

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, October 11, 2010

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Mr. Larry Labrado. Other members present were Dr. David Chapel, Mr. John Hanna, Mr. Nathan Selvidge, Ms. Lisa Woolery, and Mr. Phillip Yarbrough. Mr. Mark McLoughlin arrived at the time noted. Mr. Brian Conley was not in attendance due to illness.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodriguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Marti Rieter, President, CSEA, Chapter 579.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Hanna, and carried unanimously to approve the minutes of the Board Retreat held September 18, 2010, and the regular meeting held September 27, 2010.

1.5 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Ms. Woolery, and carried unanimously to approve the recommended action on the following items on the Consent Calendar (as indicated by an asterisk on the agenda), with the exception of Item 4.8 (Approval of Change Order #5 for Bid #1055 for Concrete for Science Building [Bond Portion] at Santiago Canyon College), Item 4.9 (Approval of Change Order #5 for Bid #1055 for Concrete for Science Building [State Portion] at Santiago Canyon College), and Item 4.11 (Approval of Change Order #6 for Bid #1058 for Interior Systems for Science Building [State Portion] at Santiago Canyon College), removed by Mr. Hanna:

1.5 Approval of Consent Calendar – (cont.)

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of 2009-2010 CCFS-311 Report including the Gann Appropriation Limit

The board approved the 2009-2010 CCFS-311 Report as presented and established the district's 2010-2011 Gann Limit in the amount of \$218,964,207.

4.3 Approval of 2010-2011 Adopted Budget Assumptions

The board approved the adopted budget assumptions for the 2010-2011 fiscal year as presented.

4.4 Approval of 2010-2011 Adopted Budget

The board approved the 2010-2011 adopted budget as presented.

4.5 Approval of Change Order #2 for Bid #1099 for Earthwork, Demolition, and Paving for Child Development Center at Santa Ana College (SAC)

The board approved change order #2 for Triangle Enterprises, Inc., for Bid #1099 for earthwork, demotion, and paving for the Child Development Center at SAC as presented.

4.6 Approval of Change Order #2 for Bid #1107 for Flooring at Child Development Center at Santa Ana College

The board approved change order #2 for Progressive Floor Coverings for Bid #1107 for flooring at the Child Development Center at SAC as presented.

4.7 Approval of Change Order #4 for Bid #1109 for Plumbing for Child Development Center at Santa Ana College

The board approved change order #4 for J.M. Farnan Company, Inc., for Bid #1109 for plumbing for the Child Development Center at SAC as presented.

4.10 Approval of Change Order #5 for Bid #1058 for Interior Systems for Science Building (Bond Portion) at Santiago Canyon College (SCC)

The board approved change order #5 for Angeles Contractor, Inc., for Bid #1058 for interior systems for the science building at SCC as presented.

4.12 Approval of Change Order #6 for Bid #1064 for Electrical for Science Building (State Portion) at Santiago Canyon College

The board approved change order #6 for Baker Electric for Bid #1064 for electrical in the science building at SCC as revised.

1.5 Approval of Consent Calendar – (cont.)

4.13 Approval of Change Order #1 for Bid #1068 for Elevators for Science Building (Bond Portion) at Santiago Canyon College

The board approved change order #1 for Mitsubishi Electric and Electronics, Inc., for Bid #1068 for elevators for the science building at SCC as revised.

4.14 Approval of Change Order #1 for Bid #1068 for Elevators for Science Building (State Portion) at Santiago Canyon College

The board approved change order #1 for Mitsubishi Electric and Electronics, Inc., for Bid #1068 for elevators for the science building at SCC as revised.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Allied Health Program Expansion (ARRA) – Pharmacy Technology Program (SAC) \$ 14,718
- Extending the Pathway Project to the Community Colleges (SAC) \$ 4,350
- Student Support Services – Year 5 (SAC) \$ 301,692
- Upward Bound – Year 4 (SAC) \$ 291,663
- WIA II – Adult Basic Education Programs (CEC/OEC) \$3,823,717

5.2 Approval of Sub-award Agreements between RSCCD and Garden Grove Unified School District (DO-10-020); RSCCD and Orange Unified School District (DO-10-022); and RSCCD and Santa Ana Unified School District (DO-10-021) for Tech Prep Consortium Grant

The board approved the subcontract agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign the subcontract agreements.

1.6 Public Hearing - 2010-2011 Proposed Adopted Budget

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

Mr. McLoughlin arrived during the chancellor's report.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College (SAC)
Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

2.3 Report from Student Trustee

Mr. Nathan Selvidge provided a report to the board.

2.4 Reports from Student Presidents

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Kevin Dilger, Student President, Santiago Canyon College
Ms. Nadia Lopez, Student President, Santa Ana College

Mr. Hanna asked that the minutes include the following comments: Mr. Hanna asked the student presidents if student participation on campus had increased or decreased due to the number of students on waiting lists for classes. Both student presidents indicated that current students are more involved in student activities; therefore, it has affected student participation in a positive manner.

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College
Mr. John Zarske, Academic Senate President, Santa Ana College

2.6 Informational Presentation on the Budget

Mr. Hardash provided an informational presentation on the budget.

3.0 HUMAN RESOURCES (These items were acted upon following Item 4.0.)

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1 through 4.7, and 4.10 through 4.14 were approved as part of Item 1.5 (Consent Calendar).

4.8 Approval of Change Order #5 for Bid #1055 for Concrete for Science Building (Bond Portion) at Santiago Canyon College

It was moved by Mr. Yarbrough and seconded by Ms. Woolery to approve change order #5 for Angeles Contractor, Inc., for Bid #1055 for concrete for the science building at SCC as presented. Discussion ensued regarding this item and Item 4.9. The motion carried unanimously.

