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Santa Ana College • Santiago Canyon College

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT FOUNDATION  
BOARD OF DIRECTORS REGULAR MEETING**

**MINUTES**

Tuesday, March 1, 2022 - 8 am – Via Zoom

**I. CALL TO ORDER**

Mr. Juan Gonzalez called the meeting to order at 8:03am.

**II. INTRODUCTION OF NEW BOARD MEMBER**

Ms. Marianela Silva introduced as new board member.

**III. ROLL CALL**

Present: Juan M. Gonzalez, John M. Gutierrez, Iris I. Ingram, James Isbell, Todd O. Litfin, Marvin Martinez, Dr. Annabelle Nery, Andrew Patterson, Enrique Perez, Dr. Pamela Ralston, Craig Rutan and Marianela Silva.

Guests: Ms. Ruth Cossio-Muniz, Mr. Mark McLoughlin and Ms. Christina Romero  
Ms. Patricia S. Duenez present as record keeper.

**IV. APPROVAL OF THE AGENDA**

**Action may be taken by the Board of Directors on any item listed on this Agenda.**

A. Amendments and Corrections (if any)  
None.

B. Approval of Agenda

It was moved by Mr. Martinez; seconded by Mr. Gutierrez and, by roll call vote, carried unanimously to approve the March 1, 2022 agenda.

**V. APPROVAL OF MINUTES – December 7, 2021 Regular Board Meeting\***

A. Corrections (if any)  
None.

B. Approval of the Minutes

It was moved by Mr. Gutierrez; seconded by Mr. Martinez and, by roll call vote, carried unanimously to approve the December 7, 2021 minutes. Abstentions from Mr. Litfin, Dr. Ralston, Dr. Nery and Ms. Silva.

**VI. PUBLIC COMMENTS**

No public comments made.

**FOUNDATION BOARD MEMBERS:**

Juan M. Gonzalez • John M. Gutierrez • Todd O. Litfin • Eddie Marquez • Andrew Patterson • Marianela Silva • Sal Tinajero

**Ex-Officio Voting Members:** Marvin Martinez

**Ex-Officio Non Voting Members:** James Isbell • Dr. Annabelle Nery • Dr. Pamela Ralston • Craig Rutan

**Staff:** Iris I. Ingram • Enrique Perez

## **VII. EXECUTIVE DIRECTOR'S REPORT**

- A. Update on the Capability Building Contract between the Rancho Santiago Community College District Foundation and the Colleges of Excellence Company  
Mr. Perez reported on CoE's final settlement agreement they forwarded. Mr. Perez provided history of contract and payments made, settlement agreement forwarded to general counsel for review; will update board at June meeting.
- B. Board Membership  
Mr. Perez provided update on recruitment efforts; Disney very interested in workforce training and joining board. Orange County Hotel Association interested in joining board as well. Bios will be forwarded once individuals selected.
- C. Forensics Update  
Mr. Perez provided update on consultant hired to collect information on what it would take to have a nationally recognized program.

## **VIII. COLLEGE PRESIDENT'S REPORT**

Dr. Nery reported on enrollment for credit and noncredit, SAC named #3 best colleges in west, last Friday received Diversity Pathway Champion by the American Bar Association for Law programs, wins in athletics, students recognized in arts and theater performing arts, working with SAUSD to increase dual enrollment by 3-4x's minimum.

Dr. Ralston reported on ending year minus 5%- beginning of year projected minus 18%, 45% in person, work being done with outreach to high schools, SCC Foundation received donation from Mark Schmidt-AFAB Packaging of \$25,000 to buy commercial refrigeration for Hawks Nest Food Pantry, donation also helped with purchase of acoustical equipment for performing arts program, March 18 golf tournament and dinner to support athletics and Project Rise for those formerly incarcerated, 1,500 full care packages of personal necessities for Hawks Nest donated by local church, student panelist at January conference targeted to CEO's and college trustees and reported on wins and activities of athletics teams.

Mr. Perez asked introductions be made by all members, this being Dr. Nery's, Dr. Ralston, and Ms. Silva's first meeting.

Mr. Gutierrez requested Golf Tournament information be forwarded to members.

## **IX. APPROVAL OF TREASURER'S REPORTS**

- A. Treasurer's Reports – November, December 2021, January 2022 (action to approve only).\*  
Ms. Ingram reported on Treasurer's Reports and X. A. 2020-2021 Audit Report Results. It was moved by Mr. Martinez; seconded by Mr. Gutierrez and, by roll call vote, carried unanimously to approve the Treasurer's Reports as presented.

