

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, November 15, 2010
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Informational Presentation on the Brown Act

1.4 Approval of Addition or Corrections to Agenda

Action

1.5 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.6 Approval of Minutes – Regular meeting of October 25, 2010

Action

1.7 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

1.7 Approval of Consent Calendar – (cont.)

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

2.6 Informational Presentation on the Budget

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Administrative Dean
 - (2) Assistant Dean
 - (3) Director
 - (4) Vice President
 - g. Other Educational and Classified Administrators
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Matt Johnson, et al. v. Rancho Santiago Community College District, et al, U.S. District Court Case No. SACV 04-00280 JVS (MLGx)

3. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor

4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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3.0 HUMAN RESOURCES

- 3.1 **Management/Academic Personnel** Action
 - Approval of Permission to Accept Outside Assignments
 - Approval of New Job Descriptions
 - Approval of Revised Job Descriptions
 - Approval of Interim Assignments
 - Approval of Changes of Assignment Locations
 - Ratification of Resignations/Retirements
 - Approval of Interim Assignments
 - Approval of Stipends
 - Approval of Leaves of Absence
 - Approval of Part-time/Hourly Hires/Rehires
 - Approval of Non-paid Instructors of Record

- 3.2 **Classified Personnel** Action
 - Approval of New Appointments
 - Approval of Temporary to Contract Assignments
 - Approval of Out of Class Assignments
 - Approval of Changes in Positions

3.2 Classified Personnel – (cont.)

- Ratification of Resignations/Retirements
- Approval of New Appointments
- Approval of Leaves of Absence
- Approval of Changes in Salary Placements
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

4.0 INSTRUCTION

- *4.1 Ratification of Santa Ana College (SAC) Associate Degree and Certificates for Summer 2010 Action
The administration recommends ratification of the recipients of the Santa Ana College associate degrees and certificates for summer 2010 as presented.
- *4.2 Ratification of Santiago Canyon College (SCC) Summer 2010 Graduates and Degrees Action
The administration recommends ratification of the recipients of the Santiago Canyon College associate degrees, certificates of achievements, and certificates for summer 2010 as presented.
- *4.3 Approval of Santa Ana College Community Services Program for Spring 2011 Action
The administration recommends review and approval of the list attached to the docket of the proposed Santa Ana College Community Services Program for Spring 2011.
- *4.4 Approval of Santiago Canyon College Community Services Program for Spring 2011 Action
The administration recommends review and approval of the list attached to the docket of the proposed Santiago Canyon College Community Services Program for Spring 2011.
- *4.5 Approval of Amendment #3 to CJA Agreement – County of Orange Action
The administration recommends approval of this amendment with the County of Orange in Santa Ana, California.

* Item is included on the Consent Calendar, Item 1.7.

- *4.6 Approval of New OTA Agreement – Chula Vista Elementary School District Action
The administration recommends approval of this agreement with Chula Vista Elementary School District in Chula Vista, California.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Budget Transfers and Budget Increases/Decreases Action
The administration recommends approval of budget transfers, increases, and decreases during the months of July 2010 through October 2010.
- *5.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended September 30, 2010 Action
The administration recommends approval of the CCFS-311Q for the period ending September 30, 2010, as presented.
- 5.4 Quarterly Investment Report as of September 30, 2010 Information
The quarterly investment report as of September 30, 2010, is presented as information.
- *5.5 Approval of Additional DSA Inspection Services for Child Development Center at Centennial Education Center (CEC) Action
The administration recommends approval of the additional services for Johnston Inspections, Inc. to provide DSA mandated inspection services for the renovation of the Child Development Center at CEC as presented.
- *5.6 Approval of Awarding Bid #1166 for Exterior Siding Replacement, Metal Work, and Painting at Centennial Education Center Action
The administration recommends approval of awarding Bid #1166 for exterior siding replacement, metal work, and painting at CEC to Color New Company as presented.
- *5.7 Approval of Awarding Bid #1168 for District-wide Carpet Installation and Resilient Flooring Action
The administration recommends approval of awarding Bid #1168 for district-wide carpet installation and resilient flooring to Progressive Floor Covering as presented.

* Item is included on the Consent Calendar, Item 1.7.

