

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, September 14, 2015
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of August 17, 2015

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Public Hearing – 2015-2016 Proposed Adopted Budget
- 1.8 Public Hearing – Adopt certain findings prerequisite to award of energy service contract under Government Code Sections 4217.10 – 4217.18 for the Chiller Replacement Project at Santiago Canyon College (SCC).
- 1.9 Public Hearing – Adopt certain findings prerequisite to award of energy service contract under Government Code Sections 4217.10 – 4217.18 for the LED Lighting Conversion Project at the Digital Media Center and Orange County Sheriff’s Regional Training Academy.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings
- 2.6 Reports from Board Committee Chairpersons
 - Board Facilities Committee
 - Board Policy Committee

3.0 INSTRUCTION

- *3.1 Approval of New Fire Technology Agreement: City of Irvine Action
The administration recommends approval of the new agreement with the City of Irvine, California.
- *3.2 Approval of New Fire Technology Agreement: City of Rialto Action
The administration recommends approval of the new agreement with the City of Rialto, California.
- *3.3 Approval of Student Field Placement Agreement for Athletic Training and Fire Technology Wellness Programs with California State University, Long Beach (CSULB) Action
The administration recommends approval of the student placement agreement with CSULB.

* Item is included on the Consent Calendar, Item 1.6.

- *3.4 Approval of Clinical Affiliation Agreement for Athletic Training with Humboldt State University, a California State University Action
The administration recommends approval of the affiliation agreement with Humboldt State University, a California State University in Arcata, California.
- *3.5 Approval of Renewal for Emergency Medical Technician Program (EMT) Agreement - Emergency Ambulance Services Action
The administration recommends approval of the affiliation agreement with Emergency Ambulance Services located in Brea, California.
- *3.6 Approval of Renewal of EMT Program Agreement – Schaefer Ambulance Action
The administration recommends approval of the renewal of the affiliation agreement with Schaefer Ambulance located in Santa Ana, California.
- *3.7 Approval of Renewal for EMT Program Agreement – Care Ambulance Action
The administration recommends approval of the renewal of the affiliation agreement with Care Ambulance located in Orange, California.
- *3.8 Approval of Nursing Program Agreement – St. Jude Neighborhood Health Centers Action
The administration recommends approval of the clinical affiliation agreement with St. Jude Neighborhood Health Centers located in Fullerton, California.
- *3.9 Approval of Renewal of Nursing Program Agreement - California State University, Fullerton (CSUF) Action
The administration recommends approval of the renewal of the clinical affiliation agreement with CSUF.
- *3.10 Approval of Amendment of Nursing Program Agreement – Children’s Hospital of Orange County – **With Instructor** Action
The administration recommends approval of the amendment of the clinical affiliation agreement with CHOC located in Orange, California.
- *3.11 Approval of Amendment of Nursing Program Agreement – Children’s Hospital of Orange County – **Without Instructor** Action
The administration recommends approval of the amendment of the clinical affiliation agreement with CHOC located in Orange, California.
- *3.12 Approval of External Evaluator Agreement for National Science Foundation Advanced Technological Education Orange County Biotechnology Collaborative Partnership Action
The administration recommends approval of the agreement with SmartStart Evaluation and Research as an external evaluator commencing Fall 2015 and ending Summer 2018.

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- *3.13 Approval of Affiliation Agreement with Western Interpreting Network Action
The administration recommends approval of the affiliation agreement with Western Interpreting Network for sign language interpreter services from September 14, 2015, to June 30, 2018.
- 3.14 Receive for First Reading – Santa Ana College (SAC) Follow-Up Report on Accreditation Information
This item is presented as a first reading for information only.
- *3.15 Approval and Certification of Santa Ana College School of Continuing Education High School Diploma Program Graduate List 2014-2015 Action
The administration recommends approval and certification of the list of 2014-2015 high school program graduates for the SAC School of Continuing Education.
- *3.16 Approval and Certification of Santiago Canyon College Orange Education Center High School Diploma Program Graduate List 2014-2015 Action
The administration recommends approval and certification of the list of 2014-2015 high school program graduates for the SCC Orange Education Center.
- *3.17 Confirmation of Santa Ana College Associate Degrees and Certificates Awarded in Intersession and Spring 2015 Action
The administration recommends confirmation of the list of recipients of SAC associate degrees and certificates for intersession and spring 2015 as presented.
- *3.18 Confirmation of Santiago Canyon College Associate Degrees and Certificates Awarded in Intersession and Spring 2015 Action
The administration recommends confirmation of the list of recipients of SCC associate degrees and certificates for intersession and spring 2015 as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the month of June 2015.
- 4.3 Adoption of Resolution No. 15-20 – Conflict of Interest Code Action
The administration recommends adoption of Resolution No. 15-20 – Conflict of Interest Code as presented.

