



BOARD OF DIRECTORS REGULAR MEETING

Tuesday, December 5, 2017 – 8:00am

Board Room #107, District Office

MINUTES

I. CALL TO ORDER

The meeting was called to order at 8:09 a.m. by Mr. Dave Coffaro.

II. ROLL CALL

Members in attendance: Ms. Arianna Barrios, Mr. Dave Coffaro, Ms. Kristin Crellin, Mr. Todd O. Litfin, Mr. Richard Porras, and Dr. Raúl Rodríguez

Ex-Officio Non-Voting Members in attendance: Mr. Joe Geissler and Dr. Linda Rose

Staff in attendance: Mr. Peter Hardash and Mr. Enrique Perez

Not Present: Dr. John Hernandez and Ms. Monica Zarske

III. APPROVAL OF THE AGENDA

A. Amendments and Corrections (if any)

None were made.

B. Approval of Agenda

It was moved by Mr. Litfin, seconded by Mr. Porras to approve the agenda. The motion carried with the following vote: Aye – Mr. Coffaro, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

IV. APPROVAL OF MINUTES – September 26, 2017 Regular Board Meeting

A. Corrections (if any)

None were made.

B. Approval of the Minutes

It was moved by Ms. Crellin, seconded by Mr. Litfin to approve the agenda. The motion carried with the following vote: Aye – Mr. Coffaro, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

V. PUBLIC COMMENTS

None were made.

FOUNDATION BOARD MEMBERS:

Arianna Barrios • David Coffaro • Kristin Crellin • Todd O. Litfin • Richard Porras

Ex-Officio Voting Members: Dr. Raúl Rodríguez

Ex-Officio Non Voting Members: Joseph Geissler • Dr. John Hernandez • Dr. Linda Rose • Monica Zarske

Staff: Peter Hardash • Enrique Perez

VI. EXECUTIVE DIRECTOR'S REPORT

(Ms. Barrios arrived at this time)

Update on the Capability Building Contract between the Rancho Santiago Community College District Foundation and the Colleges of Excellence Company

Mr. Perez provided an update on the coaches, previous, current staffing and future spring staffing, the recruitment process, and a new recruiter hired as Provider Head to start January 11th. Discussion ensued. Questions were asked on the interview process for coaches, refinements made to round 2 of recruitment, the employment terms for the coaches, and press in Saudi on the support of the project.

Dr. Rodriguez reported on personnel changes at the college in Saudi and interest their faculty have expressed in interacting with RSCCD faculty.

Mr. Perez reminded the Board that fully staffed means 16 coaches: 8 classroom coaches, 2 administrative, 5 managers, and one provider head. Currently there are 13 staff.

Mr. Perez reported that he would be picking up a check from Union Bank for projects with the Digital Media Center through the OC Small Business Development Center. Chase Bank has shown interest in donating as well for the same project.

VII. BOARD MEMBER COMMENTS

Dr. Rodriguez reported that RSCCD is currently selling \$71 million in Measure Q bonds.

Ms. Barrios suggested a joint meeting with the college's Foundations. Mr. Perez will reach out to them.

Mr. Perez thanked Ms. Barrios for her years of service to the Foundation Board. At yesterday's Board of Trustees meeting, Ms. Barrios was nominated to continue serving as Board member to the district Foundation through November 2018.

VIII. COLLEGE PRESIDENT'S REPORT

Santa Ana College

Dr. Rose provided a report that included; efforts being made to connect with prior students to return and finish courses in ESL/GED, the athletics department and its activities, Guided Pathways and the Bachelor's Degree programs and provided a mapping detail of them, the accelerated programs, the number of applicants for the Bachelor's Degree program in Occupational Studies, the March 23, 2018 Central Mall grand opening event, increasing enrollment at the Remington Center, and the OC Register naming SAC top places to work for the 2nd year in a row.

Santiago Canyon College

Dr. Rodriguez provided a report on behalf of Dr. Hernandez. Dr. Rodriguez reported on the women's soccer team, the new men's basketball team, and the upcoming holiday event where the men's basketball team would be.

IX. APPROVAL OF TREASURER'S REPORTS

A. Treasurer's Reports for months ending June, July, August, September, & October 2017

Mr. Hardash reported on receiving news that all bonds have been sold, and the revenue and activity on the Treasurer's Reports.

Since the Board did not approve the Treasurer's Reports, this item will be on the next agenda for approval.

X. ITEMS FOR DISCUSSIONS AND/OR ACTION**A. Draft Audit Report**

Mr. Perez reported that CliftonLarsonAllen auditors recommended the Foundation have an MOU with RSCCD.

Mr. Hardash added that there were no audit findings for the 2016/2017 draft audit for the year ended June 30, 2017 and that at the last Board of Trustees meeting; the Board received all three (3) Foundations draft audit reports. Mr. Coffaro asked if there is a change in the accounting rules as of January 1st related to the use of restricted and unrestricted funds for the Foundation. Mr. Hardash would confirm and circle back with the Board.

XI. FUTURE MEETINGS

Tuesday, March 6, 2018 8am – Board of Directors Regular Meeting

XII. ADJOURNMENT

The next regular meeting of the Board of Directors will be held on March 6, 2018 at 2323 North Broadway, Santa Ana, California 92706.

Mr. Coffaro adjourned the meeting at 8:47am

It was moved by Mr. Litfin, seconded by Mr. Porras to adjourn the meeting. The motion carried with the following vote: Aye – Mr. Coffaro, Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

approved: April 11, 2018