

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, June 20, 2011
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Administration of Oath of Allegiance to Andrew Hanson, 2011-2012 Student Trustee

1.4 Approval of Additions or Corrections to Agenda

Action

1.5 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.6 Informational Presentation by County of Orange Treasurer-Tax Collector
Shari L. Freidenrich

1.7 Approval of Minutes – Regular meeting of May 23, 2011

Action

1.8 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.9 Public Hearing – 2011-2012 Tentative Budget

1.10 Public Hearing – State Categorical Program Flexibility Transfer per AB1610

1.11 Public Hearing – Faculty Association of Rancho Santiago Community College District Initial Bargaining Proposal to the Rancho Santiago Community College District

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

2.6 Informational Presentation on the Budget

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Vice President
 - (2) Dean

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association
3. Liability Claim (pursuant to Government Code Section 54956.95)
a. #10-6202011DM
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
a. Chancellor

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

Action

- Approval of Interim 2011-2012 Cabinet Salary Schedule
- Approval of Interim 2011-2012 Management Salary Schedule
- Approval of Appointments
- Approval of Interim to Permanent Assignments
- Approval of Interim Assignments
- Approval of Emergency Employment of Retired STRS Members
- Approval of Revised Permanent 2010-2011 FARSCCD 175 Day Contract Salary Schedules
- Approval of Revised Permanent 2010-2011 FARSCCD 192 Day Contract Salary Schedules
- Approval of Revised Permanent 2010-2011 FARSCCD 225 Day Contract Salary Schedules
- Approval of Revised Permanent 2010-2011 FARSCCD Summer Credit Salary Schedule A
- Approval of Revised Permanent 2010-2011 FARSCCD Summer Non-credit Salary Schedule C
- Approval of Interim 2011-2012 FARSCCD 175 Day Contract Salary Schedules

3.1 Management/Academic Personnel – (cont.)

- Approval of Interim 2011-2012 FARSCCD 192 Day Contract Salary Schedules
- Approval of Interim 2011-2012 FARSCCD 225 Day Contract Salary Schedules
- Approval of Interim 2011-2012 FARSCCD Summer Credit Salary Schedule A
- Approval of Interim 2011-2012 FARSCCD Part-time/Beyond Contract Salary Schedule B
- Approval of Interim 2011-2012 FARSCCD Summer Non-credit Salary Schedule C
- Approval of Interim 2011-2012 CEFA Part-time Salary Schedules
- Approval of Interim 2011-2012 CDCTA Full-time Contract Salary Schedules
- Approval of Interim 2011-2012 CDCTA Hourly Salary Schedules
- Approval of Adjusted Effective Dates for Appointments
- Approval of Adjusted Effective Dates for Retreat to Faculty Assignments and Final Salary Placements
- Approval of Adjusted STRS Reduced Workload Agreements
- Approval of Leaves of Absence
- Approval of Adjusted Effective Dates for Leaves of Absence
- Approval of 2010-2011 Contract Extension Days
- Approval of 2010-2011 Additional Contract Extension Days
- Approval of Adjusted Beyond Contract/Overload Rates Due to Change of Classifications
- Approval of Stipends
- Approval of Adjusted Stipends
- Approval of Part-time/Hourly Hires/Rehires

3.2 Classified Personnel

Action

- Approval of 2011-2012 CSEA Interim Salary Schedules
- Approval of New Appointments
- Approval of Out of Class Assignments
- Approval of Return to Regular Assignments
- Approval of Changes in Positions
- Approval of Voluntary Furloughs
- Approval of Leaves of Absence
- Rescission of Ratification of Resignations/Retirements
- Approval of New Appointments
- Ratification of Resignations/Retirements
- Rescission of Notice of Layoffs
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters
- Approval of Volunteers
- Approval of Student Assistant Lists

- 3.3 Rejection of Claim Action
The district's legal counsel recommends the board authorize the chancellor or his designee to reject claim #10-6202011DM.
- 3.4 Approval of Fringe Benefit Providers for Fiscal year 2011-2012 Action
The administration recommends the approval of the renewal of these Insurance programs at the negotiated rates and authorization be given to the chancellor or his designee to enter into the appropriate agreements with the recommended insurance providers for 2011-2012 fiscal year.
- 3.5 Approval of Employee Calendar 2011-2012 Action
The administration recommends approval of the 2011-2012 employee calendar.

