

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, June 20, 2017 – 8:00am
Board Room #107, District Office

MINUTES

I. CALL TO ORDER

The meeting was called to order at 8:11 a.m. by Mr. Todd Litfin

II. ROLL CALL

Members in attendance: Ms. Arianna Barrios, Ms. Kristin Crellin, Mr. Todd O. Litfin, and Mr. Richard Porras

Ex-Officio Non-Voting Members in attendance: Dr. John Hernandez, Dr. Elliott Jones, and Dr. Linda Rose

Staff in attendance: Mr. Peter Hardash and Mr. Enrique Perez

Not Present: Mr. Dave Coffaro, Mr. Joe Geissler, and Dr. Raúl Rodríguez

III. APPROVAL OF THE AGENDA

A. Amendments and Corrections (if any)

None were made.

B. Approval of Agenda

It was moved by Mr. Litfin, seconded by Ms. Crellin to approve the Agenda. The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, and Mr. Porras.

IV. APPROVAL OF MINUTES – December 6, 2016 Regular Board Meeting

A. Corrections (if any)

None were made.

B. Approval of the Minutes

It was moved by Mr. Litfin, seconded by Ms. Crellin to approve the December 6, 2016 Regular Board meeting minutes. The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, and Mr. Porras.

V. PUBLIC COMMENTS

None were made.

VI. PRESIDENT'S REPORT

No report was given.

FOUNDATION BOARD MEMBERS:

Arianna Barrios • David Coffaro • Kristin Crellin • Todd O. Litfin • Richard Porras

Ex-Officio Voting Members: Dr. Raúl Rodríguez

Ex-Officio Non Voting Members: Joseph Geissler • Dr. John Hernandez • Dr. Linda Rose • Monica Zarske

Staff: Peter Hardash • Enrique Perez

VII. EXECUTIVE DIRECTOR'S REPORT

Mr. Perez asked for item VII be deferred to item XI. A

VIII. BOARD MEMBER COMMENTS

None were made.

IX. COLLEGE PRESIDENT'S REPORT

(Ms. Arianna Barrios left the meeting at this time)

Santa Ana College: Dr. Rose provided a report that included the commencement exercises for 850 graduates, middle school graduations and the award for the CTE 'Program of Innovator of the Year' for the pharmacy tech program.

Santiago Canyon College: Dr. Hernandez provided a report that included the commencement exercises for 1,344 graduates, the 25,000th student graduate, and the summer schedule.

X. APPROVAL OF TREASURER'S REPORTS

A. Treasurer's Reports for months ending November, December 2016; January, February, March, April, and May 2017

Mr. Hardash reported on the financial reports.

It was moved by Mr. Litfin, seconded by Mr. Porras to approve the Treasurer's Reports.

The motion carried with the following vote: Aye – Ms. Crellin, Mr. Litfin, and Mr. Porras.

XI. ITEMS FOR DISCUSSIONS AND/OR ACTION

A. Update on the Capability Building Contract between the Rancho Santiago Community College District Foundation and the Colleges of Excellence Company (for discussion).

Mr. Perez provided the Board an update on the contract, recruitment, and enrollment at the Al-Baha College of Technology. Mr. Perez also provided the Board a progress report (handout) of the contract dated June of 2017. Moving forward, he will be providing the Board with progress reports.

Mr. Perez reported that new Board members are being recruited as the Bylaws state that there should be no less than five (5) Board members and no more than eleven (11).

B. Approval of the 2017-2018 Budget (for discussion and/or action).

Mr. Perez presented the budget. It was moved by Mr. Porras, seconded by Ms. Crellin to approve the 2017-2018 budget. The motion carried with the following vote: Aye – Ms. Crellin, Mr. Litfin, and Mr. Porras.

C. 2015-2016 AUDIT REPORT RESULTS-Accept the 2015-2016 Rancho Santiago Community College District Foundation Financial Statements and Independent Auditors' Report for the Fiscal Year Ended June 30, 2016 (action to accept only).

Mr. Hardash provided a report on the audit results. It was moved by Mr. Porras, seconded by Ms. Crellin to approve the 2015-2016 Audit Report Results. The motion carried with the following vote: Aye – Ms. Crellin, Mr. Litfin, and Mr. Porras.

- D. Accept donation check from Chevron Bank for \$10,000 (for discussion and/or action).
It was moved by Ms. Crellin, seconded by Mr. Porras to approve the donation check from Chevron Bank. The motion carried with the following vote: Aye – Ms. Crellin, Mr. Litfin, and Mr. Porras.
- E. Accept donation check from Pacific Western Bank for \$10,000 (for discussion and/or action).
It was moved by Mr. Porras, seconded by Ms. Crellin to approve the donation check from Pacific Western Bank. The motion carried with the following vote: Aye – Ms. Crellin, Mr. Litfin, and Mr. Porras.
- F. Accept donation check from SchoolsFirst Credit Union Bank of \$500 (for discussion and/or action).
It was moved by Mr. Porras, seconded by Mr. Litfin to approve the donation check from SchoolsFirst Credit Union Bank. The motion carried with the following vote: Aye – Ms. Crellin, Mr. Litfin, and Mr. Porras.
- G. Approval of the check to the 2017 Classified Employee of the Year Recipient for \$500 (for discussion and/or action).
It was moved by Mr. Porras, seconded by Ms. Crellin to approve the check for the 2017 Classified Employee of the Year Recipient. The motion carried with the following vote: Aye – Ms. Crellin, Mr. Litfin, and Mr. Porras.

XV. FOR INFORMATION

Conflict of Interest Statements 2016-2017 & 2017-2018

Mr. Litfin reminded the Board to turn in pending Conflict of Interest Statements.

XVI. FUTURE MEETINGS

The next regular Board meeting will be held on Tuesday, September 5, 2017 at 8am.

XVII. ADJOURNMENT

Mr. Litfin declared the meeting adjourned at 9:00am.

approved: September 26, 2017