

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, March 14, 2016**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

**Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of February 22, 2016

**Action**

1.6 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Presentation on Statement of Economic Interests - Form 700 Rules and Regulations Conducted by a Fair Political Practices Commission (FPPC) Representative
- 1.8 Public Hearing – Adoption of Resolution No. 16-06 Dedication of Easement to Southern California Edison (SCE) at Santa Ana College (SAC)
- 1.9 Recognition in Honor of Women’s History Month

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Report from Student Trustee
- 2.3 Reports from Student Presidents
  - Student activities
- 2.4 Report from Classified Representative
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings
- 2.6 Reports from Board Committee Chairpersons
  - Board Facilities Committee
  - Board Legislative Committee
  - Orange County Community Colleges Legislative Task Force

## **3.0 INSTRUCTION**

- \*3.1 Approval of New Pharmacy Technology Agreement – Blue Coast Pharmacy and Compounding Center Action

The administration recommends approval of the new agreement with Blue Coast Pharmacy and Compounding Center in Huntington Beach, California.
- \*3.2 Approval of New Pharmacy Technology Agreement – Chapman Medical Outpatient Pharmacy Action

The administration recommends approval of the new agreement with Chapman Medical Outpatient Pharmacy in Orange, California.
- \*3.3 Approval of Pharmacy Technology Agreement Renewal – Grove Harbor Pharmacy Action

The administration recommends approval of the agreement renewal with Grove Harbor Pharmacy in Garden Grove, California.
- \*3.4 Approval of Occupational Therapy Assistant (OTA) Agreement Renewal - Aviara Healthcare Center Action

The administration recommends approval of the agreement renewal with Aviara Healthcare Center in Encinitas, California.

\* Item is included on the Consent Calendar, Item 1.6.

- \*3.5 Approval of OTA Agreement Renewal - MaXum Action  
The administration recommends approval of the agreement renewal with MaXum in Placentia, California.
- \*3.6 Approval of Amendments to Agreements with Associates Adults and Adolescents Alternative Program for Name Change to Diversified Education Services Action  
The administration recommends approval of the amendments to agreements with Associates Adults and Adolescents Alternative Program for a name change to Diversified Education Services.
- \*3.7 Approval of Amendment #4 to Criminal Justice Academies (CJA) Agreement (MA-060-11010909) – County of Orange Action  
The administration recommends approval of amendment #4 of the CJA agreement MA-060-11010909 with the County of Orange in Santa Ana, California.
- \*3.8 Approval of Amendment #9 to CJA Agreement (Z1000000068) - County of Orange Action  
The administration recommends approval of amendment #9 of the CJA agreement Z1000000068 with the County of Orange in Santa Ana, California.
- \*3.9 Approval of Proposed Revisions for 2016-2017 Santa Ana College Catalog Action  
The administration recommends approval of the proposed revisions for the 2016-2017 SAC catalog.
- \*3.10 Approval of Proposed Revisions for 2016-2017 Santiago Canyon College (SCC) Catalog Action  
The administration recommends approval of the proposed revisions for the 2016-2017 SCC catalog as presented.
- \*3.11 Approval of Santa Ana College Community Services Program – Summer 2016 Action  
The administration recommends review and approval of the proposed SAC Community Services program for Summer 2016.
- \*3.12 Approval of Santiago Canyon College Community Services Program – Summer 2016 Action  
The administration recommends review and approval of the proposed SCC Community Services program for Summer 2016.
- \*3.13 Approval of Upward Bound Math and Science Summer Residential Program Contract with California State University, Fullerton (CSUF) Action  
The administration recommends approval of the Upward Bound Math and Science summer residential program contract with CSUF.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund and Interfund Transfers Action  
The administration recommends approval of budget increases/decreases, transfers, and intrafund and interfund transfers from February 1, 2016, to February 26, 2016.
- \*4.3 Approval of Lease Agreement Renewal with Replay Collective Action  
The administration recommends approval of the renewal of the lease agreement with Replay Collective and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.
- \*4.4 Approval of Lease Agreement with Xentaur Action  
The administration recommends approval of the lease agreement with Xentaur and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.
- 4.5 Adoption of Resolution No. 16-06 – Dedication of Easement to Southern California Edison at Santa Ana College Action  
The administration recommends adoption of Resolution No. 16-06 to dedicate the easement to SCE at SAC.
- \*4.6 Approval of Change Order #1 for C.I. Services, Inc. for Roof Repairs (U Portables) Project Bid #1273 at Santiago Canyon College Action  
The administration recommends approval of change order #1 for C.I. Services, Inc. for the roof repairs (U portables) project Bid #1273 at SCC as presented.
- \*4.7 Acceptance of Completion of Roof Repairs (U Portables) Project Bid #1273 at Santiago Canyon College and Approval of Recording of Notice of Completion Action  
The administration recommends acceptance of the project as complete and approval of the filing of a Notice of Completion with the County as presented.

