

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, January 13, 2014
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of December 9, 2013

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Public Hearing – California School Employees Association (CSEA), Chapter 888
Initial Proposal to Rancho Santiago Community College District (RSCCD)

1.8 Presentation on Toll Roads

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

- Accreditation

2.2 Reports from College Presidents

- Accreditation
- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

2.6 Informational Presentation on the Budget

3.0 INSTRUCTION

- *3.1 Approval of New Speech-Language Pathology Assistant Agreement - Dynamic Therapy Solutions, LLC Action
The administration recommends approval of the agreement with Dynamic Therapy Solutions, LLC in Palmdale, California.
- *3.2 Approval of New Speech-Language Pathology Assistant Agreement - Bright Star Speech and Language Services Action
The administration recommends approval of the agreement with Bright Star Speech and Language Services in Tustin, California.
- *3.3 Approval of Speech-Language Pathology Assistant Agreement Renewal - Irvine Unified School District Action
The administration recommends approval of the agreement with Irvine Unified School District in Irvine, California.
- *3.4 Approval of New OTA Agreement – Etiwanda School District Action
The administration recommends approval of the agreement with Etiwanda School District in Etiwanda, California.

* Item is included on the Consent Calendar, Item 1.6.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the month of November 2013.
- *4.3 Approval of Contract for Independent Audit Services Action
The administration recommends approval of contracting with Vavrinek, Trine, Day & Co., LLP for auditing services for the 2013-2014 fiscal year audits and authorization be given to the Vice Chancellor of Business Operations/Fiscal Services to enter into the contract agreement on the district's behalf as presented.
- *4.4 Approval of Nonresident Fees for 2014-2015 Action
The administration recommends the board establish the nonresident tuition fee at \$193 per unit, the capital outlay fee at \$27 per unit, and the application fee at \$25 for 2014-2015 as presented.
- *4.5 Approval of Agreement with Pezeshki Engineering, Inc. for Districtwide LED Lighting Upgrade Action
The administration recommends approval of the agreement with Pezeshki Engineering, Inc. for engineering services for the districtwide LED lighting upgrade as presented.
- *4.6 Approval of Amendment to Agreement with Koury Engineering and Testing, Inc. for Geotechnical, Materials Testing and Special Inspections Services for Perimeter Site Improvements Project at Santa Ana College (SAC) Action
The administration recommends approval of the amendment to agreement with Koury Engineering and Testing, Inc. to add additional fees for the perimeter site improvements project at SAC as presented.
- *4.7 Approval of Amendment to Agreement with Geo-Advantec, Inc. for Soil Inspection and Testing Services for Perimeter Site Improvements Project at Santa Ana College Action
The administration recommends approval of the amendment to agreement with Geo-Advantec, Inc. to add additional fees for the perimeter site improvements project at SAC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.8 Approval of Notice of Completion for Bid #1197 – Contract with Haitbrink Asphalt Paving, Inc. for Paving for Resurfacing of Parking Lots 6 and 8 at Santa Ana College Action
The administration recommends approval of the Notice of Completion with Haitbrink Asphalt Paving, Inc. for paving for the resurfacing of parking lots 6 and 8 at SAC as presented.
- *4.9 Adoption of Resolution No. 14-01 for Change Order #10 for Bid #1134 – Contract with Tropical Plaza Nursery, Inc. for Landscaping for Humanities Building at Santiago Canyon College (SCC) Action
The administration recommends adoption of Resolution No. 14-01 for Tropical Plaza Nursery, Inc. for Bid #1134 for landscaping for the Humanities building at SCC as presented.
- *4.10 Approval of Notice of Completion for Bid #1151 – Contract with Southern California Grading for Grading for Chapman Entry and Learning Resource Center (LRC) Parking Lot at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion with Southern California Grading for Grading for the Chapman entry and LRC parking lot at SCC as presented.
- *4.11 Approval of Notice of Completion for Bid #1196 – Contract with Marina Landscape, Inc. for Storm Water Pollution Prevention Plan Maintenance for Humanities Building at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion with Marina Landscape, Inc. for storm water pollution prevention plan maintenance for the Humanities building at SCC as presented.
- *4.12 Approval of Notice of Completion for Bid #1213 – Contract with Sylvester Roofing Company Inc. for Re-Roofing of Building “D” at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion with Sylvester Roofing Company Inc. for the re-roofing of Building “D” at SCC as presented.
- *4.13 Approval of Waiver and Release Agreement with Great American Insurance Company and Tidwell Concrete Construction, Inc. for Concrete for Humanities Building; Athletics and Aquatics Complex; Santiago Canyon Entry and Parking Lot; Chapman Entry and Roadway; and Loop Road Extension Projects at Santiago Canyon College Action
The administration recommends approval of the waiver and release agreement with Great American Insurance Company and Tidwell Concrete Construction, Inc. for concrete for the Humanities building; Athletics and Aquatics Complex, Santiago Canyon entry and parking lot; Chapman entry and roadway; and Loop Road extension Projects at SCC as presented.

