church and former Child Development Center at SAC as presented.

5.17 Adoption of Resolution No. 11-41 regarding Implementing Prequalification of Security Contractors for Bidding of District-Wide Video Surveillance Security System, Installation, and Integration

The board approved Resolution No. 11-41 as presented.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

-California Early Childhood Mentor Program (SAC & SCC)	\$ 1,900
- Child Development Training Consortium (SAC & SCC)	\$ 10,000
- Cooperative Agencies Resources for Education (CARE) (SAC)	\$ 60,043
- Extended Opportunity Programs & Services (EOPS) (SAC)	\$ 992,848
- State Farm Strong Neighborhoods Grant – Small Business Success Clinic (District)	\$ 9,000
- Title V – Developing HSI Program – Year 2 (SCC)	\$ 650,000
- WIA II – Adult Basic Education Programs (SAC & SCC)	\$3,800,036
- Youth Empowerment Strategies for Success – Independent Living Program (YESS – ILP) (SAC)	\$ 22,500

1.6 Approval of Consent Calendar – (cont.)

6.2 Authorization of Signatures

The board authorized the revised list of authorized signatures.

1.7 Introduction of New Faculty

Dr. Martinez introduced the following new Santa Ana College faculty members to the board: Ms. Sherri Blake, Ms. Louise Janus, Ms. Ann Lockhart, Ms. Lisa McKowan-Bourguignon, Dr. Kristen Robinson, Ms. Stacy Russo, Mr. Gabriel Shweiri, Dr. Brian Sos, and Mr. George Sweeney.

Mr. Vazquez introduced the following new Santiago Canyon College faculty members to the board: Dr. Melissa Campitelli-Smith and Mr. Robert Miller.

1.8 Informational Presentation on Facilities Master Plan Update

Ms. Deborah Shipley, Principal, Community College Practice Leader, HMC Architects, provided a presentation on the Facilities Master Plan Update for Santa Ana College and Santiago Canyon College.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College  
Mr. Juan Vázquez, President, Santiago Canyon College

Mr. Conley arrived during Mr. Vazquez's report.

2.3 Report from Student Trustee

Mr. Andrew Hanson provided a report to the board.

2.4 Reports from Student Presidents

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Ms. Evelyn Sanchez, Student President, Santa Ana College  
Mr. Colton Long, Student President, Santiago Canyon College

## 2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College  
Mr. Raymond Hicks, Academic Senate President, Santa Ana College

## **RECESS TO CLOSED SESSION**

Mr. Hanna arrived at the start of closed session.

The board convened into closed session at 5:45 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
  - d. Professional Experts
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association
3. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
  - a. Chancellor
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

## **RECONVENE**

The board reconvened at 6:30 p.m.

### Closed Session Report

Mr. McLoughlin reported during closed session the board discussed the abovementioned items and voted unanimously to terminate Ms. Stephanie Negrete, Senior Clerk, and to release Mr. Armando Balderas, District Safety Officer, from probation.

### Public Comment

There were no public comments.

### **3.0 HUMAN RESOURCES**

#### **3.1 Management/Academic Personnel**

It was moved by Mr. Yarbrough, seconded by Mr. Hanson, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve End of Interim Assignments
- Ratify Resignations/Retirements
- Approve Sabbatical Leaves of Absence
- Approve Stipends
- Approve Part-time Hourly Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

#### **3.2 Classified Personnel**

It was moved by Mr. Yarbrough, seconded by Mr. Hanson, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Appointments
- Approve Out of Class Assignments
- Approve Changes in Salary Placements
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Changes in Positions
- Approve Temporary Assignments
- Approve Changes in Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Student Assistant Lists

#### **3.3 Adoption of Resolution No. 11-45 regarding Reduction in Force of Classified Staff**

It was moved by Mr. Yarbrough, seconded by Mr. Hanson, and carried unanimously to adopt Resolution No. 11-45.

### **4.0 INSTRUCTION**

#### **4.1 Approval of Santa Ana College Midterm Report on Accreditation**

It was moved by Mr. Yarbrough and seconded by Mr. McLoughlin to approve the SAC Midterm Report as requested by the Western Association of Schools and

4.1 Approval of Santa Ana College Midterm Report on Accreditation – (cont.)

Colleges as presented. Discussion ensued regarding board member communication procedures with staff (District Recommendation #3) and it was determined this issue would be placed on the next Board Policy Committee agenda for discussion and recommendation. The motion carried unanimously.

