

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway, Santa Ana, California 92706
Office: (714) 480-7321 Fax: (714) 796-3935
Budget Allocation and Planning Review Committee Meeting
District Office – District Board Room #107
1:30 p.m. – 3:00 p.m.

Meeting Minutes for June 13, 2012

BAPR Members Present: Linda Rose, Jim Kennedy, Esmeralda Abejar, Jeff McMillan, Bonnie Jaros, Juan Vazquez, Steve Kawa, Jose Vargas, Raul Gonzalez del Rio, Morrie Barembaum, John Smith, John Didion, Adam O'Connor, Nga Pham and Marti Reiter

BAPR Members Absent: Erlinda Martinez, Raymond Hicks, Peter Hardash, Steve Eastmond

Guests Present: Bart Hoffman, Aracely Mora, Gina Huegli, Thao Nguyen

The meeting was called to order by Mr. O'Connor at 1:30 p.m.

RSCCD 2012-2013 Tentative Budget

Mr. O'Connor reviewed the proposed 2012-2013 Tentative Budget with the committee.

- Unrestricted General Fund separated into 2 sub-funds
 - General Fund 11- Unrestricted General Fund
 - Ongoing funds
 - General Fund 13- Unrestricted One-Time Fund
 - Used for one-time and carryover funds
- Modification/New line item added
 - Page 9 In 2012-13 salaries and benefits total \$136,365,517
 - Page 11 Estimated Unrestricted Contingency/Budget Stabilization
 - In 2011-12, estimated unrestricted contingency is \$42,358,718. A decrease of \$4,720,660 over 2010-2011 actuals
 - In 2012-13 unrestricted contingency is \$32,288,853. A decrease of \$10,069,865 over 2011-12 estimated expenditures
 - Page 14 & 15 Revenue
 - #8612 State General Apportionment for 2011-12 and 2012-13 \$79,638,259
 - #8817 ERAF (negative) for 2011-12 and 2012-13 (\$3,057,797)
 - Page 16 Fund Balance
 - Fund balance of \$41,655,799 moved from Fund 11 to Fund 13
 - Page 17,18,19 Expenditure by Object changed between 2011-12 Estimated Expenses and 2012-13 Tentative Budget
 - #1300 Instructional Salaries, Other Non-Regular decreased from \$18,811,632 to \$15,448,671, a decrease of 17.88%

- #1400 Non-Instructional Salaries, Other Non-Regular decreased from \$917,379 to \$568,546, a decrease of 38.02%
- #2400 Instructional Aides, Other increased from \$1,388,935 to \$1,828,642, an increase of 31.66%. This is due to budgeting current staff up to the allowable 19 hours per week
- #5500 Utilities & Housekeeping Services decreased from \$3,815,665 to \$589,966. Utilities were moved to Fund 13
- #5800 Other Operating Exp & Services decreased from \$4,060,450 to \$567,408. Instructional Service Agreements were moved to Fund13
- #7900 Reserve for Contingency budgets were moved to Fund 13
- Page 30
 - #7950 Budget Stabilization Fund \$24,513,388

Mr. O'Connor called for a motion to approve the 2012-2013 Tentative Budget. Mr. Kawa moved and Mr. Vazquez seconded the motion to approve the 2012-2013 Tentative Budget to be implemented on July 1, 2012 as presented. The motion carried unanimously.

State/District Budget Update

- Redevelopment Revenue Risk for 2012-13
 - Community Colleges will be held harmless for any shortfall in redevelopment funds
 - Potential Risk for RSCCD was \$-8,679,000

Membership 2012-13

- Committee did not select 2012-13 Co-Chair. Election will be done at the next BAPRC meeting on July 11, 2012

Committee Updates

- BAPR Work Group
- Technology Advisory Group
- Human Resource Committee
- Accreditation Update-John Didion
 - Mr. Didion developed a first draft revising the planning process at the District utilizing the Accreditation Standards
 - Draft was provided to Chancellor and College Presidents
 - Sub-Committee Restructure
 1. Financial Resources Committee
 2. Physical Resources Committee

3. Technology Advisory Committee
4. Human Resources Committee
5. Planning and Organizational Effectiveness Committee

- District Facility Planning Committee
- SB361 BAM Implementation Technical Committee
 - Continue to work on the new model and technical implementations

Vacant Funded Position as of June 11, 2012

- Projected Net Annual salary and benefits savings \$2,770,474

Measure “E” Projects as of June 1, 2012

- Project % of completion
 - Santa Ana College 83%
 - Santiago Canyon College 94%
 - District Operations 97%
 - All Sites 89%

Approval of BAPRC Meeting Minutes – May 16, 2012

Mr. O'Connor called for a motion to approve the minutes of May 16, 2012 BAPR Committee meeting. Mr. Didion moved and Mr. Kennedy seconded the motion to approve the minutes. The motion carried unanimously.

Adjournment

Mr. O'Connor adjourned the meeting at 3:00 p.m.

Meeting Schedule

BAPR Workgroup Meeting – 2:30 – 4:00

No meeting in July

BAPR Committee Meeting – 1:30 – 3:00, District Office Board Room #107

July 11, 2012