4.9 Approval of Change Order #5 for Bid #1055 for Concrete for Science Building (State Portion) at Santiago Canyon College

It was moved by Mr. Yarbrough, seconded by Mr. Hanna, and carried unanimously to approve change order #5 for Angeles Contractor, Inc., for Bid #1055 for concrete for the science building at SCC as presented.

4.11 Approval of Change Order #6 for Bid #1058 for Interior Systems for Science Building (State Portion) at Santiago Canyon College

It was moved by Mr. Yarbrough and seconded by Dr. Chapel to approve change order #6 for Angeles Contractor, Inc., for Bid #1058 for interior systems for the science building at SCC as revised. Discussion ensued. The motion carried unanimously.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Permission to Accept Outside Assignments
- Ratify Resignations/Retirements
- Approve Adjusted Rates of Pay for Long-term Substitutes
- Approve Stipends
- Approve Part-time/Hourly Hires/Rehires

3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Appointments
- Approve Hourly On Going to Contract Assignments
- Approve Temporary to Contract Assignments
- Approve Changes in Positions
- Approve Changes in Salary Placements
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Correct Effective Dates
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

5.0 GENERAL

Items 5.1 and 5.2 were approved as part of Item 1.5 (Consent Calendar).

5.3 Adoption of Board of Trustees Annual Self-Evaluation Instrument and List of Designated Recipients

It was moved by Mr. Yarbrough and seconded by Ms. Woolery to adopt the self-evaluation survey instrument and list of designated individuals who will receive the survey. Mr. McLoughlin asked that the list of designated recipients include deans, and approximately ten classified staff members and ten college professors. Discussion included having individuals on the list who are familiar with the role of trustees; and therefore, have the basis to evaluate the board accordingly. Dr. Chapel asked that students, staff, and community members' responses be color-coded to represent each group. Other board members disagreed with color-coding responses by addressing the benefits of anonymity and suggested Dr. Chapel's request be reviewed at a future meeting.

Ms. Woolery asked that the following underlined changes be made to the self-evaluation instrument: a) "Through the chancellor, the board ensures compliance with federal and state laws and measures for emergency response." and b) "The board follows appropriate communication with staff."

As a result of discussion at the September 18, 2010, board retreat, Mr. Hanna asked that the following underlined change be made to the self-evaluation instrument: a) *The board follows communication procedures with staff, ensuring the chancellor is informed of such communication.*” Ms. Woolery agreed with the aforementioned changes.

After discussion, it was moved by Mr. Yarbrough, seconded by Ms. Woolery, and carried unanimously to amend the motion to adopt the self-evaluation instrument and list of designated recipients with the following changes:

Associated Student Government ~~Presidents~~ Officers
Academic Senates ~~Presidents~~ Officers
Chancellor
Vice Chancellors
College Presidents
College Vice Presidents
Officers ~~Representatives~~ of the District’s employee unions
Community members who serve on the District Bond Oversight Committee
Community members who serve on the Foundations
Accreditation representatives at each college

Changes made to self-evaluation instrument:

1. Under Board Organization and Operation:
(last item)

Through the chancellor, the board ensures compliance with federal and state laws and measures for emergency response.

2. Under Board relations with the Chancellor, Presidents, Faculty, and Staff:
(second to last item)

The board follows communication procedures with staff, ensuring the chancellor is informed of such communication.

5.4 Approval of 2010 RSCCD Board of Trustees Vote for Association of Community College Trustees (ACCT) Candidates for Board, Director-at-Large, and Diversity Committee

It was moved by Mr. Yarbrough and seconded by Mr. McLoughlin to select candidates for the RSCCD Board of Trustees’ vote on ACCT’s candidates for board, director-at-large, and Diversity Committee. Discussion ensued. The motion carried unanimously to select the following candidates:

ACCT Board Roberto Uranga, Long Beach City College
ACCT Director-at-Large Donald L. Singer, San Bernardino Community College
Diversity Committee Mr. Conley's choice

5.5 Report from Board Committee

Mr. Hanna provided a report on the October 7, 2010, Board Facilities Committee meeting.

5.6 Board Member Comments

Mr. Yarbrough expressed appreciation for Information Technology staff's assistance with his computer problems.

Mr. Yarbrough and Mr. Hanna expressed faith and confidence in the working relationship the board has with Dr. Rodríguez. Mr. Hanna looks forward to periodically evaluating the measurement of goals, and Mr. McLoughlin looks forward to discussing the metrics to be used for the chancellor's evaluation.

Mr. Yarbrough and Mr. Hanna thanked the college presidents and staff for their hard work on the accreditation follow-up reports.

Mr. Yarbrough plans to discuss unfunded medical liability at an upcoming Board Fiscal/Audit Committee meeting and bring his recommendations to the full board for possible action at a future board meeting.

Mr. McLoughlin thanked board members for their support in expanding the list of designated recipients for the board's self-evaluation instrument.

Mr. McLoughlin asked that the 10-25-10 board agenda include an item regarding continuous improvement of the board, which would include discussing costs incurred to move toward a paperless board docket. Ms. Woolery indicated she preferred a paper docket.

6.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on October 25, 2010, at the District Office, 2323 N. Broadway, Santa Ana, California.

There being no further business, Mr. Labrado declared this meeting adjourned at 6:30 p.m.

Respectfully submitted,

Dr. Raúl Rodríguez
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: October 25, 2010