



BOARD OF DIRECTORS REGULAR MEETING

Wednesday, July 27, 2016 – 8:00 a.m.

Board Room #107, District Office

MINUTES

I. CALL TO ORDER

The meeting was called to order at 8:13 a.m. by Mr. David Coffaro.

II. ROLL CALL

Members in attendance: Ms. Arianna Barrios, Mr. David Coffaro, Ms. Kristin Crellin, Mr. Todd O. Litfin and Mr. Richard Porras

Ex-Officio Voting Members in attendance: Dr. Raúl Rodríguez

Ex-Officio Non-Voting Members in attendance: Dr. John Hernandez, Dr. Elliott Jones, Dr. Linda Rose

Staff in attendance: Mr. Peter Hardash, Mr. Enrique Perez

Not Present: Michael DeCarbo

III. APPROVAL OF THE AGENDA

A. Amendments and Corrections

No amendments or corrections.

B. Approval of Agenda

It was moved by Ms. Arianna Barrios, seconded by Mr. Todd Litfin to approve the Agenda. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin, Mr. Richard Porras and Dr. Raúl Rodríguez.

IV. APPROVAL OF MINUTES-March 22, 2016 Regular Board Meeting

A. Amendments and Corrections (if any)

No amendments or corrections were made.

B. Approval of the Minutes

It was moved by Mr. Todd Litfin, seconded by Mr. Richard Porras to approve the March 22, 2016 minutes. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin, Mr. Richard Porras and Dr. Raúl Rodríguez.

V. PUBLIC COMMENTS

Dr. Raúl Rodríguez introduced and welcomed Dr. Linda Rose as the new President to Santa Ana College and Dr. John Hernandez as Interim President to Santiago Canyon College.

FOUNDATION BOARD MEMBERS:

Arianna Barrios • David Coffaro • Kristin Crellin • Todd O. Litfin • Richard Porras

Ex-Officio Voting Members: Dr. Raúl Rodríguez

Ex-Officio Non Voting Members: Michael DeCarbo • Dr. John Hernandez • Dr. Elliott Jones • Dr. Linda Rose

Staff: Peter Hardash • Enrique Perez

VI. **PRESIDENT'S REPORT**

No report was given.

VII. **EXECUTIVE DIRECTOR'S REPORT**

Mr. Perez reviewed the handout provided 'Plan of Activities for the 2016/2017 fiscal year' and spoke on continuing working with the SBDC-Small Business Development Center corporate partnerships, new partnerships with monies being focused on training, the Wells Fargo's \$25,000 donation to the SBDC which is scheduled to be presented at a future Board meeting, spoke on the continued international efforts in China with educational consultants. Mr. Perez spoke on the consultant from CanAchieve who visited the college campuses last week, efforts made with India's educational consultants and a trip planned to India in October 2016, spoke on 'Proyecta 100,000' a new project between the U.S. and Mexico and a pilot program for the fall, interest in the Africa market for student recruitment, spoke on Centennial College's training partnership in Beijing, China, spoke on contract education customized training with a proposal to be presented in September from the California Employment Training Panel, partnering with Glendale Community College and with California Manufacturing Association for training.

A question was raised on if there is a maximum number of international students that our colleges can accept. Discussion ensued on how both colleges having structured plans to accommodate both international and local students while also providing the services students need.

A comment was made of publicizing and recognizing partners for their involvement as donors.

Discussion ensued of Board of Trustees meeting dates when Wells Fargo Bank can be present to be recognized.

A question was raised of what else the Foundation is in support of in regards to activities. Mr. Perez spoke on customized training, career technical education, staff at the District visiting industry that are looking to partner with the Foundation. Mr. Porras asked for training information so that AT&T could assist in partnering.

VIII. **COMMITTEE REPORTS**

Mr. Perez commented on international recruitment committee, on meeting with deans and staff, trips to India and China planned, the Proyecta 100,000 project, students from Denmark coming in the fall. Mr. Porras commented on AT&T having employees in Mexico with their stores and offered to speak to the External Affairs Team in Mexico in possible assistance of information to employees to become international students.

IX. **APPROVAL OF TREASURER'S REPORTS**

A. Treasurer's Reports for months ending March, April, May, June 2016

It was moved by Mr. Todd Litfin, seconded by Ms. Kristin Crellin to approve the Treasurer's Reports as presented. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin, Mr. Richard Porras and Dr. Raúl Rodríguez.

X. **COLLEGE PRESIDENT'S REPORTS**

Santa Ana College President Dr. Linda Rose spoke on SAC's Foundation Board meeting and the compelling stories students shared of their success, on plan of action to navigate students during construction, the College Promise Program and free OCTA bus passes, marketing opportunities for enrollment, Public Safety Academies and online offerings and further discussed what the College Promise Program pilot program.

