



## **BOARD OF DIRECTORS REGULAR MEETING**

Tuesday, December 6, 2016 – 8:00am

Board Room #107, District Office

### **MINUTES**

#### **I. CALL TO ORDER**

The meeting was called to order at 8:07 a.m. by Mr. David Coffaro

#### **II. ROLL CALL**

Members in attendance: Ms. Arianna Barrios, Mr. David Coffaro, Ms. Kristin Crellin and Mr. Todd O. Litfin.

Ex-Officio Voting Members in attendance: Dr. Raúl Rodríguez

Ex-Officio Non-Voting Members in attendance: Mr. Joe Geissler (on behalf of Mr. Michael DeCarbo), Dr. John Hernandez, Dr. Elliott Jones, Dr. Linda Rose

Staff in attendance: Mr. Peter Hardash, Mr. Enrique Perez

Not Present: Mr. Michael DeCarbo and Mr. Richard Porras

#### **III. APPROVAL OF THE AGENDA**

##### **A. Amendments and Corrections (if any)**

An amendment was made to add item XI. D., a donation from Chase Bank for \$15,000.

##### **B. Approval of Agenda**

It was moved by Mr. Todd Litfin, seconded by Ms. Arianna Barrios to approve the Agenda with the amendment of item XI. D. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin and Dr. Raúl Rodríguez

#### **IV. APPROVAL OF MINUTES - July 27, 2016 Annual Board Meeting & July 27, 2016**

##### **Regular Board Meeting**

##### **A. Corrections (if any)**

No amendments or corrections were made.

##### **B. Approval of the Minutes**

It was moved by Mr. Todd Litfin, seconded by Ms. Arianna Barrios to approve the July 27, 2016 Annual & Regular Board minutes. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin and Dr. Raúl Rodríguez.

#### **FOUNDATION BOARD MEMBERS:**

Arianna Barrios • David Coffaro • Kristin Crellin • Todd O. Litfin • Richard Porras

**Ex-Officio Voting Members:** Dr. Raúl Rodríguez

**Ex-Officio Non Voting Members:** Michael DeCarbo • Dr. John Hernandez • Dr. Elliott Jones • Dr. Linda Rose

**Staff:** Peter Hardash • Enrique Perez

**V. PUBLIC COMMENTS**

One public comment was made by Mr. Thomas Anthony Gordon in regards to the Saudi contract.

**VI. PRESIDENT'S REPORT**

No report was given.

**VII. EXECUTIVE DIRECTOR'S REPORT**

Mr. Perez asked for item VII be deferred to item XI. A

**VIII. BOARD MEMBER COMMENTS**

Dr. Raúl Rodríguez shared two articles with the Board on the importance of education in the Middle East and about education for international students. He reported on the efforts being made by the colleges on recruiting international students and the fee structure for international students, concerns about displacement of regular students with international students and how the current enrollment of the colleges accommodates for the increased enrollment of international students. He also reported that an enrollment cap can be placed for international students, if needed, in order to not displace domestic students.

**IX. COLLEGE PRESIDENT'S REPORT**

Santa Ana College: Dr. Rose reported on the current construction on campus, adding more classes to the intersession, on the upcoming meeting between SAC's deans with principals at Santa Ana Unified School District to provide instructional information on workforce education and the adult education programs.

Santiago Canyon College: Dr. Hernandez reported on the press coverage for the Proyecto 2,000 project with Mexican national students and that 47 students were hosted, 23 at SCC. He also reported on the Green Community Leadership Award that SCC received for energy efficiency with construction projects, the annual Board of Directors retreat for the SCC Foundation, the launching of the first President's Circle, the alumni mixer, that the Art Gallery will showcase student and community artwork and he reported on the Bellview University partnership program for Bachelor's Degrees.

**X. APPROVAL OF TREASURER'S REPORTS**

**A. Treasurer's Reports for months ending July, August, September & October 2016**

Mr. Peter Hardash reported on the financial and audit reports and reported that there were no significant audit findings.

It was moved by Mr. Todd Litfin, seconded by Ms. Kristin Crellin to approve the Treasurer's Reports as presented. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin and Dr. Raúl Rodríguez.

