

**SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Monday, October 12, 2009**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Mr. Larry Labrado. Other members present were Mr. Brian Conley, Ms. Gloria Holguin, Ms. Lisa Woolery and Mr. Phillip Yarbrough. Mr. John Hanna and Mr. Mark McLoughlin arrived at the time noted. Dr. David Chapel was not in attendance due to illness.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Edward Hernandez, Jr., Mr. Norman Fujimoto, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Alex Flores, Student President at Santa Ana College.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the minutes of the regular meeting held September 28, 2009.

1.5 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar:

4.1 Approval of Renewal Fire Technology Agreement: City of Santa Ana Medical Center - OTA

The board approved this agreement renewal with the City of Santa Ana, California.

1.5 Approval of Consent Calendar – (cont.)

4.2 Approval of New Pharmacy Technology Agreement – Alpha Drugs Pharmacy

The board approved this contract with Alpha Drugs Pharmacy in Anaheim, California.

4.3 Approval of Renewal of OTA Agreement – Integrity House

The board approved this contract with Integrity House in Santa Ana, California.

4.4 Approval of Renewal of OTA Agreement – Russo, Fleck & Associates

The board approved this contract with Russo, Fleck & Associates in Orange, California.

4.5 Approval of New License Agreement – Coast Community College District’s Coast Learning Systems

The board approved this contract with Coast Community College District and Coast Learning Systems in Costa Mesa, California.

4.6 Approval of Amendment MA-057-10010691 to CJA Agreement – County of Orange

The board approved this amendment with the County of Orange in Orange, California.

4.7 Approval of Renewal of Nursing, Pharmacy Technician, Occupational Therapy Assistant, Laboratory Technician, and Paramedic/EMT Agreement - St. Jude Medical Center Without Instructor

The board approved this clinical affiliation agreement renewal with St. Jude Medical Center.

4.8 Approval of Renewal of Nursing, Pharmacy Technician, Laboratory Technician, Paramedic/EMT, and Occupational Therapy Assistant Agreement – St. Jude Medical Center With Instructor

The board approved this clinical affiliation agreement renewal with St. Jude Medical Center.

4.9 Approval of Speech-Language Pathology Assistant Program Agreement with Long Beach Unified School District

The board approved the Speech-Language Pathology Assistant Program with Long Beach Unified School District in Long Beach, California.

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

1.5 Approval of Consent Calendar – (cont.)

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- GEAR UP III – Year 5 (SAC) \$800,000

1.6 Public Hearing – 2009-2010 Adopted Budget

There were no public comments.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

Mr. Hanna arrived at this time.

2.1 Report from Chancellor

Dr. Edward Hernandez, Jr. provided a report to the board.

2.2 Reports from College Presidents

The following representatives from the colleges provided reports to the board:

Mr. Norman Fujimoto, Vice President, Santa Ana College  
Mr. Juan Vázquez, President, Santiago Canyon College

2.3 Report from Student Trustee

Ms. Gloria Holguin provided a report to the board.

2.4 Reports from Student Presidents

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Alejandro Flores, Student President, Santa Ana College  
Ms. Tina Lam, Student President, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College  
Mr. John Zarske, Academic Senate President, Santa Ana College

It was moved by Mr. Yarbrough, seconded by Ms. Holguin, and carried unanimously to suspend the rules and consider item 5.2 (Approval of the 2009-2010 Adopted Budget) at this time.

5.2 Approval of the 2009-2010 Adopted Budget

It was moved by Mr. Conley and seconded by Mr. Yarbrough to approve the 2009-2010 Adopted Budget as presented. Discussion ensued. The motion carried unanimously.

Mr. McLoughlin arrived at this time.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 5:49 p.m. to consider the following items:

1. Public Employment (pursuant to Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  
2. Conference with Labor Negotiator (pursuant to Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
Continuing Education Faculty Association

**RECONVENE**

The board reconvened at 6:21 p.m.

Closed Session Report

Mr. Conley reported the board discussed the aforementioned items, and there was no action taken during closed session.

Public Comment

There were no public comments.

### 3.0 **HUMAN RESOURCES**

#### 3.1 Management/Academic Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Employment Agreements
- Approve Interim to Permanent Positions
- Approve Extensions of Interim Assignments
- Ratify Resignations/Retirements
- Approve Permanent 2009-2010 Salary Schedules for CDCTA
- Rescind Stipends
- Approve Part-time/Hourly Hires/Rehires
- Approve Non-paid Intern Services

#### 3.2 Classified Personnel

Action

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Reduction in Force Lay Offs
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Position due to Reduction in Force Lay Offs
- Approve Changes in Salary Placements
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Volunteers
- Approve Student Assistants

#### 3.3 Approval of Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and Continuing Education Faculty Association (CEFA)

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve amendments to the collective bargaining agreement with the Continuing Education Faculty Association.

3.4 Approval of Agreement with City of South Gate to provide Part-time Acting Chief of Police

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the agreement for professional services with the City of South Gate, California, as presented.

3.5 Adoption of Resolution No. 09-24 regarding Reduction in Force of Classified Staff

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to adopt resolution No. 09-24 regarding reduction in force of classified staff.

3.6 Authorization for Board Travel/Conferences

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the submitted conference and travel by a board member.