**X. ITEMS FOR DISCUSSION AND/OR ACTION**

- A. 2020-2021 AUDIT REPORT RESULTS-Accept the 2020-2021 Rancho Santiago Community College District Foundation Financial Statements and Independent Auditors' Report for the Fiscal Year Ended June 30, 2021 (action to accept only).\*  
It was moved by Mr. Litfin; seconded by Mr. Gutierrez and, by roll call vote, carried unanimously to approve the 2020-2021 Audit Report Results.
- B. Approval of Revision to Bylaws (for discussion and/or action).\*  
Mr. Perez requested this item be pulled from the agenda to ensure alignment with Bylaws with other foundation to ensure alignment. Consulting with general counsel, return next board meeting.

**XI. BOARD MEMBER COMMENTS**

Mr. Gutierrez invited members to March 31<sup>st</sup> Choc Foundation Latino event presented by CHOC Hospital Latino Advisory Board. Mr. Gutierrez will forward details to Ms. Duenez.

Mr. Perez reported on OCHCC Estrella event schedule for May 7. Ms. Duenez will forward details to members.

Mr. Martinez reported on February 28 Board of Trustees meeting and Bond Measure. Deliberations ongoing, amount of bond has not been discussed, hopeful to share good news at June 7 meeting.

Mr. Litfin encouraged college presidents to reach out to local water districts/entities regarding an allocated category under the infrastructure bill for use funds towards college improvement.

**XII. FUTURE MEETINGS**

Next meeting scheduled for Tuesday, June 7, 2022 at 8am – Board of Directors Annual & Regular Meetings.

**XIII. OTHER**

Mr. Perez reported on development of strategic plan for next fiscal year. Focus is on partnerships within community in workforce development and training. Will loop in Mr. McLoughlin and bring back to board.

Mr. McLoughlin reported on the Santa Ana Chamber GROW Conference at end of March, agenda item is workforce development.

**XIV. ADJOURNMENT**

The next annual and regular meetings of the Board of Directors will be held on June 7, 2022 at 2323 North Broadway, Santa Ana, California 92706.

Mr. Gonzalez adjourned the meeting at 8:41am

*\*supporting information attached*

Approved: \_\_\_\_\_

Rancho Santiago Community College District  
 Fiscal Year: 2022

**District Foundation  
 Balance Sheet  
 Year to Date Ending 02/28/2022**

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
<b>ASSETS</b>			
Cash and Equivalents	\$ 292,736.41	\$ 204,314.75	\$ 497,051.16
<b>Total Assets</b>	<b><u>\$ 292,736.41</u></b>	<b><u>\$ 204,314.75</u></b>	<b><u>\$ 497,051.16</u></b>
<b>LIABILITIES</b>			
Accounts Payable	\$ -	\$ -	\$ -
<b>Total Liabilities</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>
<b>NET ASSETS</b>	<b><u>\$ 292,736.41</u></b>	<b><u>\$ 204,314.75</u></b>	<b><u>\$ 497,051.16</u></b>
<b>Total Liabilities and Net Assets</b>	<b><u><u>\$ 292,736.41</u></u></b>	<b><u><u>\$ 204,314.75</u></u></b>	<b><u><u>\$ 497,051.16</u></u></b>

**District Foundation  
Income Statement  
Year to Date Ending 02/28/2022**

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
<b>REVENUES</b>			
Interest on Banks	\$ 1,675.86	\$ -	1,675.86
<b>Total Revenues</b>	<b>\$ 1,675.86</b>	<b>\$ -</b>	<b>\$ 1,675.86</b>
<b>EXPENDITURES</b>			
Sponsorships	\$ 9,200.00	\$ -	\$ 9,200.00
Awards	1,000.00	-	1,000.00
Audit Fees	5,200.00	-	5,200.00
<b>Total Expenditures</b>	<b>\$ 15,400.00</b>	<b>\$ -</b>	<b>\$ 15,400.00</b>
<b>Revenues Over (Under) Expenditure</b>	<b>\$ (13,724.14)</b>	<b>\$ -</b>	<b>\$ (13,724.14)</b>
<b>Beginning Net Asset Balance</b>	<b>\$ 306,460.55</b>	<b>\$ 204,314.75</b>	<b>\$ 510,775.30</b>
<b>Ending Net Asset Balance</b>	<b>\$ 292,736.41</b>	<b>\$ 204,314.75</b>	<b>\$ 497,051.16</b>

**SUMMARY OF ACTIVITIES:**

**UNRESTRICTED REVENUES**

**Interest Income**

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$1,675.86 from July 1, 2021 through February 28, 2022.