4.2 Approval of Santiago Canyon College Midterm Report on Accreditation

It was moved by Mr. Yarbrough and seconded by Mr. McLoughlin to approve the SCC Midterm Report as requested by the Western Association of Schools and Colleges as presented. Discussion ensued regarding board member communication procedures with staff (Team Recommendation #5) and it was determined this issue would be placed on the next Board Policy Committee agenda for discussion and recommendation. The motion carried unanimously.

**5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 5.1, 5.2, 5.5 through 5.13, 5.16, and 5.17 were approved as part of Item 1.6 (Consent Calendar).

5.3 Adoption of Resolution No. 11-44 regarding Authorizing the Issuance of RSCCD 2011 General Obligation Refunding Bonds

It was moved by Mr. Yarbrough and seconded by Mr. Hanson to adopt Resolution No. 11-44 regarding authorizing the issuance of the Rancho Santiago Community College District (Orange County, California) 2011 General Obligation Refunding Bonds, not to exceed \$36 million and approval of refunding a portion of the district's Series 2003A General Obligation Bond and 2005 Series B bonds, and authorize the Vice Chancellor, Business Operations/Fiscal Services, to sign all required documents on behalf of the district. Discussion ensued. The motion carried unanimously.

5.4 Approval of Santa Ana College and Santiago Canyon College Facilities Master Plans

It was moved by Mr. Yarbrough and seconded by Mr. McLoughlin to approve the revised facilities master plans at SAC and SCC as presented. Discussion ensued. The motion carried unanimously.

5.14 Adoption of Resolution No. 11-42 for Plumbing for Loop Road Extension at Santiago Canyon College

It was moved by Mr. Yarbrough and seconded by Mr. Hanson to approve adoption of Resolution No. 11-42 for Interpipe Construction, Inc., for Bid #1140 for plumbing for the Loop Road Extension at SCC as presented. Discussion ensued. The motion carried unanimously.

5.15 Adoption of Resolution No. 11-43 for Concrete for Santiago Canyon Road Entry and Parking Lot at Santiago Canyon College

It was moved by Mr. Yarbrough and seconded by Mr. McLoughlin to adopt Resolution No. 11-43 for Guy Yocom Construction, Inc., for Bid #1136 for concrete for the Santiago Canyon Road entry and parking lot at SCC as presented. Discussion ensued. The motion carried unanimously.

**6.0 GENERAL**

Items 6.1 and 6.2 were approved as part of Item 1.6 (Consent Calendar).

6.3 Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients, and Self-Evaluation Timeline

It was moved by Mr. Yarbrough and seconded by Mr. McLoughlin to adopt the self-evaluation survey instrument, the list of designated individuals who will receive the survey, and the self-evaluation timeline. Discussion ensued relating to the analysis of the survey results based on population. It was agreed that adding questions to the self-evaluation survey relating to board meeting attendance will allow board members to better understand the survey results. It was moved by Mr. Hanna and seconded by Mr. Yarbrough to adopt the self-evaluation instrument as revised, the list of designated individuals who will receive the survey, and the self-evaluation timeline. The motion carried unanimously.

6.4 Reports from Board Committees

Mr. Labrado provided a report on the October 6, 2011, Board Facilities Committee meeting.

6.5 Board Member Comments

Mr. Hanna commended SAC on its Latino Heritage month activities and extended appreciation to the teams who worked on the Facilities Master Plan and Accreditation Mid-Term Report for SAC and SCC.

Mr. Yarbrough reported he plans to attend the Association of Community College Trustees (ACCT) Conference in Dallas this week and give a presentation with Mr. Hanna.

Mr. McLoughlin expressed his appreciation to those involved with the development of the Facilities Master Plan and Accreditation Mid-Term Report for SAC and SCC.

6.5 Board Member Comments – (cont.)

Dr. Chapel reported he attended the SAC Hall of Fame ceremony and asked that a program from the event, which included incredible stories of those honored, be distributed to fellow trustees. He also reported he recently attended a press event held by Congresswoman Loretta Sanchez announcing the award of a STEM grant to SAC and congratulated those involved in working on the grant.

Mr. Conley stated the passage of the Dream Act would be beneficial for students and asked staff to prepare an overview of the effect the legislation would have on the district. He also reported he plans to attend the ACCT Conference in Dallas this week.

7.0 ADJOURNMENT

The annual self-evaluation and regular meeting of the Board of Trustees will be held on Monday, October 24, 2011.

There being no further business, Mr. Conley declared this meeting adjourned at 7:05 p.m.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: October 24, 2011