4.0 INSTRUCTION

- *4.1 Approval of SAC Associate in Arts in Communication Studies Degree for Transfer (AA-T), Associate in Arts in Psychology Degree for Transfer (AA-T), Associate in Arts in Sociology Degree for Transfer (AA-T) Action
The administration recommends approval of the proposed programs as required by the California Community Colleges Chancellor's Office.
- *4.2 Approval of New OTA Agreement – Temecula Valley Therapy Services Action
The administration recommends approval of this agreement with Temecula Valley Therapy Services in Temecula, California.
- *4.3 Approval of New OTA Agreement – Centre for Neuro Skills Action
The administration recommends approval of this agreement with Centre for Neuro Skills in Bakersfield, California.
- *4.4 Approval of New OTA Agreement – Rancho Physical Therapy Action
The administration recommends approval of this agreement with Rancho Physical Therapy in Murrieta, California.
- *4.5 Approval of New OTA Agreement – Advanced Therapy Center Action
The administration recommends approval of this agreement with Advanced Therapy Center in Torrance, California.
- *4.6 Approval of California/Nevada Training Trust Master Cost Agreement Action
The administration recommends approval of the contract with the California/Nevada Training Trust for 2011-2012 as presented.
- *4.7 Approval of Electrical Training Trust Master Cost Agreement Action
The administration recommends approval of the contract with the Electrical Training Trust for 2011-2012 as presented.

* Item is included on the Consent Calendar, Item 1.8.

- *4.8 Approval of Operating Engineers Training Trust Master Cost Agreement Action
The administration recommends approval of the contract with the Operating Engineers Training Trust for 2011-2012 as presented.
- *4.9 Approval of Southern California Surveyors Master Cost Agreement Action
The administration recommends approval of the contract with the Southern California Surveyors for 2011-2012 as presented.
- *4.10 Approval of Southwest Carpenters Training Fund and Southern California JATC Master Cost Agreement Action
The administration recommends approval of the contract with the Southwest Carpenters Training Fund/Southern California JATC for 2011-2012 as presented.
- *4.11 Approval of JTS Services Lease Agreement Action
The administration recommends approval of the contract with JTS Services for 2011-2012 as presented.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Budget Transfers and Budget Increases/Decreases Action
The administration recommends approval of budget transfers, increases, and decreases during the month of May 2011.
- *5.3 Approval of Agreement with HMC Architects to Provide Professional Planning Services Action
The administration recommends approval of the agreement with HMC Architects to provide professional planning services as presented.
- *5.4 Approval of Consulting Services Agreement – Facilities Planning & Program Services, Inc. Action
The administration recommends approval of the consulting services Agreement for Facilities Planning & Program Services, Inc., as presented through June 30, 2012.
- *5.5 Approval of State Categorical Program Flexibility Transfer per AB1610 Action
The administration recommends approval of the State Categorical Flexibility Transfer request per AB1610 as presented.
- *5.6 Approval of 2011-2012 Tentative Budget Action
The administration recommends approval of the 2011-2012 Tentative Budget as presented.

- *5.7 Approval Awarding Bid #1178 – Parking Lots #7, #9, and #11 and Street Improvements at Santa Ana College (SAC) Action
The administration recommends approval of awarding Bid #1178 for parking lots and street improvements at SAC to Ben’s Asphalt, Inc., as presented.
- *5.8 Approval of Environmental Consultant Services – Addendum to Environmental Impact Report (EIR) for Santa Ana College Action
The administration recommends approval of an agreement with LSA Associates, Inc., in the amount of \$34,660 to provide environmental consultant services for the preparation of an addendum to the Santa Ana College EIR as presented.
- *5.9 Approval of Change Order #1 for Bid #1172 for Demolition of Church/Child Development Center at Santa Ana College Action
The administration recommends approval of change order #1 for Bid #1172 for Miller Environmental, Inc., for demolition of the church/Child Development Center at SAC as presented.
- *5.10 Approval of Tender Agreement for Completion of Work Originally Contracted to Sierra Landscape Company, Inc., for Humanities Building, Athletic/Aquatic Complex, Santiago Canyon Entry and Parking Lot, Chapman Entry and Roadway, and Loop Road Extension Projects at Santiago Canyon College (SCC) to Great American Insurance Company Action
The administration recommends approval of the Tender Agreement for completion of work originally contracted to Tidwell Concrete Construction, Inc., for Bid #1134 awarded on March 22, 2010, to Great American Insurance Company as presented.
- *5.11 Adoption of Resolution No. 11-23 for Completion of Work Originally Contracted to Sierra Landscape Company, Inc., for Humanities Building, Athletic/Aquatic Complex, Santiago Canyon Entry and Parking Lot, Chapman Entry and Roadway, and Loop Road Extension Projects at Santiago Canyon College to Great American Insurance Company Action
The administration recommends adoption of Resolution No. 11-23 for the completion of work originally contracted to Sierra Landscape Co., Inc., for Bid #1134 awarded on March 22, 2010, as presented.
- *5.12 Adoption of Resolution No. 11-21 for Plumbing for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration and District Construction’s legal counsel recommends adoption of Resolution No. 11-21 for Interpipe Contracting, Inc., for Bid #1140 for plumbing for the Athletic/Aquatic complex at SCC as presented.

