

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, November 9, 2015**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

**Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of October 26, 2015

**Action**

1.6 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Recognition of el Don Student Newspaper Award Recipients

1.8 Presentation on Santiago Canyon College (SCC) Orange Education Center (OEC)

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

- Senate meetings

2.7 Reports from Board Committee Chairpersons

- Board Facilities Committee

## **3.0 INSTRUCTION**

\*3.1 Approval of New Pharmacy Technology Agreement with Harbor Compounding Pharmacy Action

The administration recommends approval of the agreement with Harbor Compounding Pharmacy in Costa Mesa, California.

\*3.2 Approval of New Pharmacy Technology Agreement with Custom Healthcare Compounding Pharmacy Action

The administration recommends approval of the agreement with Custom Healthcare Compounding Pharmacy in Laguna Hills, California.

\*3.3 Approval of Occupational Therapy Assistant (OTA) Agreement Renewal with Intergro Resources, Inc. d/b/a Intergro Rehab Services Action

The administration recommends approval of the agreement renewal with Intergro Resources, Inc. d/b/a Intergro Rehab Services in Santa Ana, California.

\*3.4 Approval of Speech-Language Pathology Assistant Agreement Renewal with Magnolia School District Action

The administration recommends approval of the agreement renewal with Magnolia School District in Anaheim, California.

\* Item is included on the Consent Calendar, Item 1.6.

- \*3.5 Confirmation of Santa Ana College (SAC) Associate Degrees and Certificates Awarded in Summer 2015 Action  
The administration recommends confirmation of the recipients of the SAC associate degrees and certificates for summer 2015 as presented.
- \*3.6 Confirmation of Santiago Canyon College Associate Degrees and Certificates Awarded in Summer 2015 Action  
The administration recommends confirmation of the recipients of the SCC associate degrees and certificates for summer 2015 as presented.
- \*3.7 Approval of Santa Ana College Community Services Program for Spring 2016 Action  
The administration recommends approval of the proposed SAC Community Services Program for spring 2016.
- \*3.8 Approval of Santiago Canyon College Community Services Program for Spring 2016 Action  
The administration recommends approval of the proposed Community Services Program for spring 2016.
- \*3.9 Approval of Sabbatical Leave Report from Professor Rochelle Zook Action  
The administration recommends approval of the sabbatical leave report received from Professor Rochelle Zook.
- \*3.10 Approval of Sabbatical Leave Report from Dr. Christa Solheid Action  
The administration recommends approval of the sabbatical leave report received from Dr. Christa Solheid.
- \*3.11 Approval of Sabbatical Leave Report from Professor Eric Hovanitz Action  
The administration recommends approval of the sabbatical leave report received from Professor Eric Hovanitz.
- \*3.12 Approval of Classroom Lease Renewal with Orange Unified School District (OUSD) Action  
The administration recommends approval of the SCC Orange Education Center lease agreement renewal for classroom space with OUSD for the period of July 1, 2015, through June 30, 2016, as presented.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Budget Increases/Decreases and Budget Transfers Action  
The administration recommends approval of budget increases, decreases and transfers during the month of October 2015.

\* Item is included on the Consent Calendar, Item 1.6.

- \*4.3 Acceptance of 2014-2015 Measure E Citizens' Bond Oversight Committee Annual Report to the Community Action  
The administration recommends acceptance of the Measure E Citizens' Bond Oversight Committee Annual Report to the Community for 2014-2015 as presented.
- \*4.4 Approval of Amendment to Agreement with Flewelling & Moody for Architectural and Engineering Services for Roof Replacement of Dunlap Hall at Santa Ana College Action  
The administration recommends approval of the amendment to the agreement with Flewelling & Moody for architectural and engineering services for the roof replacement of Dunlap Hall at SAC as presented.
- \*4.5 Approval of Agreement with Dougherty + Dougherty Architecture LLP for On-Call Architectural Design Services for Various Projects District-wide Action  
The administration recommends approval of the agreement with Dougherty + Dougherty Architecture LLP for on-call architectural design services for various projects district-wide as presented.
- \*4.6 Approval of Agreement with Leland Saylor Associates for On-Call Cost Estimating Consulting Services for Various Projects District-wide Action  
The administration recommends approval of the agreement with Leland Saylor Associates for on-call cost estimating consulting services for various projects district-wide as presented.
- \*4.7 Approval of Agreement with Lionakis for On-Call Architectural Design Services for Various Projects District-wide Action  
The administration recommends approval of the agreement with Lionakis for on-call architectural design services for various projects district-wide as presented.
- \*4.8 Approval of Agreement with NAC Architecture for On-Call Architectural Design Services for Various Projects District-wide Action  
The administration recommends approval of the agreement with NAC Architecture for on-call architectural design services for various projects district-wide as presented.
- \*4.9 Approval of Agreement with Simpson, Gumpertz & Heger for On-Call Structural Engineering Services for Various Facility Improvement Projects Action  
The administration recommends approval of the agreement with Simpson, Gumpertz & Heger for on-call structural engineering services for various facility improvement projects as presented.

