

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, February 2, 2015
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of January 12, 2015

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Recognition of Miranda Medrano by Board of Trustees

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

- Accreditation
- Title IX Update

2.2 Reports from College Presidents

- Accreditation
- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

3.0 INSTRUCTION

- *3.1 Approval of New Speech-Language Pathology Assistant (SLPA) Agreement – Expressions, Speech-Language Therapy Services, Inc. Action
The administration recommends approval of the agreement with Expressions, Speech-Language Therapy Services, Inc. in Garden Grove, California.
- *3.2 Approval of New SLPA Agreement – Speechlink, INC. Action
The administration recommends approval of the agreement with Speechlink, INC. in Irvine, California.
- *3.3 Approval of New Criminal Justice Academies (CJA) Agreement - Serrato and Associates, Inc. Action
The administration recommends approval of the agreement with Serrato and Associates, Inc. in Chino Hills, California.
- *3.4 Approval of Lumen Subscription and Master Services Agreement Action
The administration recommends approval of the Lumen Subscription and Master Services agreement as presented.
- *3.5 Approval of Next Generation Learning Challenges Subgrant Agreement Action
The administration recommends approval of the Next Generation Learning Challenges Subgrant Agreement.

* Item is included on the Consent Calendar, Item 1.6.

- *3.6 Approval of Renewal of SLPA Agreement – Ukes Communications Services, Inc. Action
The administration recommends approval of the agreement with Ukes Communications Services, Inc. in Placentia, California.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the month of December 2014.
- *4.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended December 31, 2014 Action
The administration recommends approval of the CCFS-311Q report for the period ending December 31, 2014, as presented.
- 4.4 Quarterly Investment Report as of December 31, 2014 Information
The quarterly investment report as of December 31, 2014, is presented as information.
- *4.5 Approval of Agreement with McCarthy Building Companies, Inc. for Preconstruction Consulting Services for Central Plant Utility Infrastructure Project at Santa Ana College (SAC) Action
The administration recommends approval of the contract with McCarthy Building Companies, Inc. for preconstruction consulting services for the Central Plant project at SAC as presented.
- *4.6 Approval of Change Order #2 for Resolution No. 14-06 – Agreement for Energy Conservation Services with Southland Industries for Retro-Commissioning of Science Building at Santiago Canyon College (SCC) Action
The administration recommends approval of change order #2 for Resolution No. 14-06 – Agreement for Energy Conservation Services with Southland Industries for retro-commissioning of the Science Center building at SCC as presented.
- *4.7 Approval of Agreement with Tilden-Coil Constructors, Inc. for Preconstruction Consulting Services for Orange Education Center (OEC) Building Certification Project at Santiago Canyon College Action
The administration recommends approval of the contract with Tilden-Coil Constructors, Inc. for preconstruction consulting services for the OEC building certification project at SCC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.8 Approval of Notice of Completion for Request for Proposal (RFP) #1314-23 for Resolution No. 14-06 – Agreement for Energy Conservation Services with Southland Industries for Retro-Commissioning of Science Building at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion with Southland Industries for retro-commissioning of the Science Center building at SCC as presented.
- *4.9 Ratification of Agreement with Saiful Bouquet, Inc. for On-Call Structural Engineering Services at Santiago Canyon College and District Facilities Action
The administration recommends ratification of the agreement with Saiful Bouquet, Inc. for on-call structural engineering services at SCC and district facilities as presented.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- FEMA Local Hazard Mitigation Plan (DO) \$ 74,999
 - Proposition 39 Clean Energy Workforce Program Grant - Program Improvement Funds (SCC) \$108,878
- *5.2 Approval of Sub-Agreement between Rancho Santiago Community College District (RSCCD) and Santa Clarita Community College District/College of the Canyons for Deputy Sector Navigator Information Communications Technology/Digital Media Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreement on behalf of the district.
- *5.3 Approval of Sub-Agreement between RSCCD and Children’s Hospital of Orange County/Help Me Grow for Early Head Start Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreement on behalf of the district.

* Item is included on the Consent Calendar, Item 1.6.

- 5.4 Approval of Sub-Agreement between RSCCD and Southwest Carpenters Training Trust for Proposition 39 Clean Energy Workforce Program Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreement on behalf of the district.
- *5.5 Approval of Revision to Sub-Agreement between RSCCD and Coast Community College District/Coastline Community College Action
The administration recommends approval of the revised sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreement on behalf of the district.
- *5.6 Approval of First Amendment to Sub-Agreements between RSCCD and Coast Community College District/Coastline Community College/Golden West College, South Orange County Community College District/Irvine Valley College/Saddleback Community College, and Orange County Superintendent of Schools/Central Orange County Career Technical Education Partnership (CTEp) for Small Business Deputy Sector Navigator Grant Action
The administration recommends approval of the amendments to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreement on behalf of the district.
- *5.7 Adoption of Resolution No. 15-03 – California Governor’s Office of Emergency Services (EMF-2014-PC-0005) Action
The administration recommends adoption of Resolution No. 15-03 with the California Governor’s Office of Emergency Services and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreement on behalf of the district.
- 5.8 Reports from Board Committees Information
 - Board Facilities Committee
- 5.9 Board Member Comments Information

* Item is included on the Consent Calendar, Item 1.6.

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: California School Employees Association, Chapter 888
3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Outside Assignments
- Approval of New Job Descriptions
- Approval of Revised Job Descriptions/Titles
- Ratification of Resignations/Retirements
- Approval of Changes of Assignment
- Approval of Adjusted Changes of Classification
- Approval of Stipends
- Approval of FARSCCD Full-time/Contract Beyond Contract/
Overload Column Changes
- Approval of FARSCCD Part-time/Hourly Column Changes

6.1 Management/Academic Personnel – (cont.)

- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

6.2 Classified Personnel

Action

- Approval of Longevity Increments
- Approval of Changes in Position
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Correct Effective Dates
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Changes in Temporary Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

7.0 ADJOURNMENT - The next regular meeting and Board Planning Session of the Board of Trustees will be held on February 23, 2015.