- *5.13 Adoption of Resolution No. 11-22 for Interior Systems for Science Building at Santiago Canyon College Action
The administration and District Construction's legal counsel recommends adoption of Resolution No. 11-22 for Angeles Contractor, Inc., for Bid #1058 for interior systems for the science building at SCC as presented.
- *5.14 Approval of Consulting Services for Maintenance & Operations Building at Santiago Canyon College Action
The administration recommends approval of an agreement with D7 Consulting, Inc., to perform a forensic analysis of the Maintenance & Operations building at SCC as presented.
- *5.15 Approval of Architect Change Order for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of the architectural change order for The Austin Company in the amount of \$600 as presented.
- *5.16 Approval of Change Order #2 for Bid #1034 for Landscaping for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #2 for Sierra Landscape Company, Inc., for Bid #1034, for landscaping for the Athletic/Aquatic complex at SCC as presented.
- *5.17 Approval of Change Order #1 for Bid #1136 for Concrete for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approve change order #1 for Bid #1136 for Guy Yocom Construction, Inc., for concrete for the Athletic/Aquatic complex at SCC as presented.
- *5.18 Approval of Change Order #4 for Bid #1139 for Electric for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #4 for Bid #1139 for Dynalectric, Inc., for electric for the Athletic/Aquatic complex at SCC as presented.
- *5.19 Approval of Change Order #1 for Bid #1143 for Glass and Glazing for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #1 for Bid #1143 for Glazcon Industries for the glass and glazing for the Athletic/Aquatic complex at SCC as presented.
- *5.20 Approval of Change Order #2 for Bid #1144 for Roofing for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1144 for Troyer Contracting Company, Inc., for roofing for the Athletic/Aquatic complex at SCC as presented.

- *5.21 Approval of Change Order #1 for Bid #1147 for Interiors for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #1 for Bid #1147 for Inland Empire Architectural Specialties, Inc., for interiors for the Athletic/Aquatic complex at SCC as presented.
- *5.22 Approval of Additional Surveying Services for Humanities Building, Athletics/Aquatic Complex, Santiago Canyon Entry and Parking Lot, Chapman Entry and Roadway, and Loop Road Extension Projects at Santiago Canyon College Action
The administration recommends approval of additional fees for Adkan Engineers for surveying services for the Humanities building, Athletic/Aquatic complex, Santiago Canyon entry and parking lot, Chapman entry and roadway, and Loop Road extension projects at SCC as presented.
- *5.23 Approval of Lease with St. Peter Evangelical Lutheran Church Action
The administration recommends approval of the revised lease with St. Peter Evangelical Lutheran Church in Santa Ana for facilities to provide child care services.
- *5.24 Approval of Disposal of Surplus Vehicle Action
The administration recommends declaration of the 1976 Crown Fire Coach as surplus property and approval to utilize Ken Porter Auctions to conduct an auction as presented.
- *5.25 Approval of Donation of Vehicles Action
The administration recommends approval of the donation of three vehicles, A 1989 Chevrolet Cavalier, a 1987 Dodge Dakota, and a 1998 Dodge Ram to the Santa Ana Unified School District as presented.
- *5.26 Approval of 2011-2012 Contract Listing Action
The administration recommends approval of the 2011-2012 contract listing as presented.
- *5.27 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period May 8, 2011, through June 4, 2011.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- Basic Skills Initiative (SAC & SCC) - *Augmentation* \$ 442
 - Disabled Students Programs & Services (DSPS) (SAC) - *Augmentation* \$ 3,717
 - Disabled Students Programs and Services (DSPS) (SCC) - *Augmentation* \$ 2,535
 - Youth Entrepreneurship Project – Faculty Mini Grants Program (DO) – *Augmentation* \$410,000
 - Community College Open Learning Initiative (SAC) \$ 6,332
- *6.2 Approval of Subcontract Agreement (DO-11-003) between RSCCD and Central County Regional Occupation Program (CCROP) for the 2010-2013 Workforce Innovation Partnerships Grant Action
The administration recommends approval of the subcontract agreement and authorization for the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the subcontract agreement.
- *6.3 Approval of Child Development Services Child Care Fees Action
The administration recommends approval of the Child Development Services fee structure effective August 22, 2011.
- *6.4 Resolution No. 11-20 in Honor of Santa Ana City Manager Dave Ream Action
The administration recommends approval of Resolution No. 11-20.
- *6.5 Approval of Appointment to California Student Aid Commission Action
It is recommended the board approve Trustee Conley's appointment to the California Student Aid Commission effective March 22, 2011.
- 6.6 Reports from Board Committees Information
 - Board Facilities Committee
- 6.7 Board Member Comments Information

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on July 25, 2011.

* Item is included on the Consent Calendar, Item 1.8