



RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT BUDGET ALLOCATION AND PLANNING REVIEW COMMITTEE – WORKGROUP



Meeting Notes – January 6, 2010

Members Present: Peter Hardash, Noemi Kanouse, Steve Kawa, Jeff McMillan, Gina Huegli
Nga Pham, Ed Ripley, Jose Vargas and Paul Foster

Guests Present: Morrie Barembaum

Members Absent: Thao Nguyen

Mr. Hardash opened the meeting at 2:30 pm.

Topics Discussed:

State Budget

- Governor's releases proposed 2010/2011 budget on Friday, January 8, 2010
- No mid-year cuts for FY 2009/2010. Cuts likely to occur in 2010/2011

RSCCD Budget

- Chris Street, Orange County Treasurer, expects substantial cuts in property taxes for FY 2011/2012
- Both campuses need to closely monitor budgets and begin to identify cuts
- Child Development has not been able to sustain cuts and has borrowed \$1 million from General Fund
- Board of Trustee meeting February 1, 2010-planning session

RSCCD Budget Allocation Model

Budget Model Assumption-pages 5-7

- District Reserve: If reserves fall below the 5% requirement, additional cuts will need to be made to reinstate reserves

Budget Allocation Model Flowchart-page 8

- Delete "Partnership for Excellence 1998/1999" and update and remove ABE (Adult Basic Education) from "ABE/rents and Other Income"
- Fixed Cost: Productivity is not being measured or substantiated. Needs to be more formula driven. Also fixed cost definition needs to be redefined. Explain the flexibility Colleges have and do not have in deciding their fixed and discretionary costs

Growth Chart-page 9

- Change from "Growth Income" to "Funded Growth Income"
- Goals are addressed by the District Enrollment Management Committee

Budget Calendar Chart-page 12

- Change from "District Budget Calendar" to "RSCCD Budget Calendar"
- Need to tie to Planning and Budgeting and Committee making discussion and suggesting milestones

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Issues for Future Study and Refinement-pages 13-14

- #2 College Operational Support: What is the ratio?
- #6 Cost of Growth beyond faculty salaries: Change from “Budget Allocation and Planning Resource Committee” to “Budget Allocation and Planning Review Committee”. Mr. Hardash stated the study to determine cost rate per credit and non-credit FTE has not been done.
- #7 Cost Centers: Dialogue between sites should be done when growth funds are available. There also need to be priority checklist developed
- #8 Miscellaneous income: Should monies be kept at the site, tracked locally and not flow through the model?

The workgroup needs to continue reviewing the current model to improve the language, identify the strengths and weaknesses, and submit the changes to the Budget Allocation and Planning Review Committee.

The meeting was adjourned at 4:00 p.m

Upcoming BAPRC Meetings: Executive Conference Room, DO #114, Wednesday; 1:30 – 3:00: February 24, 2010

Upcoming Work Group Meetings: Garden Grove Room, DO, Wednesdays; 2:30 – 4:00: February 10, 2010