\* Item is included on the Consent Calendar, Item 1.6.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- |                                                                                                          |             |
|----------------------------------------------------------------------------------------------------------|-------------|
| - Board Financial Assistance Program (BFAP) (SAC) -<br><i>Augmentation</i>                               | \$ 19,873   |
| - Board Financial Assistance Program (BFAP) (SCC) -<br><i>Augmentation</i>                               | \$ 5,000    |
| - California Early Childhood Mentor Program (SAC/SCC)                                                    | \$ 1,150    |
| - Center for International Trade Development (CITD) State<br>Trade Export Program (STEP) (District)      | \$ 15,000   |
| - Disabled Students Programs & Services (DSPS) (SAC)                                                     | \$1,265,742 |
| - Equality Employment Opportunity (EEO) – Diversity<br>Allocation Funds (District) – <i>Augmentation</i> | \$ 1,111    |
- \*5.2 Approval of First Amendment to Sub-Agreement between RSCCD and The Regents of University of California (UCI) for Gaining Early Awareness & Readiness for Undergraduate Programs (GEAR UP) 2009 – Year 6 (DO-14-1517-02.01) Action  
The administration recommends approval of the first amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations and Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.3 Approval of Sub-Agreement between RSCCD and THINK Together for Assembly Bill 104 Adult Education Block Grant Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations and Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.4 Approval of Reimbursement for Litigation Expenses – RSCCD Foundation Action  
The administration recommends authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to provide reimbursement to the RSCCD Foundation for litigation expenses in the amount of \$85,185.55.

\* Item is included on the Consent Calendar, Item 1.6.

- 5.5 Adoption of Board Policies Action  
It is recommended that the board adopt the following revised board policies:
- BP 2305 Annual Organization Meeting
  - BP 2715 Code of Ethics/Standards of Practice
  - BP 3510 Workplace Violence
  - BP 5030 Fees
  - BP 6400 Financial Audits
  - BP 7001 Code of Ethics
  - BP 7330 Communicable Disease
- 5.6 Review of Proposed Board Policy Information  
The draft policy of BP 3821 Gifts to Employees and Officials is presented to the board as an information item for review and comment.
- 5.7 Approval of Board Legislative Committee Recommendation Action  
It is recommended that the board review and approve the Board Legislative Committee's recommendation on Senate Bill 1406 (Mendoza) and authorize the chancellor to send a letter of support on behalf of the district.
- 5.8 Board Member Comments Information

### **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Educational Administrator Appointments
    - (1) Director
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

*Faculty Association of the Rancho Santiago Community College District, et al. v. RSCCD Foundation, et al. Case No. 30-2015-00790167-CU-MM-CJC (Superior Court-County of Orange)*

*John P. Johns v. Raúl Rodríguez Case No. 30-2016-00839159-CL-DF-CJC (Superior Court- County of Orange)*

3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association
5. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
  - a. Chancellor
6. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
7. Liability Claim (pursuant to Government Code Section 54956.95)
  - a. 20160203

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

### **Action**

- Approval of Appointments
- Ratification of Resignations/Retirements
- Approval of 2016-2017 Institutional Tenure Review Recommendations
- Approval of Additional Faculty Service Areas
- Approval of Contract Extension Days for 2015-2016
- Approval of Leaves of Absence
- Approval of Adjusted Leaves of Absence
- Approval of Beyond Contract/Overload Stipends
- Approval of Column Changes
- Approval of Part-time New Hires/Rehires
- Approval of Non-paid Instructors of Record

6.2 Classified Personnel Action

- Approval of New Appointments
- Approval of Hourly Ongoing to Contract Assignments
- Approval of Temporary to Contract Assignments
- Approval of Out of Class Assignments
- Approval of Professional Growth Increments
- Approval of Longevity Increments
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Changes in Position
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Discussion and/action on Claim #20160203 Action

The district's legal counsel recommends the board provide direction on the appropriate response to the claim dated February 22, 2016, submitted by John P. Johns.

6.4 Authorization for Board Travel/Conferences Action

It is recommended that the board authorize the submitted conference and travel by a board member. **(NOTE: The travel requested is at no expense to the district.)**

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on March 28, 2016.