Interim President of Santiago Canyon College, Dr. John Hernandez spoke on the positive report of accreditation and reaffirmation, the Chronicle of Higher Education voting Santiago Canyon College being identified a 2nd year in a row as a great college to work for and being recognized as an Honor Roll

Institution, spoke on summer enrichment programs, the hosting of students to two northern California University tours, about the 13 students on a summer research experience at Cal State Fullerton, the Town Hall Preparedness being held at SCC on August 11th, new elections to the SCC Foundation, the food bank pilot program, and student emergency fund.

Ms. Barrios requested information about the food bank pilot program to be forwarded to either the Foundation Board or RSCCD Board of Trustees and suggested some contacts that would be interested in partnering with the pilot program.

BOARD MEMBER COMMENTS

Dr. Rodriguez thanked Ms. Crellin for her years of service and leadership as President of the Foundation Board. Dr. Rodríguez updated the Board on the Saudi Arabia project and the internal changes of the country, the real estate market opening up in country, the official start date is still pending and on the Foundation moving forward on pursuing other revenues of income. Dr. Rodriguez thanked the college Presidents on their leadership through the accreditation process. Dr. Rodriguez will soon assume Chair of the Accrediting Commission for Junior Colleges and commented on colleagues of the Commission providing positive remarks of both colleges.

XI. ITEMS FOR DISCUSSION AND/OR ACTION

A. Accept donation check from SchoolsFirst Credit Union Bank of \$500.

It was moved by Mr. Dave Coffaro, seconded by Mr. Richard Porrás to accept the donation from SchoolsFirst Credit Union Bank. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin, Mr. Richard Porrás and Dr. Raúl Rodríguez.

B. Approval of the check to the 2016 Classified Employee of the Year Recipient for \$500.

It was moved by Ms. Arianna Barrios, seconded by Mr. Todd Litfin to approve the check for the 2016 Classified Employee of the Year Recipient. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin, Mr. Richard Porrás and Dr. Raúl Rodríguez.

C. Approval of changing the Foundation bank account to a different bank.

Mr. Perez commented on how the Foundation is in need of international wire transfer support with the international student recruitment involvement.

Ms. Crellin commented on how SchoolsFirst does not provide business accounts.

Discussion ensued on in keeping the good relationship with SchoolsFirst, to not withdrawing all Foundation funds and to keep accounts open as a pass through.

It was moved by Ms. Arianna Barrios, seconded by Mr. Todd Litfin as an amendment to approve the moving of banks while keeping some accounts open with SchoolsFirst. Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin, Mr. Richard Porrás and Dr. Raúl Rodríguez.

D. Approval of the 2016-2017 Budget.

It was moved by Ms. Kristin Crellin, seconded by Ms. Arianna Barrios to approve the 2016-2017 Budget as presented. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin, Mr. Richard Porrás and Dr. Raúl Rodríguez.

XII. CLOSED SESSION

- A. Pending or potential litigation – Faculty Association of the Rancho Santiago Community College District re alleged Brown Act violations by the Foundation Board. Govt. Code §54956.9(a), (b) and (c)

The Board convened into closed session at 9:07 a.m. to consider pending or potential litigation pursuant to Government Code Section §54956.9(a), (b) and (c).

XIV. **RETURN TO OPEN SESSION**

The Board reconvened at 9:42 a.m.

Mr. Coffaro reported the Board's vote was unanimous on the recommendations of legal counsel adding an item B to the Closed Session as follows:

- B. Conference with RSCCD Foundation legal counsel regarding Foundation status and filing obligations only (discussion only).

It was moved by Mr. Todd Litfin, seconded by Ms. Arianna Barrios to amend the agenda with item XII. B. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin, Mr. Richard Porras and Dr. Raúl Rodríguez.

XV. **FOR INFORMATION**

Mr. Coffaro informed Board members of pending Conflict of Interest Statements for 2016-2017 and that an updated Board Member listing was included in the meeting packet as well for information purposes.

XVI. **FUTURE MEETINGS**

Tuesday, September 13, 2016 at 8am – Board of Directors Regular Meeting

XVII. **ADJOURNMENT**

The next regular meeting of the Board of Directors will be held on September 13, 2016 at 2323 N. Broadway, Santa Ana, California 92706 at 8am.

There being no further business, Mr. Coffaro adjourned the meeting at 9:43 a.m.

It was moved by Ms. Kristin Crellin, seconded by Dr. Raúl Rodríguez to adjourn the meeting. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin, Mr. Richard Porras and Dr. Raúl Rodríguez.

Approved: **December 6, 2016**