



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT FOUNDATION  
BOARD OF DIRECTORS REGULAR MEETING**

Tuesday, September 4, 2018 – 8:00am  
Board Room #107, District Office

**MINUTES**

**I. CALL TO ORDER**

Mr. Litfin called the meeting to order at 8:10 a.m.

**II. ROLL CALL**

Members in attendance: Ms. Arianna Barrios, Ms. Kristin Crellin, Mr. Todd O. Litfin, Mr. Richard Porras, and Dr. Raúl Rodríguez,

Ex-Officio Non-Voting Members in attendance: Mr. Joe Geissler, Dr. John Hernandez, Dr. Linda Rose, and Ms. Monica Zarske

Staff in attendance: Mr. Peter Hardash

Not Present: Mr. Enrique Perez

**III. APPROVAL OF THE AGENDA**

A. Amendments and Corrections (if any)

None were made.

B. Approval of Agenda

It was moved by Dr. Rodriguez, seconded by Ms. Crellin to approve the agenda. The motion was carried with the following vote: Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Rodriguez.

**IV. APPROVAL OF MINUTES – June 5, 2018 Annual & June 5, 2018 Regular Board Meeting**

A. Corrections (if any)

None were made.

B. Approval of the Minutes

It was moved by Dr. Rodriguez, seconded by Ms. Crellin to approve the minutes. The motion was carried with the following vote: Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Rodriguez.

**FOUNDATION BOARD MEMBERS:**

Arianna Barrios • Kristin Crellin • Todd O. Litfin • Richard Porras

**Ex-Officio Voting Members:** Dr. Raúl Rodríguez

**Ex-Officio Non Voting Members:** Joseph Geissler • Dr. John Hernandez • Dr. Linda Rose • Monica Zarske

**Staff:** Peter Hardash • Enrique Perez

**V. PUBLIC COMMENTS**

None were made.

*Ms. Barrios, Ms. Zarske, & Mr. Geissler arrived at this time.*

**VI. EXECUTIVE DIRECTOR'S REPORT**

A. Update on the Capability Building Contract between the Rancho Santiago Community College District Foundation and the Colleges of Excellence Company.

Dr. Rodriguez reported on the Saudi KSA project; payment received on project at end of last semester; with the Chancellor's departure of the district, the project will finish up and finalize. Mr. Coffaro resigned as the Foundation Board President; there is communication with Wells Fargo regarding a representative to join the Board; working on revising Bylaws, these are to be presented at next Board meeting; auditors raised a question on the Foundation being nonprofit but making revenue from the venture.

Discussion ensued. Dr. Rodriguez reported the COE agreement ending after one more semester, to end fall 2019. Mr. Hardash reported that the Foundations is a non-profit in a profit venture, a commercial venture for a non-profit and reported monies deposited in the Morgan Stanley accounts pending tax calculations before being transferred.

B. Board Membership

This item was reported with item VI. A.

**VII. COLLEGE PRESIDENT'S REPORT**

**SCC:** Dr. Hernandez reported on the fall semester, both colleges received the Veterans Resource Center Grant funded through 18/19, allowing capacity support of current veterans programs; SCC now designated as a Military Friendly School; SCC name ranked 2<sup>nd</sup> highest in country by Colleges.com for Real Estate online programs with certificates and AA degrees; Dr. Hernandez provided a brochure of food insecurity and reported 1,200 credit and non-credit visits to the SCC food pantry and 20, 000 lbs of food distributed.; ASG provided referendum to students to assess OCTA transportation resulting in 80% of students approving the referendum; students can access OCTA buses for all purposes not just for school; SCC Foundation sponsored booth at the 3<sup>rd</sup> of July Celebration in Orange partnering with Outreach; the summer retiree session attended by 20 retirees; the \$5,000 field of valor grant and two (2) new SCC Foundation Board members.

*Dr. Rose arrived during the SCC report.*

**SAC:** Dr. Rose reported on the new semester; more activity and events in the new center Mall; upcoming President's Circle event at Bowers Museum in Santa Ana; over \$1 million dollars in donor and match scholarships for last year, excitement for the new year and the increase in student activity and presence in the community.

**VIII. APPROVAL OF TREASURER'S REPORTS**

A. Treasurer's Reports – May, June, & July 2018

It was moved by Ms. Barrios, seconded by Mr. Porras to approve the Treasurer's Reports. The motion was carried with the following vote: Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Rodriguez.

**IX. ITEMS FOR DISCUSSION AND/OR ACTION**

A. Approval of new account with Farmers & Merchants Bank (for discussion and/or action).  
Mr. Hardash reported that the district had moved accounts to Farmers & Merchants Bank and opened a new account for the district Foundation as well.

It was moved by Mr. Litfin, seconded by Ms. Barrios to approve the new account.

The motion was carried with the following vote: Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Rodriguez.

B. Approval of Board Resolution to open account with Farmers & Merchants Bank (for discussion and/or action).

It was moved by Ms. Crellin, seconded by Mr. Litfin to approve the Board Resolution.

The motion was carried with the following vote: Ms. Barrios, Ms. Crellin, Mr. Litfin, Mr. Porras, and Dr. Rodriguez.

**X. BOARD MEMBER COMMENTS**

None were made.

**XI. FUTURE MEETINGS**

Mr. Litfin reminded everyone of the next meeting scheduled for Tuesday, December 4, 2018 8am – Board of Directors Regular Meeting.

**XII. OTHER**

A. Conflict of Interest Statements for 2018-2019

Mr. Litfin reminded Board Members to turn in Conflict of Interest Statements.

**XIII. ADJOURNMENT**

The next regular and annual meeting of the Board of Directors will be held on December 4, 2018 at 2323 North Broadway, Santa Ana, California 92706.

Mr. Litfin adjourned the meeting at 8:21am.

Approved: January 23, 2019