**DISBURSEMENTS**

	<u>Fund 91, 92</u>	<u>Fund 97</u>
Sponsorship at Vision Makers Breakfast	\$ 300.00	\$ -
Sponsorship at State of the City	8,500.00	-
RSCCD Diversity Award (Junko Ishikawa)	1,000.00	-
Sponsorship at 2021 Somos HEEF	400.00	-
Eide Bailly LLP Audit Fees	5,200.00	-
<b>Total Disbursements:</b>	<b>\$ 15,400.00</b>	<b>\$ -</b>

Rancho Santiago Community College District  
Fiscal Year: 2022

District Foundation  
Balance Sheet  
Year to Date Ending 03/31/2022

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
<b>ASSETS</b>			
Cash and Equivalents	\$ 291,727.37	\$ 204,314.75	\$ 496,042.12
<b>Total Assets</b>	<b>\$ 291,727.37</b>	<b>\$ 204,314.75</b>	<b>\$ 496,042.12</b>
<b>LIABILITIES</b>			
Accounts Payable	\$ -	\$ -	\$ -
<b>Total Liabilities</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET ASSETS</b>	<b>\$ 291,727.37</b>	<b>\$ 204,314.75</b>	<b>\$ 496,042.12</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 291,727.37</b>	<b>\$ 204,314.75</b>	<b>\$ 496,042.12</b>

**District Foundation  
Income Statement  
Year to Date Ending 03/31/2022**

	<u>Unrestricted Fund 91, 92</u>	<u>Temporarily Restricted Fund 97</u>	<u>Total All Funds</u>
<b>REVENUES</b>			
Interest on Banks	\$ 1,886.82	\$ -	1,886.82
<b>Total Revenues</b>	<b>\$ 1,886.82</b>	<b>\$ -</b>	<b>\$ 1,886.82</b>
<b>EXPENDITURES</b>			
Sponsorships	\$ 9,200.00	\$ -	\$ 9,200.00
Awards	1,000.00	-	1,000.00
Audit Fees	5,200.00	-	5,200.00
Legal	335.00	-	335.00
Dues & Memberships	885.00	-	885.00
<b>Total Expenditures</b>	<b>\$ 16,620.00</b>	<b>\$ -</b>	<b>\$ 16,620.00</b>
<b>Revenues Over (Under) Expenditure</b>	<b>\$ (14,733.18)</b>	<b>\$ -</b>	<b>\$ (14,733.18)</b>
<b>Beginning Net Asset Balance</b>	<b>\$ 306,460.55</b>	<b>\$ 204,314.75</b>	<b>\$ 510,775.30</b>
<b>Ending Net Asset Balance</b>	<b>\$ 291,727.37</b>	<b>\$ 204,314.75</b>	<b>\$ 496,042.12</b>

**SUMMARY OF ACTIVITIES:**

**UNRESTRICTED REVENUES**

**Interest Income**

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$1,886.82 from July 1, 2021 through March 31, 2022.

**DISBURSEMENTS**

	<u>Fund 91, 92</u>	<u>Fund 97</u>
Sponsorship at Vision Makers Breakfast	\$ 300.00	\$ -
Sponsorship at State of the City	8,500.00	-
RSCCD Diversity Award (Junko Ishikawa)	1,000.00	-
Sponsorship at 2021 Somos HEEF	400.00	-
Eide Bailly LLP Audit Fees	5,200.00	-
AlvaradoSmith Legal Expense	335.00	-
Membership Dues, Chamber of Commerce	885.00	-
<b>Total Disbursements:</b>	<b>\$ 16,620.00</b>	<b>\$ -</b>