- 4.4 Approval of 2015-2016 Adopted Budget Action
The administration recommends approval of the 2015-2016 Adopted Budget as presented.
- *4.5 Approval of Contract Renewal – Chancellor’s Office Tax Offset Program (COTOP) Action
The administration recommends approval of the renewal of the COTOP contract with the Chancellor’s Office as presented and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services to execute the contract and future yearly renewals.
- 4.6 Adoption of Resolution No. 15-18 – Agreement for Energy Conservation Services with Coast Electric for LED Lighting Conversion Project at Digital Media Center (DMC) and Orange County (OC) Sheriff’s Regional Training Academy Action
The administration recommends adoption of Resolution No. 15-18 – Agreement for energy conservation services with Coast Electric for the LED lighting conversion project at the DMC and OC Sheriff’s Regional Training Academy as presented.
- *4.7 Approval of Agreement with HPI Architecture for Professional Design Services for Publication and Warehouse Relocation Project from Orange Education Center (OEC) to Santiago Canyon College Action
The administration recommends approval of the agreement with HPI Architecture for Phase 2 professional design services for the publication and warehouse relocation project from OEC to SCC as presented.
- *4.8 Approval of Agreement with Koury Engineering & Testing, Inc. for Soils Testing and Inspection Services for Central Plant, Infrastructure and Mechanical Upgrades Project at Santa Ana College Action
The administration recommends approval of the agreement with Koury Engineering & Testing, Inc. for soils testing and inspection services for the Central Plant, infrastructure and mechanical upgrades project at SAC as presented.
- *4.9 Approval of Amendment to Agreement with HMC Architects for Professional Design and Engineering Services for Dunlap Hall Renovation at Santa Ana College Action
The administration recommends approval of the amendment with HMC Architects for professional design and engineering services for the Dunlap Hall remodel at SAC as presented.

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- *4.10 Approval of Amendment to Agreement with Westberg+White Inc. for Architectural and Engineering Services for Central Plant, Infrastructure, Central Quad Upgrades and Mechanical Upgrades to Existing Buildings at Santa Ana College Action
The administration recommends approval of amendment #2 with Westberg+White, Inc. for preparation of the “Consolidation Package” for the Central Plant project at SAC as presented.
- *4.11 Approval of Reimbursement Agreement for Completion of Land Conversion Approval for Centennial Education Center (CEC) with City of Santa Ana Action
The administration recommends approval of the reimbursement agreement for completion of land conversion approval for CEC with the City of Santa Ana as presented.
- 4.12 Adoption of Resolution No. 15-17 – Agreement for Energy Conservation Services with ACCO Engineered Systems for Chiller Replacement Project at Building D at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 15-17 – Agreement for energy conservation services with ACCO Engineered Systems for the chiller replacement project at Building D at SCC as presented.
- *4.13 Approval of Agreement with Terracon Consultants, Inc. for Environmental Consulting Services for Orange Education Center at Santiago Canyon College Action
The administration recommends approval of the agreement with Terracon Consultants, Inc. for environmental consulting services at OEC at SCC as presented.
- *4.14 Approval of Amendment to Agreement with WLC Architects, Inc. for Architectural and Engineering Services for U Portable Certification and Renovation Project at Santiago Canyon College Action
The administration recommends approval of the amendment with WLC Architects, Inc. for architectural and engineering services for the U portable certification and renovation project at SCC as presented.
- *4.15 Approval of Assignment and Assumption Agreement with Sun Industries, Inc. for Energy Conservation Services with Sun and Sun Industries, Inc. for LED Lighting Conversion Project at Santiago Canyon College and District Operations Building Action
The administration recommends approval of the assignment and assumption agreement with Sun and Sun Industries, Inc. for energy conservation services with Sun and Sun Industries, Inc. for the LED lighting conversion project at SCC and District Operations building as presented.