\* Item is included on the Consent Calendar, Item 1.6.

- \*4.10 Approval of Agreement with HPI Architecture for Professional Design Services for Orange Education Center at Santiago Canyon College Action  
The administration recommends approval of the agreement with HPI Architecture for professional design services for OEC at SCC as presented.
- \*4.11 Approval of Agreement with Sindoni Consulting & Management Services, Inc. for Commissioning Consulting Services for Chiller Replacement Project at Building D at Santiago Canyon College Action  
The administration recommends approval of the agreement with Sindoni Consulting & Management Services, Inc. for commissioning consulting services for the chiller replacement project at Building D at SCC as presented.
- \*4.12 Adoption of Resolution No. 15-21 – Solid Waste Handling, Trash and Recycling Services without Competitive Bidding Action  
The administration recommends adoption of Resolution No. 15-21 authorizing the procurement of District-wide waste handling and recycling services by contract without competitive bidding as presented.
- \*4.13 Approval of Contracts with Dell Marketing L.P., Hewlett Packard Company and Hewlett Packard Enterprise Action  
The administration recommends approval of the following contracts: Dell Marketing L.P. including Authorized Resellers, Master Price Agreement #MWNWC-108, Hewlett Packard Company including Authorized Resellers, Master Price Agreement #MWNWC-115, #MNNVP- 133 and Hewlett Packard Enterprise including Authorized Resellers, Master Price Agreement #MNNVP-134, for the purchase of computer equipment, software, peripherals and related services, and any future renewals, extensions and addendums, as presented.
- \*4.14 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period October 11, 2015, through October 24, 2015.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Adult Education Block Grant Regional Consortium Funding \$3,079,153  
Appropriation (SAC/SCC)
  - Strengthening Transfer Education and Matriculation in STEM \$ 120,699  
(STEM<sup>2</sup>) – Year 5 (SCC)

\* Item is included on the Consent Calendar, Item 1.6.

- \*5.1 Approval of Resource Development Items (contd.)
- Student Success and Support Program (SSSP) – Non-Credit (CEC) \$1,736,739
  - Student Success and Support Program (SSSP) – Non-Credit (OEC) \$ 902,525
  - Workforce Innovation and Opportunity Act, Title II – Adult Education and Family Literacy Act (SAC/SCC) \$3,166,269
- \*5.2 Approval of First Amendment to Sub-Agreement between Rancho Santiago Community College District (RSCCD) and Growth Sector Company for Santa Ana Workforce Investment Board’s H-1B Visa Technical Skills Training Grant: Orange County Bridge to Engineering Project Action
- The administration recommends approval of the sub-agreement amendment and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.3 Appointment to Measure Q Citizens’ Bond Oversight Committee Action
- It is recommended that the board approve the appointment to the Measure Q Citizens’ Bond Oversight Committee as presented.
- 5.4 Approval of Board Safety & Security Committee as Standing Committee Action
- Chairperson Claudia Alvarez recommends the board approve the status of the Board Safety & Security Committee change from an ad hoc committee to a standing committee.
- 5.5 Board of Trustee Express Interest in Board Officer Positions Information
- The board president shall solicit expressions of interest from board members regarding service as president, vice president, and clerk for 2015-2016, as well as any committee assignments.
- 5.6 Review and Discussion of Self-Evaluation Responses from Community and Staff Information
- The survey responses from community and staff are presented to the board for review and discussion.
- 5.7 Board Member Comments Information

**RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

\* Item is included on the Consent Calendar, Item 1.6.

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
  - d. Professional Experts
  
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association
  
3. Appeal of Student Suspension (pursuant to Education Code 72122)  
Student I.D. #1956059

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

**Action**

- Approval of Changes of Assignment
- Approval of Changes of Title
- Ratification of Resignations/Retirements
- Approval of Stipends
- Approval of Part-time Hourly New Hires/Rehires

### **6.2 Classified Personnel**

**Action**

- Approval of Hourly On Going to Contract Assignments
- Approval of Temporary to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Changes in Position
- Ratification of Resignations/Retirements

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- 6.2 Classified Personnel (contd.)
  - Approval of New Assignments
  - Approval of Temporary Assignments
  - Approval of Additional Hours for On Going Assignments
  - Approval of Substitute Assignments
  - Approval of Miscellaneous Positions
  - Approval of Instructional Associates/Associate Assistants
  - Approval of Community Service Presenters and Stipends
  - Approval of Volunteers
  - Approval of Student Assistant Lists

6.3 Approval of Search Consultant for Santa Ana College Presidential Search Action

It is recommended that the board engage Community College Search Services and authorization be given to the Chancellor or his designee to execute the required documents to retain the firm.

**7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on December 7, 2015.