Rancho Santiago Community College District  
Fiscal Year: 2022

District Foundation  
Balance Sheet  
Year to Date Ending 04/30/2022

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
<b>ASSETS</b>			
Cash and Equivalents	\$ 291,931.23	\$ 204,314.75	\$ 496,245.98
<b>Total Assets</b>	<b>\$ 291,931.23</b>	<b>\$ 204,314.75</b>	<b>\$ 496,245.98</b>
<b>LIABILITIES</b>			
Accounts Payable	\$ -	\$ -	\$ -
<b>Total Liabilities</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET ASSETS</b>	<b>\$ 291,931.23</b>	<b>\$ 204,314.75</b>	<b>\$ 496,245.98</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 291,931.23</b>	<b>\$ 204,314.75</b>	<b>\$ 496,245.98</b>

Rancho Santiago Community College District  
Fiscal Year: 2022

District Foundation  
Income Statement  
Year to Date Ending 04/30/2022

	Unrestricted Fund 91, 92	Temporarily Restricted Fund 97	Total All Funds
<b>REVENUES</b>			
Interest on Banks	\$ 2,090.68	\$ -	2,090.68
<b>Total Revenues</b>	<b>\$ 2,090.68</b>	<b>\$ -</b>	<b>\$ 2,090.68</b>
<b>EXPENDITURES</b>			
Sponsorships	\$ 9,200.00	\$ -	\$ 9,200.00
Awards	1,000.00	-	1,000.00
Audit Fees	5,200.00	-	5,200.00
Legal	335.00	-	335.00
Dues & Memberships	885.00	-	885.00
<b>Total Expenditures</b>	<b>\$ 16,620.00</b>	<b>\$ -</b>	<b>\$ 16,620.00</b>
<b>Revenues Over (Under) Expenditure</b>	<b>\$ (14,529.32)</b>	<b>\$ -</b>	<b>\$ (14,529.32)</b>
<b>Beginning Net Asset Balance</b>	<b>\$ 306,460.55</b>	<b>\$ 204,314.75</b>	<b>\$ 510,775.30</b>
<b>Ending Net Asset Balance</b>	<b>\$ 291,931.23</b>	<b>\$ 204,314.75</b>	<b>\$ 496,245.98</b>

**SUMMARY OF ACTIVITIES:**

**UNRESTRICTED REVENUES**

**Interest Income**

The Foundation has one bank account with Farmers & Merchants. Cash in banks has generated \$2,090.68 from July 1, 2021 through April 30, 2022.

**DISBURSEMENTS**

	Fund 91, 92	Fund 97
Sponsorship at Vision Makers Breakfast	\$ 300.00	\$ -
Sponsorship at State of the City	8,500.00	-
RSCCD Diversity Award (Junko Ishikawa)	1,000.00	-
Sponsorship at 2021 Somos HEEF	400.00	-
Eide Bailly LLP Audit Fees	5,200.00	-
AlvaradoSmith Legal Expense	335.00	-
Membership Dues, Chamber of Commerce	885.00	-
<b>Total Disbursements:</b>	<b>\$ 16,620.00</b>	<b>\$ -</b>

**RSCCD FOUNDATION**  
**BUDGET 2022-2023**      *Draft*

<b>BEGINNING BALANCE</b>	<b>\$ 495,745.98</b>
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***Projected Revenues***

Capability Building Contract	300,000.00
Customized Training	20,000.00
Regional Conferences	75,000.00

<b>TOTAL REVENUES</b>	<b>\$ 395,000.00</b>
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***Projected Expenditures***

Customized Training	10,000.00
Audit Fees	5,000.00
Legal Fees	5,000.00
Event Sponsorships	25,000.00
Conferences / Travel	2,000.00
Food Services (Board Expense)	1,000.00
Office Supplies & Printing	1,000.00
Licenses & Fees	100.00
Regional Conferences	45,000.00

<b>TOTAL EXPENDITURES</b>	<b>\$ 94,100.00</b>
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<b>ENDING BALANCE</b>	<b>\$ 796,645.98</b>
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approved: \_\_\_\_\_

**RSCCD FOUNDATION**

VENDOR NO: 1987076 NAME: DARLENE GIL

CHECK NO: 0014777  
CHECK DATE: 05/12/22

ACCCOUNT	PO NUMBER	INVOICE NUMBER	NET AMOUNT	DESCRIPTION
91_0000_910000_54112_5805		21/22 CL AWARD		21/22 CL Award Winner
<b>TOTAL</b>			500.00	

RSCCD FOUNDATION  
2323 North Broadway  
Santa Ana, CA 92706

Farmers and Merchants Bank  
5101 Lakewood Blvd, Lakewood, CA 90712  
90-119/1222

