

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
2323 N. Broadway, Santa Ana, California 92706  
Office: (714) 480-7321 Fax: (714) 796-3935  
**Budget Allocation and Planning Review Committee**  
District Office – Executive Conference Room #114  
1:30 – 3:00

**Meeting Minutes for June 9, 2010**

**Members Present:** Esmeralda Abejar, John Didion, Paul Foster, Norman Fujimoto, Raul Gonzalez del Rio, Peter Hardash, John Hernandez, Steve Kawa, Jeff McMillan, Nga Pham and Marti Reiter

**Members Absent:** Morrie Barembaum, Ray Hicks, Noemi Kanouse, Sylvia LeTourneau, Erlinda Martinez, John Smith, Jose Vargas and Juan Vazquez

**Guests Present:** Thao Nguyen and John Zarske

**The meeting was called to order by Mr. Hardash at 1:30 p.m.**

**RSCCD Tentative Budget 2010/11**

- \$28,000,000 – projected ending balance which includes our reserves
  - Why is the ending balance so high?
    - Apportionment deficit - \$4.5 million (3%)
    - ARRA Funds – an extra \$1 million – we intentionally did not include it in the Adopted Budget. This money was used to offset the adjunct faculty accounts.
    - Property taxes - \$1 million property tax shortfall
    - Interest income – is up approximately \$500,000
    - Non-resident tuition – approximately \$400,00 in additional revenue
    - Parking permit revenue – approximately \$300,000
    - Educational Relief Augmentation Fund (ERAF) property taxes we received last July - \$4.3 million, we should not have received ERAF due to its' negative position – the county insisted they did not make a mistake. We now get the benefit of the mistake as we did not accrue these funds in 2008-09.
- Approximately \$9 million “cushion” for 2010-11.
- John Chiang’s email indicates that the cash flow issue with the state is fine until we get into the fall.
- If the state has a protracted budget, we’ll have to decide if we will move forward with adopting a budget in September.
- If recommended to the Chancellor by this committee, the Tentative Budget will be presented to the Board of Trustees for approval at their June 21, 2010 meeting.

It was moved by Mr. Fujimoto, seconded by Mr. Kawa and approved unanimously to recommend the Tentative Budget, as presented, to the Chancellor.

**FTES Update**

- Mr. Hardash reviewed the FTES Update dated June 7, 2010.

**Accreditation Update**

- Minutes of the May 26, 2010 meeting were distributed.

- Mr. Didion said the sub-committee is on track. Working on the budget planning process chart – trying to get the chart to accurately depict the placement of the BAPR Committee. The BAPR Committee moves up a level above other shared governance groups who make recommendations which have budget implications for placement in the budgeting process.

### **Measure E Update**

- As of June 7, 2010 Santa Ana College is 75% complete, Santiago Canyon College is 85% complete and the replacement of the telephone system and computer network is 98% complete.

### **BAPR Workgroup Update**

- June 2<sup>nd</sup> meeting focused on the fixed cost items.
- What can we do to demonstrate in our accreditation report that we are reviewing the Budget Allocation Model. One item for discussion is in the existing model – there is a concept that if a campus or cost center has savings at the end of the fiscal year – they keep their savings. This also means that if the campus or center is in the negative, that campus/center would start the new fiscal year in the red. It is clear we need guidelines – recommendations need to come from the campus budget committees for further discussion in the BAPR Workgroup. Mr. Hardash asked Mr. Kawa and Mr. Foster to discuss this item at the campus budget meetings.

### **Approval of the May 26, 2010 BAPRC Minutes**

Mr. Hardash called for a motion to approve the minutes of the May 26, 2010 BAPR Committee meeting. Dr. McMillan moved and Mr. Fujimoto seconded the motion to approve the Minutes as presented. The motion carried unanimously.

### **Other**

- Membership – Mr. Zarske nominated Mr. Ray Hicks as the Co-Chair of the BAPR Committee meeting for the 2010-11 fiscal year.
- Proposed BAPR Workgroup and BAPR Committee meeting schedule was distributed. Please note, BAPR Workgroup meetings will meet in the Executive Conference Room instead of the Garden Grove Room.

### **Adjournment**

Mr. Hardash adjourned the meeting at 2:20 p.m.

### **Meeting Schedule**

BAPR Workgroup meeting – Executive Conference Room/DO 2:30 – 4:00  
Wednesday, July 14, 2010

BAPR Committee meeting – Executive Conference Room/DO 1:30 – 3:00  
Wednesday, July 28, 2010