

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT FOUNDATION  
BOARD OF DIRECTORS REGULAR MEETING**

Wednesday, January 23, 2019 – 8:00am  
Board Room #107, District Office

***DRAFT - MINUTES***

**I. CALL TO ORDER**

Mr. Litfin called the meeting to order at 8:04 a.m.

**II. ROLL CALL**

Members in attendance: Ms. Arianna Barrios, Mr. Todd O. Litfin, Mr. Richard Porras and Dr. Raúl Rodríguez

Ex-Officio Non-Voting Members in attendance: Dr. Linda Rose

Staff in attendance: Mr. Peter Hardash & Mr. Enrique Perez

Not Present: Ms. Kristin Crellin, Mr. Joe Geissler, Dr. John Hernandez and Ms. Monica Zarske

**III. APPROVAL OF THE AGENDA**

A. Amendments and Corrections (if any)

None were made.

B. Approval of Agenda

It was moved by Mr. Porras, seconded by Ms. Barrios to approve the agenda. The motion was carried with the following vote: Ms. Barrios, Mr. Litfin, Mr. Porras, and Dr. Rodriguez.

**IV. APPROVAL OF MINUTES – September 4, 2018 Regular Board Meeting**

A. Corrections (if any)

None were made.

B. Approval of the Minutes

It was moved by Ms. Barrios, seconded by Dr. Rodriguez to approve the minutes. The motion was carried with the following vote: Ms. Barrios, Mr. Litfin, Mr. Porras, and Dr. Rodriguez.

**FOUNDATION BOARD MEMBERS:**

Arianna Barrios • Kristin Crellin • Todd O. Litfin • Richard Porras

**Ex-Officio Voting Members:** Dr. Raúl Rodríguez

**Ex-Officio Non Voting Members:** Joseph Geissler • Dr. John Hernandez • Dr. Linda Rose • Monica Zarske

**Staff:** Peter Hardash • Enrique Perez

**V. PUBLIC COMMENTS**

None were made.

**VI. EXECUTIVE DIRECTOR'S REPORT**

A. Update on the Capability Building Contract between the Rancho Santiago Community College District Foundation and the Colleges of Excellence Company.

Mr. Perez provided a report on current status of the project and efforts made to collect delayed payments. Discussion ensued on halting the work due to payments not yet received. Mr. Perez reported that Alkhaleej is committed to continuing to perform on the contract. Dr. Rodriguez suggested options can be brought back to the next board meeting regarding termination of the agreement with the Colleges of Excellence (CoE) and what that would entail. Discussion ensued on the political environment in Saudi Arabia and making a public statement that once the Foundation has fulfilled its obligations, it will not be pursuing a new agreement. Mr. Perez reported on amount of monies still owed and that with continued pressure, CoE could make payments. The terms of the performance period was discussed.

B. Board Membership

Mr. Perez reported on current Board membership and recruitment for more members. Mr. Eddie Marquez, Vice President of the Union Roofing Contractors Association and previous member of the RSCCD Foundation Board has expressed interest in joining the Board. A bio on Mr. Marquez will be forwarded to Board members.

A motion was made to accept Mr. Marquez as a new Board member. It was moved by Mr. Litfin, seconded by Ms. Barrios to accept Mr. Marquez as a Board member. The motion was carried with the following vote: Ms. Barrios, Mr. Litfin, Mr. Porras, and Dr. Rodriguez.

**VII. COLLEGE PRESIDENT'S REPORT**

**SAC:** Dr. Rose provided a report on SAC, preparations for the spring semester, continued construction and invited Board members to visit the campus to see the framing of the Science Center; reported on SAC being one of the 20 demonstration colleges on Guided Pathways where students are provided with a framework and a path to finish their coursework.

Ms. Barrios commented on the recent Board of Trustees Retreat and the facilitator's comments at the Retreat of the global shift on Guided Pathways to teaching what student needs when they need it; reported on the CEO's requirement to attend institutes on teaching and learning for Guided Pathways and the need for colleges to prepare for students.

Dr. Rose reported on the BA Degree on Occupational Therapies and the first graduating class of 23 students by June 2019; Cal State Dominguez wants to work with us since we are the only college offering a BA in Occupational Studies; the vision for success planning and growth in online courses.

**SCC:** No report was provided

**VIII. APPROVAL OF TREASURER'S REPORTS**

- A. Treasurer's Reports – August, September, October, November, and December 2018.  
It was moved by Mr. Porras, seconded by Ms. Barrios to approve the Treasurer's Reports.  
The motion was carried with the following vote: Ms. Barrios, Mr. Litfin, Mr. Porras, and Dr. Rodriguez.

**IX. ITEMS FOR DISCUSSION AND/OR ACTION**

- A. 2017-2018 AUDIT REPORT RESULTS-Accept the 2017-2018 Rancho Santiago Community College District Foundation Financial Statements and Independent Auditors' Report for the Fiscal Year Ended June 30, 2018 (action to accept only).  
Mr. Hardash reported on the results and it being a clean audit.  
It was moved by Dr. Rodriguez, seconded by Mr. Litfin to accept the Audit Report Results.  
The motion was carried with the following vote: Ms. Barrios, Mr. Litfin, Mr. Porras, and Dr. Rodriguez.
- B. Accept donation check from Union Bank for \$50,000 (for discussion and/or action).  
It was moved by Ms. Barrios, seconded by Mr. Porras to accept the donation check. The motion was carried with the following vote: Ms. Barrios, Mr. Litfin, Mr. Porras, and Dr. Rodriguez.
- C. Accept donation check from Farmers & Merchants Bank for \$4,000 (for discussion and/or action).  
It was moved by Ms. Barrios, seconded by Mr. Porras to accept the donation check. The motion was carried with the following vote: Ms. Barrios, Mr. Litfin, Mr. Porras, and Dr. Rodriguez.

**X. BOARD MEMBER COMMENTS**

Board Membership was discussed as well as recruitment of members whose organizations mission and goals align with the mission of the Foundation.

**XI. FUTURE MEETINGS**

Mr. Litfin reminded everyone of the next meeting scheduled for Tuesday, March 5, 2019 8am – Board of Directors Regular Meeting.

**XII. OTHER**

- A. Conflict of Interest Statements for 2018-2019  
Mr. Litfin reminded Board Members to turn in the Conflict of Interest Statements.

**XIII. ADJOURNMENT**

The next regular and annual meeting of the Board of Directors will be held on March 5, 2019 at 2323 North Broadway, Santa Ana, California 92706.

Mr. Litfin adjourned the meeting at 8:40am.

Approved: \_\_\_\_\_