

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, October 12, 2009**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes – Regular meeting of September 28, 2009

**Action**

1.5 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.6 Public Hearing – 2009-2010 Adopted Budget

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

- 1. Public Employment (pursuant to Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
- 2. Conference with Labor Negotiator (pursuant to Section 54957.6)
  - Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
  - Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
Continuing Education Faculty Association  
Child Development Centers Teachers Association

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

### Public Comment

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**Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

## **3.0 HUMAN RESOURCES**

### **3.1 Management/Academic Personnel** Action

- Approval of Employment Agreements
- Approval of Interim to Permanent Positions
- Approval of Extensions of Interim Assignments
- Ratification of Resignation/Retirements
- Approval of Permanent 2009-2010 Salary Schedules for CDCTA
- Rescission of Stipends
- Approval of Part-time/Hourly Hires/Rehires
- Approval of Non-paid Intern Services

### **3.2 Classified Personnel** Action

- Approval of Reduction in Force Lay Offs
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position due to Reduction in Force Lay Offs
- Approval of Changes in Salary Placements
- Ratification of Resignation/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Volunteers
- Approval of Student Assistants

### **3.3 Approval of Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and Continuing Education Faculty Association (CEFA)** Action

The administration recommends approval of amendments to the collective bargaining agreement with the Continuing Education Faculty Association.

- 3.4 Approval of Agreement with City of South Gate to provide Part-time Acting Chief of Police Action  
The administration recommends approval of the agreement for professional services with the City of South Gate, California, as presented.
- 3.5 Adoption of Resolution No. 09-24 regarding Reduction in Force of Classified Staff Action  
The administration recommends adoption of Resolution No. 09-24.
- 3.6 Authorization for Board Travel/Conferences Action

#### **4.0 INSTRUCTION**

- \*4.1 Approval of Renewal Fire Technology Agreement: City of Santa Ana Action  
The administration recommends approval of this agreement renewal with the City of Santa Ana, California.
- \*4.2 Approval of New Pharmacy Technology Agreement – Alpha Drugs Pharmacy Action  
The administration recommends approval of this contract with Alpha Drugs Pharmacy in Anaheim, California.
- \*4.3 Approval of Renewal of OTA Agreement – Integrity House Action  
The administration recommends approval of this contract with Integrity House in Santa Ana, California.
- \*4.4 Approval of Renewal of OTA Agreement – Russo, Fleck & Associates Action  
The administration recommends approval of this contract with Russo, Fleck & Associates in Orange, California.
- \*4.5 Approval of New License Agreement – Coast Community College District’s Coast Learning Systems Action  
The administration recommends approval of this contract with Coast Community College District and Coast Learning Systems in Costa Mesa, California.
- \*4.6 Approval of Amendment MA-057-10010691 to CJA Agreement – County of Orange Action  
The administration recommends approval of this amendment with the County of Orange in Orange, California.

\* Item is included on the Consent Calendar, Item 1.5.

- \*4.7 Approval of Renewal of Nursing, Pharmacy Technician, Occupational Therapy Assistant, Laboratory Technician, and Paramedic/EMT Agreement – St. Jude Medical Center Without Instructor Action  
The administration recommends approval of this clinical affiliation agreement renewal with St. Jude Medical Center.
- \*4.8 Approval of Renewal of Nursing, Pharmacy Technician, Laboratory Technician, Paramedic/EMT, and Occupational Therapy Assistant Agreement – St. Jude Medical Center With Instructor Action  
The administration recommends approval of this clinical affiliation agreement renewal with St. Jude Medical Center.
- \*4.9 Approval of Speech-Language Pathology Assistant Program Agreement with Long Beach Unified School District Action  
The administration recommends approval of the Speech-Language Pathology Assistant Program with Long Beach Unified School District in Long Beach, California.

## **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*5.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- 5.2 Approval of the 2009-2010 Adopted Budget Action  
The administration recommends approval of the 2009-2010 Adopted Budget as presented.
- 5.3 Approval of the 2008-09 CCFS-311 Report, including Gann Appropriation Limit Action  
The administration recommends approval of the 2008-2009 CCFS-311 report as presented and establish the district's 2008-2009 Gann Limit in the amount of \$251,394,032.
- 5.4 Approval of Additional Architectural Services – Santa Ana College Child Development Center Action  
The administration recommends approval of additional architectural services provided Harley Ellis Devereaux in the amount of \$85,111 for the Santa Ana College Child Development Center as presented.
- 5.5 Approval of Change Order #2, Bid #1090 – Fire Alarm Replacement Project at Santa Ana College Action  
The administration recommends approval of change order #2, FEI Enterprises, Inc., for Bid #1090, in the amount of \$22,535.59 for the fire alarm replacement project at Santa Ana College.

\* Item is included on the Consent Calendar, Item 1.5.

- 5.6 Approval of DSA Inspection Services – Santa Ana College Fire Alarm System Replacement (Phase Two) Action  
The administration recommends approval of the change order for Johnston Inspections, Inc. to provide DSA-mandated inspections services in the amount of \$14,000 for the fire alarm system replacement (phase two) at Santa Ana College as presented.
- 5.7 Geotechnical Observation and Testing Services – Santa Ana College Child Development Center Action  
The administration recommends approval of an agreement with Ninyo & Moore to perform geotechnical observation and testing for the SAC Child Development Center as presented.

## 6.0 GENERAL

- \*6.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization of the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:  
- GEAR UP III – Year 5 (SAC) \$800,000
- 6.2 Approval of Sub-award Agreements – GEAR UP III – Delhi Community Center, Latino Health Access, Santa Ana Unified School District, and University of California, Irvine (Year 5) Action  
The administration recommends approval of the sub-award agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the agreements.
- 6.3 Approval of Sub-award Agreements – GEAR UP IV – Delhi Community Center, Latino Health Access, Santa Ana Unified School District, and University of California, Irvine (Year 1) Action  
The administration recommends approval of the sub-award agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the agreements.
- 6.4 Approval of Santa Ana College Follow-Up Report on Accreditation Action  
The administration recommends approval of the SAC follow-up report on accreditation as presented and as requested by the Western Association of Schools.

\* Item is included on the Consent Calendar, Item 1.5.

- 6.5 Approval of Santiago Canyon College Follow-Up Report on Accreditation Action  
The administration recommends approval of the SCC follow-up report on accreditation as presented and as requested by the Western Association of Schools.
- 6.6 Board of Trustees Continuous Improvement Process Action  
The administration recommends review of the 2008-2009 annual reports of Human Resources, Business Operations/Fiscal Services, and Public Affairs and Governmental Relations.
- 6.7 Board President's Award Information  
Board member John Hanna recommends the Board President begin recognizing individuals, businesses, unions, or groups who have donated services, supplies, or funds to our district, one of the colleges, or one of their programs or classes offered with a Board President's Award.
- 6.8 Board Member Comments Information
- 7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on October 26, 2009.