

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, April 25, 2016**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS 4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Recognition of Students

1.5 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

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1.6 Approval of Minutes – Regular meeting of April 11, 2016 Action

1.7 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
  - Master Plan
  - Enrollment
  - Facilities
  - College activities
    - Student Recognition
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
  - Senate meetings
- 2.7 Reports from Board Committee Chairpersons
  - Board Facilities Committee
  - Board Policy Committee
  - Orange County Community Colleges Legislative Task Force

## **3.0 INSTRUCTION**

- \*3.1 Approval of Fire Technology Agreement Renewal - City of Burbank Action  
The administration recommends approval of the agreement renewal with the city of Burbank in California.
- \*3.2 Approval of Occupational Therapy Assistant (OTA) Agreement Renewal – Terrio Therapy-Fitness, Inc. Action  
The administration recommends approval of the agreement renewal with Terrio Therapy-Fitness, Inc. in Bakersfield, California.
- \*3.3 Approval of OTA Agreement Renewal – Gallagher Pediatric Therapy Action  
The administration recommends approval of the agreement renewal with Gallagher Pediatric Therapy in Fullerton, California.
- \*3.4 Confirmation of Santa Ana College (SAC) Associate Degrees and Certificates for Fall 2015 Action  
The administration recommends confirmation of the list of recipients of the SAC Associate Degrees and Certificates for fall 2015 as presented.

\* Item is included on the Consent Calendar, Item 1.7.

- \*3.5 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates for Fall 2015 Action  
The administration recommends confirmation of the list of recipients of the SCC Associate Degrees and Certificates for fall 2015 as presented.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended March 31, 2016 Action  
The administration recommends approval of the CCFS-311Q report for the period ending March 31, 2016, as presented.
- 4.3 Quarterly Investment Report as of March 31, 2016 Information  
The quarterly investment report as of March 31, 2016, is presented as information.
- \*4.4 Approval of Appointments/Reaffirmations/Accept Resignation for Measure E Citizens' Bond Oversight Committee Action  
The administration recommends approval of the appointments/reaffirmations/accept resignation of the Measure E Citizens' Bond Oversight Committee for the 2016 calendar year as presented.
- \*4.5 Award of Bid #1280 for Building W (Exercise Science) Roof Replacement at Santa Ana College Action  
The administration recommends approval of awarding Bid #1280 to C.I. Services, Incorporated for Building W roof replacement at SAC as presented.
- \*4.6 Rejection of Bid #1282 for Buildings G (Gymnasium) and S (Administration) Roof Replacement at Santa Ana College Action  
The administration recommends rejection of all bids for Bid #1282 for Buildings G and S roof replacement at SAC as presented.
- \*4.7 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period March 13, 2016, through April 9, 2016.

\* Item is included on the Consent Calendar, Item 1.7.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Item Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:  
- Race to the Top Early Learning Challenge (RTT ELC) - \$37,500  
QUALITY STARS Project, Quality Rating and Improvement System (QRIS) Incentive Funds (District)
- 5.2 Approval of Privileges for Student Trustee Action  
The administration recommends approval of the following privileges for the student trustee:  
  - The privilege to make and second motions;
  - The privilege to attend closed sessions on matters relating to student discipline;
  - The privilege to receive the same compensation as the other members of the board;
  - The privilege to serve on board committees.
- 5.3 Adoption of Board Policy (BP) Action  
The Board Policy Committee recommends the board adopt a gift ban policy for board members and certain employees.
- 5.4 Adoption of Board Policies Action  
It is recommended the board adopt the following policies:  
  - BP 2715 Code of Ethics/Standards of Practice
  - BP 7001 Code of Ethics
  - BP 7132 Management Medical
- 5.5 Approval of Forming a Board Communications Committee Action  
Board President Claudia Alvarez recommends formation of an Ad Hoc Communications Committee of the Board of Trustees for a trial period of twelve (12) months.
- 5.6 Santa Ana College Presidential Search Information  
An update on the presidential search for Santa Ana College is presented as information.
- 5.7 Board Member Comments Information

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## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Educational Administrator Appointments
    - (1) Assistant Dean
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Non-represented Employees
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Student Suspensions from Program (pursuant to Education Code 72122)  
Student I.D. #1481481  
Student I.D. #1062275  
Student I.D. #1960085  
Student I.D. #1934275  
Student I.D. #1447951
5. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## 6.0 HUMAN RESOURCES

### 6.1 Management/Academic Personnel Action

- Approval of Appointments
- Ratification of Resignations/Retirements
- Approval of Final Salary Placements
- Approval of Beyond Contract/Overload Stipends
- Approval of Part-time New Hires/Rehires

### 6.2 Classified Personnel Action

- Approval of New Appointments
- Approval of Temporary to Contract Assignments
- Approval of Out of Class Assignments
- Approval of Leaves of Absence
- Approval of Temporary to Hourly Ongoing Assignments
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Student Assistant Lists

### 6.3 Approval of Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and California School Employees Association (CSEA), Chapter 579 Action

It is recommended that the board approve the revisions to the agreement with CSEA, Chapter 579 for the period of July 1, 2015, through June 30, 2016.

### 6.4 Approval of Compensation Adjustment for Management and Cabinet Employees Action

It is recommended that the board approve a 1.55% salary adjustment for management and cabinet employees effective January 1, 2016.

### 6.5 Authorization for Board Travel/Conferences Action

It is recommended that the board authorize the submitted conference and travel by a board member.

## 7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on May 16, 2016.