

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, October 22, 2012
Santiago Canyon College
8045 E. Chapman Ave., Room SC-105
Orange, CA 92869

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

District Mission

The mission of the Rancho Santiago Community College District and its colleges is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuit in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter. If a translator for the speaker is needed, please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting so appropriate accommodations may be made.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of October 8, 2012 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts
 - e. Administrator Appointments
 - (1) Vice President
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

Action

- Approval of Appointments
- Approval of Adjusted End Dates for Leave Of Absence
- Approval of Leaves of Absence
- Approval of Stipends
- Approval of Part-time Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record

3.2 Classified Personnel

Action

- Approval of New Classifications
- Approval of Temporary to Contract Assignments
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly On Going Assignments
- Approval of Leaves of Absence
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Changes in Temporary Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

3.3 Approval of Public Disclosure of Collective Bargaining Agreement between the Rancho Santiago Community College District and California School Employees Association, Chapter 579

Action

The administration recommends approval of the agreement with the California School Employees Association, Chapter 579 for the period of July 1, 2012, through June 30, 2013.

4.0 INSTRUCTION

- *4.1 Approval of New OTA Agreement – Buena Park School District Action
The administration recommends approval of the agreement with Buena Park School District in Buena Park, California.
- *4.2 Approval of Distance Education Agreement Renewal Amendment - City of Santa Ana Action
The administration recommends approval of the Inmate Education Program Affiliation Agreement Amendment with the City of Santa Ana.
- 4.3 Santa Ana College (SAC) Status Report on Student Learning Outcomes Implementation Information
The SAC status report is provided to the board as information.
- 4.4 Santiago Canyon College (SCC) Status Report on Student Learning Outcomes Implementation Information
The SCC status report is provided to the board as information.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the month of September 2012.
- *5.3 Acceptance of 2011-2012 Citizens' Bond Oversight Committee Annual Report Action
The administration recommends acceptance of the Citizens' Bond Oversight Committee Annual Report to the community for 2011-2012 as presented.
- *5.4 Approval of Contract with SchoolsFirst Federal Credit Union to Provide ATM Services throughout the District Action
The administration recommends approval of the contract with SchoolsFirst Federal Credit Union to provide ATM services as presented.
- *5.5 Approval of Change Order #1 for Bid #1194 – Santa Ana College Portable Building Certification Action
The administration recommends approval of change order #1 for Bid #1194 for De La Torre Commercial Interiors, Inc., for SAC portable building certification as presented.

- *5.6 Award of Contract for Construction Management Services for Various Projects at Santa Ana College Action
The administration recommends authorization be given to the Vice Chancellor, Business Operations/Fiscal Services to enter into an agreement with Bernards as presented.
- *5.7 Adoption of Resolution No. 12-57 – Landscaping for Humanities Building at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 12-57 for Tropical Plaza Nursery, Inc., for Bid #1134 for landscaping for the Humanities building at SCC as presented.
- *5.8 Adoption of Resolution No. 12-58 – Earthwork for Humanities Building at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 12-58 for Southern California Grading for Bid #1151 for earthwork for the Humanities building at SCC as presented.
- *5.9 Adoption of Resolution No. 12-59 – Masonry for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 12-59 for Industrial Masonry, Inc., for Bid #1137 for masonry for the Athletic/Aquatic complex at SCC as presented.
- *5.10 Adoption of Resolution No. 12-60 – Concrete for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 12-60 for Guy Yocom Construction, Inc., for Bid #1136 for concrete for the Athletic/Aquatic complex at SCC as presented.
- *5.11 Adoption of Resolution No. 12-61 – Landscaping for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 12-61 for Tropical Plaza Nursery, Inc., for Bid #1134 for landscaping for the Athletic/Aquatic complex at SCC as presented.
- *5.12 Approval of Change Order #7 for Bid #1141 – HVAC for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #7 for Bid #1141 for West Tech Mechanical for HVAC for the Humanities building at SCC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.13 Approval of Change Order #4 for Bid #1143 – Glass/Glazing for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #4 for Bid #1143 for Glazcon Productions for glass/glazing for the Humanities building at SCC as presented.
- *5.14 Approval of Change Order #6 for Bid #1144 – Roofing for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #6 for Bid #1144 for Troyer Contracting Company for roofing on the Humanities building at SCC as presented.
- *5.15 Approval of Change Order #5 for Bid #1146 – Framing and Elevators for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #5 for Bid #1146 for Inland Building Construction for framing and elevators for the Athletic/Aquatic complex at SCC as presented.
- *5.16 Approval of Change Order #8 for Bid #1146 – Framing and Elevators for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #8 for Bid #1146 for Inland Building Construction Company for framing and elevators for the Humanities building at SCC as presented.
- *5.17 Approval of Change Order #9 for Bid #1147 – Interiors for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #9 for Bid #1147 for Inland Empire Architectural Specialties for interiors for the Humanities building at SCC as presented.
- *5.18 Adoption of Resolution No. 12-56 – Implementing Prequalification of Construction Contractors for District’s List of Qualified Bidders for Informal Bidding Procedure Action
The administration recommends adoption of Resolution No. 12-56 implementing prequalification of construction contractors for the district’s list of qualified bidders for the informal bidding procedure as presented.
- *5.19 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period September 10, 2012, through October 6, 2012.

* Item is included on the Consent Calendar, Item 1.6.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- Board Financial Assistance Program (BFAP) (SCC) \$281,146
 - CalGRIP (SAC) - *Adjustment* -\$ 15,000
 - CalGRIP (SCC) – *Augmentation* \$ 15,000
 - California Early Childhood Mentor Program (SAC/SCC) \$ 1,900
 - Child Development Training Consortium (SAC/SCC) \$ 10,000
 - College Assistance Migrant Program (CAMP) – Year 1 \$ 739
(SCC) - *Augmentation*
 - Cooperative Agencies Resources for Education (CARE) (SAC) \$ 60,043
 - Extended Opportunity Programs & Services (EOPS) (SAC) \$992,848
 - Lumina Foundation – Latino Student Success Initiative (SAC) \$258,073
 - Youth Empowerment Strategies for Success – Independent \$ 22,500
Living Program (YESS – ILP) (SAC)
- *6.2 Approval of First Amendment to Sub-award Agreements between RSCCD and CSU Fullerton Auxiliary Services Cooperation and NOCCCD – Fullerton College for ENGAGE to STEM Project – Year 1 No Cost Extension Action
The administration recommends approval of the amendments and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign the amendments on behalf of the district.
- *6.3 Approval of First Amendment to Sub-award Agreements between RSCCD and CSU Fullerton Auxiliary Services Cooperation and NOCCCD – Fullerton College for ENGAGE to STEM Project – Year 2 Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign the amendments on behalf of the district.
- *6.4 Adoption of Resolution No. 12-62 – California Department of Education (CRPM-2046) Action
The administration recommends adoption of the resolution with the California Department of Education and authorization be given to the chancellor or his designee to sign the contract on behalf of the district.

6.5 Approval of Extension of Self-Evaluation Timeline Action
The administration recommends approval of the revised timeline for the board's self-evaluation process.

6.6 Reports from Board Committees Information
• Board Facilities Committee

6.7 Board Member Comments Information

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on November 13, 2012, at Santa Ana College, 1530 W. 17th Street, Room U-102, Santa Ana, California.