



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT FOUNDATION
BOARD OF DIRECTORS REGULAR MEETING**

Tuesday, June 5, 2018 – 8:00am
Board Room #107, District Office

MINUTES

I. CALL TO ORDER

The meeting was called to order at 8:10 a.m. by Mr. Todd Litfin.

II. ROLL CALL

Members in attendance: Ms. Arianna Barrios, Ms. Kristin Crellin, Mr. Todd O. Litfin, Mr. Richard Porras, and Dr. Raúl Rodríguez

Ex-Officio Non-Voting Members in attendance: none present

Staff in attendance: Mr. Peter Hardash and Mr. Enrique Perez

Not Present: Mr. Dave Coffaro, Mr. Joe Geissler, Dr. Linda Rose, Dr. John Hernandez, and Ms. Monica Zarske

III. APPROVAL OF THE AGENDA

A. Amendments and Corrections (if any)

An amendment was made to add item IX. D Donation Check from SchoolsFirst Credit Union.

B. Approval of Agenda

It was moved by Ms. Barrios, seconded by Mr. Porras to approve the agenda as amended. The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

IV. APPROVAL OF MINUTES – April 11, 2018 Regular Board Meeting

A. Corrections (if any)

A correction made to members in attendance.

B. Approval of the Minutes

It was moved by Mr. Litfin, seconded by Ms. Barrios to approve the minutes as corrected. The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

V. PUBLIC COMMENTS

None were made.

FOUNDATION BOARD MEMBERS:

Arianna Barrios • David Coffaro • Kristin Crellin • Todd O. Litfin • Richard Porras

Ex-Officio Voting Members: Dr. Raúl Rodríguez

Ex-Officio Non Voting Members: Joseph Geissler • Dr. John Hernandez • Dr. Linda Rose • Monica Zarske

Staff: Peter Hardash • Enrique Perez

VI. EXECUTIVE DIRECTOR'S REPORT

Update on the Capability Building Contract between the Rancho Santiago Community College District Foundation and the Colleges of Excellence Company

Dr. Rodriguez reported on trip to the Saudi college and meetings there, the pictures on display of our colleges, graduation ceremonies for students; support from local government for funds to repair damage from a recent fire to the colleges auditorium, meeting with officials to advocate for monies to the college, women in the workplace, the wire transfer of monies to the Foundation for work performed from last year, and meetings with COE partners.

Discussion ensued on the contract, terms, potential renewal, soft skills training for staff, the possibility of the colleges becoming private. The possibility of holding a special Board meeting in the summer was suggested in the event there be a need for immediate change to the contract and the possibility of having a closed session at the September meeting.

Mr. Perez commented he would follow up with COE partners with concerns the Foundation Board has.

VII. COLLEGE PRESIDENT'S REPORT

None were provided as both college presidents were not present.

VIII. APPROVAL OF TREASURER'S REPORTS

A. Mr. Hardash reported on Treasurer's Reports for months March & April 2018

It was moved by Ms. Barrios, seconded by Mr. Porras to approve the Treasurer's Reports.

The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

IX. ITEMS FOR DISCUSSION AND/OR ACTION

A. Approval of the 2018-2019 Budget (for discussion and/or action).

Mr. Perez reported on the budget, Union Bank and Wells Fargo's interest in workforce training. Discussion ensued on the colleges ASG depts., and their needs. Dr. Rodriguez will follow up with the colleges Vice Presidents on current student needs. It was suggested a donation be made to each colleges ASG dept. from the Saudi funds.

It was moved by Mr. Litfin with a suggestion it be brought back for discussion at the next meeting if needed, seconded by Mr. Barrios.

The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

It was suggested to approved item D first then approve items B and C together.

B. Approval of check to RSCCD Classified Employee of the Year (for discussion and/or action).

C. Approval of new account with Union Bank (for discussion and/or action).

Items B and C were approved together.

It was moved by Dr. Rodriguez, seconded by Ms. Barrios to approve items B and C together.

D. Approval the donation check from SchoolsFirst for the Classified Employee of the Year.

It was moved by Dr. Rodriguez, seconded by Ms. Crellin.

The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

X. BOARD MEMBER COMMENTS

Dr. Rodriguez thanked Mr. Perez for the update on the Saudi contract.

XI. FUTURE MEETINGS

Tuesday, September 4, 2018 8am – Board of Directors Regular Meeting

XII. ADJOURNMENT

The next regular and annual meeting of the Board of Directors will be held on September 4, 2018 at 2323 North Broadway, Santa Ana, California 92706.

There being no further business, Mr. Litfin adjourned the meeting at 8:53am. The motion carried with the following vote: Aye – Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Raúl Rodríguez.

approved: September 4, 2018