**4.0 INSTRUCTION**

All items listed under instruction were approved as part of Item 1.5: Consent Calendar.

**5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Item 5.1 was approved as part of Item 1.5: Consent Calendar; Item 5.2 was approved after Item 2.5 (Reports from Academic Senate Presidents).

5.3 Approval of the 2008-09 CCFS-311 Report, including Gann Appropriation Limit

It was moved by Mr. Yarbrough, seconded by Mr. McLoughlin, and carried unanimously to approve the 2008-2009 CCFS-311 report as presented and establish the district's 2008-2009 Gann Limit in the amount of \$251,394,032.

5.4 Approval of Additional Architectural Services – Santa Ana College Child Development Center

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve additional architectural services provided Harley Ellis Devereaux in the amount of \$85,111 for the Santa Ana College Child Development Center as presented.

5.5 Approval of Change Order #2, Bid #1090 – Fire Alarm Replacement Project at Santa Ana College

It was moved by Mr. Yarbrough and seconded by Mr. Hanna to approve change order #2, FEI Enterprises, Inc., for Bid #1090, in the amount of \$22,535.59 for the fire alarm replacement project at Santa Ana College. Discussion ensued. The motion carried unanimously.

5.6 Approval of DSA Inspection Services – Santa Ana College Fire Alarm System Replacement (Phase Two)

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the change order for Johnston Inspections, Inc. to provide DSA-mandated inspection services in the amount of \$14,000 for the fire alarm system replacement (phase two) at Santa Ana College as presented.

5.7 Geotechnical Observation and Testing Services – Santa Ana College Child Development Center

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve an agreement with Ninyo & Moore to perform geotechnical observation and testing for the SAC Child Development Center as presented.

**6.0 GENERAL**

Item 6.1 was approved as part of Item 1.5: Consent Calendar.

6.2 Approval of Sub-award Agreements – GEAR UP III – Delhi Community Center, Latino Health Access, Santa Ana Unified School District, and University of California, Irvine (Year 5)

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the sub-award agreements and authorize the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the agreements.

6.3 Approval of Sub-award Agreements – GEAR UP IV – Delhi Community Center, Latino Health Access, Santa Ana Unified School District, and University of California, Irvine (Year 1)

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the sub-award agreements and authorize the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the agreements.

6.4 Approval of Santa Ana College Follow-Up Report on Accreditation

It was moved by Mr. Yarbrough and seconded by Mr. Hanna to approve the SAC follow-up report on accreditation as presented and as requested by the Western Association of Schools. Mr. Hanna and Mr. Yarbrough commended staff and accreditation committee members for their hard work on the follow-up report on accreditation. Although Mr. Hanna felt the warning status given the district was unjustified; he stated the work accomplished as a result of this warning status proved advantageous to the district and board.

6.5 Approval of Santiago Canyon College Follow-Up Report on Accreditation

It was moved by Mr. Yarbrough and seconded by Mr. Conley to approve the SCC follow-up report on accreditation as presented and as requested by the Western Association of Schools. Mr. Hanna commended staff and accreditation committee members for their hard work on the follow-up report on accreditation. Although Mr. Hanna felt the warning status given the district was unjustified; he stated the work accomplished as a result of this warning status proved advantageous to the district and board.

6.6 Board of Trustees Continuous Improvement Process

It was moved by Mr. Yarbrough and seconded by Mr. McLoughlin to review the 2008-2009 annual reports of Human Resources, Business Operations/Fiscal Services, and Public Affairs and Governmental Relations.

Dr. Hernandez indicated the annual reports were provided to assist the board in developing its goals. Mr. Yarbrough and Mr. Hanna expressed appreciation to staff for its work on the reports

Board members requested program workshops be scheduled in the future much like the budget workshops that have been helpful to the board. It was recommended a discussion be held at the board's December meeting to formalize this idea.

The motion carried unanimously.

6.7 Board President's Award

Board member John Hanna recommended the board president begin recognizing individuals, businesses, unions, or groups who have donated services, supplies, or funds to the district, one of the colleges, or one of their programs or classes offered with a Board President's Award.

### 6.8 Board Member Comments

On behalf of students, Ms. Holguin thanked the accreditation team for its hard work on completing the follow-up reports on accreditation, and staff for its hard work on the adopted budget.

Mr. Yarbrough commended Dr. Hernandez on his article regarding partnerships published recently in *The Presidency* magazine.

Mr. Hanna thanked Dr. Hernandez for organizing a thanksgiving luncheon for firefighters to be held on November 24, 2009.

Mr. Hanna commended SAC and SCC athletes on their accomplishments this year.

After meeting with the RSCCD Foundation, Mr. Hanna reported the foundation members present supported sponsoring a Chancellor's Ball in spring 2010. Mr. Hanna stated the foundation has chosen to direct the Chancellor's Ball 2010 donations toward saving programs and classes rather than scholarships as it has been in past years.

Mr. Conley gave an update on legislation issues from the ACCT Public Policy Committee meeting he recently attended. He reported he came home prior to the ACCT conference due to illness.

### 7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on October 26, 2009, at the District Office, 2323 N. Broadway, Santa Ana, California.

There being no further business, Mr. Labrado declared this meeting adjourned at 6:44 p.m.

Respectfully submitted,

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Eddie Hernandez, Jr., Ed.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: October 26, 2009