

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Tuesday, May 26, 2015
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of May 11, 2015

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Recognition of Classified Staff by Board of Trustees

1.8 Presentation on State Budget – May Revise

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

2.6 Reports from Board Committee Chairpersons

- Board Facilities Committee
- Board Policy Committee

3.0 INSTRUCTION

- *3.1 Approval of Amendment to Lease Agreement for Santa Ana College (SAC) Arts Gallery Space in Santora Building in Santa Ana Action
The administration recommends approval of the amendment to the lease agreement for the SAC Arts Gallery Space in the Santora Building in Santa Ana.
- *3.2 Approval of Agreement with University of California, Los Angeles (UCLA) for the Santa Ana College Academic Talent Search Residential Program for 2015 Action
The administration recommends approval of the agreement with UCLA for the SAC Academic Talent Search Residential Program for 2015.
- *3.3 Approval of Taller San Jose Instructional Services Agreement Action
The administration recommends approval of the Taller San Jose Instructional Services Agreement.
- *3.4 Approval of New Fire Technology Agreement: City of Glendale Action
The administration recommends approval of the new fire technology agreement with the City of Glendale in California.

* Item is included on the Consent Calendar, Item 1.6.

- *3.5 Approval of Criminal Justice Academy (CJA) Agreement Renewal: Asian Gang Investigators Association of California Action
The administration recommends approval of the renewal of the CJA agreement with the Asian Gang Investigators Association of California in West Covina.
- *3.6 Approval of New Courses and Course Revisions for 2015-2016 Santa Ana College Catalog Action
The administration recommends approval of new courses and course revisions for the 2015-2016 SAC catalog.
- *3.7 Approval of New Courses and Course Revisions for 2015-2016 Santiago Canyon College (SCC) Catalog Action
The administration recommends approval of new courses and course revisions for the 2015-2016 SCC catalog.
- *3.8 Approval of California/Nevada Training Trust Master Cost Agreement Action
The administration recommends approval of the California/Nevada Training Trust Master Cost Agreement for 2015-2016.
- 3.9 Approval of Southwest Carpenters Training Fund and Southern California Carpentry Joint Apprenticeship and Training Committee Master Cost Agreement Action
The administration recommends approval of the Southwest Carpenters Training Fund and Southern California Carpentry Joint Apprenticeship and Training Committee Master Cost Agreement for 2015-2106.
- *3.10 Approval of Metropolitan Water District of Southern California Master Cost Agreement Action
The administration recommends approval of the Metropolitan Water District of Southern California Master Cost Agreement for 2015-2016 as presented.
- *3.11 Approval of Orange County Electrical Training Trust Master Cost Agreement Action
The administration recommends approval of the Orange County Electrical Training Trust Master Cost Agreement for 2015-2016.
- *3.12 Approval of Operating Engineers Training Trust Joint Apprenticeship and Training Committee (JATC) Master Cost Agreement Action
The administration recommends approval of the Operating Engineers Training Trust JATC Master Cost Agreement for 2015-2016.
- *3.13 Approval of JTS Services Master Cost Agreement Action
The administration recommends approval of the JTS Services Master Cost Agreement for 2015-2016.

* Item is included on the Consent Calendar, Item 1.6.

- *3.14 Approval of Amended Santa Ana Beauty Academy Vocational Cosmetology Agreement Action
The administration recommends approval of the amended Vocational Cosmetology Agreement with Santa Ana Beauty Academy as presented.
- *3.15 Approval of Agreement with Smarthinking for Online Tutorial Services Action
The administration recommends approval of the Online Tutorial Services Agreement with Smarthinking as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the month of April 2015.
- *4.3 Approval of Public Hearing – 2015-2016 Tentative Budget Action
The administration recommends approval of the board holding a public hearing on the 2015/2016 Tentative Budget at its meeting on June 15, 2015.
- *4.4 Adoption of Resolution No. 15-12 – Delegation of Authority to Vice Chancellor of Business Operations/Fiscal Services to Award Bid #1260 and Execute Necessary Agreements Contingent Upon City Approval for Centennial Education Center (CEC) Parking Lot Improvements Project Action
The administration recommends adoption of Resolution No. 15-12 – Delegation of Authority to the Vice Chancellor of Business Operations/Fiscal Services to award Bid #1260 and execute the necessary agreements contingent upon city approval for the CEC parking lot improvements project as presented.
- *4.5 Approval of Amendment to Agreement with Xpera Group for Specialized Consulting Services for Chavez Building Renovation Project at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with Xpera Group for specialized consulting services for the Chavez Building renovation project as presented.
- *4.6 Award of Bid #1251 for Exterior Painting at Building E (Fitness), Building L (Library), Building T (Technology), Building R (Russell Hall), and Building B (Middle College) at Santa Ana College Action
The administration recommends approval of awarding Bid #1251 to Painting & Décor, Inc. for the exterior painting at Buildings E, L, T, R, and B at SAC as presented.