CHECK NO: 0014777

**PAY**  
FIVE HUNDRED & 00/100

Date 05/12/22

**TO THE ORDER OF** DARLENE GIL  
2323 N. Broadway  
Santa Ana CA 92706  
UNITED STATES

Amount \*\*\*\*\*500.00

**RSCCD FOUNDATION**

VENDOR NO: 1987076 NAME: DARLENE GIL

CHECK NO: 0014777  
CHECK DATE: 05/12/22

ACCCOUNT	PO NUMBER	INVOICE NUMBER	NET AMOUNT	DESCRIPTION
91_0000_910000_54112_5805		21/22 CL AWARD		21/22 CL Award Winner
<b>TOTAL</b>			500.00	

THIS CHECK IS VOID WITHOUT A BLUE & RED BACKGROUND AND A TRUE WATERMARK - HOLD UP TO THE LIGHT TO VERIFY

VOID UNLESS PRESENTED WITHIN 6 MONTHS

CHECK NO: 0014777

**RSCCD FOUNDATION**

2323 North Broadway  
Santa Ana, CA 92706

Farmers and Merchants Bank  
5101 Lakewood Blvd, Lakewood, CA 90712  
90-119/1222

Date 05/12/22

**PAY**  
FIVE HUNDRED & 00/100

Amount \*\*\*\*\*500.00

**TO THE ORDER OF** DARLENE GIL  
2323 N. Broadway  
Santa Ana CA 92706  
UNITED STATES



AUTHORIZED SIGNATURES REQUIRED

CHECK IS PRINTED ON SECURITY PAPER WHICH INCLUDES FLUORESCENT & VISIBLE FIBERS. BORDER CONTAINS MICROPRINTING

⑈014777⑈ 122201198⑈ 06 07390 5⑈ 08



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Santa Ana College • Santiago Canyon College

May 5, 2022

Enrique Perez, J.D.  
Executive Director  
RSCCD Foundation  
2323 N. Broadway  
Santa Ana, CA 92706

Dear Enrique,

Each year the Rancho Santiago Community College District honors its classified employees during Classified Employee Week. In addition, the district selects a classified employee who works in district operations to receive the District Operations Classified Employee of the Year Award. We are writing to request that the RSCCD Foundation fund an award of \$500 to be given to this year's recipient.

Darlene Gil, who works in People & Culture, has been selected as this year's District Operations Classified Employee of the Year. Darlene is a very deserving employee and we would appreciate the RSCCD Foundation's support in honoring Darlene.

Thank you for your consideration of this request. We will be honoring Darlene at the May 16, 2022 Board of Trustees meeting and would appreciate the check being delivered to Jennifer De La Rosa in People & Culture by May 13, 2022 so we may send the check to the recipient with her certificate.

If you should have any questions or require anything further, please contact us. We look forward to hearing from you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chengyu Hou".

[Chengyu Hou \(May 5, 2022 12:01 PDT\)](#)

Cheng Yu Hou  
Vice Chancellor, People & Culture

BOARD OF TRUSTEES:

Tina Arias Miller, Ed.D. • David Crockett • John R. Hanna • Zeke Hernandez • Lawrence "Larry" R. Labrado • Sal Tinajero • Phillip E. Yarbrough

CHANCELLOR:

Marvin Martinez



## District Operations Classified Employee Award 2022

Name of Nominee: Darlene Gil Dept. People & Culture

### Selection Criteria:

1. Nominee must be a permanent full/part-time classified employee who works in district operations
2. Nominees must have a minimum of two years of service
3. Nominees will be selected on the basis of their commitment to the district's vision and goals based on the following criteria:
  - *Professionalism in the performance of their job*
  - *A positive attitude and enthusiasm in the performance of their job*
  - *Working together with district and college personnel toward the achievement of the district's goals*
  - *Going the "extra mile" in the performance of their job*

### Nomination and Selection Procedure:

1. Complete this form.
2. Attach a letter which illustrates how the nominee meets the selection criteria. Please provide examples based on the bullet points.
3. Submit nominations to Elvia Garcia by Thursday April 28, 2022.
4. Selection of the District Operations Classified Employee of the Year will be made by members of the Chancellor's Cabinet.
5. The District Operations Classified Employee of the Year will be recognized by the Board of Trustees at the May 16, 2022, Board Meeting.