- *4.14 Approval of Agreement with Ellucian, Inc. for Student Planning Software, Training and Consulting, and Software Support Services Action
The administration recommends approval of the agreement with Ellucian, Inc. for student planning software, training and consulting, and software support services.
- *4.15 Approval of Agreement with InCommon Federation for Digital Certificate Services Action
The administration recommends approval of the InCommon Federation Participation Agreement and Certificate Service Addendum as presented.
- *4.16 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period November 10, 2013, through December 14, 2013.

5.0 GENERAL

- *5.1 Approval of Subcontract Agreements between RSCCD and CHOC/ Help Me Grow, and MOMS Orange County for Early Head Start Action
The administration recommends approval of the subcontract agreements and authorization be given to the Vice Chancellor of Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.2 Adoption of Revised and Renumbered Board Policies Action
The administration recommends adoption of the following revised and renumbered board policies:
- BP 2305 Annual Organization Meeting
 - BP 3250 Institutional Planning
 - BP 3900 Speech: Time, Place, and Manner
- 5.3 Authorization for Board Travel/Conferences Action
- 5.4 Reports from Board Committees Information
- Board Facilities Committee
- 5.5 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty

* Item is included on the Consent Calendar, Item 1.6.

1. Public Employment (pursuant to Government Code Section 54957[b][1]) – (cont.)
 - b. Classified Staff
 - c. Professional Experts
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
3. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Employment Agreements
- Approval of New Job Descriptions
- Approval of Revised Job Descriptions
- Permission to Accept Outside Assignments
- Approval of Change of Assignments
- Approval of Corrected Changes of Positions/Grade Levels/Effective July 1, 2013
- Approval of Adjusted Effective Date of Resignations/Retirements
- Approval of Corrected Division/College for 2013-2014 Additional Contract Extension Days
- Approval of Change of Classifications
- Approval of Adjusted End Date of Leaves of Absence
- Approval of Leaves of Absence
- Approval of Sabbatical Leaves of Absence
- Ratification of Resignations/Retirements

6.1 Management/Academic Personnel – (cont.)

- Approval of Stipends
- Approval of Step Increases for Long-term Substitutes (per E.C. 87481 & 87482)
- Approval of Part-time Hourly Column Changes
- Approval of Part-time Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Adjusted End Dates of Non-paid Intern Services
- Approval of Extending Non-paid Intern Services
- Approval of Non-paid Intern Services

6.2 Classified Personnel

Action

- Approval of New Classifications
- Approval of New Appointments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Voluntary Furloughs
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly On Going Assignments
- Approval of Professional Growth Increments
- Approval of Leaves of Absence
- Approval of Temporary Assignments
- Approval of Correction of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers

6.3 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Center Teachers, CSEA Chapter 888

Action

It is recommended that the board receive and file the district's initial bargaining proposal to the Child Development Center Teachers, CSEA Chapter 888, and schedule a public hearing for February 3, 2014.

6.4 Approval of Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and California School Employees Association, Chapter 579

Action

It is recommended that the board approve the agreement with the California School Employees Association, Chapter 579, for the period of July 1, 2013, through June 30, 2016.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees and Board Planning Session will be held on February 3, 2014.