- *4.7 Approval of Change Order #1 for Bid #1242 for Roof Repairs for Building C (Fine Arts/Art Gallery), Building N (Music), Building P (Phillips Hall Theatre), and Building R (Russell Hall) at Santa Ana College Action
The administration recommends approval of change order #1 for Bid #1242 for roof repairs for Buildings C, N, P, and R at SAC as presented.
- *4.8 Ratification of Award of Bid #1264 for Chavez Hall Windows Repairs at Santa Ana College Action
The administration recommends ratification of the award of Bid #1264 to Kitson Contracting, Inc. for the Chavez Hall windows repairs at SAC as presented.
- *4.9 Approval of Agreement with Enovity, Inc. for Commissioning Consulting Services for Energy Management Systems Upgrade at Santiago Canyon College Action
The administration recommends approval of the contract with Enovity, Inc. for commissioning consulting services for the energy management systems upgrade at SCC as presented.
- *4.10 Approval of Agreement with HPI Architecture for Professional Design Services for Interim Publication/Warehouse Relocation Project from Orange Education Center (OEC) to Santiago Canyon College Action
The administration recommends approval of the agreement with HPI Architecture for professional design services for the interim publication/warehouse relocation project from OEC to SCC as presented.
- *4.11 Approval of Change Order #1 for Agreement for Energy Conservation Services with Sun Industries, Inc. for LED Lighting Conversion Project at Santiago Canyon College and District Operations Building Action
The administration recommends approval of change order #1 for the agreement for energy conservation services with Sun Industries, Inc. for the LED Lighting Conversion project at SCC and the District Operations building as presented.
- *4.12 Approval of Bid #1258 – Purchase of 3DGage Reverse Engineering & Inspection Tool Powered by Verisurf CAD Software Education Bundle Action
The administration recommends acceptance of the bid and approval of awarding Bid #1258 – Purchase of 3DGage Reverse Engineering & Inspection Tool Powered by Verisurf CAD Software Education Bundle to Paton Miller LLC dba The Paton Group as presented.

- *4.13 Approval of Bid #1259 – Elevator Repair & Preventative Maintenance Service Action
The administration recommends acceptance of the bid and approval of awarding the contract including renewals to GMS Elevator Services to provide repair and preventative maintenance service to district-owned elevators as presented.
- *4.14 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period April 12, 2015, through May 2, 2015.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Child Development Training Consortium (SAC/SCC) - \$3,537.50
Augmentation
- *5.2 Approval of Amendment to Sub-Agreements between Rancho Santiago Community College District (RSCCD) and Cerritos, Citrus and Los Angeles Community College Districts Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.3 Approval of First Amendment to Sub-Agreement between RSCCD and Orange County Superintendent of Schools for AB 86 Adult Education Consortium Planning Grant Action
The administration recommends approval of the first amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.4 Approval of Sub-Agreement between RSCCD and Orange County Superintendent of Schools/Central Orange County Career Technical Education Partnership (CTEp) for the Deputy Sector Navigator ICT/Digital Media Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

* Item is included on the Consent Calendar, Item 1.6.

- 5.5 Approval of Revision to Child Development Services Tuition Structure Action
The administration recommends approval of the revised full-cost fee structure for the Child Development Centers effective August 1, 2015.

- 5.6 First Reading of Board Policies Information
The following board policies are presented for a first reading as an informational item:

- BP 2410 ~~Setting Policy~~ Board Policies and Administrative Regulations
- BP 3225 Institutional Effectiveness (New)
- BP 3430 Prohibition of Harassment
- BP 4040 Library and Learning Support Services
- BP 5700 Intercollegiate Athletics
- BP 6700 Civic Center and Other Facilities Use
- BP 7130 Compensation
- BP 7160 Professional Development (New)
- BP 7340 Leaves

- 5.7 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Educational Administrator Appointments
 - (1) Dean
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services

Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Dr. Raúl Rodríguez, Chancellor

Employees: Executive Vice Chancellor, Vice Chancellor, College Presidents

4. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)

Property Address: 500 W. Santa Ana Blvd., Santa Ana, California
Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Negotiating Parties: CIM Urban Reit Properties I LP
Under Negotiation: Price and Terms of Payment

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Revised Job Descriptions
- Approval of Appointments
- Approval of Rehiring of Temporary Employees
- Ratification of Resignations/Retirements
- Approval of Final Salary Placements
- Approval of 2014-2015 Contract Extension Days
- Approval of Stipends
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

6.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Longevity Increments
- Approval of Leaves of Absence
- Approval of Rescission of Retirements
- Approval of Temporary Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

- 6.3 Presentation of Child Development Centers – CSEA Chapter 888 Initial Proposal to Rancho Santiago Community College District Action
The administration recommends the board receive the initial proposal and schedule a public hearing for June 15, 2015.
- 6.4 Presentation of CSEA Association Chapter 579 Initial Proposal to Rancho Santiago Community College District Action
The administration recommends the board receive the initial proposal and schedule a public hearing for June 15, 2015.
- 6.5 Approval of Revised Cabinet Salary Schedule Action
The administration recommends approval of the revised Cabinet salary schedule effective January 1, 2015.
- 6.6 Adoption of Resolution No. 15-13 authorizing payment to Trustee Absent from Board Meetings Action
This resolution requests authorization of payment to Ms. Claudia C. Alvarez for her absence from the May 11, 2015, board meeting due to a business commitment.
- 6.7 Authorization for Board Travel/Conferences Action
It is recommended that the board authorize the submitted conference and travel by a board member.
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on June 15, 2015.