- *5.8 Approval of Awarding Bid #1169 for Sewer and Gas Line Repair at Santa Ana College Action
The administration recommends approval of awarding Bid #1169 for sewer and gas line repair at SAC to Atlas-Allied, Inc. as presented.
- *5.9 Approval of Construction Management Services for Bid #1166, Bid #1169, Preliminary Research and Documentation, and Project Filing/Archiving and DSA Closeout Assistance Action
The administration recommends approval of the extension of management services for Bernards Management Services as presented.
- *5.10 Approval of DSA Inspection Services for ADA Upgrades at Baseball Complex at Santa Ana College Action
The administration recommends approval of an agreement with Johnson Inspections, Inc. for DSA-mandated inspection services for ADA upgrades at the baseball complex at SAC as presented.
- *5.11 Approval of Change Order #6 for Bid #1129 for Electrical at Child Development Center at Santa Ana College Action
The administration recommends approval of Change Order #6 for Bid #1129 for EMAE International, Inc., for electrical at the Child Development Center at SAC as presented.
- *5.12 Approval of Notice of Completion for Bid #1109 for Child Development Center at Santa Ana College Action
The administration recommends approval of the Notice of Completion for the plumbing portion of services at the Child Development Center at SAC as presented.
- *5.13 Approval of Change Order for Humanities Building at Santiago Canyon College Action
The administration recommends approval of additional services for LPA, Inc., in the amount of \$1,500 as presented.
- *5.14 Approval of Geotechnical Consulting Services for Orange Education Center Action
The administration recommends approval of an agreement with Ninyo & Moore to perform geotechnical consulting services in the amount of \$17,384 for the Orange Education Center (OEC) as presented.
- *5.15 Approval of Change Order #2 for Bid #1053 for Earthwork for Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1053 for Reed Thomas Company, Inc., for earthwork for the science building (State Portion) at SCC as presented.

- *5.16 Approval of Change Order #2 for Bid #1053 for Earthwork for Science Building (Bond Portion) at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1053 for Reed Thomas Company, Inc., for earthwork for the science building (Bond Portion) at SCC as presented.
- *5.17 Approval of Change Order #6 for Bid #1055 for Concrete for Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of change order #6 for Bid #1055 for Angeles Contractor, Inc., for concrete for the science building (State Portion) at SCC as presented.
- *5.18 Approval of Change Order #1 for Bid #1140 for Plumbing for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #1 for Bid #1144 for Interpipe Contracting, Inc., for plumbing for the Athletic/Aquatic Complex at SCC as presented.
- *5.19 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period October 10, 2010, through October 30, 2010.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|---|-----------|
| - Child Development Infant Toddler Resource Award (Dist.) | \$ 1,855 |
| - GEAR UP, 2005 – Year 6 (SAC) | \$800,000 |
| - GEAR UP, 2009 – Year 2 (SAC) | \$800,000 |
| - GEAR UP Implementation Grant (SAC) | \$ 84,610 |
| - Taller San Jose – Medical Career Academy (CEC) | \$ 4,000 |
- *6.2 Approval of Subcontract Agreements between RSCCD and HABLA, CHOC/Help Me Grow, and MOMS Orange County for Early Head Start ARRA Expansion, Year 2 of 2 Action
The administration recommends approval of the subcontract agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district.

* Item is included on the Consent Calendar, Item 1.7.

- *6.3 Approval of Sub-award Agreements between RSCCD and Delhi, LHA, SAUSD, and UCI for GEAR UP 2009 – Year 2 Action
The administration recommends approval of the subcontract agreements and authorization be given to the Vice Chancellor Business Operations/ Fiscal Services or his designee to sign the subcontract agreements.
- *6.4 Approval of Sub-award Agreements between RSCCD and Delhi, LHA, SAUSD, and UCI for GEAR UP 2005 – Year 6 Action
The administration recommends approval of the subcontract agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign the subcontract agreements.
- 6.5 First Reading of Revision to Board Policy 3503 – Selection of Architects; Review of BP 5420 – Free Expression; and BP 9009 – Committee Structure Information
These policies are presented for a first reading as an information item.
- 6.6 Receive and Review the RSCCD Board of Trustees Evaluation Survey Action
It is recommended that the Board of Trustees review the evaluation responses and complete the self-evaluation process for 2010.
- 6.7 Board of Trustees Express Interest in Board Officer Positions Information
The board president shall solicit expressions of interest from board members regarding service as president, vice president, and clerk for 2010-2011.
- 6.8 Nomination of Brian Conley to ACCT Public Policy Committee Action
It is requested that the board approve a letter of nomination for Trustee Conley to serve on ACCT’s Public Policy committee during the 2011 calendar year.
- 6.9 Reports from Board Committees Information
 - Board Facilities Committee
 - Board Policy Committee
- 6.10 Board Member Comments Information
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on December 6, 2010.

* Item is included on the Consent Calendar, Item 1.7.