

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, September 28, 2015
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of September 14, 2015

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Public Hearing – Adopt certain findings prerequisite to award of energy service contract under Government Code Sections 4217.10 – 4217.18 for the Central Plant, Infrastructure and Mechanical Upgrades Project at Santa Ana College.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
2.2 Reports from College Presidents
- Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
2.4 Reports from Student Presidents
- Student activities
- 2.5 Reports from Academic Senate Presidents
- Senate meetings
- 2.6 Reports from Board Committee Chairpersons
- Board Facilities Committee

3.0 INSTRUCTION

- *3.1 Approval of Career Technical Education (CTE) Employment Outcomes Survey Agreement with Sonoma County Junior College District Action
The administration recommends approval of the agreement with Sonoma County Junior College District in Petaluma, California.
- *3.2 Approval of New Fire Technology Agreement: City of San Clemente Action
The administration recommends approval of the new fire technology agreement with the City of San Clemente in California.
- *3.3 Approval of Occupational Therapy Assistant (OTA) Agreement Renewal - Providence Health System Action
The administration recommends approval of the agreement renewal with Providence Health System in Burbank, California.
- 3.4 Approval of Santa Ana College (SAC) Follow-Up Report on Accreditation Action
The administration recommends approval of the Santa Ana College Follow-Up Report on Accreditation and submission of the report to the Accrediting Commission for Community and Junior Colleges (ACCJC) before Oct. 15, 2015.

* Item is included on the Consent Calendar, Item 1.6.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of 2014-2015 CCFS-311 Annual Budget and Financial Report, including Gann Appropriation Limit Action
The administration recommends approval of the 2014-2015 CCFS-311 Annual Budget and Financial Report as presented pending any audit adjustments and establish the District's 2015-2016 Gann Appropriation Limit in the amount of \$243,057,716.
- 4.3 Adoption of Resolution No. 15-19 – Agreement for Energy Conservation Services with McCarthy Building Companies, Inc. for New Central Plant Building Project at Santa Ana College (SAC) Action
The administration recommends adoption of Resolution No. 15-19 – Agreement for energy conservation services with McCarthy Building Companies, Inc. for the new Central Plant building project at SAC as presented.
- *4.4 Approval of Agreement with Knowland Construction Services for Division of the State Architect (DSA) Inspector of Record, Testing and Inspection Services for Central Plant, Infrastructure and Mechanical Upgrades Project at Santa Ana College Action
The administration recommends approval of the agreement with Knowland Construction Services for DSA inspector of record, testing and inspection services for the Central Plant, infrastructure and mechanical upgrades project at SAC as presented.
- *4.5 Approval of Agreement with Smith-Emery Laboratories for Materials Testing and Inspection Consulting Services for Central Plant, Infrastructure and Mechanical Upgrades Project at Santa Ana College Action
The administration recommends approval of the agreement with Smith-Emery Laboratories for materials testing and inspection consulting services for the Central Plant, infrastructure and mechanical upgrades project at SAC as presented.
- *4.6 Approval of Cellular Agreement with Sprint for Relocation of Antenna Equipment on Dunlap Hall at Santa Ana College Action
The administration recommends approval of the cellular agreement with Sprint for relocation of antenna equipment on Dunlap Hall at SAC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.7 Approval of Cellular Agreement with T-Mobile for Relocation of Antenna Equipment on Dunlap Hall at Santa Ana College Action
The administration recommends approval of the cellular agreement with T-Mobile for relocation of antenna equipment on Dunlap Hall at SAC as presented.
- *4.8 Approval of Change Order #2 for Bid #1251 – Exterior Painting at Building E (Fitness), Building L (Library), Building T (Technology), Building R (Russell Hall), and Building B (Middle College) at Santa Ana College Action
The administration recommends approval of change order #2 for Bid #1251 for exterior painting at Buildings E, L, T, R, and B at SAC as presented.
- *4.9 Approval of Notice of Completion for Bid #1251 – Exterior Painting at Building E (Fitness), Building L (Library), Building T (Technology), Building R (Russell Hall) and Building B (Middle College) at Santa Ana College Action
The administration recommends approval of the notice of completion for Painting & Décor, Inc. for Bid #1251 for exterior painting at Buildings E, L, T, R, and B at SAC as presented.
- *4.10 Approval of Change Order #1 for Bid #1263 – Chavez Hall Roof Repairs at Santa Ana College Action
The administration recommends approval of change order #1 for Bid #1263 for the Chavez Hall roof repairs at SAC as presented.
- *4.11 Approval of Notice of Completion for Bid #1263 – Chavez Hall Roof Repairs at Santa Ana College Action
The administration recommends approval of the notice of completion with C.I. Services, Inc. for Bid #1263 for the Chavez Hall roof repairs at SAC as presented.
- *4.12 Approval of Settlement Agreement with Woodcliff Corporation for Construction Services for Perimeter Site Improvements for Santa Ana College Action
The administration recommends approval of the settlement agreement with Woodcliff Corporation for construction services for perimeter site improvements for SAC as presented.
- *4.13 Award of Bid #1270 – Dunlap Hall Roof Replacement at Santa Ana College Action
The administration recommends approval of awarding Bid #1270 to Best Contracting Services, Inc. for the Dunlap Hall roof replacement at SAC as presented.