## **XI. ITEMS FOR DISCUSSIONS AND/OR ACTION**

- A. Review, update on, and Approval of the Capability Building Contract, including Addendum, as between the Rancho Santiago Community College District Foundation and the Colleges of Excellence Company and Al-Khaleej Training and Education in the Kingdom of Saudi Arabia (for discussion and/or action).

Mr. Perez reviewed the history of the project and it being a part of an overall strategy to seek alternate sources of revenue for the Foundation and District. He informed the Board that the project would have a midyear start in the spring. Discussion ensued, questions were raised that were answered by Mr. Perez and Dr. Rodríguez. Legal counsel was present via conference.

It was moved by Ms. Arianna Barrios, seconded by Dr. Raúl Rodríguez to approve the Capability Building Contract and Addendum. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin and Dr. Raúl Rodríguez.

Dr. Raúl Rodríguez suggested a need to add a quick item to the agenda, item XI. E. a donation of \$1,000 to the Santa Ana College Foundation to assist with the Santa Ana Public Schools Foundation C.E.N.A. Christmas food drive.

It was moved by Mr. Todd Litfin, seconded by Ms. Arianna Barrios to add item XI. E. to the agenda. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin and Dr. Raúl Rodríguez.

- B. Accept donation check from Allstate Foundation for \$1,000 (for discussion and/or action).  
Mr. Perez commented that this is an investment to the Small Business Development Center. It was moved by Mr. Dave Coffaro, seconded by Dr. Raúl Rodríguez to approve the Allstate Foundation check. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin and Dr. Raúl Rodríguez.
- C. Accept donation check from Union Bank for \$50,000 (for discussion and/or action).  
Mr. Perez commented that this is an investment to the Small Business Development Center. It was moved by Mr. Todd Litfin, seconded by Ms. Kristin Crellin to approve the Capability Building Contract and Addendum. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin and Dr. Raúl Rodríguez.
- D. Accept donation check from Chase Bank for \$15,000 (for discussion and/or action).  
Mr. Perez commented that this is an investment to the Small Business Development Center. It was moved by Ms. Kristin Crellin, seconded by Dr. Raúl Rodríguez. to approve the Chase Bank donation. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin and Dr. Raúl Rodríguez.

E. Donation of \$1,000 to the Santa Ana College Foundation to assist with the Santa Ana Public Schools Foundation C.E.N.A. Christmas food drive (for discussion and/or action).

Dr. Raúl Rodríguez commented on how the \$1,000 donation would help low income families of Santa Ana as future students of the colleges. Dr. Raúl Rodríguez had previously discussed this with Santa Ana College Foundation and they've agreed to match the donation with \$1,000. Discussion ensued about this item being misaligned from the Foundation's mission. Ms. Arianna Barrios and Mr. Todd Litfin agreed to personally match the \$1,000 donation with \$250.00 and \$750.00 respectively.

Motion was made by Mr. Todd Litfin to withdraw the request to add item XI. E. and to handle the match donation personally with Mr. Litfin and Mr. Barrios's donations. It was moved by Mr. Todd Litfin, seconded by Dr. Raúl Rodríguez. to withdraw the addition to the agenda. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin and Dr. Raúl Rodríguez.

**XV. FOR INFORMATION**

Conflict of Interest Statements 2016-2017

Mr. Coffaro reminded to turn in pending Conflict of Interest Statements.

**XVI. FUTURE MEETINGS**

Tuesday, March 14, 2017 8am – Board of Directors Regular Meeting

**XVII. ADJOURNMENT**

The next regular meeting of the Board of Directors will be held on March 14, 2017 at 2323 North Broadway, Santa Ana, California 92706.

Dr. Raúl Rodríguez introduced Mr. Joe Geissler who was attending as representative of the SCC Academic Senate in place of Mr. Michael DeCarbo.

Mr. Dave Coffaro adjourned the meeting at 9:14am. It was moved by Mr. Todd Litfin, seconded by Ms. Arianna Barrios to adjourn the meeting. The motion carried with the following vote: Aye – Ms. Arianna Barrios, Mr. David Coffaro, Mr. Todd O. Litfin and Dr. Raúl Rodríguez.

**approved: June 20, 2017**