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- *4.16 Approval of Change Order #2 for Agreement for Energy Conservation Services with Sun and Sun Industries, Inc. for LED Lighting Conversion Project at Santiago Canyon College and District Operations Building Action
The administration recommends approval of change order #2 for agreement for energy conservation services with Sun and Sun Industries, Inc. for the LED lighting conversion project at SCC and District Operations building as presented.
- *4.17 Approval of Notice of Completion for Bid #1269 for Building D Renovation Phase 1 at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion with Bishop, Inc. for Building D Renovation Phase 1 at SCC as presented.
- *4.18 Approval of Proposal for Colleague Application Management & Application Hosting Services - Ellucian Action
The administration recommends approval of the agreement for application management and hosting services between Ellucian and Rancho Santiago Community College District (RSCCD) as presented.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Board Financial Assistance Program (BFAP) (SCC) \$ 320,769
 - California Career Pathways Trust – Orange County Pathways Partnership (CCPT-OCCPP) – Year 2 (SAC) \$ 204,500
 - California Career Pathways Trust – Orange County Pathways Partnership (CCPT-OCCPP) – Year 2 (SCC) \$ 76,433
 - Encouraging New Graduates and Gaining Expertise (ENGAGE) in Science, Technology, Engineering, and Math (STEM) Project – Year 5 (SAC) \$1,129,860
 - Governor’s Office of Business & Economic Development (GO-Biz) Capital Infusion Program (CIP) Grant (District) – Adjustment -\$ 15,000
 - Orange County Biotechnology Collaborative Partnership (SAC) \$ 562,496
 - Student Support Services – Year 5 (SAC) \$ 292,340
 - Regular Student Support Services Program Grant – Year 1 (SCC) \$ 220,000
 - Talent Search IV – Year 3 (SAC) \$ 320,832
 - Upward Bound – Year 4 (SAC) \$ 291,663

* Item is included on the Consent Calendar, Item 1.6.

- *5.2 Approval of First Amendment to Sub-award Agreements between RSCCD and California State University (CSU), Fullerton Auxiliary Services Corporation (DO-14-1668-01.01) and between RSCCD and North Orange County Community College District (NOCCCD) – Fullerton College (DO-14-1668-02.01) for ENGAGE in STEM Project – Year 4 Action
The administration recommends approval of the amendments and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.3 Approval of Sub-award Agreements between RSCCD and CSU Fullerton Auxiliary Services Corporation and between RSCCD and NOCCCD – Fullerton College for ENGAGE to STEM Project – Year 5 Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.4 Approval of Sub-Agreement between RSCCD and NOCCCD on behalf of Fullerton College Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related a contractual agreement on behalf of the district.
- *5.5 Approval of Sub-Agreement between RSCCD and South Orange County Community College District/Saddleback College for Retail/Hospitality/Tourism Deputy Sector Navigator Grant Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related a contractual agreement on behalf of the district.
- *5.6 Approval of Agreement between RSCCD and Marriott Hotels and Resorts Action
The administration recommends approval of the agreement and authorization be given to the chancellor or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.7 Board Member Comments Information

* Item is included on the Consent Calendar, Item 1.6.

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Educational Administrator Appointments
 - (1) Associate Dean
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
5. Liability Claims (pursuant to Government Code Section 54956.95)
 - a. DM20150309, DM20150310, and DM20150311
 - b. DMCN030315

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

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6.0 HUMAN RESOURCES

- 6.1 Management/Academic Personnel Action
- Approval of Appointments
 - Ratification of Resignations/Retirements
 - Approval to Accept Outside Assignments
 - Approval of Hiring of Temporary Long-term Substitutes per E.C. 87481 & 87482
 - Approval of Adjustments to Effective Dates for Temporary Long-term Substitute per E.C. 87481 & 87482
 - Rescission of Hiring of Temporary Long-term Substitutes per E.C. 87481 & 87482
 - Approval of Interim Assignments
 - Approval of Adjustments to Placement
 - Approval of Adjustments to Placement & Location
 - Approval of Final Salary Placements
 - Approval of Adjustments to Final Salary Placement
 - Approval of Adjustments to Banked Leave of Absence
 - Approval of Leaves of Absence
 - Approval of Stipends
 - Approval of Adjustments to Stipend Amount
 - Approval of Adjustments to Effective Date
 - Approval of Column Changes
 - Approval of Part-time Hourly New Hires/Rehires
 - Approval of Non-paid Instructors of Record
 - Approval of Non-paid Intern Services
- 6.2 Classified Personnel Action
- Approval of New Appointments
 - Approval of Professional Growth Increments
 - Approval of Out of Class Assignments
 - Approval of Changes in Position
 - Approval of Leaves of Absence
 - Ratification of Resignations/Retirements
 - Approval of Temporary Assignments
 - Approval of Changes in Temporary Assignments
 - Approval of Additional Hours for On Going Assignments
 - Approval of Substitute Assignments
 - Approval of Miscellaneous Positions
 - Approval of Instructional Associates/Associate Assistants
 - Approval of Volunteers
 - Approval of Student Assistant Lists

6.3 Rejection of Claims Action
The district's legal counsel recommends the board authorize the chancellor or his designee to reject claims #DM20150309, #DM20150310, and #DM20150311.

6.4 Rejection of Claim Action
The district's legal counsel recommends the board authorize the chancellor or his designee to reject claim #DMCN030315.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on September 28, 2015.