- *4.14 Approval of Change Order #1 for Bid #1262 – Electrical Panel Replacement at Building A (Administration), Building B (Classrooms and Faculty), and Building C (Child Development Center) at Santiago Canyon College (SCC) Action
The administration recommends approval of change order #1 for Bid #1262 for the electrical panel replacement at Buildings A, B, and C at SCC as presented.
- *4.15 Approval of Notice of Completion for Bid #1262 – Electrical Panel Replacement at Building A (Administration), Building B (Classrooms and Faculty), and Building C (Child Development Center) at Santiago Canyon College Action
The administration recommends approval of the notice of completion with Sunbelt Electric for Bid #1262 for the electrical panel replacement at Buildings A, B, and C at SCC as presented.
- *4.16 Approval of Change Order #1 for Bid #1267 – Child Development Center (CDC) Air Conditioning Units Replacement at Santiago Canyon College Action
The administration recommends approval of change order #1 for Bid #1267 for the CDC air conditioning units replacement at SCC as presented.
- *4.17 Approval of Notice of Completion for Bid #1267 – Child Development Center Air Conditioning Units Replacement at Santiago Canyon College Action
The administration recommends approval of the notice of completion with Bon Air, Inc. for Bid #1267 for the CDC air conditioning units replacement at SCC as presented.
- *4.18 Approval of Agreement with PAL id Studio, Inc. for Furniture and Equipment Design Services for Orange Education Center (OEC) Action
The administration recommends approval of the agreement with PAL id Studio, Inc. for furniture and equipment design services for OEC as presented.
- *4.19 Approval of Agreement for Ellucian Payment Center Action
The administration recommends approval of the agreement for the new payment center commerce platform between Ellucian/TouchNet and Rancho Santiago Community College District (RSCCD) as presented.
- *4.20 Approval of Agreement for TouchNet Application Subscription Program (ASP) Action
The administration recommends approval of the agreement for the new payment center commerce platform between TouchNet and RSCCD as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.21 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period July 26, 2015, through September 12, 2015.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Child Development Training Consortium (SAC/SCC) \$ 18,700
 - Governor’s Office of Business & Economic Development \$ 36,000
(GO-Biz) Capital Infusion Program (CIP) Grant (District)
 - Upward Bound Math & Science Program – Year 4 (SCC) \$250,000
- *5.2 Approval of Sub-Agreement between RSCCD and Orange County Superintendent of Schools/Central Orange County Career Technical Education Partnership for Global Trade and Logistics Deputy Sector Navigator Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Sub-Agreement between RSCCD and South Orange County Community College District/Saddleback College for Small Business Deputy Sector Navigator Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.4 Approval of Sub-Agreement between RSCCD and Santiago Canyon College Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district
- 5.5 Approval of Classified Representative to Report at Board Meetings Action
The board has asked that a classified representative provide a report at board meetings.
- 5.6 First Reading of Board Policies Information
The board policies are presented for a first reading as information.

* Item is included on the Consent Calendar, Item 1.6.

5.7 Board Member Comments

Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
4. Liability Claim (pursuant to Government Code Section 54956.95)
 - a. DM20150309

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Employment Agreements
- Ratification of Resignations/Retirements
- Approval of CEFA Part-time/Hourly Step Increases Effective Fall 2015
- Approval of FARSCCD Beyond Contract/Overload Step Increases Effective Fall 2015
- Approval of FARSCCD Part-time/Hourly Step Increases Effective Fall 2015

- 6.1 Management/Academic Personnel (contd.) Action
- Approval of Final Placements
 - Approval of Adjustments to Final Placement
 - Approval of Changes of Assignment
 - Approval of Changes of Assignment/Location
 - Approval of Changes of Assignment/Voluntary Reduction of Workload
 - Approval of Contract Extension Days
 - Approval of Stipends
 - Approval of Part-time Hourly New Hires/Rehires
 - Approval of Non-paid Instructors of Record
 - Approval of Non-paid Intern Services
- 6.2 Classified Personnel Action
- Approval of New Appointments
 - Approval of Hourly On Going to Contract Assignments
 - Approval of Professional Growth Increments
 - Approval of Out of Class Assignments
 - Approval of Changes in Position
 - Ratification of Resignations/Retirements
 - Approval of New Appointments
 - Approval of Temporary to Hourly On Going Assignments
 - Approval of Changes in Position
 - Approval of Temporary Assignments
 - Approval of Additional Hours for On Going Assignments
 - Approval of Miscellaneous Positions
 - Approval of Volunteers
 - Approval of Student Assistant Lists
- 6.3 Approval of Legal Services Agreement – Musick, Peeler & Garrett LLP Action
It is recommended that the board authorize the chancellor or his designee to approve the engagement agreement with Musick, Peeler & Garrett LLP for professional services as presented.
- 6.4 Rejection of Claim Action
The district's legal counsel recommends the board authorize the chancellor or his designee to reject claim #DM20150312.
- 6.5 Authorization for Board Travel/Conferences Action
It is recommended that the board authorize the submitted conference and travel by a board member.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on October 12, 2015, at Santiago Canyon College, 8045 E. Chapman Avenue, Orange, California.