Nominated by:

Jennifer De La Rosa

Printed Name

Jennifer De La Rosa

Signature

4/26/22

Date

April 28, 2022

Nomination Committee,

I am writing this letter to nominate and endorse Darlene Gil for the District Operations Classified Employee award. She is an amazing employee who is very deserving of this award and recognition.

Darlene started working in the District as a student worker in 2016, after she graduated from Santa Ana College, she continued working as a short-term employee in various roles within the Human Resources department. Proving that she was instrumental to the department, she began working within the Civil Rights/Title IX office in 2018 where she continues to be influential as we transition to the People & Culture department. Not only is Darlene a full-time employee, but she is also working on her Bachelor's degree in Human Resources to further her professional development and growth. She has proved that she is an asset to the office with her genuine "go-getter" attitude. Darlene is always willing to learn new processes and/or technologies to enhance her efficiency and does so with professionalism and a smile.

Darlene has established strong relationships with multiple District stakeholders, including administration, faculty, staff, and students; specifically, she guides the campus Deputy Title IX Coordinators and their administrative secretaries on matters related to our case management system, Maxient. She is highly respected by those with whom she comes in contact and is an exemplary role model for other staff.

Although the work that is done in the Civil Rights/Title IX office can be difficult and emotionally draining, I have observed firsthand that Darlene shows great compassion for the well-being of others. She is always courteous and fosters an environment where individuals are comfortable talking with her about their concerns. I have received several accolades from employees, students, and our outside investigators for Darlene's ability to communicate effectively and her exemplary efforts to nurture a climate of care, concern, and civility.

Despite the overwhelming amount of work that everyone has to do, Darlene consistently finds ways to help her co-workers, as shown in her willingness to step in to support the Office of Diversity, Equity, and Inclusion during their EEO training sessions as well as provide on-going support to our short-term staff. Her commitment to RSCCD and her role is unequalled.

It is with great pleasure that I respectfully submit this nomination for Darlene to be recognized. Thank you for your consideration.

Sincerely,

*Jennifer De La Rosa*

Jennifer De La Rosa  
Interim Assistant Vice Chancellor, People & Culture



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**CONFLICT OF INTEREST STATEMENT  
2022 - 2023**

**for Officers, Board members, Staff and Committee members**

The District Foundation Board is comprised of community and business leaders, who serve their time as dedicated advocates for Rancho Santiago Community College District. Members of the District Foundation Board of Directors, or any of its Committees, should not derive any personal profit or gain, directly or indirectly, by reason of his or her participation with the District Foundation. Each individual shall disclose to the District Foundation any personal interest which he or she may have in any matter pending before the District Foundation and refrain from participation in any decisions on such matters.

It is requested that any member of the District Foundation Board, staff or committee who is an officer, board member, staff member or committee member of an organization or vendor identify his or her affiliation with such; further, in connection with any credit policy committee or board action specifically directed to that agency, he/she shall not participate in the decisions affecting that agency and the decisions must be made and/or ratified by the Board.

Any member of the District Foundation Board, staff or committee shall not utilize any listings of District Foundation donors or privileged information for personal or private solicitation purposes at any time during the term of their affiliation.

At this time, I am a Board member, staff or committee member of the following organizations:

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**FOUNDATION BOARD MEMBERS:**  
 Juan M. Gonzalez • John M. Gutierrez • John R. Hanna • Todd O. Litfin • Eddie Marquez • Andrew Patterson • Marianela Silva  
**Ex-Officio Voting Members:** Marvin Martinez  
**Ex-Officio Non Voting Members:** James Isbell • Dr. Annebelle Nery • Dr. Pamela Ralston • Craig Rutan  
**Staff:** Iris L.Ingram • Enrique Perez

Conflict of Interest Statement

Page 2 of 2

Now this is to certify that I, except as described below, am not now nor at any time during the past two years have been:

- (1) A participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier or other party, doing business with the District Foundation which has resulted or could result in personal benefit to me.
  
- (2) A recipient directly or indirectly, of any salary payment or loans or other fees from or on behalf of any person or organization engaged in any transaction with the District Foundation.

Any exceptions to (1) or (2) above are stated below with a full description of the transactions and of the interest, with direct or indirect, which I have (or have had during the past two years) in the persons or organization having transactions with the District Foundation.

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

RSCCD Foundation  
2323 N. Broadway #302  
Santa Ana, CA 92706  
Ph: 714-480-7460  
Fax: 714-796-3921