

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

2323 N. Broadway, Santa Ana, California 92706

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Budget Allocation and Planning Review Committee

District Office – Executive Conference Room #114

1:30 – 3:00

REVISED

Meeting Minutes for June 11, 2008

Members Present: Norman Fujimoto, John Grindel, Sergio Sotelo, George Troxcil, Steve Kawa, John Hernandez, Raul Gonzalez del Rio, John Smith, Peter Hardash, Noemi Kanouse, John Didion, Julie Slark , Marti Reiter

Members Absent: Erlinda Martinez, Juan Vazquez, Morrie Barembaum

Guests Present: Thao Nguyen, Gina Huegli, Raymond Hicks, Carl Jaeger

Mr. Hardash called the meeting to order at 1:33 p.m.

Approval of Minutes from May 28, 2008

Mr. Hardash called for a motion to approve the minutes of the May 28, 2008 BAPR Committee meeting. George Troxcil moved and John Didion seconded the motion to approve the minutes as presented. Julie Slark requested an amendment to change the minutes to reflect her comments. The motion carried unanimously.

FTES Update

2007-08 FTES Target Comparison with Actual

- District is 1077 over cap as of June 5, 2008.
- Entire growth is on the credit side, non-credit is struggling. Sergio will follow up with Faculty to make sure attendance data is submitted on time.
- Recalculation in October.

2008-09 FTES Target for Tentative Budget

- 08-09 Target based on 07-08 Target plus 1% growth.
- Governor's May Revise growth rate for RSCCD was 1.03%. District built 1% in 08-09 Tentative Budget and will be adjusted on the Adopted Budget.

2008-09 Stat Budget Update

- Assembly proposed to fund a partial COLA of 1.60%.
- Senate proposed to fund a partial COLA of 3.68%.
- There may be more tax increases and/or fee increases .

Datatel Backfill

- \$429,846 fixed cost for Datatel backfill.

Module	SAC	SCC	Total
A&R	86,845	82,780	169,625
Curriculum	53,897	46,745	100,642
Financial Aid	70,860	88,719	159,579
Total	211,602	218,244	429,846

- John Hernandez stated most of the key employees are charged 100% and backfilled with short term and substitutes employees. He also would like to bring the issue of job classification and staff after Datatel has been implemented. Mr. Hardash stated it can be discussed in next Work Group meeting.
- John Didion stated Human Resources may need some funds. Some recruitment staff may be temporarily reassigned.
- Moved by John Hernandez and seconded by George Troxcil.

Parking Lot Repair Budget

- Steve Kawa would prefer to use his share to address the lack of parking such as temporary parking in dirt or gravel areas instead of fixing existing parking lots.
- Norm Fujimoto concerned that both college presidents were not present . Item was deferred for next Committee meeting.

2008-09 Tentative Budget:

- Noemi Kanouse stated tentative budget will go to the board on June 30, 2008.
- Peter Hardash stated authorized positions are fully funded.
- John Hernandez would like a process to define on how to hire back those positions that were lost during the hiring freeze.
- John Hernandez suggest a system to track those positions either in Datatel or on a spreadsheet, maintain historical listing.
- George Troxcil suggested that someone needs to take a leadership role in working with the discretionary funds .The budget model needs to be re-evaluated and fixed costs defined.
- Mr. Didion stated that each college look at the actual cost of producing FTES.
- Moved by George Troxcil seconded by Steve Kawa to approve as presented the Tentative Budget. The motion carried unanimously.
- Mr. Troxcil moved and Mr. John Smith seconded the motion to approve the use of the Budget Model.

BAPR Planning and Review Group:

- Completed survey
- Mr. Steve Kawa to Co-Chair
- Annual program review of BAPR
- Mission Statement

Next Work Group meeting:

- September 17, 2008 2:30-4:00 (Santa Ana Room #103, DO)

Next BAPR meeting:

- ***special meeting once State adopts 08-09 budget***
- September 24, 2008 1:30-3:30 (Executive Conference Room #114, DO)

Mr. Hardash adjourned the meeting at 3:27 p.m.