

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

2323 N. Broadway, Santa Ana, California 92706

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Budget Allocation and Planning Review Committee

District Office – Executive Conference Room #114

1:30 – 3:00

Meeting Minutes for September 15, 2010

Members Present: Esmeralda Abejar, Morrie Barembaum, John Didion, Steve Eastmond, Paul Foster, Raul Gonzalez del Rio, Peter Hardash, Ray Hicks, Steve Kawa, Noemi Kanouse, Erlinda Martinez, Jeff McMillan, Marti Reiter, Jose Vargas and Juan Vazquez

Members Absent: Norman Fujimoto and Nga Pham

Guests Present: Gina Huegli, John Hernandez, Bonnie Jaros, Jared Kubicka-Miller, Sylvia LeTourneau, Aracely Mora, Thao Nguyen, Ed Ripley, Sean Small and John Zarske

The meeting was called to order by Mr. Hardash at 1:32 p.m.

Proposed Adopted Budget 2010-11

- Timelines – We originally planned to take the Proposed Adopted Budget to the September 27th Board of Trustees meeting – it was requested that we delay it by one meeting to have more time at the campus level to allow for discussion. We are now taking the Budget to the October 11th Board of Trustees meeting.
- This group will meet again on September 29th to discuss the Proposed Adopted Budget and make a recommendation to the Chancellor based on the information we have at that time.
- We need to make changes in the follow-up Accreditation Report to indicate the change in dates for BAPRC meetings, the delay on the public hearing of the budget and the Board of Trustees approval date.
- There is no state budget and it doesn't appear we will have one soon. John Chiang's new projection is that the state will run out of cash at the end of October. There is some talk that we may not see a budget until the new Governor is in office – January, 2011.
- If we need to borrow, we can borrow from ourselves through the County Treasury if necessary.
- The State has authorized a 30 day extension for Budget approval; the new date is October 15th.
- CCFS-311 – last year's actuals are due by November 1st.
- An Adopted Budget will allow us to continue business, once a State Budget is in place, we will have to reopen and re-discuss our financial situation.
- The Budget Assumptions are the foundation for our budget. Please take the Budget Assumptions back to the colleges for discussion – this committee needs to be prepared to fill in the blanks on the Assumptions so the Proposed Adopted Budget can be recommended to the Chancellor.
- The latest revenue numbers (dated 9/15/10) were distributed, however, these numbers change daily as budget transfers are still being processed.
- Ms. Kanouse reviewed the 2010-11 comparison; the expenditures by object; discretionary expenditures; district-wide expenditures; the budget allocation model – FTES distribution; unrestricted discretionary analysis by object code with 2010-11 proposed budget by site and the revenues by source.

- We may use the \$134,000 in ARRA funds, if received, to offset the adjunct faculty expenses since the current estimate shows that both campuses are going to be short in the 1300 accounts. Discussion will take place with the College Presidents. Information on the 1300 accounts has been sent to Steve Kawa and Paul Foster.
- Mr. Vazquez discussed with the Committee the percentage SCC will receive in revenue and asks that there be further discussion about the fair share of cuts and how to rebalance the operation.
- A group will meet next week to discuss discretionary budgets, cuts and revenues. To attend are: Erlinda Martinez, Juan Vazquez, Peter Hardash, Noemi Kanouse, Paul Foster, Steve Kawa, Morrie Barembaum, John Zarske, Steve Eastmond, Marti Reiter and Fiscal Services staff. Mr. Hardash said we need to move quickly in order to incorporate changes into the Proposed Adopted Budget.
- Mr. Hardash reviewed the FTES target comparison with actual. We are slightly over target, the prior year funded target level.

Accreditation Update

- Minutes of the August 31, 2010 meeting were distributed and discussed. Bonnie Jaros will make corrections to the timeline.
- The draft follow-up report dated October 15, 2010 was distributed. This is the document that was distributed and discussed at the Board of Trustees meeting on September 13, 2010. Bonnie is addressing the Board of Trustees concerns and edits to the report. The second reading is scheduled for September 27, 2010.

Measure E Update

- As of August 24, 2010 Santa Ana College is 75% complete, Santiago Canyon College is 87% complete and the replacement of the telephone system and computer network is 95% complete.

BAPR Workgroup Update

- The BAPR Workgroup has not met since the last BAPR Committee meeting. The BAPR Workgroup meeting scheduled for later today is cancelled.

Approval of the July 28, 2010 BAPRC Minutes

Mr. Hardash called for a motion to approve the minutes of the July 28, 2010 BAPR Committee meeting. Dr. Martinez moved and Mr. Didion seconded the motion to approve the Minutes. The motion carried unanimously. Page 2, last bullet should read "evidence documents will be distributed on thumb drives".

Other

Mr. Hardash reviewed the BARP Committee 2010-11 Membership. Sylvia LeTourneau will attend meetings as a guest and provide occasional reports from the TAG Committee. Steve Eastmond is now a voting member of the committee.

Adjournment

Mr. Hardash adjourned the meeting at 2:50 p.m.

Meeting Schedule

BAPR Workgroup meeting – Executive Conference Room/DO 2:30 – 4:00

Wednesday, October 6, 2010

BAPR Committee meeting – SAC Foundation Board Room (S-215) 1:30 – 3:00

Wednesday, October 20, 2010